

**To all Members of the Parish Council**

**SUMMONS**

31 October 2013

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting to be held at 7.30 pm on Thursday 7 November 2013 at the Council Offices, Mortomley Lane, High Green.

**Public Participation**

**Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public**

**AGENDA**

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members  
b) To receive any declarations of personal and/or Disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To a) approve the Minutes of the Parish Council meeting held 3 October 2013 (Pgs: 1-6 & Append A), and b) discuss any matters arising from the minutes for information only
5. To receive the Minutes of the Trustees of Grenoside Exhibition Account Charity meeting held 3 October 2013 (Pge 9).
6. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 3 October 2013 (Pgs: 10-11 & Appends A & B),  
b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
7. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 15 October 2013 (Pgs: 14-15 & Appends A & B),  
b) approve any recommendations arising from the meeting and c) discuss any matters for information only
8. To (a) approve the minutes of the Parish Council meeting held on the 17 October 2013 (Pge: 18 and (b) discuss any matters arising from the minutes for information only

9. To a) approve the Minutes of the Finance & Premises Committee meeting held 17 October 2013 (Pgs: 19-20 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
10. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 7 November 2013
11. To receive feedback from Cllr Bainbridge following his recent attendance at the YLCA South Yorkshire Branch meeting
12. To consider sending a delegate to the YLCA Annual Conference
13. To receive a report from the Clerk and Financial Officer regarding the Council's assets.
14. **CORRESPONDENCE** – Items requiring a decision or response
15. **ACCOUNTS** – To approve the accounts presented for payment
16. **LOCAL EVENTS**

Yours faithfully

*D Morton*

D J Morton  
Clerk and Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING  
HELD 3 OCTOBER 2013

Present were Councillors G Oxley (Chairman), Dr J Bowden, Ms V Bowden, G Weatherall, A Bainbridge, A Hooper, H House, B Edley, Ms S Constance, J Jones, B Granger and Mrs K Granger.

In attendance was Mr D J Morton, Clerk and Financial Officer and Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Housley, Pepper and Mrs D Fearnley and the reasons for absence were approved by the Council.

Several members of the public were present at the meeting and they were invited to speak by the Chairman. One resident had attended with regard to the potential unauthorised use of premises as a business with lorries, JCB and a container situated on site. This has been happening over many years with enforcement action being instigated as far back as 1995. However the use has continued, and the resident requested the help of the Parish Council to get the unauthorised use of the premises stopped. The Council agreed to write to the Enforcement Officer at Sheffield City Council to highlight that this issue is still continuing.

Another resident attended to enquire about the Parish Council taking over the running of Chapeltown Toilets – The Chair stated that it was an agenda item and invited the resident to stay to the meeting until this was due for discussion, the offer was declined.

Prior to the start of the meeting Cllr Oxley asked the Council to stand for a minutes silence to remember Mr Fred Powell a resident of Chapeltown for many years, who was the President of the Sheffield and District Ex Services Association who had recently died.

14/69. Declarations of Interest

Cllr Weatherall declared an interest in item 10 on the agenda.

14/70. Exclusion of Press and Public

The Clerk identified item 11 on the agenda as an item which required the exclusion of the press and public due to its confidential nature.

14/71. To a) approve the Minutes of the Parish Council meeting held 5 September 2013 and b) discuss any matters arising from the minutes for information only

**Resolved:** that the minutes of the Council meeting held on 5 September 2013 be confirmed as a true and accurate record of proceedings.

14/72. To a) approve the Minutes of the Environmental Planning Committee meeting held 5 September 2013 and b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only

**Resolved:** that the minutes of the Environmental Planning Committee held on 5 September 2013 be confirmed as a true and accurate record of the proceedings.

14/73. To a) approve the Minutes of the Environmental Planning Committee meeting held 17 September 2013 and b) approve any recommendations arising from the meeting and c) discuss any matters for information only

**Resolved:** that the minutes of the Environmental Planning Committee held on 17 September 2013 be confirmed as a true and accurate record of the proceedings.

14/74. To a) approve the Minutes of the Finance & Premises Committee meeting held 19 September 2013 b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only

**Resolved:** that the minutes of the Finance & Premises Committee held on 19 September 2013 be confirmed as a true and accurate record of the proceedings.

