

To all Members of the Parish Council

SUMMONS

28 March 2013

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting to be held at 7.30 pm on Thursday 4 April 2013 at the Council Offices, Mortomley Lane, High Green.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or Disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To a) approve the Minutes of the Parish Council meeting held 7 March 2013 (Pgs: 1-3 & Appends A and B), and b) discuss any matters arising from the minutes for information only
5. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 7 March 2013 (Pgs: 6-8 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
6. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 19 March 2013 (Pgs: 11-14 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters for information only
7. To a) approve the Minutes of the Finance & Premises Committee meeting

held 21 March 2013 (Pgs: 17-19 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only

8. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 4 April 2013
9. **NORTHERN COMMUNITY ASSEMBLY**
Items to be considered at the Northern Assembly and Parishes Partner Panel meeting
10. **CORRESPONDENCE** – Items requiring a decision or response
11. **ACCOUNTS** – To approve the accounts presented for payment
12. **LOCAL EVENTS**

Yours faithfully

D Morton

D J Morton
Clerk and Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 7th MARCH 2013

Present were Councillors J Housley (Chairman), Dr J Bowden, Ms V Bowden, G Weatherall, A Bainbridge, A Hooper, Mrs D Fearnley, H House, G Oxley, B Edley, Ms S Constance, B Granger and Mrs K Granger.

In attendance was D Morton, Clerk.

Apologies for absence were received from Cllrs D Pepper and J Jones, and the reasons for absence were approved by the Council.

13/151. Declarations of Interest

Councillors Bainbridge, Mrs Constance and Edley declared an interest in item 4 where an item of expenditure was approved for High Green in Bloom. The named councillors did not take part in the discussion on this item or vote thereon.

Councillors Mrs Constance and Weatherall declared an interest in item 10, the Archive Project. The named councillors did not take part in the discussion on this item or vote thereon.

13/152. Exclusion of Press and Public

A part of item 10 was identified for the exclusion of the press and public.

Resolved: that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from part of agenda item 10 because of the confidential nature of the business to be transacted.

13/153. To a) approve the Minutes of the Parish Council meeting held 7 February 2013 (Pgs: 1-6 & Appendix A), and b) discuss any matters arising from the minutes for information only

Resolved: that the minutes of the Council meeting held on 7 February 2013, be confirmed as a true and accurate record of proceedings.

13/154. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 7 February 2013 (Pgs: 8-9 & Appends A & B), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only

Resolved: that the minutes of the Environmental Planning & Employment Committee held on 7 February 2013, be confirmed as a true and accurate record of the proceedings.

13/155. To a) approve the Minutes of the Environmental Planning & Employment Committee meeting held 19 February 2013 (Pgs: 13-15 & Appends A & B), b) approve any recommendations arising from the meeting and c) discuss any matters for information only

Cllr Hooper gave a report of the meeting and it was:-

Resolved: that the minutes of the Environmental Planning & Employment Committee held on 19 February 2013, be confirmed as a true and accurate record of the proceedings.

13/156. To a) approve the Minutes of the Finance & Premises Committee meeting held 21 February 2013 (Pgs: 18-19 & Appendix A), b) approve any recommendations arising from the meeting, and c) discuss any matters arising for information only
Cllr Housley gave a report of the meeting and it was:-

Resolved: that the minutes of the Finance & Premises Committee held on 21 February 2013, be confirmed as a true and accurate record of the proceedings.

13/157. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 7 March 2013

Resolved: that the report of Cllr Hooper be received.

13/158. To receive a report from Cllr Bainbridge following his recent attendance at the YLCA Branch meeting

Councillor Bainbridge reported on various matters raised at the recent South Yorkshire Branch Meeting including a) a visit from Police Commissioner Wright and very useful exchange of views with him and information received about funding PCSOs, b) his appointment as a Deputy Representative to the Joint Executive Board, and c) the widespread concerns of parishes on hearing that the M1 hard shoulder will be used as a 'live' lane to accommodate extra traffic. Cllr Weatherall commented that he had already raised several questions and concerns with the Highways Agency and that he would share the reply with the Parish Council when received.

13/159. To consider purchasing additional equipment and services for the Archive project

The Clerk & Financial Officer presented and explained a briefing note he had prepared in respect of the above project.

Resolved: that a) the information contained in the briefing note be received and b) the recommendations contained therein be adopted.

13/160. To approve the dates of meetings for the forthcoming year

The Clerk & Financial Officer presented a draft meeting schedule for the forthcoming municipal year which was discussed. A copy of the final meetings schedule is appended to these minutes. (Appendix A)

Resolved: that the meetings schedules, as appended herewith, be adopted.

13/161. Northern Community Assembly

Items to be considered at the Northern community Assembly and Parishes Partner Panel meeting. The next Parishes Partner Panel meeting was postponed until the Partner Panel have met and agreed a way forward.

