

To all Members of the Parish Council

SUMMONS

25 April 2013

Dear Sir/Madam,

You are respectfully summoned to attend the Annual Meeting of the Council to be held at approximately 7.30pm (following the close of business of the Annual Parish Meeting) on Thursday 2 May 2013 at the Council Offices, Mortomley Lane, High Green.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public

Would all members who have keys to the offices please return them to the Chairman at the start of the meeting

AGENDA

1. To elect the Chairman of the Parish Council
2. To receive the Declaration of Acceptance of Office as Chairman
3. To elect the Vice Chairman of the Parish Council
4. To receive apologies for absence from members and to consider the reasons for absence
5.
 - a) To receive any amended declarations of interest from members
 - b) To receive any declarations of personal and/or disclosable or pecuniary interests from members of the council on items to be discussed at this meeting
6. To identify any items for discussion which may require the exclusion of the press and public
7. To decide which standing committee(s)/ sub-committee(s) of the Council shall be formed or continued
8. To (a) appoint members of the committee(s)/sub-committee(s) and (b) to appoint the Chairs and Vice Chairs of those committees
9. To approve delegated powers to the committee(s)
10. To consider the continuation of the Substitute Member Scheme for committees

COUNCIL AGENDA

11. To a) approve the Minutes of the Parish Council meeting held 4 April 2013 (Pgs: 4-6 & Appendix A), and b) discuss any matters arising from the minutes for information only
12. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 4 April 2013 (Pgs: 9-10 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
13. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 16 April 2013 (Pgs: 14-16 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters for information only
14. To a) approve the Minutes of the Finance & Premises Committee meeting held 18 April 2013 (Pgs:19-21 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
15. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 2 May 2013
16. To receive a report from the Annual Parish Meeting held 2 May 2013 and to consider any resolutions passed at that meeting

17. **GRENOSIDE EXHIBITION ACCOUNT CHARITY**

To receive the Clerk's report

18. **CHAIRMAN'S ALLOWANCE**

To agree the amount and payment of the allowance for the ensuing year

19. **COUNCILLORS ATTENDANCE ALLOWANCES**

To re-affirm the decision not to claim allowances

20. To appoint a Parish Council representative on the following bodies:

Body

Current Representatives

SCC Standards Board Committee
Northern Community Assembly
Chapelton Baths CB Ltd
Anne Reresby Trust
High Green/Chapelton Community
Safety Group
Ecclesfield/Grenoside Community
Safety Group
Ecclesfield Charities
Grenoside School Advisory Body
YLCA

Cllr A Hooper
Cllrs H House and J Housley
Cllrs Ms V Bowden & G Weatherall
Cllr Mrs D Fearnley
Cllrs B Edley & Mrs D Fearnley
Cllrs Ms V Bowden & G Weatherall
Mr C M Birkby
Cllr D Pepper
Cllr A Bainbridge

21. To approve the Council's Accounting Statements for the financial year ended 31st March 2013
22. To authorise the Chairman and Clerk & Financial Officer to sign the Annual Return for the financial year ended 31st March 2013

COUNCIL AGENDA

23. To receive a proposition from the Labour councillors to honour the memory of a sadly missed parishioner, by renaming the Parish Community Room ~~the~~ Alan Greaves Community Room+
24. **NORTHERN COMMUNITY ASSEMBLY**
Items to be considered at the Northern Assembly and Parishes Partner Panel meeting
25. **CORRESPONDENCE** . Items requiring a decision or response
26. **ACCOUNTS** . To approve the accounts presented for payment
27. **LOCAL EVENTS**

Yours faithfully,

David Morton

David J Morton
Clerk & Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 4TH APRIL 2013

Present were Councillors D Pepper (Chairman), Dr J Bowden, Ms V Bowden, G Weatherall, A Bainbridge, A Hooper, Mrs D Fearnley, H House, G Oxley, B Edley, Ms S Constance, B Granger and Mrs K Granger

In attendance was Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllr J Housley and the reason for absence was approved by the Council.

Two residents were also present at the meeting and therefore prior to the start of the meeting they were given the opportunity to speak.

One resident had attended the meeting to enquire about the figures stated in the Finance leaflet for the year 2012-2013 and the leaflet for the year 2013-2014. The Chairman stated that the Clerk was at present on annual leave and he would ask the Clerk to contact the resident on his return to work to answer his queries.