14/75. To receive a verbal report from the Environmental Planning Committee meeting held 3 October 2013

**Resolved:** that the verbal report of Cllr Hooper be received.

14/76. To confirm the completion of the audit for the year ended 31 March 2013. The Clerk reported to Council that the audit had been completed and signed off with no significant matters highlighted. The only item identified was that of the Capital Receipt from the sale of the David Chadwick Centre not adequately segregated from the Parish Council funds, in order to ensure that it is only expended on future capital projects. This has issue has already been addressed with the Capital Receipt earmarked for spending within the High Green area of the Parish.

**Resolved:** That the Annual Return as presented by the Clerk be accepted and approved.

14/77. To consider operating Chapeltown Toilets

The Clerk informed members that the survey had been received today from Shield Estates regarding the state of repair of the toilet building. The Clerk informed the Council that he could not recommend that the Parish Council takes on responsibility for the fabric and maintenance of the building. However he could recommend that Ecclesfield Parish Council could take over the running of the toilets.

He considered that the most important issue for the Parish Council would be to remove the risk of uninsured losses. The running repairs once the building is in sound condition and all utility bills and cleaning bills would remain with the Parish Council but the repair of the fabric of the building should remain with Sheffield City Council.

**Resolved Unanimously:** (a) That the Clerk contact Sheffield City Council with the findings of the surveyor's report and (b) That the Clerk put forward his recommendations to the City Council stating that the Parish Council will take over the annual running cost of the toilets once the building is in a sound state of repair.

14/78.Exclusion of press and public

**Resolved:** That the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 because of the confidential nature of the business to be transacted and as it would not be in the public interest to conduct the business in public.

14/79. To receive a report on leisure facilities in Ecclesfield from Mr P Billington, Director of Culture and Leisure, Sheffield City Council

- The report was received from Mr Billington on the provision of leisure facilities in Ecclesfield. Mr Billington requested that this item be kept confidential for the time being.

14/80. Correspondence (Appendix A)

Members noted correspondence received which is also available on the secure area for them to view.

14/81. Accounts

**Resolved:** That the following accounts be approved for payment:

<b>Payable to</b>	<b>Amount</b>	<b>Payment Details</b>	<b>Payment made under</b>
BOS Office Supplies Group Ltd	£61.24	Stationery items	LG Act 1972 s111
NPower	£158.96	Electricity Supply Council offices	LG Act 1972 s111
NPower	£45.50	Electricity Supply Community room	LG Act 1972 s111
High Green Development Trust	£281.50	Room hire in August (part 3 of grant to Westwood Training)	LG Act 1972 s145
Pollards Wholesale Ltd	£52.17	Coffee, milk and cream for meetings and Macmillan coffee morning	LG Act 1972 s111
Index Plastics Ltd	£55.22	Leaflet dispensers for walks leaflets	LG Act 1972 s111
Specialised Movers Ltd	£240.00	Removal of safe from NCA offices to EPC offices	LG Act 1972 s111
One Stop Managed Waste Solutions	£85.80	Waste disposal 28.9.13 to 27.12.13	LG Act 1972 s111
BDO External Auditors	£756.00	Conclusion of external audit 2012-2013	LG Act 1972 s111
Administration Officer	£121.18	Transfer to petty cash account	LG Act 1972 s111
Staff	£2,842.28	Net salaries September 2013	LG Act 1972 s111
HMRC	£1,069.35	Tax and NI payments September 2013	LG Act 1972 s111
SYPA	£261.62	Pension contributions September 2013	LG Act 1972 s111
AOL	£3.99	Premium service	LG Act 1972 s111
AOL	£18.37	TalkTalkAOL	LG Act 1972 s111
Sheffield City Council	£485.00	NNDR payment Council offices	LG Act 1972 s111
Sheffield City Council	£62.00	NNDR payment Community Room	LG Act 1972 s111
O2	£36.96	Mobile phone bill for Clerk	LG Act 1972 s111
Roy Smith Garden Services	£68.00	Grass cutting 31.8.13 and 13.9.13	LG Act 1972 s111
BOS Office Supplies Group Ltd	£99.25	Stationery items	LG Act 1972 s111
Ernest Fox House Social Club	£350.00	Grant towards activities	LG Act 1972 s145
Administration Officer	£52.50	Travel allowance Oct 2012 to Oct 2013	LG Act 1972 s111
Westwood Training Ltd	£208.92	Balance of grant awarded	LG Act 1972 s145

14/82. Local Events

The Chairman reported that the Macmillan Coffee morning which had been held on the 27 September 2013 had been a very successful event and had raised £641.50 with a further £60.00 raised from the sale of the Autumn raffle tickets for Macmillan Cancer Care.

