

To all Members of the Parish Council

SUMMONS

28 November 2013

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting to be held at 7.30 pm on Thursday 5 December 2013 at the Council Offices, Mortomley Lane, High Green.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or Disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To a) approve the Minutes of the Parish Council meeting held 7 November 2013 (Pgs: 1-4 & Append A), and b) discuss any matters arising from the minutes for information only
5. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 7 November 2013 (Pgs: 6-8 & Appends A & B),
b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
6. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 19 November 2013 (Pgs: 12-13 & Appends A & B),
b) approve any recommendations arising from the meeting and c) discuss any matters for information only
7. To a) approve the Minutes of the Finance & Premises Committee meeting held 21 November 2013 (Pgs: 17-19 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
8. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 5 December 2013

9. To consider informing Sheffield City Council that Ecclesfield Parish Council supports the City Council's proposals to introduce new recreation facilities in the Parish and is minded to provide financial assistance to the City Council subject to consultation, the provision of extra information, appropriate advice and assistance being obtained and an assessment of any equality considerations.
10. To confirm the precept for the financial year ended 31 March 2015.
11. **CORRESPONDENCE** – Items requiring a decision or response
12. **ACCOUNTS** – To approve the accounts presented for payment
13. **LOCAL EVENTS**

Yours faithfully

D Morton

D J Morton
Clerk and Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 7th NOVEMBER 2013

Present were Councillors J Housley (Chairman), Dr J Bowden, Ms V Bowden, G Weatherall, A Bainbridge, A Hooper, B Edley, Ms S Constance, Mrs D Fearnley, G Oxley, B Granger and Mrs K Granger.

In attendance: Mr D J Morton, Clerk and Financial Officer, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs H House, D Pepper and J Jones and the reasons for absence were approved by the Council.

Two members of the public were present and had attended to ask the following questions.

The first member of the public enquired with regard to:-

- The recent article in the Star about a leisure centre on Thorncliffe Playing Fields and does the Parish Council know anything about this. The Clerk stated that the article was incorrect on a number of matters and confirmed that officers and members at the City Council and Parish Council had not spoken about this matter to a member of the press.
- Sainsbury's appeal at the site of the Cart and Horses Public House – The Clerk confirmed that Punch Taverns had launched an appeal against the City Council's decision to refuse planning permission for this site. All previous objections will have been forwarded by the City Council to the Planning Inspectorate for consideration.
- Pickwicks Public House – is there anything that the Parish Council can do about the unsafe state of the premises. The Clerk confirmed that the property is privately owned and the Parish Council have no powers to intervene on this matter. Cllr Weatherall confirmed that he would speak to the enforcement officers at the City Council to enquire whether anything can be done.

The second member of the public enquired with regard to:-

- Chapeltown Toilets – she noticed that the roof has now been repaired and wondered what was the current situation – The Clerk confirmed that a letter has been sent to the City Council stating that the Parish Council will take over the running of the toilets once the repairs to the building have been carried out. He is still awaiting a response from the City Council.

14/83. Declarations of Interest

Cllrs Weatherall, Ms S Constance and Ms V Bowden declared an interest in item 13 on the agenda. Cllr Hooper declared that he had submitted an updated Declaration of Interest form.

14/84. Exclusion of Press and Public

Item 13 on the agenda was identified as an item which required the exclusion of the press and public.

14/85. To a) approve the Minutes of the Parish Council meeting held 3rd October 2013 and b) discuss any matters arising from the minutes for information only

Cllr Ms S Constance requested that her name be identified in the minutes as declaring an interest in minute 14/78.

Cllr A Bainbridge asked when a member of the public attends the meeting to speak about an agenda item if this could be brought forward to the beginning of the meeting rather than the member of the public having to wait until the item came up naturally. The Clerk confirmed that this could be done at the discretion of the Chairman.

Resolved: that the minutes of the Council meeting held on 3rd October 2013 be confirmed as a true and accurate record of proceedings.

14/86. To receive the Minutes of the Trustees of Grenoside Exhibition Account Charity meeting held 3rd October 2013

The minutes were received and the Clerk confirmed that the sum of £500 has now been reinvested with M&G Investments.

14/87. To a) approve the Minutes of the Environmental Planning Committee meeting held 3rd October 2013 and b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only

Resolved: that the minutes of the Environmental Planning Committee held on 3rd October 2013 be confirmed as a true and accurate record of the proceedings.

14/88. To a) approve the Minutes of the Environmental Planning Committee meeting held 15th October 2013 and b) approve any recommendations arising from the meeting and c) discuss any matters for information only

Cllr Hooper informed the Council that representatives from HS2 had been invited to the Planning Committee meeting on the 19 November and all Councillors were welcome to attend the meeting.

Resolved: That the minutes of the Environmental Planning Committee held on 15th October 2013 be confirmed as a true and accurate record of the proceedings.

14/89. To (a) approve the Minutes of the Parish Council meeting held on 17th October 2013 and (b) to discuss any matters arising from the minutes for information only

Resolved: That the minutes of the Parish Council meeting held on the 17 October 2013 be confirmed as a true and accurate record of the proceedings.

14/90. To a) approve the Minutes of the Finance & Premises Committee meeting held 17th October 2013 b) approve any recommendations arising from the meeting and c) discuss any matters arising for information only

Resolved: that the minutes of the Finance & Premises Committee held on 17th October 2013 be confirmed as a true and accurate record of the proceedings.