The other resident attended the meeting to enquire about the public toilets in Chapeltown and what would be happening to them now that Sheffield City Council has closed the toilets. The Chairman explained to the resident that the Clerk will be in contact with an officer from Sheffield City Council along with two Councillors from Ecclesfield Parish Council on his return from annual leave to ascertain the exact costs involved, should the Parish Council take over the running of the toilets. The Parish Council will investigate fully and hope to be able to report on a positive outcome in the near future.

13/165. Declarations of Interest

There were none received.

13/166. Exclusion of Press and Public

There were none identified.

13/167. To a) approve the Minutes of the Parish Council meeting held 7 March 2013 (Pgs: 1-6 & Appends A & B), and b) discuss any matters arising from the minutes for information only

Resolved: that the minutes of the Council meeting held on 7 March 2013, be confirmed as a true and accurate record of proceedings.

13/168. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 7 March 2013 (Pgs: 8-9 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only

Resolved: that the minutes of the Environmental Planning & Employment Committee held on 7 March 2013, be confirmed as a true and accurate record of the proceedings.

13/169. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 19 March 2013 (Pgs: 13-15 & Appends A & B).

b) approve any recommendations arising from the meeting and c) discuss any matters for information only

Cllr Hooper gave a report of the meeting and it was:-

Resolved: that the minutes of the Environmental Planning & Employment Committee held on 19 March 2013, be confirmed as a true and accurate record of the proceedings.

Cllr Fearnley confirmed that she would be attending the Young at Heart event at the Miners Welfare Hall on the 18 April 2013, Cllrs Bainbridge, Edley, Pepper and Ms Constance confirmed that they will also be attending the event.

13/170. To a) approve the Minutes of the Finance & Premises Committee meeting held 21 March 2013 (Pgs: 18-19 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only

Cllr Oxley gave a report of the meeting and it was:-

Resolved: that the minutes of the Finance & Premises Committee held on 21 March 2013, be confirmed as a true and accurate record of the proceedings.

The Administration Officer informed the Council that correspondence had been received from the Chapeltown Community Centre regarding their recent application for financial assistance. The Council gave the Clerk delegated power to negotiate the payment of their grant on his return from annual leave.

13/171. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 4 April 2013

Resolved: that the report of Cllr Hooper be received.

13/172. Northern Community Assembly

Items to be considered at the Northern Community Assembly and Parishes Partner Panel meeting.

No date has been set for a further meeting of the Northern Community Assembly but Cllr Weatherall stated that consultation will still hopefully continue between the three Parishes and the City Council.

13/173. Correspondence (Appendix A)

Members noted correspondence received which is also available on the secure area for them to view.

Item 2 . YLCA . nominations for South Yorkshire Branch Officers . Cllr Bainbridge is the Parish Council representative and he confirmed that he had no desire to be nominated himself as the Chair of the Branch, Vice Chairman of the Branch or a representative on the Joint Executive Committee. Cllr Bainbridge supports the two representatives already in post. The nomination forms are due to be returned to YLCA by the 10 May 2013.

Item 8 . Easter egg hunt cancelled and other events . Cllr Hooper confirmed that events in Grenoside had recently been cancelled due to the bad weather. Cllr Hooper also confirmed that the spring judging for Yorkshire in Bloom had also been cancelled due to the bad weather.

13/174. Accounts

Resolved: That the following accounts be approved for payment:

Payable to	Amount	Payment Details	Payment made under
Lichfield Costume Hire	£900.00	Purchase as grant to Chapeltown Operatic	LG Act 1972 s145
NPower	£340.52	Electricity supply Council offices	LG Act 1972 s111
NPower	£82.56	Electricity supply community room	LG Act 1972 s111
East Peak Innovation Partnership	£6,000.00	Repayment of advance funding from EPIP	LG (Miscellaneous Provisions) Act 1976 s19
UCIT Merlin Networks M Chambers	£400.00	Work on archive project	LG (Records) Act 1962 s4
Chris Prescott	£700.00	Ecclesfield Archive Project development 1	LG (Records) Act 1962 s4
Chris Prescott	£1,900.00	Ecclesfield Archive Project development 2	LG (Records) Act 1962 s4
Townsweb Archiving	£10,788.00	Archive website, Arcview Software etc.	LG (Records) Act 1962 s4
OneStop Managed Waste Solutions Ltd	£85.80	Waste disposal 30.3.13 to 26.6.13	LG Act 1972 s111
Holmes Electrical Services	£45.00	Call out to electrical fault	LG Act 1972 s111
Sage Instant Payroll	£150.00	Instant payroll annual subscription	LG Act 1972 s111
Firecrest UK Ltd	£270.54	Fire alarm service and parts	LG Act 1972 s111
UCIT Merlin Networks M Chambers	£401.97	Installation of security camera and other equipment	LG and Rating Act 1997 s31
PWLB	£10,997.59	Payment of balance of loan on Council premises	LG Act 1972 s111
Millstone Building Ltd	£600.00	Part of grant to Whitley Hall CC repair of sightscreen	LG (Miscellaneous Provisions) Act 1976 s19
Administration Officer	£103.61	Transfer to petty cash account	LG Act 1972 s111
Staff	£3,441.52	Net salaries March 2013	LG Act 1972 s111
HMRC	£931.17	Tax and NI payments March 2013	LG Act 1972 s111
SYPA	£378.46	Pension payments March 2013	LG Act 1972 s111
AOL	£3.99	Premium Service	LG Act 1972 s111
AOL	£18.37	TalkTalkAOL	LG Act 1972 s111
Sheffield City Council	£486.00	NNDR payment offices April	LG Act 1972 s111
Sheffield City Council	£65.70	NNDR payment community room April	LG Act 1972 s111
YLCA	£1,852.00	Annual membership fee	LG Act 1972 s111
Ashton Alarms	£133.20	Annual maintenance Council offices and community room	LG Act 1972 s111
Grenoside Art Group	£250.00	Grant towards October 2013 exhibition	LG Act 1972 s145

13/175. Local Events

Cllr Pepper informed Council that he and the Clerk had attended the recent cluster meeting with the Headteachers of all schools within the Parish. The Headteachers had been informed that the Parish Council may be reducing the Christmas grants given to all the schools but that the Parish Council may consider purchasing items for the schools instead. No response has been received back from any of the schools regarding this. Cllr Pepper stated that the Headteachers at both Ecclesfield Comprehensive and Yewlands Schools were not present at the meeting and he would meet them with the Clerk on his return from annual leave to discuss closer working relationship with the schools.

Cllr Pepper reported that he had held a table top sale which had raised £140 for his nominated Chairmans Charities . Macmillan Cancer Care and Cavendish Cancer Care. In total over the past year the Chairman has raised approximately £450 for each charity and hopefully would be presenting this money to them at the Council meeting in May.

The Civic Service had taken place on the 17 March 2013 at St Mark's Church in Grenoside; this had been well attended with a united service with representatives from both the Methodist Church and the Church of England.

APPENDIX A

COUNCIL CORRESPONDENCE – 4 APRIL 2013							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plan	Ref/Fin	No.
11-Mar-13	NALC	e-mail	DIS Extra 804	04-Apr-13			1
11-Mar-13	YLCA	e-mail	Nominations for South Yorks Branch Officers	04-Apr-13			2
14-Mar-13	South Yorks Fire & Rescue	e-mail	Newsletter	04-Apr-13			3
21-Mar-13	Rural Action Yorkshire	e-mail	News bulletin	04-Apr-13			4
25-Mar-13	NALC	email	DIS Extra 805	04-Apr-13			5
25-Mar-13	St Marks Church	booklet	Grenoside News April 13	04-Apr-13			6
25-Mar-13	Department for Communities and Local Gov	e-mail	Openness and transparency on personal interests	04-Apr-13			7
28-Mar-13	Friends of Chapelton Park	e-mail	Easter egg hunt cancelled and other events	04-Apr-13			8
28-Mar-13	Coterie Gallery	e-mail	April exhibition	04-Apr-13			9
04-Apr-13	Trevor Bagshaw	e-mail	Rural broadband	04-Apr-13			10
04-Apr-13	Friends of Peak District	e-mail	Newsletter	04-Apr-13			11
04-Apr-13	South Yorks Passenger Transport	e-mail	Stakeholder Communications	04-Apr-13			12
04-Apr-13	High Green Primary School	letter	Thank you for Christmas grant	04-Apr-13			13
04-Apr-13	South Yorks Passenger Transport	letter	April 2013 Service changes	04-Apr-13			14
04-Apr-13	PWLB	letter	Confirmation of repayment of loan	04-Apr-13			15
04-Apr-13	YLCA	e-mail	How parishes are working to boost growth	04-Apr-13			16

ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 4TH APRIL 2013

Present were Councillors A Hooper (Chairman), Dr J Bowden, B Granger, Mrs K Granger, H House, A Bainbridge, Mrs D Fearnley and D Pepper

In attendance: Mrs G Kress, Admin. Officer

Apologies were received from Cllr J Housley and the reason for absence was approved by the Committee

13/130. Declarations of personal and/or pecuniary interest

There were none received.