The Chairman reminded everyone that the Parish Council Remembrance Service is due to be held on Saturday the 9 November 2013.

## APPENDIX A

COUNCIL CORRESPONDENCE – 3 OCTOBER 2013							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
09-Sep-13	NALC	DIS Extra 817	e-mail	03-Oct-13			1
10-Sep-13	SCC Oonagh Mcclean	Locality Management Team	e-mail	03-Oct-13			2
10-Sep-13	YLCA	E-bulletin week ending 6 September	e-mail	03-Oct-13			3
16-Sep-13	Bradfield Parish Council	Standards meeting/Local area panel	e-mail	03-Oct-13			4
16-Sep-13	Friends of the Peak District	E-newsletter	e-mail	03-Oct-13			5
16-Sep-13	YLCA	South Yorkshire Branch meeting agenda and papers	e-mail	03-Oct-13			6
17-Sep-13	YLCA	Annual Training Conference	e-mail	03-Oct-13			7
20-Sep-13	Rural Action Yorkshire	AGM Proxy Voting forms	e-mail	03-Oct-13			8
20-Sep-13	Rural Action Yorkshire	September newsletter	e-mail	03-Oct-13			9
20-Sep-13	SCC	High Green Miners Welfare Community Involvement	e-mail	03-Oct-13			10
20-Sep-13	SCC	Registration of interest Sheffield Libraries	e-mail	03-Oct-13	03-Oct-13		11
23-Sep-13	NALC	DIS Extra 818	e-mail	03-Oct-13			12
23-Sep-13	YLCA	E-bulletin - 23 September 2013	e-mail	03-Oct-13			13
24-Sep-13	South Yorks Fire and Rescue	Newsletter	e-mail	03-Oct-13			14
26-Sep-13	Sarah Fletcher Kiers	Chapelton toilets	e-mail	03-Oct-13			15
26-Sep-13	St Marks Church	Grenoside News	booklet	03-Oct-13			16
30-Sep-13	Friends of Chapelton Park	Event 12 October 2013	e-mail	03-Oct-13			17
30-Sep-13	SCC	North Small grants ward pot	e-mail	03-Oct-13			18
30-Sep-13	SCC	Response re thriving district local centres budget	e-mail	03-Oct-13			19
30-Sep-13	YLCA	E-bulletin 27 September 2013	e-mail	03-Oct-13			20
30-Sep-13	YLCA	Openness and Transparency on personal interests	e-mail	03-Oct-13			21
01-Oct-13	South Yorkshire Police Commissioner	PCC Newsletter Autumn 2013	e-mail	03-Oct-13			22
02-Oct-13	Graham Elliott	Re Thorncliffe	e-mail	03-Oct-13			23
02-Oct-13	SCC	Funding Workshops - awards for all	e-mail	03-Oct-13			24

## APPENDIX A

<b>COUNCIL CORRESPONDENCE – 3 OCTOBER 2013</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>SUBJECT</b>	<b>TYPE</b>	<b>Ref/Cncl</b>	<b>Ref/Plan</b>	<b>Ref/Fin</b>	<b>No.</b>
02-Oct-13	Sheffield Wildlife Trust	Autumn events at Greno Woods	e-mail	03-Oct-13			<b>25</b>
02-Oct-13	South Yorks Fire & Rescue	October newsletter	e-mail	03-Oct-13			<b>26</b>
03-Oct-13	Coterie Gallery	New exhibition	e-mail	03-Oct-13			<b>27</b>
03-Oct-13	SCC Jason Dietsch	Standards Committee meeting	e-mail	03-Oct-13			<b>28</b>



MINUTES OF THE TRUSTEES OF GRENOSIDE  
EXHIBITION ACCOUNT CHARITY  
MEETING HELD 3 OCTOBER 2013

Present were Councillors Oxley (Chair), H House, Dr J Bowden, Ms V Bowden, G Weatherall, B Edley, Ms S Constance, A Hooper, A Bainbridge, J Jones, B Granger and Mrs K Granger

To receive apologies for absence from members and to consider the reasons for absence.