14/91. To receive a verbal report from the Environmental Planning Committee meeting held 7th November 2013

Resolved: that the verbal report of Cllr Hooper be received.

14/92. To receive feedback from Cllr Bainbridge following his recent attendance at the YLCA South Yorkshire Branch meeting

Cllr Bainbridge reported that the meeting was well attended one of the issues discussed were with regard to Travellers – Barnsley Council attended to speak on this. Precepts and capping of precepts were also discussed. The YLCA have

advised Parish Councils about delaying setting their budgets and precept levy until January 2014 so that an informed decision can be taken.

14/93. To consider sending a delegate to the YLCA Annual Conference

The Clerk asked that this item be withdrawn from the Agenda as he is unable to attend the Conference.

14/94. Exclusion of Press and public

Resolved: That the press and public be excluded from the meeting pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 because of the confidential nature of the business to be transacted and as it would not be in the public interest to conduct the business in public.

14/95. To receive a report from the Clerk and Financial Officer regarding the Council's assets

Cllrs Weatherall, Ms S Constance and Ms V Bowden declared an interest in this item.

The Council received the report from the Clerk.

14/96. Correspondence (Appendix A)

Items requiring a decision of response

Members noted correspondence received which is also available on the secure area for them to view.

Item 9 – High Green Miners Welfare Development Group – The Clerk informed members that he had attended a meeting today regarding rekindling interest in getting this community asset back into use. Cllr Mrs D Fearnley enquired about directional signs for the Miners Welfare – Cllr Weatherall stated that he had previously spoken to Amey about these but will chase this up.

14/97. Accounts

Resolved: That the following accounts be approved for payment:

Payable to	Amount	Payment details	Payment made under
Firecrest UK Ltd	£246.56	Fire alarm service	LG Act 1972 s111
Yorkshire Water	£46.10	Water supply July to September	LG Act 1972 s111
Administration Officer	£91.27	Transfer to petty cash account	LG Act 1972 s111
HMRC	£1069.55	Tax and NI payments October	LG Act 1972 s111
SYPA	£261.62	Pension contributions October	LG Act 1972 s111
Staff	£2,842.08	Net salaries October	LG Act 1972 s111
Administration Officer	£184.55	Transfer to petty cash account	LG Act 1972 s111
AOL	£3.99	Premium Service	LG Act 1972 s111
AOL	£18.37	TalkTalkAOL	LG Act 1972 s111
Sheffield City Council	£485.00	NNDR payment Council offices	LG Act 1972 s111
Sheffield City Council	£62.00	NNDR payment Community Room	LG Act 1972 s111
Signs of the Times	£375.00	Commemorative Plaque	LG Act 1972 S137
Merlin Networks	£139.99	Wireless Modem Router	LG Act 1972 s111
Roy Smith Garden Services	£68.00	Grass cutting 27 Sept and 18 Oct	LG Act 1972 s111
O2	£36.96	Mobile phone bill	LG Act 1972 s111
Shield Estates	£360.00	Professional charges re Chapeltown toilets	LG Act 1972 s111
JRB Enterprise Ltd	£63.85	4000 dog waste bags	LG Act 1972 s111
British Telecom	£77.68	Telephone bill line 1	LG Act 1972 s111

British Telecom	£65.86	Telephone bill line 2	LG Act 1972 s111
British Telecom	£66.60	Telephone bill fax machine	LG Act 1972 s111
BOS Office Supplies Group	£178.00	Stationery items	LG Act 1972 s111
Angram Bank Primary School	£436.50	Schools Christmas grant	LG Act 1972 s145
Coit Primary School	£307.50	Schools Christmas grant	LG Act 1972 s145
Ecclesfield Primary School	£619.50	Schools Christmas grant	LG Act 1972 s145
Greengate Lane Primary School	£276.00	Schools Christmas grant	LG Act 1972 s145
Grenoside Primary School	£529.50	Schools Christmas grant	LG Act 1972 s145
High Green Primary School	£316.50	Schools Christmas grant	LG Act 1972 s145
Lound Junior School	£369.00	Schools Christmas grant	LG Act 1972 s145
Lound Infant School	£270.00	Schools Christmas grant	LG Act 1972 s145
St Mary's RC Primary School	£304.50	Schools Christmas grant	LG Act 1972 s145
St Thomas More RC Primary School	£301.50	Schools Christmas grant	LG Act 1972 s145
Windmill Hill Primary School	£453.00	Schools Christmas grant	LG Act 1972 s145
PACES School	£81.00	Schools Christmas grant	LG Act 1972 s145
Burncross Action Team	£150.00	Christmas tree grant	Parish Councils Act 1957 s3
Ecclesfield in Bloom	£150.00	Christmas tree grant	Parish Councils Act 1957 s3
Grenoside Community Association	£150.00	Christmas tree grant	Parish Councils Act 1957 s3
Chapelton in Bloom	£150.00	Christmas tree grant	Parish Councils Act 1957 s3
Angram Bank TARA	£150.00	Christmas tree grant	Parish Councils Act 1957 s3

14/98. Local Events

The Chairman reminded everyone that it is the Parish Council Remembrance Service on Saturday 8 November at Sussex Road/Arundel Road garden. Sunday 9 November is the British Legion Remembrance Service in Chapelton Park.