13/162. Correspondence (Appendix B)

Members noted correspondence received which is also available on the secure area for them to view.

13/163. Accounts

Resolved: That the following accounts be approved for payment

Payable to	Amount	Payment Details	Payment made under
David Drake Electrical	£1,479.06	Emergency lighting Chapelton Baths grant	LG Act (Miscellaneous Provisions) Act 1972 s19
British Gas	£625.91	Gas supply Council offices	LG Act 1972 s111
British Gas	£276.85	Gas supply community room	LG Act 1972 s111
Mathew Chambers UCIT Merlin	£200.00	Work on sharepoint, website	LG Act 1972 s111
Staff	£3,221.47	Net salaries for February 2013	LG Act 1972 s111
HMRC	£671.23	Tax and NI payments February 2013	LG Act 1972 s111
SYPA	£269.96	Pension payments	LG Act 1972 s111
Admin Officer	£89.86	Transfer to petty cash account	LG Act 1972 s111
AOL	£3.99	Premium Service	LG Act 1972 s111
AOL	£18.37	TalkTalkAOL	LG Act 1972 s111
St Mark's Church	£12.00	Annual subscription Grenoside news	LG Act 1972 s111
Cllr Bainbridge	£12.00	YLCA branch meeting travel expenses	LG Act 1972 s111
Ricoh UK Ltd	£71.21	Photocopying charges 1.11.12 to 31.1.13	LG Act 1972 s111

13/164. Local Events

Cllr Edley reported on a very positive and interesting exercise when he toured the area with students from Ecclesfield School.

**NOTICE OF FORTHCOMING MEETINGS
OF THE PARISH COUNCIL
MAY 2013 TO APRIL 2014**

COUNCIL MEETINGS – Thursdays 7.30 pm

2 nd May 2013	6 th June 2013
4 th July 2013	5 th September 2013
3 rd October 2013	7 th November 2013
5 th December 2013	9 th January 2014
6 th February 2014	6 th March 2014
3 rd April 2014	

**ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE – Tuesdays 7 pm**

14 th May 2013	18 th June 2013
16 th July 2013	13 th August 2013
17 th September 2013	15 th October 2013
19 th November 2013	17 th December 2013
14 th January 2014	18 th February 2014
18 th March 2014	15 th April 2014

Please note: A meeting of the Planning Committee is also held at 6.30 pm prior to each Council meeting

FINANCE & PREMISES COMMITTEE - Thursdays 7 pm

16 th May 2013	20 th June 2013
18 th July 2013	19 th September 2013
17 th October 2013	21 st November 2013
19 th December 2013	16 th January 2014
20 th February 2014	20 th March 2014
17 th April 2014	

Please note: A meeting of the Staffing Sub-committee is held at 6.40 pm prior to each meeting of the Finance & Premises Committee on an ad hoc basis

Bank Holidays:

May Day 6th May, Spring Bank Holiday 27th, 28th May, August Bank Holiday 26th, 27th August, Christmas Bank Holiday 25th, 26th December, New Year's Day 1st January 2014, Easter Bank Holiday 18th, 21st, 22nd April 2014

Appendix B

COUNCIL CORRESPONDENCE – 7 MARCH 2013							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plan	Ref/Fin	No.
18-Feb-13	YLCA	e-mail	E-bulletin - week ending 15 February 2013	07-Mar-13			1
20-Feb-13	YLCA	e-mail	Training programme March 2013	07-Mar-13			2
22-Feb-13	St Mark's Church	booklet	Grenoside news (subscription due)	07-Mar-13			3
25-Feb-13	Coterie Gallery	email	New exhibition 1-31st March 2013	07-Mar-13			4
25-Feb-13	NALC	e-mail	DIS Extra 803	07-Mar-13			5
05-Mar-13	Cllr Bainbridge	e-mail	Chapelton Toilets	07-Mar-13			6
05-Mar-13	Marika Puglisi NCA	e-mail	Request re Darren Ward	07-Mar-13			7
05-Mar-13	St Mary's Church, Ecclesfield	booklet	Church magazine March 2013	07-Mar-13			8
06-Mar-13	Friends of Chapelton Park	poster	Easter Egg Hunt	07-Mar-13			9
06-Mar-13	Friends of Chapelton Park	poster	Chapelton Kite Festival	07-Mar-13			10
06-Mar-13	Darren Ward	e-mail	Young at Heart event 18 April	07-Mar-13			11
06-Mar-13	Cllr Fearnley	e-mail	Request for old computer equipment	07-Mar-13			12
06-Mar-13	YLCA	e-mail	March Training Programme	07-Mar-13			13

ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 7TH MARCH 2013

Present were Councillors A Hooper (Chairman), Dr J Bowden, B Granger, Mrs K Granger, H House, J Housley, A Bainbridge, and Mrs D Fearnley.

