

To all Members of the Parish Council

SUMMONS

3 January 2013

Dear Sir/Madam,

You are respectfully summoned to attend the Council Meeting to be held at 7.30 pm on Thursday 10 January 2013 at the Council Offices, Mortomley Lane, High Green.

Prior to the commencement of business, the Council will stand in silence for a moment as a mark of respect for Mr Alan Greaves.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public

Mr Mike Shield has been invited to attend the meeting to speak to the Council, following the successful completion of sale on the David Chadwick Centre.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or Disclosable pecuniary interests from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To receive a report from Chris Prescott on the EPIP walking and exploring project.
5. To receive an update from Marika Puglisi from the Northern Community Assembly.
6. To approve the Minutes of the Parish Council meeting held 6 December 2012 (Pgs: 1-4 & Appendix A)
7. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 6 December 2012 (Pgs: 7-10 & Appends A & B)
8. To approve the Minutes of the Finance & Premises Committee meeting Held 13 December 2012 (Pgs: 14-15 & Appendix A) and to approve the recommendations contained therein.

9. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 18 December 2012 (Pgs:17-19 & Appends A & B)
10. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 10 January 2013
11. To consider adjusting the wording of certain parts of the Council agenda so that the approval of minutes, recommendations and matters arising from Committee meetings are more clearly identified.
12. **INTERIM INTERNAL AUDITORS REPORT**
To approve the interim internal auditors report dated 25 October 2012.
13. **PRECEPT 2013-2014**
To consider the Clerk and Financial Officers report, and agree amendments if necessary.
14. **FINANCE LEAFLET 2013-2014** . To approve the content of the Finance Leaflet in order to maintain timescale targets of the City Council.
15. **CHAPELTOWN COMMUNITY CENTRE –** To consider further, the application for financial assistance which was a Finance Committee agenda item in November 2012 following an update from the Clerk.
16. **NORTHERN COMMUNITY ASSEMBLY**
Items to be considered at the Northern Assembly and Parishes Partner Panel meeting
17. **CORRESPONDENCE** . Items requiring a decision or response
18. **ACCOUNTS** . To approve the accounts presented for payment
19. **LOCAL EVENTS**

Yours faithfully

D Morton

D J Morton
Clerk and Financial Officer

MINUTES OF THE PARISH COUNCIL MEETING
HELD 6TH DECEMBER 2012

Present were Councillors J Housley (Chairman), Dr J Bowden, Ms V Bowden, G Weatherall, A Bainbridge, G Oxley, A Hooper, Mrs D Fearnley, H House, Ms S Constance, B Granger, Mrs K Granger, J Jones, B Edley

In attendance was Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllr Pepper and the reasons for absence were approved by the Council.

Prior to the start of the meeting the Chair Cllr Housley informed members of the recent death of an ex Parish Councillor and Sheffield City Councillor Mr Larry Kingham who was a very active member of the Labour party. Cllr Edley said that Mr Kingham had had a very difficult term of office at the time of the school closures in Sheffield in particular the former High Green Secondary School. A moments silence was held as a mark of respect.

Two school Head teachers and members of the school council were present at the meeting and had also attended the earlier planning meeting, when the children spoke up about their support for the objection regarding the Planning application at the site of the Old Cart and Horses public house. The Chair thanked the children and the teachers for attending the meeting and for their participation in the earlier meeting.

The Chair Cllr Housley presented a Chairman's Award to Burncross Action Team who were Gold winners of the large village category in the %a Bloom+competition this summer. They had on previous occasions achieved Silver Gilt award four times. The team have only been in existence for six years, therefore this was a huge achievement on their part. All members of the group said that they enjoyed their work in the community which is all done on a voluntary basis, but they had also made friendships through this work, which was very enjoyable.

13/99. Declarations of Interest

There were none received.

13/100. Exclusion of Press and Public

There were none identified.

13/101. Minutes of Council Meeting held on 1st November 2012

Resolved: that the minutes of the Council meeting held on 1st November 2012 be confirmed as a true and accurate record of proceedings.

13/102. Minutes of the Environmental Planning & Employment Committee meeting held on 1st November 2012

Resolved: that the minutes of the Environmental Planning & Employment Committee held on 1st November 2012 be confirmed as a true and accurate record of the proceedings.

13/103. Minutes of the Environmental Planning & Employment Committee meeting held on 13th November 2012

Cllr Hooper gave a report of the meeting and it was:-

Resolved: that the minutes of the Environmental Planning & Employment Committee held on 13th November 2012, be confirmed as a true and accurate record of the proceedings.

13/104. Minutes of the Finance & Premises Committee meeting held 15th November 2012

Cllr Housley gave a report of the meeting and it was:-

Resolved: that the minutes of the Finance & Premises Committee held on 15th November 2012, be confirmed as a true and accurate record of the proceedings.

Cllr Edley requested that the manner in which minutes are approved be included as an agenda item for consideration.

13/105. To receive a verbal report from the Environmental Planning & Employment Committee meeting held 6th December 2012

Resolved: that the report of Cllr Hooper be received.

Cllr Hooper informed members of the Council that there had been approximately 60 members of the public present at the meeting, at which the planning application at the site of the Old Cart and Horses public house had been considered. The Planning Committee supported the objections raised by residents.

Cllr Weatherall reminded members of the Parish Council that they are welcome to attend the Sheffield City Council Planning Board when this planning application is being decided upon.

Eight other plans had been received for consideration to which no objections or comments had been raised.