APPENDIX A

COUNCIL CORRESPONDENCE – 7 NOVEMBER 2013							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
07-Oct-13	NALC	Dis Extra 819	e-mail	07-Nov-13			1
07-Oct-13	St Mary's Church Ecclesfield	Church magazine October	booklet	07-Nov-13			2
09-Oct-13	Oonagh McClean SCC	North area ward plans	e-mail	07-Nov-13			3
09-Oct-13	YLCA	Training programme Nov 2013 to Jan 2014	e-mail	07-Nov-13			4
21-Oct-13	Chapelton CAOS	Invitation for Chairman	e-mail	07-Nov-13			5
21-Oct-13	NALC	Dis Extra 820	e-mail	07-Nov-13			6
21-Oct-13	Richard Godley	Turning Yorkshire yellow - Tour de France	e-mail	07-Nov-13			7
21-Oct-13	SCC LAP	Partnership Workshop 26 November 2013	e-mail	07-Nov-13			8
21-Oct-13	Stuart Bolton Scc	High Green Miners Welfare Development Group	e-mail	07-Nov-13			9
21-Oct-13	YLCA	Parish Precept Statistics 2013/2014	e-mail	07-Nov-13			10
22-Oct-13	Rural Action Yorkshire	Country Air Autumn newsletter	booklet	07-Nov-13			11
22-Oct-13	YLCA	Revised Model Standing Orders	e-mail	07-Nov-13			12
23-Oct-13	North Sheffield Area Blog	Upcoming events	email	07-Nov-13			13
25-Oct-13	Cllr Weatherall	Women of Steel Concert City Hall 9 November	e-mail	07-Nov-13			14
25-Oct-13	St Marks Church	Grenoside news November edition	booklet	07-Nov-13			15
28-Oct-13	YLCA	E-bulletin 28 October 2013	e-mail	07-Nov-13			16
31-Oct-13	Rural Action Yorkshire	Newsletter	e-mail	07-Nov-13			17
31-Oct-13	War Memorials Trust	Call to remember	letter	07-Nov-13			18
01-Nov-13	YLCA	Training programme - what do Cllrs & Clerks need	e-mail	07-Nov-13			19
04-Nov-13	NALC	DIS Extra 821	e-mail	07-Nov-13			20
04-Nov-13	St Mary's Church	Church magazine November 2013	booklet	07-Nov-13			21
05-Nov-13	Clerk	Leisure Facilities in the Parish	e-mail	07-Nov-13			22
05-Nov-13	North Local Area Partnership	Public meeting 20 November re Ecclesfield Library	e-mail	07-Nov-13			23
05-Nov-13	Resident	Public meeting 13 November re Ecclesfield Library	e-mail	07-Nov-13			24
05-Nov-13	South Yorkshire Fire & Rescue	November newsletter	e-mail	07-Nov-13			25
06-Nov-13	SCC	Library review consultation	e-mail	07-Nov-13			26
07-Nov-13	Stuart Bolton SCC	High Green Miners Welfare Development Group	e-mail	07-Nov-13			27
07-Nov-13	Thornccliffe Management	Thornccliffe Newsletter	newsletter	07-Nov-13			28

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 7TH NOVEMBER 2013

Present were Councillors A Hooper (Chairman), Dr J Bowden, Mrs K Granger, B Granger, J Housley, Mrs D Fearnley, A Bainbridge, G Oxley and Ms V Bowden as substitute for Cllr House

In attendance: Mr D Morton, Clerk and Financial Officer, Mrs G Kress, Admin. Officer

Apologies were received from Cllr H House and the reason for absence was approved by the Committee

Four members of the public were present at the meeting.

Two members of the public had attended to speak to the Committee about item 11 on the correspondence list – Closure of footpath on Blackburn Drive. They were invited to inform the Committee of their reasons for the need for the closure. Once members had considered the information they decided to withdraw their objection to the closure of the footpath. The Clerk was asked to write to the City Council to inform them of their decision.

A resident had attended to explain to the Committee the background to planning application 13/03398/FUL – 10 Lound Side. The premises have been used for the sale of hot and cold food for many years, however no A5 consent had ever been sought.

A new tenant has now taken over the premises and the landlady wanted to establish the lawful use of the premises for use as a hot food takeaway. (see minute 14/84 below)

14/82. Declarations of personal and/or pecuniary interest

Cllrs Mrs K Granger, B Granger and J Housley declared an interest in planning application 13/03398/FUL – 10 Lound Side as they know the applicant.

14/83. Exclusion of the press and public

There were no items identified which require the exclusion of the press and public.

14/84. Planning Proposals for consideration

Eleven plans had been received for consideration as per the attached schedule. Members considered planning application 13/03398/FUL – 10 Lound Side first as a resident had attended the meeting as stated above. The Committee considered the application and could see no grounds for objection and requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

13/03300/FUL – Curtilage of the Old Vicarage, 87 Main Street, Grenoside, Sheffield S35 8PN – One objection had been received by the Committee from Grenoside Conservation Society – members considered the reasons for objection and support the objection on the following grounds:-

- The design plan is inaccurate as this house is within the boundary of the Conservation area.
- The SCC Grenoside Conservation Area Management Plan states in paragraph 3.1.4 that the Council will not allow developments which interrupt, reduce the integrity of or make less obvious the individual curtilages or historical settlement pattern of

development in Grenoside. This is infilling in a front garden which will fundamentally change the appearance of this significant building. Also the view to the village of this new development would be the back of the house.

