

To all Members of the Parish Council**SUMMONS**

29 June 2011

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 7 July 2011.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 2 June 2011 (Pgs: 1-3 and Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 2 June 2011 (Pgs: 6-8 & Appends A & B)
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 14 June 2011 (Pgs:11-12 & Appends A & B)
7. To approve the Minutes of the Staffing Sub-Committee meeting held on the 16 June 2011 (Pg16) and to approve the recommendations contained therein.
8. To approve the Minutes of the Finance & Premises Committee meeting held 16 June 2011 (Pgs: 17-19 & Appendix A) and to approve the recommendations contained therein.
9. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 7 July 2011.

10. **NORTHERN COMMUNITY ASSEMBLY**
Items to be considered at the Northern Assembly and Parishes Partner Panel
11. **AMENDMENT TO THE COUNCIL MINUTES**
To approve a slight amendment to the minutes of Council Meeting held on 12th May 2011
12. **ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2011.**
To approve the Annual Return for year ended 31st March 2011
13. **STANDING ORDER**
To amend the standing order on item 32b as revised by YLCA
14. **NALC COMMUNITIES IN ACTION CONFERENCE**
To consider the number of Councillors and a member of staff who wish to attend the Conference and to approve the payment of the course fee of £117 (inclusive of VAT) for each attendee.
15. **DAVID CHADWICK CENTRE**
To discuss progress on the sale
16. **CORRESPONDENCE** – Items requiring a decision or response
17. **ACCOUNTS** – To approve the accounts presented for payment
18. **LOCAL EVENTS**

Yours faithfully,

Mrs V Sivalingam

Mrs Viji Sivalingam
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD 2ND JUNE 2011

Present: Chairman: Cllr Mr D E Pepper
Councillors: Mr H House, Dr J C Bowden, Mrs D Fearnley, Mr J Housley,
 Mr B Granger, Ms V M Bowden, Mr A Hooper,
 Mr G Weatherall, Mr B Edley, Mrs K Granger, Mr A Bainbridge,
 Ms S Constance

Apologies for absence were received from Cllrs Mr J Jones and Mr G. Oxley, and the reasons for absence were approved by the Council.

At the beginning of the meeting, the Acting Chairman reiterated that councillors should meet the Clerk in the Council Chamber with prior appointment and not to disturb the office. He also reminded Councillors that they should always speak through the Chair.

2 members of the public were present at the meeting.
 Cllr. Mr T Bagshaw attended the meeting, as Chairman of NCA, and said that he will be attending similar meetings with the other Parish Councils. He felt working jointly with Parish chairs may help to improve opportunities within the communities, especially when the Localism Bill comes into effect.

A resident raised several concerns with regards to the proposed opening of Aldi Supermarket, in particular: 1. Air quality - monitoring scheduled for 6th June
 2. Environment - the felling of 40-50 trees
 3. Increase in traffic.

MINUTE	ACTION
<u>MINUTE NO.28.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.	
<u>MINUTE NO.29.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.	
<u>MINUTE NO.30.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.	
<u>MINUTE NO.31.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 12th MAY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mrs K Granger) That the minutes be approved as a correct record.	

<p><u>MINUTE NO.32.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 12TH MAY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs K Granger Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.33.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 17TH MAY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.34.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 19TH MAY 2011 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr D E Pepper Seconded by Cllr Mr G Weatherall) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.35.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 2ND JUNE 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mrs D Fearnley) That the report be received.</p>	
<p><u>MINUTE NO.36.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> <u>Items to be considered at the Northern Community Assembly and Parishes Partner Panel</u> There was nothing to report.</p>	
<p><u>MINUTE NO.37.</u> <u>ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2011</u> To approve the Annual Return for year ended 31st March 2011 This item has been deferred to the July Council meeting.</p>	Agenda item in July
<p><u>MINUTE NO.38.</u> <u>STANDING ORDER</u> To amend the standing order on item 32b as revised by YLCA This item has been deferred to the July Council meeting.</p>	Agenda item in July