In attendance: D Morton, Clerk.

Apologies were received from Cllrs D Pepper and J Jones, and the reasons for absence were approved by the Committee

13/112. Declarations of personal and/or pecuniary interest

No declarations of interest were received from members.

13/113. Exclusion of the press and public

There were no items identified which required the exclusion of the press and public.

13/114. Planning Proposals for consideration

13/00338/FUL – 9 Housley Lane. Neighbours and members of the public attended the meeting to explain that the proposed development:

- Was only 1.5m from the adjoining property
- Protrudes the existing building line
- Is over-bearing in nature
- Is the subject of confusing plans drawn at different scales
- Will cause access problems during construction, if granted
- Will be an over-development of the site

The Clerk was requested to write to the Head of Planning at Sheffield City Council asking that the residents' comments be taken into account when making a decision about the application.

Clerk to write to HOP at SCC

13/00403/FUL – 35 Thorncliffe View. No comments had been received from members of the public and the committee had no concerns about the application.

13/00528/FUL – 22 Reaper Crescent. No comments had been received from members of the public and the committee had no concerns about the application.

13/00533/FUL – The Players' Lounge, 20 Yew Lane. Neighbours and members of the public attended the meeting to explain that the proposed development:

- Would worsen the already existing problem of noise nuisance
- Had suggested opening times far beyond the claim that the venue was family orientated

The Clerk was requested to write to the Head of Planning at Sheffield City Council asking that the residents' comments be taken into account when making a decision about the application. He was also requested to copy the comments to South Yorkshire Police and the Safeguarding Children Unit.

Clerk to write to HOP at SCC

13/00432/FUL – The Waggon & Horses, 2 Market Place. Neighbours and members of the public attended the meeting to explain that the proposed development:

- Was generally acceptable
- The inclusion of so much outside seating would encourage noise nuisance, be an intrusion to neighbours, presented a danger to pedestrians and was not in keeping with the busy nature of the area.

The Clerk was requested to write to the Head of Planning at Sheffield City Council asking that the residents' comments be taken into account when making a decision about the application. He was also requested to copy the comments to South Yorkshire Police and the SCC Children and Young Peoples Safeguarding Children Unit.

Clerk to write to HOP at SCC, South Yorkshire Police and Safeguarding Children Unit

13/00449/FUL – 14 Eagleton Drive. No comments had been received from members of the public and the committee had no concerns about the application.

13/00286/FUL– 189 The Wheel, Ecclesfield.

Neighbours and members of the public attended the meeting to explain that the proposed development:

- Only referred to the front elevation. There were no other concerns about the development
- Would include windows that were out of character with the surrounding area
- Would include fascia boards that were out of character with the surrounding area
- Included the removal of a stone boundary wall which would destroy the street scene
- Would negatively affect the setting of the adjacent Conservation Area

The Clerk was requested to write to the Head of Planning at Sheffield City Council asking that the residents' comments be taken into account when making a decision about the application.

Clerk to write to HOP at SCC

13/115. Licence Applications

There were none received.

13/116. Sheffield Community Infrastructure Levy Consultation

The Clerk gave an updated on CIL as it affects parish councils. The current consultation is mainly of interest to developers and sets a framework through which

payments will be made. The advantage that all players in the process will know in advance what is to be paid and in what circumstances. The Clerk went on to explain that the regulations stated that parishes without a neighbourhood plan would receive 15% of the CIL on a particular development and 25% where a neighbourhood plan existed.

13/117. To receive an update on the EPIP project

The Clerk reported that the EPIP walks and interpretation boards project was now complete. A claim had been made for the monies paid out by the council and those funds had now been repaid into the parish council's bank account.

13/118. To receive a report on the Archive Project

The Clerk gave a very brief report on the Archive Project but said that he intended to make a full detailed report to the Full Council meeting immediately following.

13/119. Sheffield Libraries Consultation

The Clerk reported that he had sent an expression of interest to Head of Libraries which had been acknowledged.

Correspondence

To consider items requiring action or a response.
Members noted correspondence received.

