

To all Members of the Parish Council

SUMMONS

27th March 2014

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting to be held at 7.30 pm on Thursday 3rd April 2014 at the Council Offices, Mortomley Lane, High Green.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions, etc. from members of the public

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or Disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To a) approve the Minutes of the Parish Council meeting held 6th March 2014 (Pgs: 1-4 & Appendix A), and b) discuss any matters arising from the minutes for information only
5. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 6th March 2014 (Pgs: 6-7 & Appends A & B),
b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
6. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 18th March 2014 (Pgs: 11-12 & Appends A & B),
b) approve any recommendations arising from the meeting and c) discuss any matters for information only
7. To a) approve the Minutes of the Finance & Premises Committee meeting held 20th March 2014 (Pgs:15-18 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
8. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 3rd April 2014

9. To receive Graham Silverwood and Stephen Gould who will discuss the Leader Programme in as far as it affects the Ecclesfield area.
10. To receive an update from the Clerk & Financial Officer regarding the North Active Project and agree a course of actions as necessary
11. To discuss a date for the proposed Macmillan Coffee Morning and associated heritage event
12. **CORRESPONDENCE** . Items requiring a decision or response
13. **ACCOUNTS** . To approve the accounts presented for payment
14. **LOCAL EVENTS**

Yours faithfully

D Morton

D J Morton
Clerk and Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 6TH MARCH 2014

Present were Councillors J Housley (Chairman), Dr J Bowden, Ms V Bowden, G Weatherall, A Hooper, Ms S Constance, Mrs D Fearnley, B Granger, Mrs K Granger, A Bainbridge, H House, G Oxley, D Pepper

In attendance: D J Morton, Clerk and Financial Officer, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Edley and Jones and the reasons for absence were approved by the Council.

14/136. Declarations of Interest

Cllrs Weatherall and Ms Constance both declared an interest in items 9 to 12 on the agenda as they are both City Councillors.

14/137. Exclusion of Press and Public

There were no items identified which required the exclusion of the press and public.

14/138. To a) approve the Minutes of the Parish Council meeting held 6th February 2014 and b) discuss any matters arising from the minutes for information only

Resolved: that the minutes of the Council meeting held on 6th February 2014 be confirmed as a true and accurate record of proceedings.

14/139. To a) approve the Minutes of the Environmental Planning Committee meeting held 9th January 2014 and b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only

Resolved: that the minutes of the Environmental Planning Committee held on 6th February 2014 be confirmed as a true and accurate record of the proceedings.

14/140. To a) approve the Minutes of the Environmental Planning Committee meeting held 18th February 2014 and b) approve any recommendations arising from the meeting and c) discuss any matters for information only

Resolved: That the minutes of the Environmental Planning Committee held on 18th February 2014 be confirmed as a true and accurate record of the proceedings.

14/141. To a) approve the Minutes of the Finance & Premises Committee meeting held 20th February 2014 b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only

Resolved: that the minutes of the Finance & Premises Committee held on 20th February 2014 be confirmed as a true and accurate record of the proceedings.

14/142. To receive a verbal report from the Environmental Planning Committee meeting held 6th March 2014

Resolved: that the verbal report of Cllr Hooper be received. Discussions took place about the Police being invited to attend a future meeting of the Parish Council. Cllr Weatherall stated that Police do attend the NAG meetings of which he is the Chair and issues can be highlighted at these meetings. Cllrs House and Hooper stated that they had stopped attending the meetings on a regular basis as it covered a much wider area than our Parish and focused on other areas rather than the problems experienced in our Parish. It was decided that the Police Commissioner, Superintendent or the Police Inspector be invited to attend the June Council meeting. Members were asked to identify items they wished to be discussed at the meeting.

14/143. To receive a copy of the report presented to the Cabinet at Sheffield City Council on the 19 February 2014 and note the actions arising therefrom

The Clerk reported that he had attended the Cabinet Meeting at the Town Hall, Sheffield to

Assist the Head of Culture and Leisure Services to present his report with regard to the North Active proposal. He stated that Ecclesfield Parish Council supported the project in principle including the financial commitment towards the project. The report acknowledged that there are a number of pieces of work still to be done with regard to the questions raised following the consultation exercise.

14/144. To receive an update from the Clerk & Financial Officer on the North Active Proposal.

The Clerk reported that he has been informed that initial discussions and negotiations have taken place with the Scouts and the owner of Pickwick~~s~~ regarding access to the proposed site. The Clerk has asked for a copy of the plan as some of the frontage of Ecclesfield Parish Council car park will also be required. Thorncliffe Masterplan Group are also working alongside the City Council.