<p><u>MINUTE NO.39.</u> <u>TRAINING</u></p> <p>To seek approval from the Council for the training budget and to implement necessary training.</p> <p>Councillors: Ms S Constance, Mr B Granger and Mrs K Granger have requested email training.</p> <p>Mr J Housley would like to attend the 'new councillors' training on Wednesday 13th July at Aston Parish Hall at Ryton.</p>	<p>Training to be organised with Introspective</p>																																																				
<p><u>MINUTE NO.40.</u> <u>CORRESPONDENCE</u></p> <p>Items requiring a reply or response:-</p> <p>Item 18. High Hopes Community Group - grant application</p> <p>Item 22. YLCA – discourages the Council from including 'Any Other Business' as an agenda item.</p> <p>Item 33. E-mail for payment of costs incurred for running the Parish elections on 5th May.</p> <p>David Chadwick Centre – Change of signatories and contact details.</p>	<p>Finance item in June</p>																																																				
<p><u>MINUTE NO.41.</u> <u>ACCOUNTS</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr D E Pepper Seconded by Cllr Mrs D Fearnley) That the following accounts be approved for payment:</p> <table border="1" data-bbox="230 1283 1437 1759"> <thead> <tr> <th>Payable to</th> <th>Amount</th> <th>Payment Details</th> <th>Payment made under</th> </tr> </thead> <tbody> <tr> <td>Zurich Insurance</td> <td>£174.00</td> <td>LCAS Advisory Service</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>British Gas</td> <td>£276.07</td> <td>Gas supply to Council offices</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>Pat Allred</td> <td>£300.00</td> <td>Notice board Millennium Garden</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>Grenoside Primary School</td> <td>£180.00</td> <td>Grant to student in Grenoside</td> <td>LG Act 1972 S145</td> </tr> <tr> <td>Npower</td> <td>£90.33</td> <td>Gas supply community room</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>Npower</td> <td>£289.38</td> <td>Gas supply council offices</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>Ricoh</td> <td>£17.42</td> <td>Photocopying charges 1.4.11 to 30.4.11</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>Roy Smith Garden Services</td> <td>£94.00</td> <td>Grass cutting 8 May and 28 May</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>AOL</td> <td>£20.86</td> <td>Internet fee - direct debit</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>SCC - office and comm room</td> <td>£513.00</td> <td>NNDR payment for July 2011</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>Hi Point Scaffolding</td> <td>£85.04</td> <td>Hire period 1.5.11 to 31.5.11</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>Treetops Social Club</td> <td>£1,000.00</td> <td>Grant</td> <td>LG Act 1972 S145</td> </tr> </tbody> </table>	Payable to	Amount	Payment Details	Payment made under	Zurich Insurance	£174.00	LCAS Advisory Service	LG Act 1972 S111	British Gas	£276.07	Gas supply to Council offices	LG Act 1972 S111	Pat Allred	£300.00	Notice board Millennium Garden	LG Act 1972 S111	Grenoside Primary School	£180.00	Grant to student in Grenoside	LG Act 1972 S145	Npower	£90.33	Gas supply community room	LG Act 1972 S111	Npower	£289.38	Gas supply council offices	LG Act 1972 S111	Ricoh	£17.42	Photocopying charges 1.4.11 to 30.4.11	LG Act 1972 S111	Roy Smith Garden Services	£94.00	Grass cutting 8 May and 28 May	LG Act 1972 S111	AOL	£20.86	Internet fee - direct debit	LG Act 1972 S111	SCC - office and comm room	£513.00	NNDR payment for July 2011	LG Act 1972 S111	Hi Point Scaffolding	£85.04	Hire period 1.5.11 to 31.5.11	LG Act 1972 S111	Treetops Social Club	£1,000.00	Grant	LG Act 1972 S145	
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<p><u>MINUTE NO.42.</u> <u>LOCAL EVENTS</u></p> <p>The Chairman informed of the forthcoming Grenoside Gala on 18th June 2011.</p>																																																					

COUNCIL CORRESPONDENCE – 2 JUNE 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
12-May-11	Peak District	email	East Peak Innov. Partnership e-brief	02-Jun-11			1
16-May-11	SCC, Children Young People & Fam	letter	Celebration of Success Event 2011	02-Jun-11			2
16-May-11	NALC	email	LCR Online	02-Jun-11			3
16-May-11	CPRE	booklet	Countryside Voice	02-Jun-11			4
17-May-11	SYFAB	e-mail	Funding news	02-Jun-11			5
17-May-11	SCC Deputy Chief Exe's office	e-mail	Standards Committee vacancy	02-Jun-11			6
18-May-11	SYFAB	e-mail	Funding news 17 May 11	02-Jun-11			7
19-May-11	SYFAB	e-mail	Funding news 18.5.11	02-Jun-11			8
20-May-11	NCA	e-mail	Ecclesfield Grenoside Comm Safety Group	02-Jun-11			9
23-May-11	NALC	e-mail	DIS Extra 759	02-Jun-11			10
23-May-11	NALC	e-mail	Communities in Action Conference	02-Jun-11			11
24-May-11	Zurich Insurance	e-mail	Re Insurance renewal	02-Jun-11			12
24-May-11	SYFAB	e-mail	Funding news 23.5.11	02-Jun-11			13
25-May-11	YLCA	e-mail	Equal opportunities policies	02-Jun-11			14
25-May-11	Peak District National Park	e-mail	Rural Village Network newsletter	02-Jun-11			15
25-May-11	Richard Godley	e-mail	Grenoside Scarecrow Event	02-Jun-11			16
25-May-11	YLCA	e-mail	Response re SCC app for fin assist	02-Jun-11			17
25-May-11	High Hopes Community Group	e-mail	Application for financial assistance	02-Jun-11		16-Jun-11	18
25-May-11	SYFAB	e-mail	Funding news 24.5.11	02-Jun-11			19
26-May-11	SYFAB	e-mail	Funding news 25.5.11	02-Jun-11			20
26-May-11	YLCA	e-mail	App for Fin Assist SCC	02-Jun-11		16-Jun-11	21
26-May-11	YLCA	e-mail	Use of AOB on Agendas	02-Jun-11			22
26-May-11	Richard Godley	e-mail	Wildlife in the Derbyshire Dales	02-Jun-11			23
26-May-11	Rural Action Yorkshire	e-mail	Village Halls Training Penistone	02-Jun-11			24