- Loss of trees on the site.

The Committee felt that this development was inappropriate in the Conservation area and requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

Clerk to write to HOP at SCC

13/03388/FUL – 86 Dowland Avenue, Sheffield S35 4LA – There was one comment on the City Council website which also included photographs showing the fence in situ. The resident comment states that the fence is too high and is an eyesore, the resident also stated that a neighbouring property had also erected a similar fence.

The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council stating that the fence is out of character with neighbouring properties on an open plan estate. It is believed that the deeds to the properties on the estate state that the front gardens should be kept as an open plan layout. The Committee were of the opinion that if the fence were allowed to be kept it would set a precedent and other neighbours would follow suit.

Clerk to write to HOP at SCC

13/03410/FUL – Greno Wood, Woodhead Road, Grenoside – Members considered the plans and made the following points:-

- That there needs to be a secure gate to the access to the stacking area for security and safety reasons
- The position of the stacking area is a considerable distance from where the thinning needs to take place and questioned whether there is a better place further along the A61?
- At the proposed location of the stacking area no footpaths or bridleways exist. Therefore to move any wood to the proposed site would mean the destruction of good quality woodland by transporting logs to this location.

The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

The Committee had no objection to any of the other plans considered and requested that the Clerk write to the Head of Planning to this effect.

Clerk to write to HOP at SCC

14/85. Licence Applications

One licence application had been received for consideration for Morrisons Limited for a minor change to the structure or layout change to plan. The Committee stated that there were insufficient details to fully consider the application.

14/86. To receive a report on the Archive Project

The Clerk reported that Chris Prescott is due to attend a Heritage Lottery Funding Workshop on the 14 November 2013 and will also be meeting with University Archivists. Cllr Bainbridge informed the Committee that he would be unable to attend further daytime Archive meetings due to personal reasons.

14/87. To receive an update on the Tour de France from the Chair

The Chair reported that the documentation has now been released with the route showing it coming through the top part of Grenoside. A meeting had taken place last week with various groups in the village, Grenoside scouts are planning on holding an event and are contacting the Scout movement to enable other scouts to view the event. The Chair confirmed that there will be a large influx of people from all over the world and landowners are opening up their fields for camping.

14/88. Sheffield Libraries Consultation – To receive an update from the Clerk

The Clerk informed the Committee that a public meeting is due to be held on the 20 November at Ecclesfield Primary School at which the cabinet member Cllr Mazher Iqbal will be present.

14/89. Correspondence - To consider items requiring a reply or response

Members noted correspondence received, which is also on the secure area for them to view.

Item 10 – A letter has been received from Legal Services at Sheffield City Council to the effect that an appeal has been lodged by Punch Taverns against the refusal by the City Council to grant planning permission for the demolition of the Cart and Horses Public House and replacing it with a convenience store/takeaway. All previous representations have been sent to the Planning Inspectorate.

Items 16 and 17 – Scrutiny Management Committee Monday 11 November 2013 – Cllr Dr J Bowden confirmed receipt of the papers and also confirmed that he will attend the meeting to represent the Parish Council.

Item 20 – Bi-monthly disposal of land – Lane End, Chapeltown – former Chapel Green Community Centre – proposed site for potential residential conversion of the original building and new build housing within the site. The Chair suggested that as the site is currently a “Community Centre building with grounds” could consideration be given for part of the grounds for allotments and asked that the Clerk write to Kier Estates to this effect.

Clerk to write to Kier Estates

APPENDIX A

PLANNING LIST – 7 NOVEMBER 2013						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
13/03213	ADV	S CLARK	WAGON AND HORSES, 2 MARKET PLACE, CHAPELTOWN	NEIGHBOURS NOT	NO OBJECTION	07-Nov-13
31-Oct-13		Rec. 11.10.13	ERECTION OF 1X EXTERNALLY ILLUMINATED HANGING SIGN, 2X INTERNALLY ILLUMINATED SIGNS, 2X FASCIA SIGNS, AND 5X NON ILLUMINATED SIGNS	CONSULTED BY SCC THEREFORE EPC NOT AS ADV APP		
13/03300	FUL	M YOUNG	CURTILAGE OF THE OLD VICARAGE, 87 MAIN STREET, GRENOSIDE, SHEFFIELD S35 8PN	N/CONSULTED 1 OBJ RECEIVED	SUPPORT OBJ LETTER TO HOP	07-Nov-13
01-Nov-13		Rec. 11.10.13	ERECTION OF A DWELLINGHOUSE			
13/03388	FUL	M YOUNG	86 DOWLAND AVENUE, SHEFFIELD S35 4LA	N/CONSULTED	SUPPORT COMMENT OUT OF CHARACTER	07-Nov-13
07-Nov-13		Rec. 21.10.13	RETENTION OF TIMBER FENCING	1 COMMENT ON SCC WEBSITE NEIGHBOURS NOT	LETTER TO HOP	
13/03398	LU1	B TURNER	10 LOUND SIDE, SHEFFIELD S35 2UP	CONSULTED BY SCC THEREFORE EPC NOT CONSULTED	NO OBJECTION	07-Nov-13
07-Nov-13		Rec. 21.10.13	APPLICATION TO ESTABLISH THE LAWFUL USE OF PREMISES FOR USE AS HOT FOOD TAKEAWAY (USE CLASS A5) (APPLICATION UNDER SECTION 191)			
13/03571	FUL	F KHALIL KHAN	1 BURNCROSS GROVE, SHEFFIELD S35 1RB	N/CONSULTED	NO OBJECTION	07-Nov-13
11-Nov-13		Rec. 22.10.13	SINGLE STOREY SIDE EXTENSION TO FORM GARAGE WITH STUDY TO REAR AND STORAGE IN ROOF SPACE WITH DORMER WINDOWS TO FRONT AND REAR			