14/145. To receive a report jointly commissioned by Ecclesfield Parish Council and Sheffield City Council which summarises the results of a consultation exercise in order to comply with the Public Sector Equality Duty

The Clerk asked that this item be withdrawn as he is still writing the report, he will present this at a future meeting of the Council.

14/146. Deeds for Chapeltown Baths

The Clerk reported that (a) Absolute Title to the Chapeltown Baths has been registered with the Land Registry under the reference number SYK614633 and (b) The original freehold deeds together with the Counterpart Lease of Chapeltown Baths Community Business and the appropriate licences to underlet plus the Deed of Variation regarding the terms of the Lease and the copy documentation relating to the Lease to the Yorkshire Electricity Group plc are placed in one deed packet at Foy's Solicitors in their security system.

Members of the Council thanked David for all his work in reaching this stage.

14/147. To agree the dates of forthcoming meetings for May 2014 to April 2015 and to agree the proposed schedule of meeting dates for May 2015

The Councillors were presented with a schedule of meeting dates starting in May 2014 through to April 2015 and these were approved by the Council.

Cllr Pepper confirmed that there would be no Finance meeting in April 2014 due to the Bank Holidays and staff annual leave.

14/148. Correspondence (Appendix A)

Items requiring a decision of response

Members noted correspondence received which is also available on the secure area for them to view.

Items 7, 8 and 9 . High Green Miners Welfare . A social event had been held on the 15 February 2014 at the Miners Welfare to promote the venue and all groups who use it. This had been well attended and new members have been recruited for the High Green Sword Dancers, and Wheels in Motion had done a presentation. Cllr Ms V Bowden stated that she had attended a meeting at the Miners Welfare Hall today and there is going to be an advertisement in the local press asking for members who would be interested in forming a Shadow Management Committee . there will be a meeting on the 27 March of the group.

Item 19 . Chapeltown Toilets . The Clerk reported that he had received a report from Shield Estates following his meeting with the Clerk and the Chairman of the Council. He stated that the interim measures put forward by Sheffield City Council are in his opinion very basic, though he acknowledges that cost considerations are paramount for Sheffield City Council at the moment. He said that in order to protect Ecclesfield Parish Council and the local rate payers it would be better for the Parish Council to enter into some form of service agreement with Sheffield City Council rather than a formal tenancy or lease. He also stated that Sheffield City Council should indemnify the Parish Council against any claims or actions that may be taken by others resulting from future structural failures or wants of repair causing loss or injury.

14/149. Accounts

Resolved: That the following accounts be approved for payment:

Payable To	Amount	Payment Details	Payment made under
Look Local	£222.00	Advertisement of event at Miners Welfare	LG Act 1972 s111
British Gas	£618.22	Gas supply Council offices	LG Act 1972 s111
Foys Solicitors	£833.00	Professional charges re Chapeltown Baths	LG Act 1972 s111
Ricoh UK Ltd	£136.07	Photocopying charges 1 Nov 2013 to 31 Jan 2014	LG Act 1972 s111
Shield Estates	£210.00	Professional charges re Valuation Report Chapeltown Baths	LG Act 1972 s111
HMRC	£1,083.08	Tax and NI payments February 2014	LG Act 1972 s111
SYPA	£267.67	Pension contributions February 2014	LG Act 1972 s111

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Staff	£2,852.02	Net salaries February 2014	LG Act 1972 s111
AOL	£3.99	Premium Service	LG Act 1972 s111
AOL	£18.37	TalkTalkAOL	LG Act 1972 s111
Sheffield City Council	£7,128.68	Contribution towards salary of High Green Development Worker	LG Act 1972 s137
St Marks Church	£12.00	Annual subscription Grenoside News	LG Act 1972 s111
O2	£36.96	Mobile phone bill for the Clerk	LG Act 1972 s111
1 st Call Com	£417.58	Phone bill for March with one off service charges	LG Act 1972 s111
One Stop Managed Waste	£90.64	Waste disposal 29.3.14 to 27.6.14	LG Act 1972 s111
Pollards Wholesale Ltd	£52.17	Coffee, milk and cream for meetings	LG Act 1972 s111
BOS Office Supplies Group Ltd	£44.60	Stationery items	LG Act 1972 s111

14/150. Local Events

The Chairman stated that he is due to attend a production of ~~Return to the~~ ~~Forbidden Planet~~ at Ecclesfield Comprehensive on the 26 March.