13/131. Exclusion of the press and public

There were none identified.

13/132. Planning Proposals for consideration

Several residents attended the meeting to speak about planning application 13/00753 Land adjacent 14 Sussex Road, Chapeltown, this planning application was therefore considered at the beginning of the meeting. One resident in particular, whose dwelling is close to the existing boundary fence, will be affected by a two storey development with a possible loss of privacy and light from the second floor flats. The residents also requested that the flats be designated for the use of over 55~~5~~ which is the same criteria as their apartments. The Committee felt that these were reasonable comments and requested that a letter be sent to the Head of Planning at Sheffield City Council on the following grounds:-

- Loss of privacy to neighbouring properties . therefore request that obscure glass is placed in all windows which overlook the neighbouring properties.
- Concern be expressed at the loss of light to neighbouring apartments.
- That the development has an age restriction for tenants placed on it of 55+ in keeping with the neighbouring apartments.

Letter to HOP at SCC

13/00763/FUL . 209 Main Street, Grenoside, Sheffield

Ecclesfield Parish Council had not been consulted by Sheffield City Council on this planning application initially . the plans only being received at the Parish Council on the 3 April, therefore in order to allow sufficient time for neighbour representation . this planning application has been deferred to the planning meeting due to take place on the 16 April 2013.

13/00774/FUL . 23 Cotswold Avenue, Sheffield S35 2ED

One objection had been received by the Committee to this planning application stating that the property was overdeveloped and not in keeping with the surrounding properties. On considering the plans received for the new development the Committee were of the opinion that there was sufficient room for the ground floor development without overlooking neighbouring properties, as it is merely an extension to the current kitchen with no additional windows.

The Committee felt that they could therefore not support the objection and requested that a letter be sent to the Head of Planning at Sheffield City Council to this effect.
Letter to HOP at SCC

Eight additional plans were considered as per the attached Appendix A . no objections had been received for these plans and the Committee could see no grounds for objection to any of them and therefore requested that a letter be sent to the Head of Planning at Sheffield City Council to this effect.

Letter to HOP at SCC

13/133. Licence Applications

No licence applications had been received.

13/134. Correspondence

To consider items requiring action or a response

Members noted correspondence received . which is also on the secure area for them to view.

Item 2 . Professor Mel and Mrs Joan Jones . Archive project . The correspondence was noted and it was left for the Clerk to respond to the letter on his return from annual leave.

Item 3 . PlayersqLounge, Ecclesfield . A further objection had been received to the planning application which was considered on the 7 March. A response has already been sent to the resident to inform them of the current situation.

Item 5 . Neighbourhood Planning in Ecclesfield Parish . the comments were noted and it was left for the Clerk to respond to the e-mail on his return from annual leave.

Item 8 . Proposed closure of parts of Thorncliffe Road . members noted the areas to be closed and could see no objection to the closure of a narrow proportion of the road which will not have a detrimental effect on the surrounding highway network.

Item 10 . Comments re walks leaflets . The Chair of Planning requested that this item be placed on the agenda for the next Planning meeting on the 16 April for further discussion to take place.

APPENDIX A

PLANNING LIST – 4 APRIL 2013						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
13/00812 03-Apr-13	FUL	S TUCKER Rec. 18.3.13	HDS DENTAL CARE, 97 LOUND SIDE, SHEFFIELD S35 2US SINGLE STOREY SIDE EXTENSION TO SURGERY	N/CONSULTED	NO OBJECTION	04-Apr-13
13/00673 04-Apr-13	FUL	F KHALIL KHAN Rec. 18.3.13	LAND ADJACENT 32 MELLOR LEA FARM DRIVE AND AT REAR OF 40 MELLOR LEA FARM DRIVE, JOHNSON LANE ECCLESFIELD, SHEFFIELD S35 9XG ERECTION OF A DWELLINGHOUSE - RESUBMISSION OF PLANNING APPLICATION 12/01322/FUL	N/CONSULTED	NO OBJECTION	04-Apr-13
13/00711 03-Apr-13	FUL	S TUCKER Rec. 18.3.13	1 MARKET PLACE, CHAPELTOWN, SHEFFIELD USE OF BUILDING AS GYMNASIUM (USE CLASS D2)	N/CONSULTED	NO OBJECTION	04-Apr-13
13/00810 03-Apr-13	FUL	S TUCKER Rec. 18.3.13	SWIMMING BATHS, BURNCROSS ROAD, SHEFFIELD S35 1RX APPLICATION TO EXTEND THE PLANNING PERMISSION FOR 5 YEARS (APPLICATION UNDER SECTION 73 TO VARY CONDITION 1 (TEMPORARY TIME LIMIT) AS IMPOSED BY PLANNING PERMISSION 08/00397/FUL) SITING OF TEMPORARY PORTACABIN FOR USE AS STAND BY POINT FOR AMBULANCE	N/CONSULTED	NO OBJECTION	04-Apr-13
13/00828 04-Apr-13	FUL	S HULL Rec 18.3.13	11 CHESTNUT DRIVE, BURNCROSS REAR EXTENSION WITH STORAGE AREA UNDER	N/CONSULTED	NO OBJECTION	04-Apr-13