Cllr Hooper requested that letters be sent to the two schools who had attended the meeting . High Green Primary and St Mary's Catholic School to put their views forward. This was much appreciated as the Parish Council wish to have further contact with the schools and for Parish Councillors to attend the schools council meetings. Cllr Jones left the meeting at this point.

13/106. To confirm the Council's precept for the financial year ended 31st March 2014

RESOLVED: That the precept for the year ended 31 March 2014 is fixed at £145,310.00.

A recorded vote was requested with the following outcome:-

For the proposal:- Cllrs Housley, House, Hooper, Oxley, Ms Bowden, Dr Bowden, Mrs Fearnley and Edley

Against the proposal:- Ms Constance, Weatherall, Granger, Bainbridge and Mrs Granger.

13/107. To confirm the Council's budget for the financial year ended 31st March 2014

RESOLVED: That Ecclesfield Parish Council budget for the year ended 31 March 2014 is fixed at £172,310.00.

13/108. To confirm that the Council will enter into a fully re-fundable contract with the East Peak Innovation Partnership (EPIP) to produce walks leaflets and interpretation boards for use throughout the parish

RESOLVED: That the contract with EPIP be entered into.

13/109. To delegate authority to the Clerk and Financial Officer to deliver the project outlined in agenda item 11 above including ordering the necessary works, paying invoices, and submitting claims so that all matters can be concluded by 22 February 2013

RESOLVED: That the Clerk be given delegated authority to enable all work to be completed by the deadline required.

13/110. To confirm moving the meetings of the Environmental Planning & Employment Committee and Council from the 3rd to the 10th January 2013

RESOLVED: That the change in the date of the January 2013 Council meeting from the 3 January to the 10 January is approved.

13/111. Northern Community Assembly

Items to be considered at the Northern Community Assembly and Parishes Partner Panel meeting due to be held at Ecclesfield Parish Council Offices on 14th December 2012.

No further items were identified and the Administration Officer was requested to send out the agenda for the meeting.

13/112. Correspondence (Appendix A)

Items requiring a decision or response

Item 6 . Annual Membership of the CPRE . All members requested that this be continued and the cheque sent.

Items 9 and 10 . Sale of the David Chadwick Centre . Members noted correspondence received and that the sale has now concluded.

Item 22 . YLCA Consultation . Members noted correspondence received and requested that the Clerk respond on behalf of the Council.

Item 27 . EPIP . Letter of offer of grant for walks leaflets and interpretation boards . Members noted correspondence received and requested that the Clerk complete the documentation required to progress this on his return from annual leave.

13/113. Accounts

Resolved: that the following accounts be approved for payment:

| Payable to | Amount | Payment Details | Payment made under |
|------------------------------|----------|--|--------------------|
| High Point Scaffolding Ltd | £85.04 | Hire period 1/10/12 to 31/10/12 | LG Act 1972 s111 |
| British Gas | £223.28 | Gas supply offices 10/8 to 5/11 | LG Act 1972 s111 |
| British Gas | £121.18 | Gas supply comm rm 10/8 to 5/11 | LG Act 1972 s111 |
| M Chambers - Merlin Networks | £599.08 | New computer Admin Assist + other work | LG Act 1972 s111 |
| Administration Officer | £118.67 | Transfer to petty cash account | LG Act 1972 s111 |
| HMRC | £883.61 | Tax and NI payments November | LG Act 1972 s111 |
| SYPA | £296.56 | Pension payments November | LG Act 1972 s111 |
| Staff | £3021.69 | Net pay November | LG Act 1972 s111 |
| Administration Officer | £138.89 | Transfer to petty cash account | LG Act 1972 s111 |
| NPower | £318.52 | Electricity supply offices | LG Act 1972 s111 |

| | | | |
|-------------------------|----------|---|--|
| NPower | £145.02 | Electricity supply comm room | LG Act 1972 s111 |
| Sheffield City Council | £473.00 | NNDR Council offices | LG Act 1972 s111 |
| Sheffield City Council | £61.00 | NNDR Community Room | LG Act 1972 s111 |
| AOL | £3.99 | Premium Service | LG Act 1972 s111 |
| AOL | £18.37 | TalkTalkAOL | LG Act 1972 s111 |
| Ricoh | £92.90 | Photocopying charges 1.8.12 to 31.10.12 | LG Act 1972 s111 |
| Hulberts | £36.00 | Refix and seal sink tap in offices | LG Act 1972 s111 |
| CPRE | £29.00 | Annual membership | LG Act 1972 s111 |
| Sheffield City Council | £1145.20 | Grant to Activity Sheffield | LG (Miscellaneous Provisions) Act 1976 s19 |
| BOS Office Supplies Ltd | £108.71 | Stationery supplies | LG Act 1972 s111 |
| Hi Point Scaffolding | £82.30 | Hire period 1/11/12 to 30/11/12 | LG Act 1972 s111 |
| Shield Estates | £2592.00 | Work re ins claim DCC (2008) | LG Act 1972 s126 |
| Shield Estates | £4596.00 | Sale of DCC (2008-2012) | LG Act 1972 s126 |
| One Stop Managed Waste | £85.80 | Waste disposal 29/12/12 to 30/3/2013 | LG Act 1972 s111 |

13/114. Local Events

Cllr Housley informed members of the Winter Wonderland that he had attended recently at the Hesley Wood Scout camp. He had thoroughly enjoyed this event.

Several of the Councillors had been busy presenting the schools with the Christmas cheques at their morning assemblies . some schools were still to be attended in the next week.