Apologies were received from Cllrs Housley, Pepper and Mrs D Fearnley and the reasons for absence were approved by the Trustees.

14/01. (a) To receive any amended declarations of interest from members  
(b) To receive any declarations of personal and/or prejudicial interest from members of the Council on items to be discussed at this meeting

Cllr Hooper declared a declaration of interest in this as he is on the Advisory Committee.

There were no declarations of personal and/or prejudicial interest received from members.

14/02. To consider a report from the Clerk and Financial Officer and to consider any implications arising therefrom.

The Clerk reported that the accounts of the Grenoside Exhibition Account Charity had now been separated from Ecclesfield Parish Council's accounts. Members noted receipts from investments and the Clerk recommended that an amount of £500 should be reinvested to renew the capital base of the Charity. The Clerk will make enquiries with the two investment companies about minimum amounts which can be invested. It was therefore:-

RESOLVED: (a) That an amount of £500 be invested to gain the maximum return and (b) That the next meeting of the Trustees of the Grenoside Exhibition Account Charity be held in six months time.

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE  
MEETING HELD 3 OCTOBER 2013

Present were Councillors A Hooper (Chairman), Dr J Bowden, H House, Ms V Bowden as substitute for Mrs D Fearnley, B Granger, A Bainbridge, Mrs K Granger and Cllr Oxley

In attendance: Mr D Morton, Clerk and Financial Officer and Mrs G Kress, Admin. Officer

Apologies were received from Cllrs Housley and Mrs Fearnley and the reasons for absence were approved by the Committee.

14/68. Declarations of personal and/or pecuniary interest

There were none received.

14/69. Exclusion of the press and public

There were none identified.

14/70. Planning Proposals for consideration

Four plans had been received for consideration as per Appendix A, no objections had been received to any of the plans and there were no objections on the City Council website. The Committee considered the plans but could see no grounds for objection to any of them and requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

**Clerk to write to HOP at SCC**

14/71. Licence Applications

No licence applications had been received for consideration.

14/72. To receive a report on the Archive Project

Cllr Bowden reported that this is progressing well and the Heritage Lottery Funding application is going through. The Clerk and Chris Prescott are working on the next stage of the funding bid.

14/73. To receive an update on the Tour de France from the Chair

Cllr Hooper updated members on meetings held to date – the event will take place on 4 July 2014 with 100 days lead up to the event. The next meeting is due to take place on the 16 October. Cllr Bowden informed the Committee that the Grenoside Sword Dancers and 6 Jolly Miners have obtained funding to put on events during the festivities. The Committee asked the Clerk to enquire of other Parish Councils on the route in Yorkshire to see what activities they are doing, Cllr Bainbridge offered to enquire at the next South Yorkshire Branch meeting of the YLCA on the 9 October. The Committee felt that the occasion should be marked in some way.

14/74. Sheffield Libraries Consultation – To receive an update from the Clerk

The Clerk reported that Chapelton Library appears to be safe and Ecclesfield Library have been given a grant for two years but need a local group to take over the running of the library. The Committee acknowledge that it would be impossible for the Parish Council to take over the running of the library but Cllr V Bowden asked if the Parish

Council could hold a public meeting to ascertain whether there were any local groups willing to take over the running of the library. The Committee requested that the Clerk identify a date and venue for the public meeting – possibly Ecclesfield Library within one month and that a letter be sent from the Chairman to the local press advertising the meeting.

**Clerk to arrange meeting**

14/75. Correspondence - To consider items requiring a reply or response

Members noted correspondence received, which is also on the secure area for them to view.

Item 7 – Proposed closure of public footpath ECC/32C between Blackburn Drive and Blackburn Crescent

The Committee considered the content of the response from Sheffield City Council to our letter in which the Parish Council objected to the closure of the footpath in support of residents who wanted it kept open. Members considered the pros and cons of closing the footpath and requested that the Clerk write to Sheffield City Council reiterating the Parish Council's objection.

**Clerk to respond**

Item 8 – HS2

The Committee noted the e-mail from the Locality Officer at the City Council and agreed to invite the HS2 people to attend a future mid-month planning meeting to ascertain what is proposed within our area.

