

**To all Members of the Parish Council**

**SUMMONS**

29 March 2012

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 5 April 2012.

**Public Participation**

**Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.**

**AGENDA**

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members  
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 1 March 2012 (Pgs: 1-4 & Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 1 March 2012 (Pgs: 7-8 & Appends A & B)
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 13 March 2012 (Pgs: 11-13 & Appends A & B)
7. The Finance meeting for the 15 March 2012 was cancelled therefore there are no Finance minutes this month. To receive a verbal report from the Staffing Sub-Committee held on the 15 March 2012.
8. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 5 April 2012.

9. **NORTHERN COMMUNITY ASSEMBLY**  
Items to be considered at the Northern Assembly and Parishes Partner Panel
10. **FORTHCOMING MEETINGS**  
To agree the dates for forthcoming meetings for June to December 2012  
(list attached)
11. **APPOINTMENT OF CLERK/RESPONSIBLE FINANCE OFFICER**  
To receive an update from the Staffing Sub-Committee following interviews held on the 3 April 2012.
12. **CORRESPONDENCE** – Items requiring a decision or response
13. **ACCOUNTS** – To approve the accounts presented for payment
14. **LOCAL EVENTS**

Yours faithfully

Mrs G Kress  
Administration Officer

**MINUTES OF THE PARISH COUNCIL MEETING HELD**  
**1<sup>ST</sup> MARCH 2012**

**Present :** Chairman: Mr H House  
**Councillors:** Dr J Bowden, J Housley, G Oxley,  
B Granger, Ms V Bowden, G Weatherall, A Hooper,  
Ms S Constance, Mrs D Fearnley, A Bainbridge,  
Mrs K Granger, B Edley, D Pepper

**In attendance:** Mrs G Kress, Administration Officer

**Two members of the public were present at the meeting.**

**Apologies for absence were received from Cllr J Jones and the reason for absence was approved by the council**

As Cllr Jones had given his apologies for the meeting and Cllr Pepper was not present at the start of the meeting it was:-  
Proposed by Cllr Weatherall and Seconded by Cllr Housley that Cllr House be appointed as Chairman for the meeting.

**157. To receive any amended declarations of interest from members**

There were none received.

**158. To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting**

There were none received.

**159. To identify any items for discussion which may require the exclusion of the press and public**

There were none identified.

**160. To approve the Minutes of the Parish Council meeting held 2<sup>nd</sup> February 2012**

**Resolved Unanimously:-**

That the minutes be approved as a correct record of the meeting subject to the following amendment:-

Minute 154 – Correspondence – Item 41 that the words “Stocksbridge In Bloom” replace the words “Stocksbridge Town Council”.

**Minute to be amended**

Minute 155 – Accounts – Cllr Constance requested that the Administration Officer make enquiries of Sheffield City Council whether Ecclesfield Parish Council could be considered for small business rates reduction and that this item be added to a future Finance agenda for consideration.

**Admin Officer to contact SCC**

**161. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 2<sup>nd</sup> February 2012**

**Resolved Unanimously:-**

That the minutes be approved as a correct record of the meeting.

**162. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 14<sup>th</sup> February 2012**

**Resolved Unanimously:-**

That the minutes be approved as a correct record of the meeting. Cllr Oxley confirmed that he had also met with Mr Tinnion from Recycoal as a member of the Friends of Chapeltown Park and had been impressed with his presentation to the Friends Group.

**163. To approve the Minutes of the Finance & Premises Committee meeting held 16<sup>th</sup> February 2012**

Cllr Pepper attended the meeting at this point and took over as the Chair of the meeting. He gave an overview of the Finance meeting and stated that he had declared a personal/prejudicial interest in an item with regard to First Aid provision. The Finance Committee will look at this item in further detail at a later date.

Cllr Pepper informed the Council that the Finance Committee had recommended provision of £7,000 towards the salary of Darren Ward, the High Green Development Worker. This amount is a combined contribution to the post with the Northern Community Assembly and the Primary Care Trust. Payment by Ecclesfield Parish Council of this amount in the new financial year is subject to having confirmation from the other parties involved regarding their contributions. Cllr Hooper informed the Council that Marika Puglisi and Darren Ward from the Northern Community Assembly wished to attend a future meeting of the Council to discuss his role and to secure funding for his salary for two years rather than annually.