Appendix A

PLANNING LIST – 7 MARCH 2013

PLANNING LIST – 7 MARCH 2013						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
13/00338 04-Mar-13	FUL	J ATHERTON Rec. 15.2.13	9 HOUSLEY LANE, SHEFFIELD S35 2UD SINGLE STOREY REAR AND TWO STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED 1 obj recd	LETTER TO HOP RE VARIOUS COMMENTS	07-Mar-13
13/00403 04-Mar-13	FUL	S HULL Rec. 15.2.13	35 THORNCLIFFE VIEW, SHEFFIELD S35 3XU FIRST FLOOR SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	07-Mar-13
13/00528 12-Mar-13	FUL	P JESSOP Rec. 21.2.13	22 REAPER CRESCENT, SHEFFIELD S35 3FH ERECTION OF A REAR CONSERVATORY	N/CONSULTED	NO OBJECTION	07-Mar-13
13/00533 13-Mar-13	CHU	M YOUNG Rec. 21.2.13	THE PLAYERS LOUNGE, 20 YEW LANE, SHEFFIELD S5 9AN USE OF BUILDING FOR CLASS A4 (DRINKING ESTABLISHMENT) PURPOSES	N/CONSULTED 5 comments on SCC website	LETTER TO HOP RE VARIOUS COMMENTS	07-Mar-13
13/00432 14-Mar-13	FUL	K MANSELL Rec. 25.2.13	THE WAGGON, 2 MARKET PLACE, CHAPELTOWN DEMOLITION OF BIN STORE AND SMOKING SHELTER ERECTION OF SINGLE STOREY REAR EXTENSION, NEW BIN STORE, PAGODA AND FRONT ENTRANCE RAMP, RE-LANDSCAPING OF BEER GARDEN AND SITING OF NEW SEATING AREA ADJACENT TO PAVEMENT	N/CONSULTED	LETTER TO HOP SOUTH YORKS POLICE SAFEGUARDING CHILDREN UNIT RE VARIOUS ITEMS	07-Mar-13
13/00449 14-Mar-13	FUL	F KHALIL KHAN Rec. 25.2.13	14 EAGLETON DRIVE, SHEFFIELD S35 4DS SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	07-Mar-13

Appendix B

PLANNING CORRESPONDENCE – 7 MARCH 2013							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plan	Ref/Fin	No.
01-Mar-13	Resident (11)	letter	Obj 13/00338/FUL 9 Housley Lane, Chap		07-Mar-13	Agenda item	
25-Feb-13	Cllr Adam Hurst	e-mail	Buses in North Sheffield meeting		07-Mar-13		1
25-Feb-13	Cllr Pepper	e-mail	Response re Buses in North Sheffield		07-Mar-13		2
25-Feb-13	Grace Tebbutt Community History Officer	e-mail	Ecclesfield Project advice		07-Mar-13		3
25-Feb-13	SCC	e-mail	Roadworks Report 895		07-Mar-13		4
26-Feb-13	Resident	e-mail	Players Lounge Ecclesfield		07-Mar-13		5
20-Feb-13	Resident	e-mail	Contact detail for Recycoal Liaison Committee		07-Mar-13		6
27-Feb-13	Cllr Bagshaw	e-mail	Re Hesley Wood response		07-Mar-13		7
27-Feb-13	Paul Brackenbury	e-mail	Re Hesley Wood doc 1		07-Mar-13		8
27-Feb-13	Paul Brackenbury	e-mail	Re Hesley Wood doc 2		07-Mar-13		9
28-Feb-13	Paul Brackenbury	e-mail	CRAG Recycoal letter re meeting		07-Mar-13		10
28-Feb-13	Recycoal	e-mail	Site Liaison Committee meeting 21.3.13		07-Mar-13		11
04-Mar-13	Action against High Speed 2	e-mail	High Speed Two		07-Mar-13		12
27-Feb-13	Resident 1	e-mail	Obj re 189 The Wheel 13/00286/FUL SCC website		07-Mar-13		13
27-Feb-13	Resident 2	e-mail	Obj re 189 The Wheel 13/00286/FUL SCC website		07-Mar-13		14
27-Feb-13	Resident 3	e-mail	Obj re 189 The Wheel 13/00286/FUL SCC website		07-Mar-13		15
05-Mar-13	Clerk	e-mail	Invitation to meeting 13 March 2013 re Archive Project		07-Mar-13		16
05-Mar-13	Cllr Hooper	e-mail	Invitation to Environment Agency Drop in 6 March 2013		07-Mar-13		17
05-Mar-13	Friends of Chapelton Park/In Bloom	e-mail	Clean up day 9 March 2013 Chapelton		07-Mar-13		18
05-Mar-13	Resident	e-mail	12/03543 Sainsbury's Wortley Road		07-Mar-13		19
05-Mar-13	Townsweb Archiving	e-mail	Supply of archive goods and services		07-Mar-13		20
05-Mar-13	Cllr Hooper	e-mail	Response re 12/03543 Sainsburys Wortley Road		07-Mar-13		21
05-Mar-13	Chris Prescott	e-mail	Ecclesfield Village Archive		07-Mar-13		22
07 Mar 13	HS2	email	Consultation on Exceptional Hardship Scheme, Ph.2		07 Mar 13		23
07 Mar 13	YLCA	email	E-Bulletin w/e 1 Mar 13, incl. Community Libraries		07 Mar 13		24

ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 19TH MARCH 2013

Present were Councillors A Hooper (Chairman), Dr J Bowden, B Granger, Mrs K Granger, H House, J Housley, A Bainbridge, J Jones and Mrs D Fearnley

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Also present at the meeting was Mr M Shield who had been invited to speak to the Committee regarding the Community Infrastructure Levy and Neighbourhood Planning.