**Clerk to arrange attendance at a future mid-month planning**

Item 9 – Timber Stacking area, Grenoside

The Committee noted correspondence received from the Sheffield Wildlife Trust regarding the above proposal. The Committee requested that the Clerk write to the Wildlife Trust to state that they are not opposed to this but will consider it in more detail when it is received from the Planning Department.

**Clerk to write to Sheffield Wildlife Trust**

## APPENDIX A

<b>PLANNING LIST – 3 OCTOBER 2013</b>						
<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>PLANNING OFFICER</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
<b>13/02794</b>	<b>FUL</b>	<b>M YOUNG</b>	<b>CHAPEL GREEN ADVICE CENTRE, 35 STATION ROAD</b>	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	<b>03-Oct-13</b>
02-Oct-13		Rec. 12.9.13	<b>CHAPELTOWN, SHEFFIELD S35 2XE</b>			
			CHANGE OF USE OF PART OF GROUND FLOOR FROM ADVICE CENTRE (USE CLASS B1) TO CAFÉ (A3)			
<b>13/02823</b>	<b>FUL</b>	<b>M YOUNG</b>	<b>196 WORTLEY ROAD, HIGH GREEN, SHEFFIELD S35 4LX</b>	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	<b>03-Oct-13</b>
07-Oct-13		Rec. 17.9.13	TWO STOREY SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION AND ALTERATIONS TO BUILDING INCLUDING EXCAVATION WORKS TO FORM LOWER GROUND FLOOR GARAGE, RECONSTRUCTION AND ENLARGEMENT OF ROOF (FROM HIP TO GABLE) PROVISION OF BAY WINDOW CANOPY, CONSTRUCTION OF RETAINING WALLS TO SIDE BOUNDARIES AND CONSTRUCTION OF EXTERNAL STEPS TO FRONT ELEVATION			
<b>13/02697</b>	<b>FUL</b>	<b>M YOUNG</b>	<b>ACORNS CHILDREN'S NURSERY, 3A WHITE LANE</b>	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	<b>03-Oct-13</b>
10-Oct-13		Rec. 19.9.13	<b>CHAPELTOWN, SHEFFIELD S35 2YG</b>			
			CONVERSION AND EXTENSION OF THE CHILDREN'S NURSERY (USE CLASS D1) TO FORM 2 - 2 BEDROOM APARTMENTS INCLUDING DEMOLITION OF EXISTING FRONT PORCH AND RETENTION OF EXISTING PARKING SPACES TO BE USED IN ASSOCIATION WITH NO. 3, 3A AND 3B			
<b>13/03240</b>	<b>FUL</b>	<b>J ATHERTON</b>	<b>36 RAWSONS BANK, SHEFFIELD S35 9ZL</b>	<b>N/CONSULTED</b>	<b>NO OBJECTION</b>	<b>03-Oct-13</b>
16-Oct-13		Rec. 26.9.13	ERECTION OF GARDEN SHED			

## APPENDIX B

PLANNING CORRESPONDENCE – 3 OCTOBER 2013							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
19-Sep-13	South Yorks Passenger Transport	Sheffield Bus Partnership Consultation	e-mail		03-Oct-13		1
20-Sep-13	SCC	Registration of interest Sheffield Libraries	e-mail	03-Oct-13	03-Oct-13		2
20-Sep-13	SCC	Roadworks Report 919	e-mail		03-Oct-13		3
26-Sep-13	SCC	Roadworks Report 920	e-mail		03-Oct-13		4
23-Sep-13	Sam Beaton Transport, Traffic and Parking	Public rights of way major maintenance schemes consultation	e-mail		03-Oct-13		5
24-Sep-13	Recycoal	Hesley Wood signage	e-mail		03-Oct-13		6
30-Sep-13	SCC	Response re query re closure of public footpath	letter		03-Oct-13		7
01-Oct-13	Oonagh McClean NCA	HS2	e-mail		03-Oct-13		8
01-Oct-13	Sheffield Wildlife Trust	Timber stacking area Grenoside	e-mail		03-Oct-13		9
02-Oct-13	Pegasus	Motorway Services Chapelton	e-mail		03-Oct-13		10
02-Oct-13	Resident	Poor state of roads Briary Avenue	e-mail		03-Oct-13		11
03-Oct-13	Cllr Bagshaw	Response re condition of roads in High Green	e-mail		03-Oct-13		12
03-Oct-13	Ecclesfield Conservation Group	Proposed motorway services junction 35	e-mail		03-Oct-13		13

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE  
MEETING HELD 15 OCTOBER 2013

Present were Councillors A Hooper (Chairman), Dr J Bowden, Mrs K Granger, H House, J Housley, Mrs D Fearnley, A Bainbridge, and Oxley.