**Admin Officer to contact NCA**

Cllr Pepper also highlighted recent reductions in the cost of the British Telecom bills and in an effort to make further savings it had been ascertained that the Fax line could be abolished as the second telephone line could be used in conjunction with the fax machine. Full Council also agreed that the bills could be paid by direct debit in the future.

**Admin Officer to contact British Telecom**

**Resolved Unanimously:-**

That the minutes be approved as a correct record of the meeting.

**164. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 1<sup>st</sup> March 2012**

**Resolved Unanimously:-**

That the verbal report be received.

**165. Northern Community Assembly**

Items to be considered at the Northern Community Assembly and Parishes Partner Panel

There were no items identified by Councillors for discussion at the Parishes Panel meeting. The next meeting is due to be held on the 30 March at Ecclesfield Parish Council Offices. The Administration Officer was asked to contact Bradfield Parish Council and Stocksbridge Town Council to ascertain whether they had any items for discussion.

**Admin Officer to contact Teresa Bissat**

**166. Representative on the South Yorkshire Branch of YLCA**

To receive feedback from Cllr Bainbridge on the recent meeting that he attended of the YLCA South Yorkshire Branch meeting.

Cllr Bainbridge confirmed that he had attended the meeting on the 18 February 2012 at Aston cum Aughton. He reported that he was the first representative from the Sheffield area in 20 years and he had been very well received.

Items discussed at the meeting were:-

- § Problems regarding traveller sites in Rotherham
- § Neighbourhood planning – he had been supplied with booklets for our Planning Committee
- § Model Employment Contact for Clerks and also information regarding gratuity for Clerks
- § Abolition of the Standards Board
- § Some Parish Councils reported that they had no Police representation
- § The New Localism Bill

Cllr Bainbridge reported that he had been requested to enquire whether our Community Room facilities could be used as an additional venue for any future South Yorkshire Branch meetings of the YLCA. All Councillors confirmed that they would be happy for Ecclesfield Parish Council to take an active part in this. Cllr Bainbridge was thanked by all the Councillors for agreeing to represent Ecclesfield Parish Council and reporting back on the meeting.

**Admin Officer to contact YLCA regarding use of venue**

### **167. Financial Regulations**

To consider and amend the Financial Regulations

**Resolve Unanimously:-**

That item 3.5 be removed from the Financial Regulations with immediate effect.

Cllr Pepper informed the Council that all the official documents will be reviewed in the April Finance Meeting, prior to the next internal audit taking place.

**Remove item 3.5 from the Financial Regulations**

### **168. Correspondence**

Items requiring a decision or response

**Item 7** – NALC People in Action Conference – 20 September – Members noted the date of the meeting and will contact the office should they wish to attend.

**Items 17 and 18** – YLCA Advice notes – members noted information received.

**Item 22** – Grenoside News – as the annual subscription was due for renewal it was agreed by full Council to enquire whether there was a similar newsletter available from Ecclesfield Church.

**Admin Officer to make enquiries**

**Item 38** – Queen Elizabeth Fields Challenge – members noted the e-mail received and requested that this item be placed on the next Planning agenda for further discussion and consideration.

**Item 40** – Invitation to Chairman to attend the 150<sup>th</sup> anniversary event of the explosion at Westwood Pit on the 24 March. As the Chairman had stated he would not be able to attend, Cllr Ms V Bowden requested that a representative from the Council attend the function in the capacity as Chairman, and all Parish Councillors are welcome to attend.

The Lord Mayor will be attending the event at the High Green Miners Welfare Community Hall and there will be displays of sword dancing and songs from the Six Jolly Miners Sword Dance Group and Maltby Phoenix Rapper Dancers.

**Election Costs** – Cllr Pepper reported that he had been made aware that the costs of the main election had not been as high for other Parish Councils as the amount paid by Ecclesfield Parish Council. He had also had sight of a NALC document giving information on local Council elections costs. Therefore he proposed sending a letter to the Elections Office asking that a breakdown of the costs be supplied to the Parish Council. All members were in agreement that a letter be sent requesting the breakdown of charges.