Apologies were received from Cllr D Pepper and the reason for absence was approved by the Committee

13/121. Declarations of personal and/or pecuniary interest

There were none received.

13/122. Exclusion of the press and public

There were none identified.

13/123. Planning Proposals for consideration

Seven planning applications were considered by the Committee as per Appendix A with these minutes. No objections had been received by the Committee to any of the proposed planning applications and the Committee could see no grounds for objection to any of the applications and therefore requested that the Clerk write to the Head of Planning at Sheffield City Council to this effect.

Clerk to write to HOP at SCC

There were comments on the City Council website with regard to planning application 13/00704 – Thorncliffe Works, Newton Chambers Road – however this application had previously been granted by the City Council in 2008 and the current application was merely for an extension of the time limit.

13/124. Licence Applications

One Stop Stores, 1 Cottam Road, High Green

The Committee considered the above licence application and noted that the sale of alcohol hours was listed as 6.00 to 23.00 hours. The Committee had previously requested that the sale of alcohol at another premises in the Parish were not to commence until 7.00am and asked that the Clerk write to the Licensing Department requesting that there be local consistency in the hours of sale of alcohol within the parish.

Clerk to write to Licensing Department

Ecclesfield School

A licence application had been received for consideration regarding the small adjustment to licensing hours – “to alter the opening hours, hours of Regulated Entertainment and Provision of Entertainment facilities to cover the start and end of school day”. The Committee felt that there were insufficient details in the application detail to consider or comment on this item. The Clerk was requested to write to the

Licensing Department to enquire whether more detail could be provided with the licensing applications. The Clerk was also requested to write to the Governing Body of Ecclesfield School to enquire about the variation of hours.

Clerk to write to Licensing Department

13/125. Sheffield Community Infrastructure Levy Consultation

To receive an update from the Clerk – The Clerk reported that he had had previous discussions with the Chair of the Council Cllr David Pepper and the Chair of the Northern Community Assembly Cllr Garry Weatherall along with Mr Mike Shield regarding neighbourhood planning. Mr Shield explained to the Committee that he is working on a similar project in Lincolnshire and stated that through this work it has become clearer what the benefits of having a Neighbourhood Development Plan are. He brought along a piece of information that another Parish Council is working on and encouraged the Committee to look at their website in relation to their Neighbourhood Development Plan.

The Clerk requested the permission of the Committee to make enquiries at Sheffield City Council Planning Department to work alongside the City Council in developing such a plan for our Parish. Mr Shield stated that there are government funds available to Parish Councils to develop neighbourhood plans. There would also be financial benefits to the Parish of up to 25% of the Community Infrastructure Levy. The Committee were all in agreement for the Clerk to commence proceedings but requested that this item also be added to the Council agenda for approval by full Council.

Agenda item for Council in April

13/126. To receive an update on the EPIP project

The Clerk reported that this matter is now completed with all funding now received.

13/127. To receive a report on the Archive Project

The Clerk reported that a meeting had recently taken place with various interested groups within the Parish along with Professor Mel and Mrs Joan Jones, Darren Ward, Julie Powell, Chris Prescott and members of the Planning Committee. There was a need for the wider community to be involved with the archive project but the Clerk said that the Planning Committee will steer the project.

13/128. Sheffield Libraries Consultation

To receive an update from the Clerk

The Clerk reported that he had expressed an interest at Sheffield City Council in both Chapeltown and Ecclesfield Libraries. He stated that until it was announced what would be happening with the Library Service in Sheffield there was nothing else that the Parish Council could do. Cllr Hooper asked the Clerk to contact Sheffield Library Service to see if there have been any other expressions of interest in these two libraries.

Clerk to contact the Library Service

13/129. Correspondence

To consider items requiring action or a response.

Members noted correspondence received which is also on the secure area for them to view.

Item 2 – Chapeltown Baths - a letter had been received from Dacres Commercial regarding a planning application submitted by the Yorkshire Ambulance Service to vary a condition of the existing planning permission in that it wishes to continue siting of a temporary portakabin for use as an ambulance stand by point. The Clerk was requested to respond to say that as owners of the land Ecclesfield Parish Council do not have any objection to this planning application.

Clerk to respond to Dacres Commercial

Item 4 – High Speed Two – correspondence had been received regarding a consultation on the Exceptional Hardship Scheme – the closing date for consultation is the 29 April 2013. The document is on the secure area for members to view and the Clerk was requested to include the item on the April Planning agendas for further consideration.

Agenda item for April planning meetings

Item 14 – Option of Parish Councils Operating public toilets – correspondence had been received regarding the cost of the Parish Council taking over the running costs of the toilets situated at the entrance to Chapeltown Park on Cowley Lane. The Clerk confirmed that this item is on the Finance agenda for the 21 March for further consideration.