In attendance: Mr D Morton, Clerk and Financial Officer

Apologies were received from Councillor Mr B Granger and the reasons for absence were approved by the Committee.

The Chairman and members of the Committee sent their very best wishes to Councillor B Granger who was recovering from an operation.

14/76. Declarations of personal and/or pecuniary interest

There were none received.

14/77. Exclusion of the press and public

There were none identified.

14/78. Planning Proposals for consideration

Four plans had been submitted as per the attached schedule, to which no objections had been received by the Committee. There were no comments on the City Council website.

The Committee could see no reasonable grounds for objection and therefore requested that the Clerk write to the Head of Planning to this effect.

**Clerk to write to HOP at SCC**

14/79. Licence Applications

No licence applications had been received for consideration.

14/80. Sheffield Libraries Consultation – To receive an update from the Clerk

The Clerk reported that he had requested the Cabinet Member to indicate his availability so that a public meeting regarding the Ecclesfield Library could be arranged.

The Clerk agreed to chase up that original enquiry as no information had been received from the Cabinet Member.

The Chairman reported that he had heard a comment from Councillor Iqbal on Radio Sheffield to the effect that Ecclesfield Parish Council had agreed to make a financial contribution towards keeping the Ecclesfield Library open. Members confirmed that no such commitment had been made by the Parish Council and the Clerk was requested to write to Councillor Iqbal along those lines.

**Clerk to write to Cabinet Member**

14/81. Correspondence - To consider items requiring a reply or response

Members noted correspondence received, which is also on the secure area for them to view.

Item 5 – Locality Management in Sheffield – The Clerk confirmed that he would be attending this meeting on behalf of the Council and would report back to the next Planning Committee.

## APPENDIX A

PLANNING LIST – 15 OCTOBER 2013						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
13/03038	FUL	J ATHERTON	14 SWALE DRIVE, SHEFFIELD S35 2QQ	N/CONSULTED	NO OBJECTION	15-Oct-13
22-Oct-13		Rec. 2.10.13	TWO STOREY SIDE/SINGLE STOREY REAR EXTENSION			
			TO DWELLINGHOUSE AND ALTERATIONS TO DORMER ROOFS			
13/02971	FUL	E PARKER	THE OLD COACH HOUSE, EDGE LANE, SHEFFIELD S6 1ES	N/CONSULTED	NO OBJECTION	15-Oct-13
13/02972	LBC	Rec. 2.10.13	REPLACEMENT OF 5 SIDE WINDOWS WITH DOUBLE GLAZED UNITS			
22-Oct-13						
13/03188	FUL	S HULL	64 MACKENZIE CRESCENT, BURNCROSS, SHEFFIELD S35 1US	N/CONSULTED	NO OBJECTION	15-Oct-13
24-Oct-13		Rec. 3.10.13	ERECTION OF PITCHED ROOF OVER EXISTING GARAGE			
			AND CONSTRUCTION OF SINGLE STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE			
13/03145	FUL	M YOUNG	11 FALDING STREET, SHEFFIELD S35 1TF	N/CONSULTED	NO OBJECTION	15-Oct-13
25-Oct-13		Rec. 4.10.13	ERECTION OF TWO STOREY REAR EXTENSION TO DWELLINGHOUSE			