### **169. Accounts**

#### **Resolved Unanimously:-**

That the accounts listed below be approved for payment.

<b>Payable to</b>	<b>Amount</b>	<b>Payment details</b>	<b>Payment made under</b>
Geo Supplies Ltd	£35.95	Authorisation stamp	LG Act 1972 S111
Greenhill Audit	£238.80	Imp of Cash Acct	LG Act 1972 S111
British Telecom	£65.30	Line 1 phone bill	LG Act 1972 S111
British Telecom	£68.74	Line 2 phone bill	LG Act 1972 S111
British Telecom	£66.85	Fax machine bill	LG Act 1972 S111
British Gas	£587.65	Gas supply to Council offices	LG Act 1972 S111
Ricoh UK Ltd	£105.31	Photocopying charges 1.1.11 to 31.1.12	LG Act 1972 S111
YLCA	£1,838.00	Annual membership subscription	LG Act 1972 S111
St Mark's Church	£10.00	Grenoside news subscription	LG Act 1972 S111
LGE	£478.80	Annual subscription	LG Act 1972 S111
BOS Office Supplies	£121.25	Stationery items	LG Act 1972 S111
Hi Point Scaffolding Ltd	£79.55	Hire period 1.2.12 to 29.2.12	LG Act 1972 S111
Chubb Security	£69.68	Annual service charge Cmm Rm	LG Act 1972 S111
N Power	£84.58	Electricity supply Cmm Rm	LG Act 1972 S111
N Power	£329.18	Electricity supply Offices	LG Act 1972 S111
M Chambers (Merlin Networks)	£60.00	Installation of Office 2007 + repair	LG Act 1972 S111
Roy Smith Garden Services	£94.00	Grass cutting 25.11.11 + 6.3.12	LG Act 1972 S111
One Stop Managed Waste	£72.60	Waste disposal 31.3.12 to 29.6.12	LG Act 1972 S111
Public Works Loan Board	£1,103.51	Loan repayment	LG Act 1972 S111

### **170. Local Events**

Cllr Jones was not present at the meeting – therefore nothing to report.

<b>COUNCIL CORRESPONDENCE – 1 MARCH 2012</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Cncl</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
03-Feb-12	Rural Action Yorkshire	newsletter	Country Air newsletter	01-Mar-12			<b>1</b>
06-Feb-12	Cllr Constance	e-mail	Fund raising for in bloom groups	01-Mar-12			<b>2</b>
09-Feb-12	Local Government	email	Local Government newsletter	01-Mar-12			<b>3</b>
09-Feb-12	Historic Towns Forum	e-mail	February newsletter	01-Mar-12			<b>4</b>
09-Feb-12	South Yorks Fire & Rescue	e-mail	February newsletter	01-Mar-12			<b>5</b>
10-Feb-12	Local Gov	e-mail	Newsletter	01-Mar-12			<b>6</b>
10-Feb-12	NALC	e-mail	People in Action Conference	01-Mar-12			<b>7</b>
13-Feb-12	NALC	e-mail	DIS Extra issue 777	01-Mar-12			<b>8</b>
06-Feb-12	Chapelton & District Operatic	e-mail	Production of The Pajama Game Rotherham Civic	01-Mar-12			<b>9</b>
07-Feb-12	Cllr Hooper	e-mail	Response re Rotherham Civic Theatre	01-Mar-12			<b>10</b>
13-Feb-12	Chapelton Operatic Society	e-mail	Visit to the Pajama game Rotherham Civic	01-Mar-12			<b>11</b>
16-Feb-12	Local Government.co.uk	e-mail	Newsletter	01-Mar-12			<b>12</b>
17-Feb-12	Peak District	email	Info re free cycle parking	01-Mar-12			<b>13</b>
17-Feb-12	Ecclesfield Scout Group	e-mail	Event in Ecclesfield Park	01-Mar-12			<b>14</b>
17-Feb-12	NCA	email	Comments re SNA reductions	01-Mar-12			<b>15</b>
21-Feb-12	NCA	e-mail	Consultation Letter	01-Mar-12			<b>16</b>
20-Feb-12	YLCA	e-mail	Prayers at Council meetings	01-Mar-12			<b>17</b>
21-Feb-12	YLCA	e-mail	Local Council precept increases	01-Mar-12			<b>18</b>
22-Feb-12	YLCA	e-mail	Information note	01-Mar-12			<b>19</b>
21-Feb-12	Local Gov.co.uk	e-mail	Local government news alert	01-Mar-12			<b>20</b>
22-Feb-12	Rural Action Yorkshire	e-mail	Rural newsletter	01-Mar-12			<b>21</b>
22-Feb-12	St Mark's Church	booklet	Grenoside News subscription reminder	01-Mar-12			<b>22</b>
22-Feb-12	Friends of the Peak District	e-mail	February newsletter	01-Mar-12			<b>23</b>
22-Feb-12	SYFAB	e-mail	Funding News 20.2.12	01-Mar-12			<b>24</b>