13/00713 05-Apr-13	FUL	S TUCKER Rec. 19.3.13	100 BEVAN WAY, SHEFFIELD S35 1RJ ALTERATIONS/EXTENSION TO ROOF TO CREATE ADDITIONAL LIVING ACCOMMODATION INCLUDING FRONT ROOF LIGHTS AND REAR DORMER WINDOWS	N/CONSULTED	NO OBJECTION	04-Apr-13
13/00774 08-Apr-13	FUL	S HULL Rec. 25.3.13	23 COTSWOLD AVENUE, SHEFFIELD S35 2ED SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	04-Apr-13
13/00819 12-Apr-13	FUL	M YOUNG Rec. 25.3.13	51 THORNBROOK GARDENS, SHEFFIELS S35 2BA TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	04-Apr-13
13/00827 08-Apr-13	FUL	E PARKER Rec. 25.3.2013	80 MILL ROAD, SHEFFIELD S35 9XQ RETENTION OF FENCING AND GATES TO FRONT OF DWELLINGHOUSE	NO CONSULTATION NO CONS. BY SCC	NO OBJECTION	04-Apr-13
13/00753 12-Apr-13	FUL	M YOUNG Rec 26.3.13	LAND ADJ. 14 SUSSEX ROAD, CHAPELTOWN EREC OF 4 APARTMENTS WITH ASSOC. ACCESS, CAR PARKING & LANDSCAPING	N/CONSULTED	SUPPORT RESIDENTS COMMENTS RE LOSS OF PRIVACY REQUEST 55+ AGE	04-Apr-13

APPENDIX B

PLANNING CORRESPONDENCE – 4 APRIL 2013							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plan	Ref/Fin	No.
20-Mar-13	Department for Transport	letter	Stopping up of highway at Yew Lane/Creswick Lane		04-Apr-13		1
20-Mar-13	Professor Mel & Joan Jones	letter	Archive project		04-Apr-13		2
20-Mar-13	Resident	letter	Players Lounge		04-Apr-13		3
21-Mar-13	Mike Dando Neighbourhood Planning Advisor	e-mail	Planning Aid England		04-Apr-13		4
21-Mar-13	SCC David Caulfield	e-mail	Neighbourhood planning in Ecclesfield Parish		04-Apr-13		5
22-Mar-13	SCC	email	Response re Licensing application, Ecclesfield School		04-Apr-13		6
25-Mar-13	SCC	email	Roadworks report 899		04-Apr-13		7
03-Apr-13	SCC	letter	Proposed closure of parts of Thorncliffe Road		04-Apr-13		8
03-Apr-13	Resident	letter	Obj re 23 Cotswold Avenue		04-Apr-13		9
4 Apr 13	Resident	email	Comments re Walk 3, Parish Walks		4 Apr 13		10

ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 16TH APRIL 2013

Present were Councillors Mrs D Fearnley (Chairman), Mrs V Bowden as substitute for Dr J Bowden, J Housley, B Granger, Mrs K Granger, H House, A Bainbridge, J Jones

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies were received from Cllr J Bowden, A Hooper and D Pepper and the reasons for absence were approved by the Committee

Two residents attended the meeting regarding planning application 13/01035/FUL - 247 Springwood Lane, High Green, Sheffield. There were also three journalism students from Sheffield University present.

13/135. Declarations of personal and/or pecuniary interest

There were none received.