APPENDIX A

COUNCIL CORRESPONDENCE MARCH 2014							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
10-Feb-14	Youth Community Teams	North Youth Provider Panel meeting	e-mail	06-Mar-14			1
10-Feb-14	Cllr Constance	E-mail re Kinsey Road Housing	e-mail	06-Mar-14			2
10-Feb-14	NALC	DIS Extra 827	e-mail	06-Mar-14			3
11-Feb-14	Oonagh McClean SCC	Cabinet in the Community	e-mail	06-Mar-14			4
11-Feb-14	SCC, LAP North	New advice point, Stocksbridge	email	06-Mar-14			5
13-Feb-14	Jason Dietsch SCC	Parish Polls	e-mail	06-Mar-14			6
13-Feb-14	Stuart Bolton SCC	High Green Miners Welfare Development Group meeting	e-mail	06-Mar-14			7
24-Feb-14	Stuart Bolton SCC	High Green Miners Welfare Development Group minutes	e-mail	06-Mar-14			8
06-Mar-14	Stuart Bolton SCC	High Green Miners Welfare Development meeting	e-mail	06-Mar-14			9
20-Feb-14	Marie Curie Cancer	Tour de France and the Grand Depart	e-mail	06-Mar-14			10
20-Feb-14	Rural Action Yorkshire	Newsletter	e-mail	06-Mar-14			11
24-Feb-14	St Marks Church	Grenoside news - and annual subscription notice	booklet	06-Mar-14			12
24-Feb-14	Recycoal	Notes from Liaison Committee meeting	e-mail	06-Mar-14			13
24-Feb-14	John Squire SCC	Parish Precepts 2014/15	e-mail	06-Mar-14			14
25-Feb-14	YLCA	Consultation on openness of Local Government Bodies	e-mail	06-Mar-14			15
26-Feb-14	Lisa Casey South Yorks Police	Northern substance misuse group minutes	e-mail	06-Mar-14			16
27-Feb-14	BBC	Press release The Great Antiques Map of Britain	e-mail	06-Mar-14			17
04-Mar-14	SYFA	Member Briefing Note March 14	email	06-Mar-14			18
05-Mar-14	Shield Estates	Report on Chapeltown Toilets 5.3.14	letter	06-Mar-14			19
05-Mar-14	Local Government Boundary Commission	Electoral review of Sheffield	e-mail	06-Mar-14			20
06-Mar-14	Friends of Chapeltown Park	Kite flying event 15 March 2014	e-mail	06-Mar-14			21
06-Mar-14	YLCA	White Rose update	e-mail	06-Mar-14			22

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 6TH MARCH 2014

Present were Councillors A Hooper (Chairman), Mrs K Granger, B Granger, Mrs D Fearnley, A Bainbridge, Dr J Bowden, J Housley, G Oxley, H House

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

All members of the committee were present.

Prior to the start of the meeting a resident attended to complain about the state of the overall finish of the pavements on the Ashwood Estate. He brought in photographic evidence of the new tactile paving that has recently been installed following digging up of the newly laid pavements and stated that this was a complete lack of co-ordination of works carried out. Other areas in High Green such as the Sundew Gardens estate also had similar treatment and still remains in an unfinished state. The Clerk was requested to write to Streets Ahead at Sheffield City Council to bring this to their attention and to forward on the photographic evidence.

14/142. Declarations of personal and/or pecuniary interest

Cllr Mrs D Fearnley declared an interest in planning application 14/00446 86 Mackenzie Crescent and Cllr Mr A Hooper declared an interest in planning application 14/00328 Bowling Green, Grenoside Recreation Ground.

14/143. Exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

14/144. Planning Proposals for consideration

Eleven plans had been received for consideration as per the attached schedule, no objections had been received to any of the plans and all members had been requested to view the plans prior to the meeting due to the high number of plans received. The Committee had no objections to ten of the plans. With regard to Planning application 14/00144 Whitley Hall Hotel . a comment was on the City Council website regarding the noise levels at the Hotel when weddings were taking place and although the Committee could see no grounds for objection to the application they asked that the Clerk write to the Head of Planning at Sheffield City Council requesting that the comments are taken into account when making the decision about the application.

Clerk to write to HOP at SCC

14/145. Licence Applications

No licence applications had been received.

14/146. To receive a report on the Archive Project

The Clerk stated that there is nothing further to report on this matter as we are still awaiting a decision regarding the Heritage Lottery Funding application. All of the local history groups have been informed of this.

14/147. To receive an update on the Tour de France from the Chair

Cllr Hooper stated that there are two further workshops planned at the Town Hall:-

- Campsites and Car Parks . Wednesday 12 March 9.30am-1.00pm Town Hall, Reception Room A and
- Events and Entertainment . Monday 17 March 9.30am-1.00pm Town Hall, Conference Room.

14/148. Correspondence

To consider items requiring a reply or response

Members noted correspondence received, which is also on the secure area for them to view.