APPENDIX A

13/03410	FUL	R TURNER	GRENO WOOD, WOODHEAD ROAD, GRENOSIDE	NO CONSULTATION	CONCERNS RE	07-Nov-13
12-Nov-13		Rec 23.10.13	CONSTR. OF STACKING/LOADING AREA, RESURFACING	BY SCC THEREFORE	SEVERAL ISSUES	
			OF EXISTING TRACK & ALTS TO VEHICULAR ACCESS	NONE BY EPC	LETTER TO HOP	
13/03356	ADV	J ATHERTON	SOUTH YORKS POLICE AUTHORITY, ESCAFELD HOUSE,	NO CONSULTATION	NO OBJECTION	07-Nov-13
12-Nov-13		Rec 23.10.13	30B HIGH STREET, ECCLESFIELD	BY SCC THEREFORE		
			1 FASCIA SIGN, 1 FLAGPOLE, 1 FREESTANDING SIGN	NONE BY EPC		
13/03456	FUL	B TURNER	100 HALLWOOD ROAD, SHEFFIELD S35 1TS	N/CONSULTED	NO OBJECTION	07-Nov-13
13-Nov-13		Rec. 24.10.13	DEMOLITION OF SIDE AND REAR EXTENSIONS AND			
			ERECTION OF TWO STOREY SIDE EXTENSION AND			
			SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE AND EXTENSION TO			
			GARAGE INCLUDING REPLACEMENT PITCHED ROOF			
13/03508	FUL	J ATHERTON	33 HESLEY GROVE, SHEFFIELD S35 1TX	N/CONSULTED	NO OBJECTION	07-Nov-13
13-Nov-13		Rec. 24.10.13	ERECTION OF A DETACHED GARAGE TO SIDE OF			
			DWELLINGHOUSE (AMENDED SCHEME TO 13/02105/FUL)			
13/03590	FUL	F KHALIL KHAN	8 GRENOSIDE MOUNT	N/CONSULTED	NO OBJECTION	07-Nov-13
12-Nov-13		Rec. 28.10.13	SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE			
13/03501	FUL	M YOUNG	PACES CENTRE, PACK HORSE LANE, SHEFFIELD S35 3HY	N/CONSULTED	NO OBJECTION	07-Nov-13
15-Nov-13		Rec. 28.10.13	INSTALLATION OF SOLAR PV PANELS TO SPORTS HALL ROOF			

APPENDIX B

PLANNING CORRESPONDENCE – 7 NOVEMBER 2013							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
21-Oct-13	Cllr Bagshaw	Response re state of roads in High Green	e-mail		07-Nov-13		1
21-Oct-13	HS2 Ltd	Phase two consultation	letter		07-Nov-13		2
21-Oct-13	Licensing Department	Morrisons Limited			07-Nov-13		3
21-Oct-13	SCC	Roadworks Report 922	e-mail		07-Nov-13		4
21-Oct-13	SCC Enforcement Department	Response re 3 White Lane, Chapeltown	e-mail		07-Nov-13		5
21-Oct-13	SCC Vince Varnum	High Green issues commentary	e-mail		07-Nov-13		6
21-Oct-13	South Yorks Bus Service	Changes to bus services	e-mail		07-Nov-13		7
21-Oct-13	South Yorks SNA	Action plan	e-mail		07-Nov-13		8
25-Oct-13	SCC	Roadworks Report 924	e-mail		07-Nov-13		9
25-Oct-13	SCC Legal Services	Appeal against refusal of planning app Cart & Horses	letter		07-Nov-13		10
25-Oct-13	SCC Mark Reeder	Closure of Blackburn Drive footpath	e-mail		07-Nov-13		11
25-Oct-13	YLCA	Tour de France	e-mail		07-Nov-13		12
31-Oct-13	SCC	Roadworks Report 925	e-mail		07-Nov-13		13
04-Nov-13	Resident	Obj re Little Intake Farm	e-mail		07-Nov-13		14
04-Nov-13	Resident	Parking on Station Road Chapeltown	e-mail		07-Nov-13		15
05-Nov-13	Matthew Borland SCC	Scrutiny Management Committee meeting papers	e-mail		07-Nov-13		16
06-Nov-13	Victoria Penman SCC	Draft Council size submission	e-mail		07-Nov-13		17
07-Nov-13	Stuart Bolton SCC	High Green Miners Welfare Development Group	e-mail		07-Nov-13		18
07-Nov-13	Megan Smith Grenoside Cons Soc	Objection re Curtilage of old Vicarage, 87 Main Street	e-mail		07-Nov-13		19
07-Nov-13	Kier Asset Partnership	Bi monthly asset disposal list	e-mail		07-Nov-13		20
07-Nov-13	Resident	Letter of support re Little Intake Farm	letter		07-Nov-13		21
07-Nov-13	Resident	3 rd letter re Aldi	letter		07-Nov-13		22

MINUTES OF THE ENVIRONMENTAL PLANNING COMMITTEE
MEETING HELD 19TH NOVEMBER 2013

Present were Councillors A Hooper (Chairman), Dr J Bowden, Mrs K Granger, B Granger, A Bainbridge, Ms V Bowden as substitute for G Oxley

In attendance: Mr D Morton, Clerk and Financial Officer, Mrs G Kress, Admin. Officer

Apologies were received from Cllrs H House, D Fearnley, G Oxley and J Housley and the reasons for absence were approved by the Committee

Four members of the public were present at the meeting regarding a planning application. They were invited to listen to the presentation by HS₂.