13/136. Exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

13/137. Planning Proposals for consideration

13/01035/FUL . 247 Springwood Lane, Sheffield S35 4JP

Two residents were in attendance at the meeting to voice their concerns on a number of matters . they had also sent in their objections to the proposed development to the City Council as well as Ecclesfield Parish Council. The main areas of concern being:-

- The property would be out of character with neighbouring properties, which consist of pre 1950 housing.
- The development would be overbearing in nature . the previous application in 2003 which was of a similar size was refused planning permission on these grounds.
- The plans are inaccurate in that the numbering of the properties is transposed with number 249 appearing on the left of the property when it is actually on the right hand side of the property. The space between the properties is also misleading on the plans, as the space between buildings would appear to be equal but there is in fact a vast difference with one side being approximately 15 feet and on the other side the space will be merely 5 feet.
- The proposed development appears to go up to the boundary line on both sides of the property, the residents are concerned that there will be insufficient room for maintenance of their properties.
- Loss of light to neighbouring properties . the development will be 1.5 metres from the neighbouring external gable end . there is an upstairs window and side entrance door on the gable end and the neighbour also states that there would be loss of light to the rear garden.

The Committee felt that these were reasonable grounds for objection and support the residents objections and therefore the Clerk was requested to write to the Head of Planning at Sheffield City Council to this effect.

Clerk to write to HOP at SCC

Four other plans were considered by the Committee as per the attached Appendix . no objections had been received by the Committee and the Committee could see no reason for objection to the planning applications, the Committee requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

Clerk to write to HOP at SCC

13/138. Licence Applications

No licence applications had been received.

13/139. Sheffield Community Infrastructure Levy Consultation

To receive an update from the Clerk

The Clerk explained to the Committee the process of the levy on new developments and the rate per square metre which would be levied. The Clerk said that this process would probably roll out within approximately 9-12 monthsqtime. Cllrs Bainbridge and Granger enquired whether any money received by the Parish could be set aside for work to be carried out at Mortomley Park.

13/140. To receive a report on the Archive Project

The Clerk reported to the Committee that he had recently met with Chris Prescott and Darren Ward and the archiving work is now progressing. A further meeting is due to be held with interested groups on Thursday 25 April. The Clerk reported that a Heritage Day event may be held at the Parish Council in the near future to gather additional material for the archive project.

13/141. Sheffield Libraries Consultation

To receive an update from the Clerk

The Clerk reported that he had expressed an interest in both Ecclesfield and Chapeltown Libraries and is still awaiting further updates from the Libraries Department. He will report back to this Committee at a future date.

13/142. High Speed Two Consultation Document . responses required by 29 April 2013

The Clerk reported that this document had been available to all Councillors on the secure area of the website, regarding taking part in the Consultation process. This is with regard to compensation payments to owners of land affected. Members were encouraged to send in any responses they wish to make by the 29 April 2013.

13/143. Walks Leaflets

To discuss correspondence received

The Clerk confirmed with members of the Committee that all the walks leaflets had been made available to all Councillors for any comments or inaccuracies to be highlighted at that time. Due to the short timescales imposed by the funding process any comments should have been made to the Clerk prior to the printing of the leaflets. The Clerk confirmed that should a further batch of leaflets be printed in the future the comments made by the resident are noted.

13/144. Correspondence

To consider items requiring action or a response

Members noted correspondence received, which is also on the secure area for them to view.

Item 7 . Query re Ecclesfield Park . members noted the correspondence and requested that this e-mail be forwarded to the Revitalising Ecclesfield Park and Pavilion Group who may be able to make use of the contact.

Clerk to write to Ecclesfield Park Group

Public Toilets, Chapelton . Cllr Bainbridge enquired whether there had been any further progress with regard to this. The Clerk informed Cllr Bainbridge that he has been in contact with Sheffield City Council and was awaiting confirmation that a meeting will be held with officers at the City Council in the near future to discuss the costs involved if the Parish Council were to take over the management of the toilets.