APPENDIX A

| COUNCIL CORRESPONDENCE – 6 DECEMBER 2012 | | | | | | | |
|--|------------------------------|---------|---|-----------|-----------|---------|-----|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Cncl | Ref/Plann | Ref/Fin | No. |
| 02-Nov-12 | St Mary's Church Ecclesfield | booklet | Church magazine | 06-Dec-12 | | | 1 |
| 07-Nov-12 | South Yorks Fire & Rescue | e-mail | Newsletter November | 06-Dec-12 | | | 2 |
| 15-Nov-12 | Chapeltown Amateur Operatic | e-mail | Invitation to Chairman April 2013 | 06-Dec-12 | | | 3 |
| 16-Nov-12 | Northern Community Assembly | e-mail | Small Grants round | 06-Dec-12 | | | 4 |
| 19-Nov-12 | S Yorks Fire & Rescue | email | Football stars back safety push | 06-Dec-12 | | | 5 |
| 19-Nov-12 | CPRE | letter | Membership Renewal | 06-Dec-12 | | | 6 |
| 20-Nov-12 | Shield Estates | e-mail | Re Update on sale of DCC | 06-Dec-12 | | | 7 |
| 28-Nov-12 | Foys | e-mail | Update re sale of DCC | 06-Dec-12 | | | 8 |
| 03-Dec-12 | Foys, Solrs | letter | Confirmation of sale of DCC | 06-Dec-12 | | | 9 |
| 05-Dec-12 | Shield Estates | e-mail | Final account re sale of DCC | 06-Dec-12 | | | 10 |
| 20-Nov-12 | EPIP | email | Christmas Special Train | 06-Dec-12 | | | 11 |
| 21-Nov-12 | Grenoside Primary School | letter | Thank you for christmas grant | 06-Dec-12 | | | 12 |
| 21-Nov-12 | SYFAB | e-mail | Funding news 20.11.12 | 06-Dec-12 | | | 13 |
| 23-Nov-12 | SCC Democratic Services | e-mail | Declaration of Interest forms published | 06-Dec-12 | | | 14 |
| 23-Nov-12 | SLCC | e-mail | News bulletin | 06-Dec-12 | | | 15 |
| 23-Nov-12 | Friends of the Peak District | e-mail | Newsletter November | 06-Dec-12 | | | 16 |
| 26-Nov-12 | St Marks Church | booklet | Grenoside News | 06-Dec-12 | | | 17 |
| 26-Nov-12 | Shield Estates | e-mail | Planning | 06-Dec-12 | | | 18 |
| 27-Nov-12 | SCC | e-mail | Sheffield Environment weeks | 06-Dec-12 | | | 19 |
| 27-Nov-12 | YLCA | e-mail | Consultation doc re speed limit for HGV'S | 06-Dec-12 | | | 20 |
| 09-Nov-12 | YLCA | e-mail | Training programme Dec 2012 - Mar 2013 | 06-Dec-12 | | | 21 |
| 30-Nov-12 | YLCA | e-mail | Consultations | 06-Dec-12 | | | 22 |
| 03-Dec-12 | YLCA | e-mail | Information note | 06-Dec-12 | | | 23 |
| 03-Dec-12 | YLCA | e-mail | Training event 11 Dec Wakefield | 06-Dec-12 | | | 24 |
| 28-Nov-12 | SYFAB | e-mail | Funding news 27.11.12 | 06-Dec-12 | | | 25 |
| 30-Nov-12 | SYFAB | e-mail | Funding advice Paces Campus High Green | 06-Dec-12 | | | 26 |
| 29-Nov-12 | EPIP | letter | Letter of offer of grant | 06-Dec-12 | | | 27 |
| 03-Dec-12 | EPIP | e-mail | Tender applications | 06-Dec-12 | | | 28 |

APPENDIX A

| COUNCIL CORRESPONDENCE – 6 DECEMBER 2012 | | | | | | | |
|---|------------------------------|-------------|---|-----------------|------------------|----------------|------------|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Cncl | Ref/Plann | Ref/Fin | No. |
| 03-Dec-12 | EPIP | e-mail | New project supports Traditional performances | 06-Dec-12 | | | 29 |
| 29-Nov-12 | NCA | e-mail | Cabinet in the Community | 06-Dec-12 | | | 30 |
| 03-Dec-12 | Coterie Gallery | e-mail | Exhibition at the Coterie | 06-Dec-12 | | | 31 |
| 03-Dec-12 | NALC | e-mail | DIS Extra 798 | 06-Dec-12 | | | 32 |
| 03-Dec-12 | Local Government Association | e-mail | Advisory Bulletin | 06-Dec-12 | | | 33 |
| 05-Dec-12 | South Yorks Fire & Rescue | e-mail | December Briefing note | 06-Dec-12 | | | 34 |
| 05-Dec-12 | SYFAB | e-mail | Funding news 3.12.12 | 06-Dec-12 | | | 35 |
| 06-Dec-12 | SLCC | e-mail | Newsletter | 06-Dec-12 | | | 36 |
| 06-Dec-12 | Claire Mansell SCC | e-mail | Response re Precept | 06-Dec-12 | | | 37 |

MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 6TH DECEMBER 2012

Present were Councillors A Hooper (Chairman), Dr J Bowden, B Granger, Mrs K Granger, Mrs D Fearnley, J Jones, H House, J Housley , A Bainbridge

In attendance: Mrs G Kress, Admin. Officer

Teachers and members of the School Council from both High Green Primary and St. Mary's Catholic School and approximately 60 members of the public were also in attendance for planning application 12/03543 . Site of old Cart and Horses Inn, 2 Wortley Road, High Green, Sheffield.

Apologies for absence were received from Cllr D Pepper and the reason for absence was approved by the Committee

13/73. Declarations of personal and/or pecuniary interest

There were none received.