It was agreed that agenda item 5 be received first.

14/90. To receive a presentation from Rachael Blake, Community and Stakeholder Manager HS2 Ltd

Rachael Blake who is the Community and Stakeholder Manager for the Yorkshire area and David Orr-Ewing the Community and Stakeholder Engagement Adviser, both from HS₂ gave a presentation regarding the consultation summary on the route of the High Speed rail from the West Midlands to Manchester, Leeds and beyond. The consultation period ends on the 31 January 2014.

Rachael agreed to forward her presentation to the Parish Council in order that Councillors who were unable to attend this evening would be informed. She also agreed that we could put the presentation or a link on the public area of our website. The contact details for anyone wishing to complete the consultation response form would also be included. The Chair thanked them for attending and giving such an interesting and informative presentation.

14/91. Declarations of personal and/or pecuniary interest

There were none received.

14/92. Exclusion of the press and public

There were none identified.

14/93. Planning Proposals for consideration

Six plans had been received for consideration by the Committee, the first one for consideration was 13/03412/FUL – Little Intake Farm, Woodhead Road, Grenoside, Sheffield S35 8RS. Letters in support and of objection had been received by the Committee and there are also 76 comments on the City Council website both in support and against the planning proposal. Two of the residents who attended the meeting voiced their concerns stating that the proposed development would change the nature of the site and its surrounds in the green belt. They were also concerned about the close proximity of the proposed development to Wheata Woods which is an ancient woodland and Local Nature Reserve.

The Chairman invited the Applicant to state his case – he said that the site would have a manager on it and will monitor people on the site, he said that he was investing his own money and that he had received letters of support from local businesses who would welcome the increased footfall in the village.

The Chair thanked them for their comments and discussion took place with regard to the various pros and cons of the proposed development. Whilst the Committee have sympathy for local businesses they are also aware of the impact of the proposed development on the residents of the village. The Committee therefore decided to object on the following grounds:-

- The proposed development is inappropriate and over development in the green belt area.
- The impact the proposed development will have on the residents of the village and users of Wheata and Grenoside Woods
- Traffic and noise issues

The Chair requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect and also that the local West Ecclesfield Councillors and local MP be informed of the concerns raised.

**Clerk to write to HOP at SCC
Copies to be sent to West Ecclesfield Councillors and
Angela Smith, MP and Bradfield Parish Council**

Five other plans were received for consideration (as per the attached schedule) to which no objections or comments had been received. There were no comments on the City Council website therefore the Committee had no grounds for objection to any of the other plans and the Clerk was requested to write to the Head of Planning to this effect.

14/94. Licence Applications

No licence applications had been received for consideration.

14/95. To receive a report on the Archive Project

The Clerk reported that no further meetings had been held or arranged, however Chris Prescott has recently attended the Heritage Lottery Funding meeting and he is meeting with him on Thursday this week for an update on the application. Cllr Hooper stated that he has further records for archiving at the Grenoside Reading Room.

14/96. To receive an update on the Tour de France from the Chair

Cllr Hooper stated that the next meeting of the Tour de France Committee is due to take place next Tuesday 26 November at the Grenoside Reading Room and a further meeting is arranged for the 12 December at the Town Hall for interested parties. Cllr Hooper confirmed that the Grenoside Scouts are opening up their headquarters to the Scouting movement in order that as many scouts as possible will have roadside access to this event.

14/97. Sheffield Libraries Consultation – To receive an update from the Clerk

The Clerk reported that there is a public meeting due to take place at 6.00pm at Ecclesfield Primary School on the 20 November which is open for all to attend.

14/98. Correspondence - To consider items requiring a reply or response

Members noted correspondence received, which is also on the secure area for them to view.