Item 15 – Site of the Old Cart and Horses, High Green – further correspondence had been received regarding the deadline for consultation being the 29 March 2013. Cllr A Bainbridge informed the Committee that Sheffield City Councillor Adam Hurst is keen to support local residents and will be attending the Board Hearing when the planning application is being considered at some time in April.

Item 16 – 20mph Wortley Road – Correspondence has been received from Cllr T Bagshaw regarding the implementation of a 20mph speed limit. All residents within the Wortley Road and Mortomley Lane part of High Green have been consulted. If any residents have concerns regarding this they are to contact Cllr Bagshaw in the first instance.

Item 18 – Supporting Communities in Neighbourhood Planning – Laurie Platt at Sheffield City Council had written regarding the above, informing the Parish that there are grants available of up to £7,000 per neighbourhood area to progress their Neighbourhood Development Plan or Neighbourhood Development Order. The Clerk was requested to send in an expression of interest.

Clerk to respond to Laurie Platt at SCC

Item 20 – Highways Cabinet Committee – Cllr Hooper reported that he had attended a recent Highways Cabinet Committee meeting regarding a request from a resident for a footpath to be created leading up to the crematorium on Skew Hill Lane. Cllr Hooper confirmed that the Director of Development Services is to be requested to undertake a cost assessment for this request.

Item 21 – 11/01620/ADV – Information had been received regarding a planning application to erect a large advertisement board on a metal post on the site of the Parish Council car park on Packhorse Lane. No permission has been requested from or given for the erection of this advertisement board. The Clerk was requested to

write to the Head of Planning at Sheffield City Council to say that we have not been consulted by the applicant.

Clerk to write to HOP at SCC

Cllr Mrs D Fearnley informed the Committee of an event which will take place at the High Green Miners Welfare Hall on Thursday the 18 April 10.00am to 2.00pm entitled "Young at Heart". The Parish Council have been asked if they would like to host a table at this event. Cllr Fearnley confirmed that she would be attending this event.

Appendix A

PLANNING LIST – 19 MARCH 2013						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
13/00352	FUL	E PARKER Rec 28.2.13	JINNAH INDIAN RESTAURANT, 1 THE COMMON, S35 9WJ ERECTION OF A SMOKING SHELTER AND ENTRANCE CANOPY, SINGLE STOREY FRONT EXTENSION TO RESTAURANT AREA AND SINGLE STOREY REAR EXTENSION TO KITCHEN	N/CONSULTED	NO OBJECTION	19-Mar-13
13/00572 20-Mar-13	FUL	S HULL Rec 1.3.13	120 CHAPEL ROAD, BURNCROSS SINGLE STOREY EXTENSION TO BUNGALOW	N/CONSULTED	NO OBJECTION	19-Mar-13
13/00464 25-Mar-13	FUL	F KHALIL KHAN Rec 6.3.13	SANOFI SYNTHELABO, 51 CART ROAD, CHAPELTOWN ERECTION OF ADDL. SPRINKLER TANK & PUMPHOUSE	NO CONSULTATION NO CONS. BY SCC	NO OBJECTION	19-Mar-13
13/00614 25-Mar-13	FUL	K MANSELL Rec. 8.3.13	GRENOSIDE COMMUNITY CENTRE, MAIN STREET GRENOSIDE, SHEFFIELD S35 8PR ROOFTOP EXTENSION TO COMMUNITY CENTRE	N/CONSULTED	NO OBJECTION	19-Mar-13
13/00725 26-Mar-13	FUL	S HULL Rec. 11.3.13	15 GREAVES LANE, HIGH GREEN, SHEFFIELD S35 4GR SINGLE STOREY FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	19-Mar-13
13/00750 27-Mar-13	FUL	S HULL Rec. 11.3.13	186 BURNCROSS ROAD, SHEFFIELD S35 1SG SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	19-Mar-13
13/00704 28-Mar-13	FULR	J ATHERTON Rec. 11.3.13	THORNCLIFFE WORKS, NEWTON CHAMBERS ROAD ERECTION OF A FIVE STOREY OFFICE BUILDING WITH DECKED CAR PARK AND 8 OFFICE/INDUSTRIAL UNITS (CLASS B1/B2) WITH ASSOCIATED LANDSCAPING WORKS (APPLICATION TO EXTEND TIME LIMIT FOR IMPLEMENTATION OF PLANNING PERMISSION (REF 08/03467/FUL)	N/CONSULTED	NO OBJECTION	19-Mar-13