COUNCIL CORRESPONDENCE – 2 JUNE 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
26-May-11	Cllr House	e-mail	Open Day at Wortley Hall Walled Garden	02-Jun-11			25
27-May-11	Zurich Insurance	letter	Quote for insurance	02-Jun-11		16-Jun-11	26
27-May-11	Coterie Gallery	e-mail	May Newsletter	02-Jun-11			27
27-May-11	Friends of the Peak District	e-mail	May newsletter	02-Jun-11			28
27-May-11	SYFAB	e-mail	Funding news 26.5.11	02-Jun-11			29
27-May-11	Paces Campus	e-mail	June Newsletter 2011	02-Jun-11			30
27-May-11	CPRE	e-mail	May newsletter	02-Jun-11			31
01-Jun-11	High Green/Chapelton Comm Safety Grp	e-mail	Notes of meeting held 13 May 2011	02-Jun-11			32
01-Jun-11	Electoral Services Manager	e-mail	Cost of Parish Election	02-Jun-11			33
01-Jun-11	Community Big Society	e-mail	Big Society Funding	02-Jun-11			34
01-Jun-11	Foys Solicitors	e-mail	Re – David Chadwick Centre	02-Jun-11			35
01-Jun-11	SYFAB	e-mail	Funding news 31.5.11	02-Jun-11			36
01-Jun-11	South Yorks Fire & Rescue	e-mail	Member Briefing June 2011	02-Jun-11			37
01-Jun-11	Coterie Gallery	e-mail	New art exhibition	02-Jun-11			38
01-Jun-11	St Mark's Church	Booklet	Grenoside News	02-Jun-11			39
02-Jun-11	NCA	e-mail	Public meeting 15 June 2011	02-Jun-11			40
02-Jun-11	Rural Action Yorkshire	e-mail	Finding and bidding for project funding	02-Jun-11			41
02-Jun-11	Positive Activities	e-mail	Meeting 10 June 2011	02-Jun-11			42
02-Jun-11	YLCA	e-mail	Response re gifts to charities and groups	02-Jun-11			43
02-Jun-11	Peak District National Park	e-mail	Rural Network meeting	02-Jun-11			44
02-Jun-11	YLCA	e-mail	Training sessions	02-Jun-11			45
02-Jun-11	Foys Solicitors	e-mail	Sale of David Chadwick Centre	02-Jun-11			46

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 2 JUNE 2011**

Present: Chairman: Cllr Mr H House
Councillors: Mrs D Fearnley, Mrs K Granger, Mr B Granger,
 Dr J C Bowden, Mr A Bainbridge, Mr D E Pepper ,
 Mr A Hooper

Apologies were received from Cllr Mr J Jones and the reason for absence was approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.13.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 14.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.15.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.16.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>11/01456/FUL – Opposite Vicarage Close, Main Street, Grenoside, Sheffield S35 8PN – Telecommunications Mast</u> The Planning Committee considered the above application to which seven objections had been received by the Committee and there were an additional 18 comments on the City Council website. Residents also attended the meeting at a later time and spoke to the Committee about their concerns and informed the Committee that they would be handing in to the City Council Planning Department a petition with 725 signatures against the proposed telecommunications mast.</p> <p>The Committee are highly disturbed about the proposed application and feel that due to the strength of feeling of the residents, need to support their objections on the following grounds:-</p> <p>Ø The area is within the Grenoside Conservation area and as identified in the Grenoside Conservation Area Appraisal “development proposals will be judged on their effect on the area’s character, setting and appearance”. Therefore the</p>	

overwhelming size and visual appearance of the proposed mast and cabinets would be inappropriate in this area.