APPENDIX A

PLANNING LIST – 19 NOVEMBER 2013						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
13/03412	FUL	K MANSELL	LITTLE INTAKE FARM, WOODHEAD ROAD, GRENOSIDE	N/CONSULTED	SUPPORT OBJS	19-Nov-13
21/11/2013		Rec. 31.10.13	SHEFFIELD S35 8RS		GREEN BELT	
			CHANGE OF USE FROM GRAZING LAND TO CARAVAN AND CAMPSITE, CONVERSION OF REDUNDANT		IMPACT ON RESIDENTS	
			AGRICULTURAL BUILDINGS TO CREATE A RECEPTION AREA, INDOOR PLAY AREA AND SHIRE HORSE STUD AREA		TRAFFIC ISSUES	
			AND THE CONSTRUCTION OF A NEW BUILDING TO PROVIDE			
			A TOILET/SHOWER BLOCK			
13/03677	FUL	F KHALIL KHAN	25 SLAIDBURN AVENUE, SHEFFIELD S35 2EN	N/CONSULTED	NO OBJECTION	19-Nov-13
19/11/2013		Rec. 4.11.13	FIRST FLOOR SIDE EXTENSION TO DWELLINGHOUSE			
13/03455	FUL	F KHALIL KHAN	450 BURNCROSS ROAD, SHEFFIELD S35 1SL	N/CONSULTED	NO OBJECTION	19-Nov-13
29/11/2013		Rec 12.11.13	SINGLE STOREY REAR EXTENSION AND REDUCTION OF			
			GROUND LEVELS IN REAR GARDEN INCLUDING CONSTRUCTION OF RETAINING WALL			
13/03492	FUL	M YOUNG	8 JEFFCOCK ROAD, HIGH GREEN, SHEFFIELD S35 4HL	N/CONSULTED	NO OBJECTION	19-Nov-13
02-Dec-13		Rec. 12.11.13	USE OF DWELLINGHOUSE (CLASS C3) AS A HOT FOOD TAKEAWAY (CLASS A5) ALTERATIONS TO ENTRANCE INCLUDING CONSTRUCTION OF AN ACCESS RAMP AND ERECTION OF FLUE TO REAR			

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13/03768	FUL	F KHALIL KHAN	73 SUNDEW GARDENS, SHEFFIELD S35 4DQ	N/CONSULTED	NO OBJECTION	19-Nov-13
03-Dec-13		Rec. 12.11.13	REMOVAL OF PART OF EXISTING GARDEN WALL AND REPLACE WITH A COMBINED WALL AND FENCE AT THE			
			PROPERTY BOUNDARY			
13/02855	FUL	B TURNER	APPLETREE NURSERY, MAIN STREET, GRENSIDE	N/CONSULTED	NO OBJECTION	19-Nov-13
03-Dec-13		Rec. 12.11.13	ALTERATIONS TO BUILDING INCLUDING INFILLING OF EXISTING VERANDA, PROVISION OF NEW WINDOWS AND			
			DOORS, REMOVAL AND REPLACEMENT OF EXTERNAL STEPS			

APPENDIX B

PLANNING CORRESPONDENCE – 19 NOVEMBER 2013							
INCOMING CORRESPONDENCE 2013							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
07-Nov-13	Cllr Iqbal	Sheffield Library services workshops	e-mail		19-Nov-13		1
11-Nov-13	SCC	Roadworks Report 926	e-mail		19-Nov-13		2
12-Nov-13	Welcome to Yorkshire	Letter of support Little Intake Farm	letter		19-Nov-13		3
18-Nov-13	Grenoside Conservation Society	Obj re Little Intake Farm	letter		19-Nov-13		4
19-Nov-13	Resident	Obj re Little Intake Farm	e-mail		19-Nov-13		5
19-Nov-13	Resident	Obj re Little Intake Farm	e-mail		19-Nov-13		6
19-Nov-13	Residents	7 letters of support Little Intake Farm	letters		19-Nov-13		7
18-Nov-13	SCC	Closure of footpath on Blackburn Drive	letter		19-Nov-13		8
13-Nov-13	SCC Legal Services	Standards Committee cancellation of meeting	e-mail		19-Nov-13		9
13-Nov-13	YLCA	Training events	e-mail		19-Nov-13		10
15-Nov-13	SCC	Roadworks report No. 927	email		19-Nov-13		11
18-Nov-13	YLCA	E-bulletin 15 November 13	e-mail		19-Nov-13		12

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD 21st NOVEMBER 2013

Present were Councillors Ms V Bowden (Chairman), B Edley, A Hooper as substitute for J Housley, Dr J Bowden as substitute for G Oxley, G Weatherall, Ms S Constance

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Jones, Pepper, Housley and Oxley and the reasons for absence were approved by the committee

14/67. Declarations of Interest

Cllrs G Weatherall, B Edley and Ms S Constance declared an interest in agenda item 6 - Application for financial assistance as they are acquaintances of members of Thorncliffe Conservation Group.

14/68. Exclusion of the Press and Public

There were none identified.

14/69. To confirm, for the period ending 30th September 2013 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

RECOMMENDED: That the receipts schedule, payment schedule, account/bank reconciliation and budget and management accounts for the period ending 30 September 2013, as now presented by the Clerk be confirmed. Cllr Ms V Bowden signed the bank statements to confirm they were correct and up to date.

14/70. To confirm, for the period ending 31st October 2013 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

RECOMMENDED: That the receipts schedule, payment schedule, account/bank reconciliation and budget and management accounts for the period ending 31 October 2013, as now presented by the Clerk be confirmed.

14/71. Applications for Financial Assistance

14/71.1 Thorncliffe Conservation Group

Two members of the group attended to inform the Committee of all the hard work carried out by their members in clearing the site and creating a haven for wildlife and for the enjoyment of the local community. In 2008 they bought and installed 2 dog bins and have to pay for them to be emptied, they consider these a necessity as children use the paths to walk to school and the paths are now clear of dog waste. They requested a grant towards assistance in keeping this service running.

Councillors asked various questions of the members and Councillor Hooper stated that he wanted to support the group, however he stated that it is a huge expense for the group to have to pay each year and should be provided by Environmental Services. Cllr Weatherall agreed as a City Councillor and Chair of the North Local Area Partnership to look into this for future years. It was therefore:-

RECOMMENDED: That a grant be given in the sum of £689.00 towards activities to be carried out.