<b>COUNCIL CORRESPONDENCE – 1 MARCH 2012</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Cncl</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
23-Feb-12	BDO	letter	Audit Briefing Winter 2012	01-Mar-12			<b>25</b>
23-Feb-12	CPRE	e-mail	CPRE February newsletter	01-Mar-12			<b>26</b>
23-Feb-12	Cllr Housley	e-mail	Spring clean up day 10 March Chapeltown	01-Mar-12			<b>27</b>
23-Feb-12	South Yorkshire Rural Network	poster	Free support for community groups	01-Mar-12			<b>28</b>
24-Feb-12	Cllr Blunkett	letter	2 <sup>nd</sup> response re Local Radio	01-Mar-12			<b>29</b>
24-Feb-12	Charity Commission	e-mail	Commission Newsletter	01-Mar-12			<b>30</b>
27-Feb-12	SYPA	e-mail	Salary sacrifice for cars	01-Mar-12			<b>31</b>
27-Feb-12	NALC	e-mail	DIS Extra 778	01-Mar-12			<b>32</b>
27-Feb-12	Local Government Employers	letter	Annual subscription	01-Mar-12			<b>33</b>
28-Feb-12	Paces	e-mail	March newsletter	01-Mar-12			<b>34</b>
28-Feb-12	Local Gov.co.uk	e-mail	Newsletter	01-Mar-12			<b>35</b>
28 Feb-12	Cllr Constance	e-mail	Fund raising event for Friends of Charlton Brook	01-Mar-12			<b>36</b>
29 Feb 12	Coterie Gallery	email	Invitation to exhibition	01- Mar-12			<b>37</b>
29 Feb 12	Fields in Trust	Email	QE II Fields Challenge	01-Mar-12			<b>38</b>
29 Feb 12	SYFAB	email	Funding News 28.2.12	01-Mar-12			<b>39</b>
01-Mar-12	Cllr Bowden	e-mail	Invitation to Chairman	01-Mar-12			<b>40</b>
01-Mar-12	Darren Ward NCA	e-mail	Westwood Colliery Explosion	01-Mar-12			<b>41</b>



**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 1<sup>ST</sup> MARCH 2012**

**Present:** Chairman Cllr H House  
**Councillors** Mrs D Fearnley, A Hooper, Mrs K Granger, B Granger,  
Dr J Bowden, A Bainbridge, J Jones  
**In attendance:** Mrs G Kress, Administration Officer

Apologies for absence were received from Cllr Mr D Pepper and the reason for absence was approved by the committee

**123. To receive any amended declarations of interest from members**

There were none received.

**124. To receive any declarations of personal and/or prejudicial interest from members on items to be discussed at this meeting**

There were none received.

**125. To identify items for discussion, which may require the exclusion of the press and public**

There were none identified.

**126. Planning Proposals for consideration**

**12/00055/FUL – The Acorn Inn, 516 Burncross Road, Sheffield S35 1SL**

The Committee considered the above application to which no objections had been received but there was one comment on the City Council website. Two residents attended the meeting to voice their concerns.