13/74. Exclusion of the press and public

There were none identified.

13/75. Planning Proposals for consideration

12/03543/FUL . Site of Old Cart and Horses Inn, 2 Wortley Road, High Green, Sheffield S35 4LU . Approximately 60 members of the public attended the meeting to voice their concerns about the proposed planning application which would entail the demolition of the existing public house and erection of a convenience store (Use Class A1) and hot food takeaway (Use Class A5).

Members of the public were invited by the Chair of the meeting to give their reasons for objection to the proposed development and the children from the school councils were also given the opportunity to speak when they informed the Committee of their findings of a survey taken at the school of pupils, parents, teachers and grandparents, on whether they would like this development to take place.

The Committee recognised the strength of feeling of local residents and businesses against the proposed development and agreed to support their objections on the following grounds:-

- The main area of concern is congestion of traffic on an already very busy road. The road is the main arterial road through the village and the impact that the delivery vehicles and increased traffic would have on not only Wortley Road but also Jeffcock Road and Mortomley Lane. A survey carried out on behalf of Punch Partnerships which forms part of the planning application was done on a Friday afternoon between 15.30 and 18.00 hours and on Saturday between 10.00 and 12.00 hours. The Committee would like to request that an independent survey be performed for a longer period of time covering the school opening and closing times as this would give a very different picture of the traffic flow.

- A resident who attended the meeting and is also a planning consultant stated that the proposed development is in conflict with the Unitary Development Plan which states that the road from Thompson Hill down Wortley Road is deemed to be an area of special character. It is also an area which is designated for any future development as housing, not commercial development. The public house which it is proposed will be demolished, is one of the oldest buildings in High Green dating back to approximately 1643. Due to the historical value of this building it was felt important that this be preserved within the village.
- Safety aspect . there are two schools in close proximity to the proposed development and any heavy goods vehicles and also additional traffic calling in at the proposed supermarket would have a serious effect on pedestrians. There have already been serious injuries to pedestrians on the road. Any delivery vehicles would have to reverse into the car park; the area in question is a very narrow part of the road and it is uncertain whether it would be possible for these types of vehicles to negotiate this action.

The Headteacher from one of the schools stated that the children also regularly walk down Wortley Road when they are going out on educational visits. The pathway is narrow and in the past vehicles have mounted the kerb when another vehicle is coming in the opposite direction. The schools also experience difficulties when they have coach trips planned as the road is not wide enough to accommodate coaches easily and does cause serious congestion at busy times. The Committee would therefore like to request that a site visit be made to assess the impact of this on pedestrians, car users, buses and emergency vehicles.

- Weight limit on the road . residents enquired whether there was any weight restriction such as the one through Chapeltown up to Wortley Road which is a 7 and a half tonne weight restriction. Some of the vehicles which deliver to these supermarkets are 26 tonne rigid vehicles. The Committee requested that clarification be sought as to the weight limit of this road.
- Noise issues . the Licensing application that has been applied for states that the opening times from Sunday to Saturday are to be from 0.00 to 24.00 hours and that the sale of alcohol is Sunday to Saturday 6.00 to 24.00 hours. The Committee are concerned about the large delivery vehicles visiting the site as it would appear to be 24 hour opening and this would have a serious noise impact on neighbouring properties.
- Impact on current businesses in the village . the Parish Council are concerned about the possible detrimental effect on the local businesses, with the view that job losses will possibly outweigh job gains.
- The size of the consultation by Sheffield City Council was very limited with only immediate neighbouring properties in the vicinity being notified with a very limited timescale for notification. The Parish Council were only notified on the 26 November with comments being sought by the 12 December.

The Committee therefore requested that the Clerk write to the Head of Planning at Sheffield City Council asking that:-

- A site visit be made to assess the impact of the proposed development within the whole village.
- An independent traffic survey be undertaken at the additional hours requested as the traffic survey was only carried out over a short period of time by the applicant.
- That the decision is made by the Board rather than a delegated officer
- That clarification is sought regarding the weight limit on the road and the size of vehicles proposed to deliver in the area.
- The preservation of one of the oldest buildings in High Green and the possible future use of the adjacent site for residential property rather than commercial property.
- A public consultation should take place with representatives from Sainsbury's, and Punch Taverns and members of the public being invited to put forward their views.

At this point of the meeting members of the public vacated the premises and due to the school councils being present it was decided that the Planning Committee would consider the rest of the plans after the full Council meeting.

The Planning Committee recommenced business at 9.00pm at which point Cllr Jones had left the meeting. A further eight plans were considered to which no objections had been received by the Committee. There were no objections on the City Council website to any of them. Therefore a letter is to be sent to the Head of Planning stating that there are no objections to any of the additional plans.

Clerk to write to HOP at SCC

13/76. Licence Applications

Sainsbury's Supermarkets Ltd . 2 Wortley Road, High Green, Sheffield S35 4LU
Members had previously considered the licence application at the time of consideration of the planning application. As previously stated the Committee are concerned at the impact of the hours of opening and noise issues for neighbouring properties.

Clerk to write to the Licensing Department

13/77. Correspondence

To consider items requiring action or a response

Item 4 . A resident had written in to the Parish Council and also the City Council requesting yellow lines being painted on the left hand side junction of Johnson Lane from Nether Road to solve the problem of cars being parked within 10 metres of the junction. The Committee felt that his comments were reasonable comments and requested that a letter of support for the suggestion be sent to the City Council.