APPENDIX A

PLANNING LIST – 16 APRIL 2013						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
13/00763 16-Apr-13	FUL	S GREENSLADE Rec 3.4.13	209 MAIN STREET, GRENOSIDE, SHEFFIELD S35 8PP TWO SINGLE STOREY SIDE EXTENSIONS TO BUNGALOW AND ERECTION OF A GARAGE	N/CONSULTED	NO OBJECTION	16-Apr-13
13/00900 10-Apr-13	FUL	E PARKER Rec 3.4.13	39 DOWLAND GARDENS, SHEFFIELD S35 4GQ FIRST FLOOR SIDE EXTENSION TO DWELLINGHOUSE AND ERECTION OF DETACHED GARAGE	N/CONSULTED	NO OBJECTION	16-Apr-13
13/00850 18-Apr-13	FUL	J ATHERTON Rec 3.4.13	49 ASHWOOD ROAD, HIGH GREEN SINGLE STOREY EXTENSION TO SIDE ELEVATION	N/CONSULTED	NO OBJECTION	16-Apr-13
13/00856 17-Apr-13	FUL	F KHALIL KHAN Rec 3.4.13	132 ECCLESFIELD ROAD, CHAPELTOWN SINGLE STOREY REAR EXTENSION	N/CONSULTED	NO OBJECTION	16-Apr-13
13/01035 24-Apr-13	FUL	F KHALIL KHAN Rec. 5.4.13	247 SPRINGWOOD LANE, SHEFFIELD S35 4JP ERECTION OF SINGLE/TWO STOREY FRONT/SIDE EXTENSION INCLUDING FRONT AND REAR DORMER WINDOWS AND ALTERATIONS/EXTENSION TO GARAGE	N/CONSULTED 2 OBJ REC.	SUPPORT RESIDENTS OBJS RE VARIOUS	16-Apr-13

APPENDIX B

PLANNING CORRESPONDENCE – 16 APRIL 2013							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plan	Ref/Fin	No.
15-Apr-13	Resident (245)	letter	Obj to 13/01035/FUL 247 Springwood Lane, HG		16-Apr-13		Agenda
16-Apr-13	Resident (249)	letter	2 nd Obj to 13/01035/FUL 247 Springwood Lane		16-Apr-13		Agenda
05-Apr-13	SCC Transport Dept	e-mail	Response re request for footpath at Crematorium		16-Apr-13		1
05-Apr-13	Trevor Bagshaw	e-mail	Fosters Phase 3		16-Apr-13		2
10-Apr-13	SCC Licensing Department	e-mail	Response re One Stop Stores Cottam Road		16-Apr-13		3
08-Apr-13	Highways Agency	letter	M1 J32 to J35a update on planning start of work		16-Apr-13		4
08-Apr-13	Planning Department	e-mail	Public Meeting re Sainsburys High Green		16-Apr-13		5
09-Apr-13	SCC Development Services	letter	Notification of Planning Committee date re Sainsburys		16-Apr-13		6
09-Apr-13	Resident	e-mail	Query re Sheffield Parks		16-Apr-13		7
10-Apr-13	Campaign Manager	e-mail	Hs2 meeting 20 April		16-Apr-13		8
10-Apr-13	South Yorkshire Police	e-mail	NAG Agenda and minutes		16-Apr-13		9
11-Apr-13	SCC Amey	e-mail	Streets ahead improvement works		16-Apr-13		10
11-Apr-13	SCC Transport and Highways	e-mail	Proposed new bridleways at Greno Woods		16-Apr-13		11

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD 18TH APRIL 2013

Present were Councillors J Housley (Chairman), B Edley, G Weatherall, Ms V Bowden, Ms S Constance, D Pepper and Dr J Bowden as substitute for Cllr Oxley

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllr G Oxley and the reason for absence was approved by the committee

13/128. Declarations of Interest

Cllr Pepper declared an interest in item 13/131.3 . as he is the Chairman of Grenoside Community Centre.

Cllr Weatherall declared an interest in items 13/131.1 and 13/131.2 as he is the Chairman of the Northern Community Assembly.

13/129. Exclusion of the Press and Public

There were no items which required the exclusion of the press and public.

13/130. To confirm, for the period ending 31st March 2013 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

RECOMMENDED: That the receipts schedule, payment schedule, account/bank reconciliation and budget and management accounts for the period ending 31st March 2013, as now presented by the Clerk & Financial Officer be confirmed.

13/131. Applications for Financial Assistance

13/131.1. Ecclesfield Park Bowling Club . Junior Section

Three members of the group attended the meeting to explain their need for financial assistance. The Junior Section of the Bowling Club was formed last year and is very successful and they are hoping to promote competitions between other bowling clubs who also have new junior sections. They wish to purchase end of season trophies for the children and would appreciate any financial assistance with this. They only charge the Junior Members a small subscription fee as they do not want to discourage members from joining due to the cost implications involved. The children are gaining not only sporting skills but social skills through being members of the Club.