Item 1 . Cllr Housley had written to Vince Varnam at Streets Ahead regarding the lamp posts installed in Chapelton . he stated that he had previously been informed that the type of lighting units that were to be installed would have the capability to have hanging baskets and decorative lighting units fitted to them, though the ones that have been installed do not seem to have the capability for this. He has still not received a response back and would chase this up. Cllr Bainbridge stated that he is attending a meeting of the High Green in Bloom Group next week and would also enquire about this as their group also wanted to do similar things.

Item 9 . Warren Lane . an e-mail had been received from a resident on Warren Lane regarding several safety issues . the e-mail has already been sent to City Councillors for East Ecclesfield to see if there is anything that they can do regarding his comments. The Clerk was requested to forward the e-mail to the City Councillors for West Ecclesfield as well.

Cllr Oxley asked if the Police Chief or Police Commissioner could be invited to attend a future Parish Council meeting in order that the Council could bring various concerns to the attention of the Police.

APPENDIX A

PLANNING LIST – 6 MARCH 2014

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
14/00239 04-Mar-14	FUL	J ATHERTON Rec. 11.2.14	194/196 WORTLEY ROAD, HIGH GREEN, SHEFFIELD S35 4LX FORMATION OF VEHICULAR ACCESS AND LANDSCAPING ALTERATIONS TO FRONTAGE	N/CONSULTED	NO OBJECTION	06-Mar-14
14/00328 05-Mar-14	FUL	B TURNER Rec. 12.2.14	BOWLING GREEN, GRENSIDE RECREATION GROUND MAIN STREET, GRENSIDE SINGLE STOREY SIDE EXTENSION TO CLUBROOM BUILDING	N/CONSULTED	NO OBJECTION	06-Mar-14
14/00144 and 14/00145 05-Mar-14	FUL	B TURNER Rec. 12.2.14	WHITLEY HALL HOTEL, ELLIOTT LANE, SHEFFIELD S35 8NR TWO STOREY EXTENSION TO HOTEL TO FORM 18 BEDROOMS, FUNCTION SUITE AND SPA FACILITIES AND PROVISION OF ASSOCIATED CAR PARKING ACCOMMODATION	N/CONSULTED 1 COMMENT ON SCC WEBSITE	NO OBJECTION BUT COMMENT RE NOISE NUISANCE TAKEN INTO ACCOUNT	06-Mar-14
14/00507 06-Mar-14	FUL	E RIDGE Rec. 14.2.14	115 STANLEY ROAD, BURNCROSS, SHEFFIELD S35 2XS SINGLE STOREY/TWO STOREY EXTENSION TO REAR OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	06-Mar-14
14/00518 07-Mar-14	FUL	F KHALIL KHAN Rec. 17.2.14	270 CINDER HILL LANE, SHEFFIELD S35 9WH ALTERATIONS TO ROOF OF DWELLINGHOUSE INCLUDING RAISING OF RIDGE HEIGHT AND ERECTION OF FRONT DORMER WINDOWS TO CREATE ADDITIONAL HABITABLE LIVING ACCOMMODATION IN ROOFSpace	N/CONSULTED	NO OBJECTION	06-Mar-14
14/00514 11-Mar-14	CHU	F KHALIL KHAN Rec. 19.2.14	17 LOUND SIDE, SHEFFIELD S35 2UQ CHANGE OF USE OF FIRST FLOOR OFFICE TO DANCE STUDIO	N/CONSULTED	NO OBJECTION	06-Mar-14

APPENDIX A

14/00055 13-Mar-14	FUL	B TURNER Rec. 20.1.14	88 DOWLAND AVENUE, HIGH GREEN RETENTION OF BOUNDARY FENCE	N/CONSULTED 2 COMMENTS ON SCC WEBSITE	NO OBJECTION	06-Mar-14
14/00603 14-Mar-14	HPN	E RIDGE Rec. 24.2.14	84 ECCLESFIELD ROAD, CHAPELTOWN, SHEFFIELD S35 1TE SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE THE EXTENSION IS 5.4M FROM THE REAR OF THE DWELLINGHOUSE, THE HEIGHT IS 3.5M AND THE EAVES HEIGHT IS 2.3M	N/CONSULTED	NO OBJECTION	06-Mar-14
14/00485 14-Mar-14	FUL	F KHALIL KHAN Rec. 24.2.14	6 HAZEL GROVE, SHEFFIELD S35 1TW ERECTION OF REAR CONSERVATORY TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	06-Mar-14
14/00446 17-Mar-14	FUL	B TURNER Rec. 24.2.14	86 MACKENZIE CRESCENT, BURNCROSS, SHEFFIELD S35 1US DEMOLITION OF EXISTING PORCH, UTILITY ROOM, GARAGE AND CAR PORT AND ERECTION OF SINGLE STOREY PART TWO STOREY EXTENSION TO FRONT AND SIDE AND SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	06-Mar-14
14/00064 17-Mar-14	FUL	B TURNER Rec. 25.2.14	WHITLEY LANE FARM, WHITLEY LANE, SHEFFIELD S35 9ZD ALTERATIONS AND EXTENSIONS TO BARN BUILDINGS FOR USE AS TWO DWELLINGHOUSES (1 X 5 BEDROOM WITH INTERNAL GARAGE AND 1 X 2 BEDROOM) AND CONVERSION OF BUILDING TO GARAGE	N/CONSULTED	NO OBJECTION	06-Mar-14