Letter of support to be sent

Item 9 . Removal of the bench on Worrall Road . due to the cost involved with this matter it was agreed that this item be referred to the Finance Committee for consideration. Cllr Bainbridge also requested that the original e-mail from Sheffield Homes regarding the cost of removal be forwarded to him.

Agenda item for Finance and e-mail to Cllr Bainbridge

Item 10 . 64 Cinderhill Lane . the residents objection to the original planning application had been supported by the Committee and the Committee therefore requested that the Clerk write to the Head of Planning at Sheffield City Council to re-affirm the earlier objection with regard to the slight amendment made to the plans.

APPENDIX A

| PLANNING LIST – 6 DECEMBER 2012 | | | | | | |
|---------------------------------|-------------|-----------------------------------|---|---|----------------------------------|---------------|
| PLAN NO/ RESPOND BY | FUL/ OUT | PLANNING OFFICER | PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS | COMMENTS | PARISH COUNCIL OBSV'S & DEC'S | COMM. DATE |
| 12/03454 29-Nov-12 | FUL | S HULL Rec. 12.11.12 | MOUNT PLEASANT CHURCH, 145 LOUND SIDE, SHEFFIELD S35 2US UPGRADING OF EXISTING TELECOMMUNICATIONS EQUIPMENT | N/CONSULTED 1 COMMENT SCC WEBSITE | NO OBJECTION | 06-Dec-12 |
| 12/03029 29-Nov-12 | FUL | P JESSOP Rec. 12.11.12 | 334 THE WHEEL, SHEFFIELD, S35 9ZB SINGLE STOREY EXTENSION TO REAR OF DWELLINGHOUSE WITH UNDERCROFT, RAMPED ACCESS AND TERRACE | N/CONSULTED | NO OBJECTION | 06-Dec-12 |
| 12/03506 03-Dec-12 | FUL | F KHALIL KHAN Rec. 14.11.12 | 92 MILL ROAD, SHEFFIELD, S35 9XQ SINGLE STOREY SIDE EXTENSION AND FRONT AND REAR PORCHES AND NEW PITCHED ROOF | N/CONSULTED | NO OBJECTION | 06-Dec-12 |
| 12/03508 03-Dec-12 | FUL | F KHALIL KHAN Rec. 14.11.12 | 16 BROADWAY AVENUE, SHEFFIELD S35 1RW SINGLE STOREY SIDE EXTENSION TO DWELLINGHOUSE | N/CONSULTED | NO OBJECTION | 06-Dec-12 |
| 12/03472 04-Dec-12 | FUL | F KHALIL KHAN Rec. 14.11.12 | 14 HALIFAX ROAD, GRENSIDE, SHEFFIELD S35 8PF THREE STOREY SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE | N/CONSULTED | NO OBJECTION | 06-Dec-12 |
| 12/03427 26-Nov-12 | FUL | E PARKER Rec. 14.11.12 | BARNES HALL SADDLERS COTTAGE, BRACKEN HILL S35 1RD REPLACEMENT OF WINDOWS TO SIDE/REAR OF DWELLING AND FORMATION OF NEW DOUBLE DOORS AND WINDOWS (RE-SUBMISSION OF 12/01507/FUL) | N/CONSULTED | NO OBJECTION | 06-Dec-12 |
| 12/03507 03-Dec-12 | FUL | S HULL Rec. 14.11.12 | 79 MORTOMLEY LANE, SHEFFIELD S35 3HS CONSTRUCTION OF A MEANS OF VEHICULAR ACCESS AND LAYING OUT OF HARDSTANDING TO FORM A DRIVEWAY | N/CONSULTED | NO OBJECTION | 06-Dec-12 |

APPENDIX A

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| <p>12/03543 12-Dec-12</p> | <p>FUL</p> | <p>K MANSELL Rec 23.11.12</p> | <p>SITE OF OLD CART AND HORSES INN, 2 WORTLEY ROAD HIGH GREEN, SHEFFIELD S35 4LU DEMOLITION OF EXISTING PUBLIC HOUSE AND ERECTION OF A CONVENIENCE STORE (USE CLASS A1) AND HOT FOOD TAKEAWAY (USE CLASS A5)</p> | <p>N/CONSULTED 3 OBJ REC 2 ON SCC WEBSITE</p> | <p>LETTER TO HOP SCC MANY FOR OBJ</p> | <p>06-Dec-12</p> |
| <p>12/03581 17-Dec-12</p> | <p>FUL</p> | <p>S HULL</p> | <p>67 GRIFFITHS ROAD, SHEFFIELD S35 3GY DEMOLITION OF EXISTING REAR EXTENSION AND ERECTION OF A NEW SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE</p> | <p>N/CONSULTED</p> | <p>NO OBJECTION</p> | <p>06-Dec-12</p> |