The resident stated that the documentation supplied with the plans states that the noise created by the cold room will be 54 decibels and the height will be 2280mm. The residents stated that during the day when there is passing traffic the noise will not be an issue, but during the night there would be a constant droning noise, which is close to the bedrooms of neighbouring residents and would cause a noise issue.

The residents also have concerns regarding the height and materials to be used for the cold room and stated that if the materials were changed to stone to match the rest of the building and also neighbouring properties and the height was raised to 2.8 metres this would baffle the sound created. The residents stated that if these changes were made then they feel that this would be acceptable and they would not object to the cold store room.

The Committee support the residents' comments and requested that a letter be sent to the Head of Planning at Sheffield City Council asking that these comments be taken into account when making a decision about the application.

**127. Licence Applications**

There were none received.

**128. Correspondence**

To consider items requiring a reply or response

**Item 7 – YLCA Queen Elizabeth Fields** – A response had been received back from the Deputy Chief Executive of the National Playing Fields Association, in which the main benefits of taking part in the Challenge at very little cost to the Council. It was agreed that this item be placed on the next Planning agenda for further discussion and consideration.

**Item for Planning Agenda 13 March**

**Item 11 – Proposed Telefonica Base Station, Oak Lodge Farm** – plans have been received in the office and will be considered at the next Planning meeting on the 13 March. 92 neighbour consultation letters have been sent out.

**Item 12 – Litter in farmer's field** – A resident had contacted the office to report that there was a large amount of litter in a farmer's field near to Ecclesfield School. Councillor Jones informed the Committee that along with Peter Booth he had investigated the field in question and there was no litter present, therefore no further action will be taken.

Cllr B Granger reported that the caretaker at Newton Hall had spoken to him regarding trees, which need to be removed at the Millennium Garden in Chapeltown. Cllr House requested that the Caretaker be referred to Chapeltown in Bloom Group regarding this query.

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
12/00055 24-Feb-12	FUL	S HALLAM Rec. 8.2.12	THE ACORN INN, 516 BURNCROSS ROAD, SHEFFIELD S35 1SL ERECTION OF EXTERNAL COLD ROOM IN TIMBER FENCED COMPOUND	N/CONSULTED 1 comment on SCC website	SUPPORT RESIDENTS COMMENTS	01-Mar-12
12/00038 23-Feb-12	FUL	S HALLAM	POULTRY FARM, GREAVES LANE, HIGH GREEN SHEFFIELD S35 4GR ERECTION OF PORCH TO SIDE OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	01-Mar-12
12/00075 05-Mar-12	TEL	S HALLAM Rec 16.2.12	LAND OPPOSITE JUNCTION WITH ST MARY'S LANE & CHURCH STREET, ECCLESFIELD SITING OF TELECOMS CABINET (APPL TO DETERMINE IF APPROVAL REQUIRED FOR SITING & APPEARANCE)	INFO ONLY HH - NO CONSULTATION Refused on SCC	NO OBJECTIONS	01-Mar-12
12/00077 05-Mar-12	TEL	S HALLAM Rec 16.2.12	LAND AT HIGH STREET, NEAR JUNCTION WITH GREAVES ROAD, ECCLESFIELD SITING OF TELECOMS CABINET (APPL TO DETERMINE IF APPROVAL REQUIRED FOR SITING & APPEARANCE)	INFO ONLY HH - NO CONSULTATION Refused on SCC	NO OBJECTIONS	01-Mar-12
12/00412 07-Mar-12	FUL	S HALLAM Rec. 20.2.12	69 IRONSTONE DRIVE, SHEFFIELD S35 3XZ SINGLE STOREY EXTENSION TO REAR OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	01-Mar-12
12/00340 07-Mar-12	FUL	M YOUNG Rec. 20.2.12	19 EAGLETON DRIVE, SHEFFIELD S35 4DS SINGLE STOREY REAR EXTENSION AND ERECTION OF DECKING AREA TO REAR OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	01-Mar-12