APPENDIX B

PLANNING CORRESPONDENCE 6 MARCH 2014							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
21-Feb-14	Cllr Housley	Railing replacement in Chapeltown	e-mail		06-Mar-14		1
24-Feb-14	Cllr Hooper	Removal of Grenoside Park as HUB for Tour de France	e-mail		06-Mar-14		2
24-Feb-14	EPIP	Minutes from North Sheffield LIG	e-mail		06-Mar-14		3
25-Feb-14	Sam Beaton Public Rights of Way	Public rights of way major maintenance schemes consultation	e-mail		06-Mar-14		4
27-Feb-14	Harriet Buxton, SCC	Tour de France sessions on campsites, car parks events etc.	e-mail		06-Mar-14		5
03-Mar-14	A-One	A61 Westwood roundabout improvement scheme	email		06-Mar-14		6
03-Mar-14	Grenoside Conservation Society	Copy email to planning enforcement officer, SCC	email		06-Mar-14		7
04-Mar-14	Tim Shortland SCC	Proposed tree planting Westwood Country Park	e-mail		06-Mar-14		8
04-Mar-14	Resident	Re Warren Lane	e-mail		06-Mar-14		9

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 18TH MARCH 2014

Present were Councillors A Hooper (Chairman), B Granger, H House, Mrs D Fearnley, A Bainbridge, Dr J Bowden, J Housley, G Oxley and B Edley as substitute for Mrs K Granger.

In attendance: Mrs G Kress, Admin. Officer

Apologies were received from Mrs K Granger and the reason for absence was approved by the Committee.

14/149. Declarations of personal and/or pecuniary interest

There were none received.

14/150. Exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

14/151. Planning Proposals for consideration

Five plans had been received for consideration as per the attached appendix A. No comments or objections had been received by the Committee there were however two comments on the City Council website for two separate plans . these being:-

14/00615/FUL . 1 Salt Box Lane, Sheffield S35 8QS . A resident at a neighbouring property had objected to the raising of the roof height stating that this would have an impact on the amount of light coming in to her kitchen. There were two other comments in the letter which are not relevant planning considerations. The Committee therefore requested that a letter be sent to the Head of Planning asking that the comment with regard to loss of light be taken into account when making a decision about the application and also to request that a site visit be made in order to assess the impact that the proposed development would have on the neighbouring property with regard to loss of light.

Letter to be sent to HOP at SCC

14/00623/FUL . 6 Slaidburn Avenue, Sheffield S35 2EN . A resident at a neighbouring property had objected to the proposed development due to the fact that they would be unable to get out of their cars on the drive as it is a shared drive and the proposed development would go up to the boundary line. They also commented about the loss of sunlight to a window on the side of their house. The Committee therefore requested that a letter be sent to the Head of Planning asking that the comment be taken into account when making a decision about the application.

Letter to be sent to HOP at SCC

14/152. Licence Applications

No licence applications had been received.

14/153. To receive an update on the Tour de France from the Chair

The Chair said that there was nothing further to report on the Tour de France other than the fact that there had been two workshops at the Town Hall . one on Wednesday 12 March with regard to Campsites and Car Parks and one on Monday 17 March with

regard to Events and entertainment. He reported that Grenoside had not received any of the funding which had been available from the City Council for the Tour de France events, as Grenoside groups had requested to be removed from the list as a Hub.

14/154. Correspondence

To consider items requiring a reply or response

Members noted correspondence received, which is also on the secure area for them to view.

Item 13 . Greno Woods Management Plan . Public Consultation Meetings . Cllr Hooper brought this item to the notice of the Committee. The Sheffield Wildlife Trust is writing a management plan for Greno Woods, this plan will cover the period April 2015 . March 2021. Anyone with an interest in the woods and what is happening there is invited to attend and join the discussion. All the meetings are to be held at either the Grenoside Reading Rooms or Grenoside Community Centre. The dates of the meetings are published on the Parish Council website and on the notice boards.

Item 16 . Sheffield City Council . Proposed changes to how we consult on Planning applications and Policies. Comments are invited on a draft of the updated Statement of Community Involvement . the consultation period runs from Monday 17 March to Thursday 17 April. Comments are also invited on the related Code of Practice and the Equality Impact Assessment. There is a link on the membersqarea of the website and the Chair requested that the item be placed on the agenda for further consideration at the Planning meeting on the 3 April 2014. Members are requested to read the documentation prior to the meeting.