APPENDIX B

| PLANNING CORRESPONDENCE – 6 DECEMBER 2012 | | | | | | | |
|---|-----------------------|--------|--|----------|-----------|---------|-----|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Cncl | Ref/Plann | Ref/Fin | No. |
| 20-Nov-12 | SCC | e-mail | Roadworks Report 883 | | 06-Dec-12 | | 1 |
| 03-Dec-12 | SCC | e-mail | Roadworks Report 885 | | 06-Dec-12 | | 2 |
| 21-Nov-12 | Resident | e-mail | Construction of Aldi in Ecclesfield | | 06-Dec-12 | | 3 |
| 27-Nov-12 | Resident | e-mail | Transport Service Request | | 06-Dec-12 | | 4 |
| 28-Nov-12 | Licensing Department | e-mail | Licensing application Sainsbury's High Green | | 06-Dec-12 | | 5 |
| 30-Nov-12 | Cllr Constance | e-mail | Cart and Horses Public House | | 06-Dec-12 | | 6 |
| 05-Dec-12 | Resident 1 | e-mail | Obj re planning app Sainsbury's supermarket | | 06-Dec-12 | | 7 |
| 04-Dec-12 | Claire Lane | e-mail | Response re bench on Worrall Road | | 06-Dec-12 | | 8 |
| 05-Dec-12 | Sheffield Homes | e-mail | Response re removal of bench Worrall Road | | 06-Dec-12 | | 9 |
| 04-Dec-12 | Cllr Hooper | e-mail | 62 Cinderhill Lane | | 06-Dec-12 | | 10 |
| 05-Dec-12 | Parish Online | e-mail | December newsletter | | 06-Dec-12 | | 11 |
| 06-Dec-12 | Coal Authority to SCC | e-mail | Obj Wortley Road supermarket | | 06-Dec-12 | | 12 |
| 06-Dec-12 | Resident 2 | e-mail | Obj re Wortley Road supermarket | | 06-Dec-12 | | 13 |
| 06-Dec-12 | Resident 3 | e-mail | Obj re Wortley Road supermarket | | 06-Dec-12 | | 14 |
| 06-Dec-12 | SCC website | e-mail | Decision notice re David Chadwick Centre | | 06-Dec-12 | | 15 |

MINUTES OF THE FINANCE/PREMISES COMMITTEE MEETING
HELD 13th DECEMBER 2012

Present were Councillors G Oxley (Chairman), D Pepper, B Edley, Ms S Constance, G Weatherall, Ms V Bowden, J Housley

In attendance: D Morton, Clerk, Mrs G Kress, Admin. Officer

No apologies were received, all the Committee were present for the meeting.

13/84. Declarations of Interest

There were none received.

13/85. Exclusion of the Press and Public

There were none identified.

13/86. To confirm, for the period ending 30th November 2012 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts

RECOMMENDED: That the receipts schedule, payment schedule, account/bank reconciliation and budget and management accounts for the period ending 30 November 2012, as now presented by the Clerk & Financial Officer be confirmed.

13/87. Applications for Financial Assistance

13/87(1) Westwood Training Ltd.

One Volunteer Education Worker attended the meeting to inform members why the group required financial assistance. The Group would like to run a Family Learning Day during the February half term. The only funding that they receive from elsewhere is from the Ecclesfield Welfare Charities. The Group cater for the 4-11 age group and parents attend with their children, there are approximately 25 children attending at each session and they hope to run two sessions. They require funding to assist with the cost of materials, room hire and publicity for the event.

RECOMMENDED: that a grant of £250 be given to the group for running two sessions, with the proviso that if they are willing to run a third session then a grant of up to £400 be provided.

13/87(2) Chapelton & District Amateur Operatic Society

Two members of the society attended the meeting to inform members of their need for financial assistance towards the cost of staging two shows in the summer of 2013. The society has been running since 1924 and their members range in age from 8-83. Each show costs £15,000 to stage and they require assistance to purchase new lighting, hiring of costumes, room hire and rehearsal accompanist.

RECOMMENDED: That a grant of £900 be given to the group to purchase the lights.

13/87(3) Chapeltown Baths CB Ltd.

The Manager of Chapeltown Baths attended the meeting to inform the Committee of the need for a grant towards the purchase of emergency lighting for the basement gym which requires upgrading to ensure compliance with safety standards. One quote has already been received from a company who have previously done work at the Baths. The Committee requested that two further quotes be sought in order that the best price may be obtained.

RECOMMENDED: That a grant of up to £1500 be given towards the upgrading of the lighting system.

13/88. To approve the content and style of the Finance leaflet for approval at January 2013 Council

The Clerk informed members of an e-mail received from Sheffield City Council with regard to their plans for issuing the City Council finance details to residents. At present the City Council are still in discussion about the level at which the council rate will be fixed at. Discussion took place regarding the best way to inform residents of the Parish Council precept and it was suggested that the information could be placed on the Parish Council's website. The Clerk was asked to contact Look Local and get a quote for placing details of the finance leaflet in an edition of the newspaper. The Clerk stated that this item may have to be added as an item for approval at full Council in January 2013 rather than the Finance Committee in January 2013.

13/89. To consider repayment of the loan to the Public Works Loan Board

The Clerk informed the Committee of the amount still remaining on the PWLB Loan for the building of the Parish Council offices. He explained that there would be no financial benefit in paying off the loan as no discount would be received back for early repayment of the loan. However the funds received from the sale of the David Chadwick Centre is capital funding which can only be spent in certain ways. Paying off the loan is an option that should be considered as this would then free up revenue funding of approximately £2,300 per year that had been allocated for this purpose.

RECOMMENDED: That the proceeds from the sale of the David Chadwick Centre be used to pay off the PWLB loan.

13/90. Correspondence

Members noted correspondence received.

Item 5 . Removal of bench on Worrall Road . Following an e-mail received from Sheffield Homes regarding the cost of the removal of the bench, the Clerk suggested that he be given delegated authority to bring this matter to a conclusion before Christmas. This was approved by the Committee and the Clerk was requested to act on this matter as soon as possible.