PLANNING CORRESPONDENCE – 1 MARCH 2012							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plann	Ref/Fin	No.
16-Feb-12	Brian Tinnion ReCycoal	e-mail	Re Hesley Wood Tip		01-Mar-12		1
17-Feb-12	PSMA	e-mail	February Newsletter		01-Mar-12		2
20-Feb-12	SCC	e-mail	Roadworks Report 845		01-Mar-12		3
24-Feb-12	SCC	e-mail	Roadworks Report 846		01-Mar-12		4
20-Feb-12	Cllr House	e-mail	Waste ground parking		01-Mar-12		5
20-Feb-12	Cllr House	e-mail	Parking on waste land		01-Mar-12		6
21-Feb-12	YLCA	e-mail	Queen Elizabeth Fields		01-Mar-12		7
21-Feb-12	PSMA	e-mail	User group nominations		01-Mar-12		8
21-Feb-12	YLCA	e-mail	CPRE Planning & Localism event		01-Mar-12		9
22-Feb-12	Sharon Batty Peak District	e-mail	Green Technology Workshop		01-Mar-12		10
22-Feb-12	Galliford Try	e-mail	Telefonica base station Oak Lodge Farm		01-Mar-12		11
17-Feb-12	Cllr Jones	e-mail	Response re litter in farmer's field		01-Mar-12		12
23-Feb-12	Cllr Housley	e-mail	Chapelton clean up day 10 March 2012		01-Mar-12		13
28-Feb-12	Cllr Jones	e-mail	Response re litter in farmer's field		01-Mar-12		14
24-Feb-12	Resident	e-mail	Bradbury & Son garage workshop app		01-Mar-12		15
27-Feb-12	Marcus Young SCC Planning	e-mail	Response re Bradbury & Sons plann app		01-Mar-12		16
28-Feb-12	Sharon Batty	e-mail	Neighbourhood Planning Workshop		01-Mar-12		17
1-Mar-12	SCC Streetforce	e-mail	Blocked gullies Lane End Chapelton		01-Mar-12		18

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 13<sup>th</sup> MARCH 2012**

**Present:** Chairman Cllr H House  
**Councillors** Mrs D Fearnley, A Hooper, Mrs K Granger, B Granger,  
Dr J Bowden, A Bainbridge, J Jones,  
**In attendance:** Mrs G Kress, Administration Officer

Apologies for absence were received from Cllr D Pepper and the reason for absence was approved by the committee

**129. To receive any amended declarations of interest from members**

There were none received.

**130. To receive any declarations of personal and/or prejudicial interest from members on items to be discussed at this meeting**

There were none received.

**131. To identify items for discussion, which may require the exclusion of the press and public**

There were none identified.

**132. Planning Proposals for consideration**

**12/00372/FUL – 6 Lockton Close, Sheffield S35 4LZ**

The Committee considered the above application to which there had been one objection received, two residents attended the meeting to voice their concerns. The residents stated that they did not have any objection to the proposed plans but were concerned regarding certain items on the plans, these being:-

- § The proposed extension will cut through the site line of the bedroom window of the neighbouring property. The residents asked that consideration be given to setting back the front elevation by approximately one foot to avoid this.
- § There are only three supporting piers on the proposed extension and there are four supporting piers on the neighbouring property, this will create solid areas of wall, the resident asked that consideration be given to the proposed piers being aligned with the piers on their property to avoid this.
- § The residents are concerned that there will only be a 100mm gap between the extensions and this would make it difficult for any future maintenance to their property.

The Committee are in support of these comments and requested that a letter be sent to the Head of Planning at Sheffield City Council asking that the residents' comments are taken into account when making a decision about the application. The Committee would also request that a site visit be made by the Planning Officer to ascertain the impact of the proposed planning application on neighbouring properties.

**Letter to be sent to HOP at SCC**

**12/00364/FUL – The David Chadwick Centre**

The Committee considered the above application to which no objections had been received by the Planning Committee, however there were two objections on the City Council website. The objections were:-

- § The solar panel car port as “it won’t enhance the building and is another structure and potential eye sore”.
- § The removal of the large tree at the front of the property.