APPENDIX A

PLANNING LIST – 18 MARCH 2014

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
14/00532 19-Mar-14	FUL	L HIRST Rec. 26.2.14	14 HALIFAX ROAD, GRENOSIDE, SHEFFIELD S35 8PB ERECTION OF TWO STOREY SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	18-Mar-14
14/00615 21-Mar-14	FUL	E RIDGE Rec. 28.2.14	1 SALT BOX LANE, SHEFFIELD S35 8QS ALTERATIONS AND EXTENSION TO ROOF TO FORM ROOMS IN ROOF SPACE INCLUDING RAISING THE ROOF HEIGHT ERECTION OF SIDE DORMER WINDOW AND FRONT PORCH	N/CONSULTED 1 comment SCC website	LETTER TO HOP RE COMMENTS	18-Mar-14
14/00623 25-Mar-14	FUL	L HIRST Rec. 5.3.14	6 SLAIDBURN AVENUE, SHEFFIELD S35 2EN TWO STOREY SIDE AND SINGLE STOREY REAR AND FRONT EXTENSIONS TO DWELLINGHOUSE	N/CONSULTED 1 comment SCC website	LETTER TO HOP RE COMMENTS	18-Mar-14
14/00803 28-Mar-14	FUL	M YOUNG Rec 7.3.14	164 THOMPSON HILL, HIGH GREEN SINGLE STOREY REAR EXTENSION	N/CONSULTED 1 comment SCC website	NO OBJECTION	18-Mar-14
14/00842 31-Mar-14	FUL	F KHALIL KHAN Rec 10.3.14	54 GRIFFITHS ROAD, HIGH GREEN DEMOLITION OF OUTBUILDING & ERECT. OF SINGLE STOREY FRONT/SIDE/REAR EXTN INCORPORATING GARAGE	N/CONSULTED	NO OBJECTION	18-Mar-14

APPENDIX B

PLANNING CORRESPONDENCE 18 MARCH 2014

DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
10-Mar-14	Local Government Boundary Commission	Electoral Review of Sheffield	letter	03-Apr-14	18-Mar-14		1
10-Mar-14	Amey	Pavements at Ashwood Road, High Green	email		18-Mar-14		2
10-Mar-14	Cllr Bagshaw	Pavements at Ashwood Road, High Green	email		18-Mar-14		3
12-Mar-14	Streets Ahead	Response re state of pavements on Ashwood Road	e-mail		18-Mar-14		4
10-Mar-14	Cllr Housley/Amey	Hanging baskets on lighting columns	email		18-Mar-14		5
10-Mar-14	Cllr Hurst	High Green Miners Welfare Development update	email		18-Mar-14		6
10-Mar-14	Cllr Bagshaw	Warren Lane safety issues	email		18-Mar-14		7
11-Mar-14	Simon Botterill SCC Transport and traffic	Warren Lane safety issues	e-mail		18-Mar-14		8
12-Mar-14	John Priestley SCC	Junction of Cottam Rd and Potter Hill Lane	e-mail		18-Mar-14		9
13-Mar-14	Cllr Bowden	Chapelton on sea event 2 April 2014	e-mail		18-Mar-14	20-Mar-14	10
13-Mar-14	Resident	Re: Footpath from Eyre Gardens to Bridge Inn	e-mail		18-Mar-14		11
14-Mar-14	Cllr Hooper	Greno Woods events	e-mail		18-Mar-14		12
14-Mar-14	Cllr Hooper	Greno Woods public consultation meetings	e-mail		18-Mar-14		13
17-Mar-14	SCC Streets Ahead	Time to talk trees	e-mail		18-Mar-14		14
17-Mar-14	Vince Varnam Streets Ahead	Highway drainage work on Charlton Drive	e-mail		18-Mar-14		15
17-Mar-14	SCC	Consultation on Local Plan	e-mail		18-Mar-14		16

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD 20TH MARCH 2014

Present were Councillors D Pepper (Chairman), G Oxley, B Edley, J Housley, Ms V Bowden, G Weatherall, Mrs D Fearnley as substitute for J Jones and Mrs K Granger as substitute for Ms S Constance

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Jones and Ms Constance and the reasons for absence were approved by the Committee.

14/119. Declarations of Interest

Cllr Housley declared an interest in item 5 on the agenda as he is the Chairman of Chapeltown Forum

Cllrs Mrs D Fearnley and G Weatherall declared an interest in item 9 on the agenda as they are Trustees of the Ann Reresby Charity

Cllrs Oxley and Mrs K Granger declared an interest in item 10 on the agenda as they are members of the Friends of Chapeltown Park

Cllr Weatherall declared an interest in item 15 on the agenda as he is a City Councillor

14/120. Exclusion of the Press and Public

There were no items identified which required the exclusion of the press and public.