APPENDIX A

| FINANCE CORRESPONDENCE – 13 DECEMBER 2012 | | | | | | | |
|---|-----------------------------------|-------------|---|----------|-----------|-----------|--------------------|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Cncl | Ref/Plann | Ref/Fin | No. |
| 03-Dec-12 | Chapelton Baths | application | Application for financial assistance | | | 13-Dec-12 | Agenda item |
| 10-Dec-12 | Sheffield Northern SNA | email | Next meeting 13.12.12. | | | 13-Dec-12 | 1 |
| 11-Dec-12 | YLCA | e-mail | Localising Council tax support implications | | | 13-Dec-12 | 2 |
| 11-Dec-12 | Zurich Insurance | e-mail | Re David Chadwick Centre | | | 13-Dec-12 | 3 |
| 11-Dec-12 | Paces Campus | e-mail | Newsletter December | | 18-Dec-12 | 13-Dec-12 | 4 |
| 12-Dec-12 | Sheffield Homes | e-mail | Removal of bench on Worrall Road | | | 13-Dec-12 | 5 |
| 13-Dec-12 | Cllr Bainbridge | e-mail | Bench on Worrall Road | | | 13-Dec-12 | 6 |
| 12-Dec-12 | SYFAB | e-mail | Funding news 10.12.12 | | | 13-Dec-12 | 7 |
| 13-Dec-12 | Friends of Chapelton Park | e-mail | Annual Carol Sing Chapelton Park 19.12.12 | | 18-Dec-12 | 13-Dec-12 | 8 |
| 13-Dec-12 | Sheffield Deaf Children's Society | e-mail | Funding application | | | 13-Dec-12 | 9 |

MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 18TH DECEMBER 2012

Present were Councillors A Hooper (Chairman), Dr J Bowden, B Granger, Mrs K Granger, Mrs D Fearnley, H House, J Housley , A Bainbridge and Ms V Bowden as substitute for Cllr Jones.

In attendance: D Morton, Clerk and Mrs G Kress, Admin. Officer

Apologies for absence were received from Cllrs D Pepper and J Jones and the reasons for absence were approved by the Committee

13/78. Declarations of personal and/or pecuniary interest

There were none received.

13/79. Exclusion of the press and public

There were none identified.

13/80. Planning Proposals for consideration

Two planning applications were considered for telecommunications monopoles . one on Thompson Hill at the junction with Foster Way and the other on Greengate Lane at the junction with Worrall Road. Over 200 letters had been delivered to neighbouring properties but no objections or comments had been received by the Parish Council. There were no comments on the City Council website either; therefore the Committee could see no grounds for objection.

Letter to HOP SCC

13/81. Licence Applications

No licence applications had been received for consideration.

13/82. To receive an update on the EPIP project

The Clerk updated the Committee on the progress made to date with regard to the EPIP funding application for the interpretation boards and new walks leaflets. Three companies had been invited to tender but only two tenders had been received. The chosen company is Oakleaf Graphics who have now commenced work on this project.

Four out of the five locations have been identified for the interpretation boards with one location still to be agreed. The suggested sites to date are:-

- Two in Chapeltown . one outside Chapeltown Library and the other outside Newton Hall.
- Chambers Road . to include the history of the Thorncliffe Estate
- Westwood Country Park . at the Dowland entrance to the park
- Suggested sites for the other board are . the Burncross area which will include Barnes Hall, Horbury, Chapel Road, Sweet Pea Row

As Grenoside and Ecclesfield already have the interpretation boards in the vicinity it was not felt necessary to place any more boards in those areas of the Parish.

Following discussion with Chris Prescott he advised that the number of walks leaflets be reduced from 10 to 8. It was agreed to increase the size of the leaflets from A4 to A3 in order to allow more detailed information to be included. There is still one walk location to be agreed.

The Clerk suggested that Chris Prescott be invited to attend the January Council meeting to update members on work carried out to date.

The Clerk informed members of several ideas for consideration in the New Year . these being:-

- The opportunity for possible EPIP funding towards archiving extremely valuable historical documents within the Parish. Professor Mel Jones and his wife have many documents regarding the history within the Parish . the documentation could be digitised and available for all to see on the Parish Council website. The Committee felt that this would be a worthwhile project to explore further and requested that this be placed on the mid-month planning agenda in January for further discussion.
- The Clerk also acknowledged that there are a lot of local groups working in the Chapeltown area and he suggested that the Committee could invite these groups to come to the Parish Council to speak about the work that they carry out within the Parish.
- The Clerk had recently attended a Neighbourhood Planning Workshop at the City Council and suggested to members that this should be taken on board and work alongside the City Council.

13/83. Correspondence

To consider items requiring action or a response.

Items 1-12 - Members noted the large number of objections received to the Planning application at the site of the Old Cart and Horses Public House. These have been forwarded to the City Council as well for information.

Item 16 . Members were reminded of the Annual Carol Concert in Chapeltown Park on the 19 December 2012.

Item 19 . Bench on Worrall Road . The Clerk informed the Committee that he had been given delegated power by the Finance Committee to act on this matter. The bench will be removed on the 20 December from Worrall Road to Mortomley Park where Friends of High Green in Bloom are siting it in the rose garden.

Item 21 . Hesley Wood Planning application . It had come to the attention of Cllr Housley that the City Council Planning Board were planning to meet on the 2 January to consider this application. The Committee requested that the Clerk write to the City Council requesting that this be considered at a more appropriate time as many people would still be on holiday following Christmas and New Year Bank Holidays, in order that members of the Parish Council Planning Committee and also local residents and groups can attend the meeting to put forward their views on this application.

Item 23 . Bus Services . Comments had been received from a member of the High Green Action Team regarding the number of buses on Wortley Road and also the fare increases. The Committee requested that the e-mail be sent to the South Yorkshire Passenger Transport Executive and also the Highways Cabinet at Sheffield City Council.