The Committee do not support these objections as Ecclesfield Parish Council had previously obtained reports from an independent tree surgeon and also an Arboricultural consultant at Sheffield City Council who both state that the tree is diseased in parts. The Tree Surgeon had advised removal of the tree. A Landscape Planning Officer at Sheffield City Council had also informed the Parish Council that the tree is not protected by a tree preservation order and it is not located within a conservation area. The Committee requested that these supporting documents be sent to the Head of Planning at Sheffield City Council.

**Letter to be sent to HOP at SCC**

**12/00530/FUL – Land at Oak Lodge Farm, Thompson Hill**

The Committee considered the above application to which three objections had been received by the Committee and there were a further ten objections on the City Council website. Two residents also attended the meeting to voice their concerns, these being:-

- § The visual aspect of the temporary telecommunications mast, as it is an eyesore from their properties.
- § The possible health issues that may arise from such telecommunication masts in residential areas.
- § The location of the telecommunications mast is on green belt land
- § The original application was for a “temporary six month period” and this new application is for an extension of the “temporary” period. The Committee are concerned that the applicant will keep putting in a temporary application rather than going for a full planning application.

The Committee support the residents’ objections and requested that a letter be sent to the Head of Planning at Sheffield City Council asking that these comments be taken into account when making a decision about the application.

**Letter to be sent to HOP at SCC**

**133. Licence Applications**

There were none received.

**134. To consider correspondence received regarding the Queen Elizabeth II Fields Challenge**

The Committee considered the correspondence received and requested that this item be referred to the Northern Community Assembly Partners Panel meeting on the 30 March 2012 for discussion, and also to ascertain whether the High Green Development Worker could look into it as part of his role for Ecclesfield Parish Council. The Committee requested that additional items now be included on the agenda of the Partners Panel meeting these being:-

- § Queen Elizabeth II Fields Challenge
- § Abolition of the Standards Board
- § Young People provision in the North

**E-mail to be sent to Northern Community Assembly**

### **135. Correspondence**

To consider items requiring a reply or response

**Item 3 – Disability Access Query** – A resident who is attending the Community Room with the Heritage High Green Group highlighted the need for a dropped kerb to enable disabled access from the car park into the Community Room. Discussion also took place regarding the lack of disabled toilet facilities in the Community Room. The Committee requested that this item be placed on the May Finance agenda for further consideration. The Committee also requested that a letter of acknowledgement be sent out to the resident informing them of the future action to be taken.

**Item to be added to May Finance Agenda**

**Items 5, 6 and 8 – Localism Bill** – Several items of correspondence had been received on this matter, all of which are on the secure area of the website for Councillors to read. An e-mail had also been received from Lucy Atkins the Village Officer, offering to attend a Council meeting to speak to Councillors about Localism, Community Rights and Neighbourhood Planning. The Committee agreed that this would be a good idea and requested that she be invited to the April Council meeting if she is available.

**Lucy Atkins to be invited to attend April Council meeting**

**Item 9 – Sheffield Fairness Commission** – The Committee noted correspondence received but decided that it would not be possible to send a response from the Parish Council within the timescale requested as the deadline is before the next Council meeting.

**Response to be sent**

**Items 10, 11 and 12 – Bradbury's Haulage** – Three Journalism Students had written in asking for quotes from Councillors on the above subject matter, for articles they are writing for University. The Committee requested that previous objection letters sent to the Head of Planning at Sheffield City Council be sent to the students for information, but also to state that the Parish Council cannot comment further on this matter as this has now been granted conditionally by Sheffield City Council.

**Letters to be sent to Students**

**Item 17 – Green Waste Service** – The Committee noted the correspondence received from Sheffield City Council which states that the free green sack service will not continue this year due to lack of funds. People will still be able to have the green sacks or a green bin but will be required to pay for this service. The City Council also has a service where home compost bins can be provided at reduced prices.