14/121. To confirm, for the period ending 31st January 2014 budget and management accounts and 28th February 2014 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

RECOMMENDED: That the budget and management accounts for the period ending 28 February 2014 and the receipts schedule and payment schedule for the period ending 28th February 2014, as now presented by the Clerk be confirmed.

14/122. Applications for Financial Assistance

14/122.1. Chapeltown Forum

Two members of the group attended to inform the Committee of their need for financial assistance. The Forum have been running for approximately two and a half years which started with a Community event when the Olympic Torch came through Chapeltown. They have been working to bring residents, groups and businesses together. This year they want to run a series of events through the summer starting with a Sunday market on the 27 April for St Georges Day, a summer gala as well as the commemoration of the 100th anniversary of World War One and 75th anniversary of World War Two.

RECOMMENDED: That a grant of £600.00 be given towards the Public Liability Insurance.

14/122.2. Grenoside Park Bowling Club

One member of the group attended to inform the Committee of the need for financial assistance. He said that this year the number of members has increased to 105 and their group have outgrown the existing club house and require an extension to be added to the existing building. They want to carry out the works in autumn and need to raise preliminary funding for architect fees, planning application fees, removal of trees and the groundwork for the extension.

They are also looking at other avenues of funding towards the project.

RECOMMENDED: That a grant of £500 be given to the group towards the cost of the works to be carried out.

14/122.3. Ecclesfield School

Three pupils and a teacher attended to inform the Committee about their forthcoming trip to Nepal. The children who are going to Nepal have raised the majority of the money themselves through various fund raising events. The trip was open to all children at the school, however there are only seven students going. The group will travel via Dubai to Katmandu where they will meet with non-governmental organisations and the DFID to find out about development projects in Nepal and their impact. Whilst they are in Nepal they will undertake a project funded by themselves to provide a clean water supply for Tibetan refugees. In the last week they will visit the Chitwin National park. Once back in the UK they will use their experiences to inform school groups about what they have witnessed and learned. The pupils asked if the Parish Council could give them a flag for Ecclesfield Parish Council that they can take out with them.

RECOMMENDED: That a grant of £350 be given towards the trip with the request made that they visit local primary schools to give presentations about their visit in order that other children within the Parish can benefit from their knowledge and experience. The Committee also requested that a flag be purchased for the children to take with them.

14/122.4. Wheels in Motion

Two members attended the meeting and informed the Committee of their need for financial assistance. They are a wheelchair dance group who have been in existence for approximately three years and are self-funding. They have been invited to attend the Dutch Championships as Team GB. They currently have 15 members with various degrees of mobility, members are charged a weekly subscription of £5.00 per person per week. The group have been carrying out many fund raising events and they have raised a total of £2,000 to date.

RECOMMENDED: That a grant of £500 be given towards the trip.

14/123. Examination of Financial Transactions

The Clerk informed the Committee of the payments made during the month of March and cheques were duly signed by two Councillors and direct debits were noted and authorised.

14/124. To receive an update from the Clerk & Financial Officer regarding the North Active Project and agree a course of actions as necessary

The Clerk informed the Committee that there was nothing further to report on this matter at the moment, but it would remain as a standing item on the agenda for the Clerk to give updates to the Committee.

14/125. Review of the Council's health and safety procedures for the Community Room

The document was reviewed by the Committee and members acknowledged that they had received it prior to the meeting. It was agreed that a minor amendment be made to paragraph 5 in the responsibilities section but nothing further required amendment. The Clerk will make the amendment and the Chairman can then sign the document as reviewed.

14/126. To consider a request to assist in keeping the financial records of the Ann Reresby Trust

Members noted the correspondence received regarding the financial records, the Clerk was requested to invite Mrs Chadwick to the office for further clarification on what is required before any decision can be made as the Parish Council would not wish to become Trustees of the Charity.

14/127. To consider the request from the Friends of Chapeltown Park to carry forward the allocated grant of £2,000 into the next financial year

Members noted the request and it was agreed that their grant allocation be carried forward to the next financial year.

14/128. To consider correspondence received from South Yorkshire Pensions regarding employer pension contribution rates

Members noted correspondence received from South Yorkshire Pensions regarding the new Employer Pension Contribution rate to be applied from April 2014. Due to the urgency of the response required by South Yorkshire Pensions the Clerk had chosen the safest option for the Parish Council, which was Option 1. The response back from South Yorkshire Pensions was that Option 1 is the most prudent option and has been the most popular option for small to medium employers.