Item 24 . Pedestrian safety on Arundel Road . An e-mail had been received from a resident regarding the number of vehicles mounting the kerb whilst driving down this road from the Asda. This e-mail has already been sent to the Highways Department at Sheffield City Council but the Committee requested that it be sent to the Northern Community Assembly with suggestions regarding pedestrian safety.

Cllr Bainbridge requested that the Planning Committee be informed of planning decisions made by the City Council Planning Department. This is now an easier process as these are received electronically. They will now be forwarded on to the Planning Committee as and when they are received.

APPENDIX A

| PLANNING LIST 18 DECEMBER 2012 | | | | | | |
|---------------------------------------|---------------------|-------------------------------|--|--------------------|--|-----------------------|
| PLAN NO/ RESPOND BY | FUL/ OUT | PLANNING OFFICER | PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS | COMMENTS | PARISH COUNCIL OBSV'S & DEC'S | COMM. DATE |
| 12/03728 20-Dec-12 | TEL | S HULL Rec. 3.12.12 | THOMPSON HILL AT THE JUNCTION WITH FOSTER WAY, HIGH GREEN, SHEFFIELD S35 4JU SITING OF A 12.5M HIGH TELECOMMUNICATIONS SLIMLINE MONOPOLE, ASSOCIATED ANTENNAE, 1 NO EQUIPMENT CABINET, AND ANCILLARY DEVELOPMENT (APPLICATION FOR DETERMINATION IF APPROVAL REQUIRED FOR SITING AND APPEARANCE | N/CONSULTED | NO OBJECTION | 18-Dec-12 |
| 12/03732 21-Dec-12 | TEL | S HULL Rec. 3.12.12 | GREENGATE LANE AT THE JUNCTION WITH WORRALL ROAD CHAPELTOWN, SHEFFIELD S35 3GR SITING OF A 12.5M HIGH GRP CLAD TELECOMMUNICATIONS SLIMLINE MONOPOLE, ASSOCIATED ANTENNAS, 1 NO EQUIPMENT CABINET AND ANCILLARY DEVELOPMENT | N/CONSULTED | NO OBJECTION | 18-Dec-12 |

| PLANNING CORRESPONDENCE – 18 DECEMBER 2012 | | | | | | | |
|--|-------------------------------|--------|--|----------|-----------|-----------|-------|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Cncl | Ref/Plann | Ref/Fin | Cttee |
| 07-Dec-12 | Residents (120) | letter | Obj 12/03543/FUL Cart & Horses | | 18-Dec-12 | | 1 |
| 10-Dec-12 | Resident (57) | letter | Obj 12/03543/FUL Cart & Horses | | 18-Dec-12 | | 2 |
| 10-Dec-12 | Resident (9) | letter | Obj 12/03543/FUL Cart & Horses | | 18-Dec-12 | | 3 |
| 10-Dec-12 | Resident | email | Obj 12/03543/FUL Cart & Horses | | 18-Dec-12 | | 4 |
| 10-Dec-12 | Resident (15) | letter | Obj 12/03543/FUL Cart & Horses | | 18-Dec-12 | | 5 |
| 11-Dec-12 | Resident | e-mail | Obj 12/03443/FUL Cart & Horses | | 18-Dec-12 | | 6 |
| 11-Dec-12 | Resident | e-mail | Obj 12/03443/FUL Cart & Horses | | 18-Dec-12 | | 7 |
| 13-Dec-12 | Resident (22) | letter | Obj 12/03543/FUL Cart & Horses | | 18-Dec-12 | | 8 |
| 13-Dec-12 | Conservation Department SCC | e-mail | Listed buildings | | 18-Dec-12 | | 9 |
| 13-Dec-12 | Cllr Pepper | e-mail | Re site of Old Cart and Horses | | 18-Dec-12 | | 10 |
| 14-Dec-12 | SCC | email | Cart & Horses - possible listing | | 18-Dec-12 | | 11 |
| 14-Dec-12 | Resident | letter | Objection re Site of Cart and Horses | | 18-Dec-12 | | 12 |
| 10-Dec-12 | SCC | email | Roadworks report 886 | | 18-Dec-12 | | 13 |
| 13-Dec-12 | SCC | e-mail | Roadworks report 887 | | 18-Dec-12 | | 14 |
| 11-Dec-12 | Paces Campus | e-mail | Newsletter December | | 18-Dec-12 | 13-Dec-12 | 15 |
| 13-Dec-12 | Friends of Chapeltown Park | e-mail | Annual Carol Sing Chapeltown Park 19.12.12 | | 18-Dec-12 | 13-Dec-12 | 16 |
| 13-Dec-12 | SCC Transport & Highways Dept | e-mail | Response re request for services | | 18-Dec-12 | | 17 |
| 13-Dec-12 | CPRE | e-mail | December newsletter | | 18-Dec-12 | | 18 |
| 14-Dec-12 | SCC | email | Bench at Worrall Road, HG | | 18-Dec-12 | | 19 |
| 14-Dec-12 | PSMA | email | News alert December 12 | | 18-Dec-12 | | 20 |
| 17-Dec-12 | Cllr Housley | e-mail | Hesley Wood Tip planning application | | 18-Dec-12 | | 21 |
| 17-Dec-12 | St Mary's Church | e-mail | Church magazine December | | 18-Dec-12 | | 22 |
| 10-Dec-12 | Resident | e-mail | Comments re bus services | | 18-Dec-12 | | 23 |
| 18-Dec-12 | Resident | e-mail | Arundel Road, Chapeltown | | 18-Dec-12 | | 24 |
| 18-Dec-12 | Student | e-mail | Recycoal opinion | | 18-Dec-12 | | 25 |