PLANNING LIST – 13 MARCH 2012						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
12/00339 15-Mar-12	FUL	L HIRST Rec. 27.2.12	APPLETREE NURSERY, MAIN STREET, GREOSIDE SHEFFIELD S35 8PQ ERECTION OF 2.4M SECURITY FENCE AROUND PERIMETER OF SITE	N/CONSULTED	NO OBJECTIONS	13-Mar-12
12/00372 14-Mar-12	FUL	M YOUNG Rec. 27.2.12	6 LOCKTON CLOSE, SHEFFIELD S35 4LZ ERECTION OF A TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE, INCLUDING A CARPORT AND ERECTION OF A REAR CONSERVATORY	N/CONSULTED 1 OBJ RECEIVED	SUPPORT RESIDENTS COMMENTS	13-Mar-12
12/00364 13-Mar-12	FUL	K MANSELL Rec. 27.2.12	THE DAVID CHADWICK CENTRE, MORTOMLEY LANE SHEFFIELD S35 3HS CHANGE OF USE FROM LIBRARY (USE CLASS D1) TO BUSINESS USE (USE CLASS B1) INCLUDING REPLACEMENT OF SHOPFRONT, FORMATION OF NEW CAR PARK WITH NEW ACCESS/EGRESS AND BOUNDARY WALL AND ERECTION OF SOLAR PANEL CAR PORT	N/CONSULTED 2 OBJS ON SCC WEBSITE	LETTER TO HOP AT SCC RE STATE OF TREE	13-Mar-12
12/00530 16-Mar-12	FUL TEL	S HALLAM Rec. 1.3.12	LAND AT OAK LODGE FARM, THOMPSON HILL, SHEFFIELD S35 4JT RETENTION OF EXISTING 17.5M HIGH TEMPORARY TELECOMMUNICATIONS MAST WITH 6 NO. ANTENNAE 2 NO. TRANSMISSION DISHES AND ASSOCIATED EQUIPMENT CABINETS FOR A PERIOD OF SIX MONTHS	N/CONSULTED 3 OBJS RECEIVED 13 IN TOTAL ON SCC WEBSITE	SUPPORT RESIDENTS COMMENTS RE HEALTH & SAFETY ASPECT GREEN BELT LAND TEMPORARY PERIOD VISUAL ASPECT	13-Mar-12



PLANNING CORRESPONDENCE 13 MARCH 2012							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Cncl	Ref/Plann	Ref/Fin	No.
02-Mar-12	SCC Streetforce	e-mail	Roadworks Report 847		13-Mar-12		1
09-Mar-12	Sheffield City Council Streetforce	e-mail	Roadworks Report 848		13-Mar-12		2
02-Mar-12	Resident	e-mail	Disability Access query		13-Mar-12		3
02-Mar-12	PSMA	e-mail	PSMA Group nominations		13-Mar-12		4
05-Mar-12	Peak District	email	Localism Special		13-Mar-12		5
05-Mar-12	Peak District	email	Localism Special - add. Attachments		13-Mar-12		6
07-Mar-12	Peak District	email	Villages & Communities- Localism special		13-Mar-12		7
08-Mar-12	Peak District	email	E-newsletter 18		13-Mar-12		8
08-Mar-12	SCC, Borland	email	Sheffield Fairness Commission		13-Mar-12		9
09-Mar-12	Student Journalist	e-mail	Questions re Bradbury's haulage		13-Mar-12		10
12-Mar-12	Student Journalist 2	e-mail	Questions re Bradbury's haulage		13-Mar-12		11
12-Mar-12	Student Journalist 3	e-mail	Questions re Bradbury's haulage		13-Mar-12		12
12-Mar-12	Resident (289)	letter	Obj 12/00530/TEL Oak Lodge Farm		13-Mar-12		13
12-Mar-12	Resident (38)	letter	Obj 12/00530/TEL Oak Lodge Farm		13-Mar-12		14
12-Mar-12	Resident (40)	letter	Obj 12/00530/TEL Oak Lodge Farm		13-Mar-12		15
12-Mar-12	Resident (4)	letter	Comments 12/00372/FUL 6 Lockton Clo		13-Mar-12		16
12-Mar-12	SCC Waste Management	e-mail	Green Waste Service		13-Mar-12		17
08-Mar-12	Mike Shield	e-mail	Update re David Chadwick Centre		13-Mar-12		18
08-Mar-12	Resident	e-mail	Ecclesfield Trains		13-Mar-12		19