Cllr Weatherall informed the group that he is a school governor at Ecclesfield School and said that he will speak to the Headteacher about contacting the school council to encourage more members to join. The Committee felt that this was a worthwhile cause and therefore

RECOMMENDED: That a grant of £300 be given to the group to purchase the trophies.

13/131.2. Friends of Grenoside Park

Two members of the group attended the meeting to inform the Committee of their need for financial assistance. The group was formed last year with 14 members of all age groups, 1,804 questionnaires had been distributed to residents with 50% returned. The results of the questionnaires showed that 90% of respondents thought that better

facilities were needed in the park. The group have already met with Officers at Sheffield City Council to set out the proposals of the group and they reported that the presentation was well received. They have already held work days in the park with local residents joining the group to clear litter. They also held a social event with an Easter egg hunt for children in the park in April.

The amount of grant requested is £1,671.50 for the purchase of 2 heavy duty litter bins of a type approved by the City Council, which will allow the disposal of dog waste, the group have received verbal confirmation from Sheffield City Council that the bins will be emptied twice a week. Cllr Ms Constance requested that when the Clerk writes to the group to inform them of the decision of the Committee that a request be made that the waste bins be placed well away from the children's play area.

In addition the Group wish to purchase 2 bespoke seats for the park and carry out repairs to the existing notice board. The Committee felt that as this is a community improvement which will benefit many people of the Parish they
RECOMMENDED: That the full amount of the grant requested be given, in the sum of £1,671.50 and delegated authority be given to the Clerk to contact the group regarding the VAT aspect of their purchases.

13/131.3. Grenoside Community Centre

Two members of the group attended to inform the Committee of their need for financial assistance. The Community Centre is well used by many groups in the community, the car park is also used by parents whilst dropping off their children at the school. The group have already paid an amount of £18,000 for the resurfacing of the car park. The money was raised by holding various events at the Community Centre. The opening of the car park is insufficient for two cars to pass at the same time and they would like to enlarge the opening of the car park by removing part of the wall on either side of the entrance. The cost of the work is £1240. Two quotes have been sought which are exclusive of VAT. The Committee felt that many people in the Parish would benefit from this improvement and therefore:-

RECOMMENDED: That a grant of £1240 plus VAT be given and that delegated authority be given to the Clerk to contact the group regarding the VAT aspect of the work to be carried out.

13/132. Examination of Financial Transactions

The Clerk informed members of the items requiring payment by BACS transfer and cheque. The cheques were duly signed by two Councillors and the BACS transfer authorised.

13/133. Chapelton Toilets

To receive an update from the Clerk. The Clerk reported that he is still awaiting a response from Sheffield City Council and will report back to the Committee at a later meeting.

13/134. Grenoside Exhibition Account Charity

To receive an update from the Clerk. The Clerk informed the Committee of the year-end balance of the Grenoside Exhibition Account accounts. It was agreed by the Committee to:-

RECOMMEND that an amount of £500 be made available for distribution with the balance remaining in the account to enable funds to build for future investment.

13/135. Correspondence

Members noted correspondence received.

Item 7 . Westwood Training . Application for financial assistance . members requested that this item be placed on the Finance agenda for the 16 May 2013 for further consideration.

APPENDIX A

FINANCE CORRESPONDENCE – 18 APRIL 2013							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plan	Ref/Fin	No.
20-Mar-13	Ecclesfield Park Bowling Club	application	Application for financial assistance			18-Apr-13	Agenda
08-Apr-13	Friends of Grenoside Park	application	Application for financial assistance			18-Apr-13	Agenda
10-Apr-13	Grenoside Community Centre	application	Application for financial assistance			18-Apr-13	Agenda
22-Mar-13	Revitalising Ecclesfield Park	email	Notice board for Ecclesfield Park			18-Apr-13	1
25-Mar-13	St Marks Church	letter	Request for financial assistance			18-Apr-13	2
03-Apr-13	Thornccliffe Bowling Club	e-mail	Thornccliffe grant			18-Apr-13	3
08-Apr-13	Neil Morris	e-mail	Thank you for grant and photos			18-Apr-13	4
10-Apr-13	Grenoside Art Group	letter	Thank you for grant			18-Apr-13	5
17-Apr-13	Chapelton Baths	e-mail	Chapelton Baths reopen following refurbishment			18-Apr-13	6
17-Apr-13	Westwood Training Ltd	application	Application for financial assistance			18-Apr-13	7