14/129. To consider whether to continue to bank with the Co-operative Bank

The Clerk informed the Committee that there had been uncertainty about what would happen with regard to the Co-operative Bank due to their Chief Executive resigning. He stated that payments had been issued out of the general account and the salaries had been paid a few days early in order to reduce the balances in the Co-operative Bank accounts. Options have also been sought regarding access to telephone banking to speed up the transfer of monies via different Parish Council accounts.

14/130. To receive the letter of resignation from the Internal Auditor and to appoint a new Internal Auditor

The Clerk reported that the Internal Auditor who the Parish Council had used since 2011 had recently resigned due to personal reasons. The Clerk had enquired of Yorkshire Internal Audit who are the auditors for many Parish Councils their rate of charges and availability. This was accepted by the Committee and the Clerk was requested to contact them to attend the offices at the end of April in order to carry out the year end audit.

14/131. To receive an update on the Tour de France from the Chair

The Chair reported that he had recently spoken to friends in Otley regarding the Tour de France and Otley Parish Council have been taking the lead on insurance and guarantees etc. He had requested the Clerk to write to the Parish Council's insurers to see if we could do something similar. A response has been received back from the insurers stating that any events run by outside groups should be responsible for their own insurance. The Clerk was requested to contact both Otley and Ilkley Parish Councils to enquire what they are doing to assist group events taking place.

14/132. Chapeltown Toilets . To receive an update from the Clerk

The Clerk reported that he had recently met with the Chair of the Parish Council and the

Parish Council's Chartered Surveyor to view the work required on the toilets. The Clerk said that he expected the repair work to be carried out at the end of April. Shield Estates had advised that the Parish Council takes on the role of a Service Agreement when the toilets are reopened and that Sheffield City Council should indemnify the Parish Council against any claims or actions that may be taken by others resulting from future structural failures or wants of repair causing loss or injury to the said persons.

14/133. Grenoside Exhibition Account Charity . to receive an update from the Clerk

The Clerk informed members that £500 had been distributed this financial year and a further £500 had been reinvested in M&G Investments. There is a considerable amount built up this year and he anticipated that there will be sufficient in the account for distribution and reinvestment to build the funds further.

14/134. Correspondence

Items requiring a decision or response

Members noted correspondence received which is also on the secure area for them to view. Most items had been covered by the agenda items.

APPENDIX A

FINANCE CORRESPONDENCE 20 MARCH 2014

DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	Cttee
10-Mar-14	Shield Estates	Charges to date	letter			20-Mar-14	Agenda item
12-Mar-14	Foys Solicitors	Restrictive covenants relating to Chapeltown Baths	e-mail			20-Mar-14	Agenda item
07-Mar-14	Ann Reresby Trust	Request for Trust accounts to be taken over by EPC	email			20-Mar-14	Agenda item
06-Mar-14	South Yorkshire Pensions Authority	LGPS Employer Pension Contributions	e-mail			20-Mar-14	Agenda item
04-Mar-14	Doris Denton Friends of Chapeltown Park	Request to carry over grant allowance	e-mail			20-Mar-14	Agenda item
10-Mar-14	Co-op Bank	Thank you for loyalty	letter			20-Mar-14	Agenda item
10-Mar-14	EPC Internal Auditor	Letter of resignation	email			20-Mar-14	Agenda item
20-Mar-14	Yorkshire Internal Audit Services	Internal audit plan	e-mail			20-Mar-14	Agenda item
10-Mar-14	Shield Estates	Letter re Chapeltown toilets	letter			20-Mar-14	Agenda item
12-Mar-14	Shield Estates	Account re Chapeltown toilets	letter			20-Mar-14	Agenda item
26-Feb-14	Ecclesfield Gala Committee	Application for financial assistance	application			20-Mar-14	1
04-Mar-14	Revitalising Ecclesfield Park & Pavilion Group	Application for financial assistance	application			20-Mar-14	2
06-Mar-14	Grenoside Conservation Society	Application for financial assistance	application			20-Mar-14	3
10 Mar-14	Chapeltown Community Centre	Application for financial assistance	application			20-Mar-14	4
13-Mar-14	Cllr Bowden	Chapeltown on sea event 2 April 2014	e-mail		18-Mar-14	20-Mar-14	5
18-Mar-14	YLCA	Legislative Reform Order - re electronic payments	e-mail			20-Mar-14	6
20-Mar-14	Stuart Bolton SCC	Miners Welfare meeting 27 March	e-mail			20-Mar-14	7
20-Mar-14	Zurich Insurance	Response re insurance for Tour de France	e-mail			20-Mar-14	8
20-Mar-14	Cllr Pepper	Insurance for groups re Tour de France	e-mail			20-Mar-14	9