Appendix B

PLANNING CORRESPONDENCE – 19 MARCH 2013							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plan	Ref/Fin	No.
11-Mar-13	SCC	e-mail	Licence application One Stop Stores Cottam Road		19-Mar-13		1
08-Mar-13	Dacres Commercial	letter	Re Chapeltown Baths - Yorkshire Ambulance Service		19-Mar-13		2
08-Mar-13	Friends of the Peak District	e-mail	Newsletter - walk in the Peak District		19-Mar-13		3
08-Mar-13	HS2	email	Info re Exceptional Hardship Scheme		19-Mar-13		4
08-Mar-13	Resident	letter	Obj re 13/00533 Players Lounge		19-Mar-13		5
08-Mar-13	Sheffield City Council	letter	Ecclesfield Parish Council Archiving Project		19-Mar-13	21-Mar-13	6
18-Mar-13	Lisa Casey SNA	e-mail	Response re Players Lounge and Waggon and Horses		19-Mar-13		7
18-Mar-13	Resident	e-mail	Players Lounge Ecclesfield		19-Mar-13		8
19-Mar-13	South Yorkshire Police	e-mail	Response re Players Lounge		19-Mar-13		9
11-Mar-13	Cllr Weatherall	e-mail	Managed motorways		19-Mar-13		10
11-Mar-13	South Yorks Police	e-mail	Response re managed motorways		19-Mar-13		11
11-Mar-13	SCC	e-mail	Application to designate Stocksbridge Neighbourhood area		19-Mar-13		12
11-Mar-13	SCC Amey	letter	Streets ahead improvement works		19-Mar-13		13
12-Mar-13	SCC Parks and Public Realm	e-mail	Response re public toilets at Chapeltown		19-Mar-13		14
15-Mar-13	SCC	e-mail	Site of Old Cart and Horses High Green 2nd notification		19-Mar-13		15
18-Mar-13	Cllr Bagshaw	e-mail	Wortley Road 20mph zone		19-Mar-13		16
18-Mar-13	Cllr Housley	e-mail	Litter at side of Hong Kong takeaway		19-Mar-13		17
18-Mar-13	Laurie Platt	e-mail	Supporting communities in neighbourhood planning		19-Mar-13		18
18-Mar-13	YLCA	e-mail	Employment and freedom of information training		19-Mar-13	21-Mar-13	19
19-Mar-13	Cllr Hooper	e-mail	Highways Cabinet minutes re footpath at Grenoside		19-Mar-13		20
19-Mar-13	Planning Department	e-mail	Application re sign on Parish Council land		19-Mar-13		21

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD 21ST MARCH 2013

Present were Councillors J Housley (Chairman), B Edley, G Weatherall, Ms V Bowden, Ms S Constance, J Bowden as substitute for G Oxley and Mrs D Fearnley as substitute for D Pepper

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs Pepper and Oxley and the reasons for absence were approved by the committee

13/116. Declarations of Interest

Cllrs V Bowden and G Weatherall declared an interest in item 13/119.2 Chapeltown Baths as they are the Parish Council representatives on the Chapeltown Baths Board.

13/117. Exclusion of the Press and Public

The Clerk identified 13/124 as an item where the press and public should be excluded as this is a contractual matter.

13/118. To confirm, for the period ending 28th February 2013 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

RECOMMENDED: That the receipts schedule, payment schedule, account/bank reconciliation and budget and management accounts for the period ending 28th February 2013, as now presented by the Clerk & Financial Officer be confirmed.

13/119. Applications for Financial Assistance

13/119.1. Grenoside Art Group

Two members of the group attended the meeting to inform members of their need for financial assistance. The group has been in existence for 29 years and has been self-funding for a number of years. They used to have 50-55 members with a wide range of abilities but their numbers are decreasing and they now have 29 members who pay an annual subscription fee of £35.00 per year. They propose to use any grant received towards providing a level of activities which will increase their membership and raise additional funds to enable the group to continue.

RECOMMENDED: That a grant of £250 be provided towards the exhibition day, which is due to be held in October 2013, in the hope that it will encourage younger members of the Parish to join their group.

13/119.2. Chapeltown Baths

Two members of the Chapeltown Baths Management Team attended the meeting to inform members of their need for financial assistance towards several projects that they wish to undertake this year. They explained that it had been a difficult year with the grant from Sheffield City Council being reduced and gas costs increasing by 31%. The swimming lessons have been reorganised which has produced a 20% rise in income and the on sales costs have decreased by 9%.

The member of public who was present for the presentation by Chapeltown Baths was asked to leave the room while a decision was made about the level of grant to be given.

RECOMMENDED: That a grant of £22,500 in total be given as per the application, with permission granted for the work to commence on the electrical work that is required to be carried out during the Easter Holidays when the baths will be closed to the public in order to minimise disruption. Two quotes had been received for the work to be carried out and the contractor is to invoice Ecclesfield Parish Council directly for the emergency work.