14/72. Examination of Financial Transactions for September and October

The Clerk informed members of the items which were paid following the October Council meeting and the items still requiring payment. These payments were authorised for payment.

14/73. To consider a quotation for a new telephone system

The Clerk informed the Committee that the telephone system is approximately fifteen years old and is breaking down. The Clerk informed the Committee that he has had one quote to provide a more up to date system. He was asked to seek another quote in order that comparisons can be made.

14/74. To consider correspondence received from the YLCA regarding the Co-op Bank

The Clerk informed the Committee that correspondence had been received from the YLCA regarding the Co-op Bank halting all its lending to local authorities across Britain. The lender has written to the leaders of 130 Councils informing them of its decision to withdraw banking services to local authorities. The Clerk reported that it has since been confirmed that Parish Councils will not be affected by this it is Principal Councils that they are withdrawing their banking services.

14/75. To receive an update on the Tour de France from the Cllr Hooper

Cllr Hooper stated that the next meeting of the Tour de France Committee is due to take place on Tuesday 26 November at the Grenoside Reading Room and a further meeting is arranged for the 12 December at the Town Hall for interested parties. Cllr Ms V Bowden confirmed that both she and Cllr Dr J C Bowden would be attending this meeting.

Cllr Hooper confirmed that the Grenoside Scouts are opening up their headquarters to the Scouting movement in order that as many scouts as possible will have roadside access to this event. He stated that he believes that North Sheffield may be cut off for most of the day with the road closures. Cllr Weatherall stated that he would send in information he had received on the confirmed route of the final leg into Sheffield. Discussion then took place about how the Parish Council could mark this event.

14/76. Chapeltown Toilets – To receive an update from the Clerk

The Clerk has written to Sheffield City Council regarding the decision of the Parish Council taken at their meeting in October in that the Parish Council will take over the annual running cost of the toilets once the building is in a sound state of repair. He had also agreed to contact them about the findings in the surveyor's report. He is still awaiting a response back from them.

14/77. Chapeltown Baths

A discussion took place regarding the possible disposal of the Chapeltown Baths site and it was found necessary to discuss the matter in further detail with the Head of Culture and Environment at Sheffield City Council. The Clerk and Financial Officer was requested to pursue this matter.

14/78. Correspondence

Items requiring a decision or response

Members noted correspondence received which is also on the secure area for them to view.

Item 1 – Grenoside War Memorial

Members noted correspondence from Cllr Hooper with regard to a further name of Eric Fieldsend to be added to the War Memorial. A quote has been provided for the work. It was agreed that an application for financial assistance would need to be completed in order that this could be considered for payment by the Parish Council.

Item 4 – YLCA – Parish Precepts

The YLCA had recommended to Parish Councils that NALC is advising parishes to delay setting their budgets and precept levy until January 2014 so that an informed decision can be taken once information was received from the Government about the amount of funding to be made available. The Clerk informed the Committee that he would be recommending a 3% increase on the precept.

Item 8 – Angram Bank Tara

A letter had been received from Angram Bank Tara stating that they were unable to provide a Christmas tree and lights this year as the City Council had condemned their electrics and Sheffield City Council is unable to fund the repairs. The cost of insurance for the Christmas tree would also be too high for the group. They had therefore returned the cheque. They are still carrying out the festivities on the Saturday the 7 December and therefore the Committee decided that they would return to the cheque to the group towards the cost of providing these festivities.

APPENDIX A

FINANCE CORRESPONDENCE – 21 NOVEMBER 2013							
DATE RECD	RECEIVED FROM	SUBJECT	TYPE	Ref/Cncl	Ref/Plan	Ref/Fin	No.
22-Oct-13	Thornccliffe Conservation Group	Application for financial assistance	application			21-Nov-13	Agenda item 6
13-Nov-13	Richard Sharman Panasonic	Quotation for telephone system	e-mail			21-Nov-13	Agenda item 8
12-Nov-13	YLCA	Co-op Bank	e-mail			21-Nov-13	Agenda item 9
13-Nov-13	Mike Shield	Chapelton Baths	e-mail			21-Nov-13	Agenda item 12
21-Oct-13	Cllr Hooper	Grenoside War Memorial	e-mail			21-Nov-13	1
22-Oct-13	Co-op Bank	Merger with Britannia Building Society	letter			21-Nov-13	2
24-Oct-13	YLCA	Order to legitimise electronic payments	e-mail			21-Nov-13	3
24-Oct-13	YLCA	Parish Precepts - grant from Central government	e-mail			21-Nov-13	4
25-Oct-13	YLCA	Parish Precept 2014-2015	e-mail			21-Nov-13	5
05-Nov-13	Oonagh McClean SCC	East Ecclesfield small grants application	e-mail			21-Nov-13	6
05-Nov-13	Oonagh McClean SCC	West Ecclesfield small grants application	e-mail			21-Nov-13	7
20-Nov-13	Angram Bank TARA	Return of cheque for Christmas tree due to electrical problems	letter			21-Nov-13	8
21-Nov-13	Grenoside Community Association	Thank you for Christmas tree grant	letter			21-Nov-13	9
21-Nov-13	Paces Campus	IT Taster classes at Paces Campus	e-mail	05-Dec-13		21-Nov-13	10