## APPENDIX B

PLANNING CORRESPONDENCE – 15 OCTOBER 2013							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
04-Oct-13	Lisa Casey South Yorks Police	NAG meeting 10 Oct 2013	e-mail		15-Oct-13		1
04-Oct-13	SCC Wendy Woodhead	Response re state of roads in High Green	e-mail		15-Oct-13		2
07-Oct-13	Cllr Bagshaw	Proposed motorway services Junction 35	e-mail		15-Oct-13		3
07-Oct-13	Resident	Objection re motorway services junction 35	e-mail		15-Oct-13		4
07-Oct-13	LAP North SCC	Meeting re Locality Management in Sheffield	e-mail		15-Oct-13		5
07-Oct-13	LAP North SCC	New blog	e-mail		15-Oct-13		6
07-Oct-13	SCC	Roadworks Report 921	e-mail		15-Oct-13		7
08-Oct-13	Recycoal	Hesley Wood Liaison Committee minutes	e-mail		15-Oct-13		8
09-Oct-13	Rachael Blake HS2	Response re presentation at Planning 19 Nov	e-mail		15-Oct-13		9
11-Oct-13	LAP North	HS2 in Sheffield	e-mail		15-Oct-13		10

MINUTES OF THE PARISH COUNCIL MEETING  
HELD 17 OCTOBER 2013

Present were Councillors J Housley (Chairman), G Oxley, Dr J Bowden, Ms V Bowden, G Weatherall, A Bainbridge, A Hooper, H House, B Edley, Ms S Constance, J Jones, Pepper, B Granger and Mrs K Granger.

In attendance were Mr D J Morton, Clerk and Financial Officer, and Mr M Shield of Shield Estates (Chartered Surveyors) Ltd.

Apologies for absence were received from Councillors J Jones, and the reasons for absence were approved by the Council.

14/83. Declarations of Interest

Councillors Mrs Bowden, Mrs Constance and Weatherall declared a personal interest in agenda item 4 (minute no 14/85).

14/84. Exclusion of Press and Public

**Resolved:** That the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 because of the confidential nature of the business to be transacted and as it would not be in the public interest to conduct the business in public.

14/85. Leisure Facilities in Ecclesfield

A discussion regarding leisure facilities in Ecclesfield ensued.

14/86. To agree the date and time of the next meeting as Thursday 7 November 2013 at 7.30pm.

The next meeting of the Council was arranged for 7.30pm on Thursday 7 November 2013 at the Parish Office.

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING  
HELD 17 OCTOBER 2013

Present were Councillors D Pepper (Chairman), G Oxley, B Edley, J Housley, G Weatherall, Ms S Constance, Ms V Bowden,

In attendance: D Morton, Clerk

Apologies for absence were received from Cllr Jones and the reason for absence was approved by the committee.

14/56. Declarations of Interest

There were none received.

14/57. Exclusion of the Press and Public

There were no items identified which required the press and public to be excluded.

14/58. (1) To confirm, for the period ending 30<sup>TH</sup> September 2013 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

This matter was deferred to the next meeting of the Committee.

14/59. Applications for Financial Assistance

No applications for financial assistance have been received to date.

14/60. Examination of Financial Transactions

This matter was deferred to the next meeting of the Committee.

14/61. Chapeltown Toilets – To receive an update from the Clerk

This matter was deferred to the next meeting of the Committee.

14/62. To consider the provision of Christmas tree grants in the Parish

**RECOMMENDED:** that: a grant of £150 be given to the five Community Groups within the Parish to provide Christmas trees and lights in all areas of the Parish.

14/63. To consider the provision of Christmas grants to schools in the Parish

**RECOMMENDED:** that a) a grant of £1.50 per child be given to each school for the provision of such activities, with a stipulation in the letter that the money must only be used for Christmas festivities and b) a grant of £3.00 per child be given to Paces School in view of the number of pupils attending.

14/64. To consider a budget for year ended 31 March 2015

**RECOMMENDED:** That the Clerk and Financial Officer prepare a draft budget for discussion at the next meeting.

14/65. To receive an update on the Tour de France from the Chair

Cllr Pepper gave a brief update on the Tour de France event which is due to take place in July 2014.

14/66. Correspondence

Items requiring a decision or response

Members noted correspondence received which is also on the secure area for them to view.

APPENDIX A

FINANCE CORRESPONDENCE – 17 OCTOBER 2013							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
04-Oct-13	Graham Elliott Thornccliffe Sports	Thornccliffe Masterplan	e-mail			17-Oct-13	<b>1</b>
08-Oct-13	The Clerk	Leisure facilities in the North	e-mail			17-Oct-13	<b>2</b>
09-Oct-13	Westwood Training	Thank you for balance of grant	e-mail			17-Oct-13	<b>3</b>