13/119.3. Chapeltown Community Centre

To consider further information received regarding funds raised

The group had previously applied for a grant in the region of £12,000 for the repair of the roof at the Community Centre. The Parish Council were unable to provide the full amount and the group had been advised to try to raise as much money as possible and to return to the Parish Council when they were closer to their target. The group are now closer to their target amount and the Committee were impressed at their achievement in raising this amount and it was therefore

RECOMMENDED: That a grant of £1,000 net of VAT, be awarded to the group with the request that the successful contractor be asked to invoice the Parish Council directly for this amount of work. The Committee agreed that the group could be informed of this recommendation prior to the Full Council meeting.

13/120. To consider options regarding the closure of public toilets in Chapeltown

The Clerk reported on correspondence received from Sheffield City Council regarding the costs involved of Ecclesfield Parish Council taking over the running of the public toilets in Chapeltown. The Clerk informed the Committee that these costs were not a fixed price and requested that he be allowed to contact the Sheffield City Council officer to obtain the best price for the Parish Council to keep the toilets open.

RECOMMENDED: That the Clerk, Cllr Weatherall and Cllr Housley meet with officers at Sheffield City Council to explore the options further.

13/121. Examination of Financial Transactions

The Clerk informed members of the items requiring payment by BACS transfer and cheques and also the amount of the final payment to be made on the Public Works Loan as previously agreed by Full Council.

13/122. To consider providing the Clerk with a mobile telephone

The Clerk explained that he had been using his own landline at home on Parish Council business and explained the need for a mobile telephone for the exclusive use of Parish Council business. It was:-

RECOMMENDED: That the Clerk be provided with a mobile telephone in order to carry out his work when not in the office.

13/123. To consider a request from the Northern Community Assembly manager to locate the High Green Development Worker in the Parish Council offices

Members noted correspondence received from the Northern Community Assembly Manager and information that the Clerk had obtained during meetings with her with regard to the High Green Development Worker.

RECOMMENDED: That the High Green Development Worker be based at Ecclesfield Parish Council offices in the future.

13/124. To consider appointing Ironmonger Curtis, Solicitors to represent the Parish Council in re-negotiating a sub-lease with South Yorkshire Ambulance Service in respect of land at Chapeltown Baths

The Clerk informed the Committee that Foys, Solicitors are acting on behalf of Chapeltown Baths in the re-negotiation of a sub-lease with South Yorkshire Ambulance Service. The Ambulance Service have confirmed that they will pay all Solicitors costs. The Clerk read out to the Committee the correspondence he is proposing to send to Ironmonger Curtis and the Committee were in agreement with this.

RECOMMENDED: That the Clerk be authorised to engage Ironmonger Curtis, Solicitors to act on behalf of Ecclesfield Parish Council.

13/125. Grenoside Exhibition Account Charity

To receive an update from the Clerk. The Clerk reported that he will update members on this account at the next Finance meeting.

13/126. To consider closing the account with Scottish Widows and combining with the Council's Co-operative Bank accounts

The Clerk explained to the Committee that no interest had been received over the last year with the money currently invested in the Scottish Widows Bank and requested that he be given authority to close the account with Scottish Widows and transfer the money into the Council's Co-operative Bank Account.

RECOMMENDED: That the Clerk be authorised to carry out this transaction as soon as possible.

13/127. Correspondence

Members noted correspondence received.

Item 8 – Application for financial assistance – Ecclesfield Park Bowling Club – it was agreed that this item be placed on the April Finance agenda for consideration. The Clerk was requested to obtain a quote from Rockingham Trophies for a new collar with inscription on the rose bowl trophy in order that this could be given to the group from the Parish Council.

Appendix A

FINANCE CORRESPONDENCE – 21 MARCH 2013							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plan	Ref/Fin	No.
11-Mar-13	Grenoside Art Group	application	Application for financial assistance			21-Mar-13	Agenda item
15-Mar-13	Chapelton Baths	application	Application for financial assistance			21-Mar-13	Agenda item
06-Mar-13	Chapelton Community Centre	application	Application for financial assistance - 2nd application			21-Mar-13	Agenda item
22-Feb-13	Local Government Association	e-mail	Local Government Pay 2013			21-Mar-13	1
28-Feb-13	Local Government Association	e-mail	UNISON response re LGS Pay options			21-Mar-13	2
08-Mar-13	PWLB	letter	Loan payment due 2 April 2013			21-Mar-13	3
08-Mar-13	Sheffield City Council	letter	Ecclesfield Parish Council Archiving Project		19-Mar-13	21-Mar-13	4
11-Mar-13	Chris Prescott	e-mail	Invoice for Archive Project work			21-Mar-13	5
12-Mar-13	YLCA	e-mail	E-Bulletin week ending 8 March			21-Mar-13	6
18-Mar-13	YLCA	e-mail	Employment and freedom of information training		19-Mar-13	21-Mar-13	7
20 Mar 13	Ecclesfield Park Bowling Club	application	Application for financial assistance			21 Mar 13	8