- Ø In the Sheffield Unitary Development Plan particular emphasis is made on policy BE17 in relation to developments within and adjacent to the conservation area, which affect the character, setting and appearance of the conservation area. "It will adopt the same approach to the policies set out in the Core Strategy of the Sheffield Development Framework, and emerging Heritage policies and Supplementary Planning documents".
- Ø **Road safety issues** – Main Street is a very busy road and the mast would create a visual obstruction for vehicles entering and leaving the Community Centre car park. The school traffic with an authorised SCC initiated safe route to school, uses this car park. In close proximity to the proposed site are Appletree Nursery, Grenoside School, and the church hall which is attended by a baby and toddler group, and various other groups and the pedestrian crossing which is close by, will have views restricted by the mast and box.
- Ø **Health and safety issues** – residents are concerned about possible thermal and non-thermal effects of radiation.
- Ø **Buildings of Townscape merit** (also described in the Appraisal) Grenoside St Mark's Church and the Church Hall are listed as such buildings and the scale, size and materials proposed for the mast are inappropriate in this area.
- Ø **Key views and vistas** (as described in the Appraisal) these are key to the general street scene of the Conservation Area and the size and scale of the tower will detract from the views of a traditional village.

The Committee requested that the Clerk write to the Head of Planning with their concerns and ask that the decision be made by the Board rather than a delegated officer. They also requested that an extension of the consultation timescale be requested due to the impact of the Bank Holiday period for responses to be made.

Clerk to write to the Head of Planning at Sheffield City Council.

11/01426/FUL – Site of Rollem Patent Products Ltd – 80-82 The Common, Sheffield S35 9WN – Aldi Supermarket

The Committee considered the above planning application to which there were 21 comments on the City Council website, 14 in favour of the supermarket and 7 against. Most of the concerns raised were possible increase in noise levels and litter and also that there were other supermarkets in the close proximity.

The comments in favour of the development felt that it would be good to have more choice and competitive prices between the supermarkets. The Committee felt that there would be possible benefits in that there would be an additional parking area for visitors to nearby shops and premises.

The Committee were also aware of comments raised with regard to the pre-seventeenth century buildings and would request that any

<p>the pre-seventeenth century buildings and would request that any future development of the site would incorporate the building by restoring and refurbishing the former mill.</p> <p>One resident attended after the meeting to voice his concerns. He had attended the public meeting held in April and made an objection to the City Council at pre-planning stage. He has requested that air quality monitoring take place and has asked that the decision deadline be put back to the 17 June 2011. He also raised concerns about the loss of trees on the site, which could have an environmental impact on the area. He also raised concerns about the impact of the development on other businesses in the area.</p> <p>Whilst the Committee are in support of the development in principle they requested that a letter be sent to the Head of Planning at Sheffield City Council requesting the need for consideration to be given to the development of the old mill and also traffic management issues.</p> <p><u>11/01505/FUL – 227 The Wheel, Ecclesfield, Sheffield</u></p> <p>The Committee were informed that the above application has now been withdrawn, to which one objection had been received and two objections had been lodged on the City Council website. The Committee requested that the Clerk write to the resident informing them that the application had now been withdrawn.</p>	<p>Clerk to write to the Head of Planning at Sheffield City Council regarding issues raised.</p> <p>Clerk to write to resident re withdrawal of application.</p>
<p><u>MINUTE NO.17.</u> <u>LICENCE APPLICATIONS</u> There were none received. Cllr Mr A Bainbridge attended the meeting at this point.</p>	
<p><u>MINUTE NO. 18</u> <u>To discuss the suggestion of rotation of Chairperson</u> Discussion took place regarding the above, and the democratic process was explained to Councillors present.</p>	
<p><u>MINUTE NO.19.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response <u>Item 6 – Townend Road/The Wheel</u> Cllr Mr A Hooper reported on progress to date on work on The Wheel. The first phase of work has been completed and the second stage would be to look at the size of the plans, which would take place in due course. The Committee requested that a response be sent to the resident to this effect and also that a copy of correspondence be sent to Andy McKie in the Highways Department.</p>	<p>Clerk to respond to resident and the Highways Department.</p>

PLANNING LIST – 2 JUNE 2011						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
11/01378 06-Jun-11	FUL	P JESSOP Rec. 17.5.11	MARCLIFF, 1 CHARLTON CLOUGH, SHEFFIELD S35 1ST SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	02-Jun-11
11/01456 06-Jun-11	FUL	S HALLAM Rec. 18.5.11	OPPOSITE VICARAGE CLOSE, MAIN STREET, GRENSIDE SHEFFIELD S35 8PN INSTALLATION OF A 12.5 METRES HIGH TELECOMMUNICATIONS STREETWORKS COLUMN WITH ANTENNAS AND ASSOCIATED EQUIPMENT CABINET (APPLICATION FOR DETERMINATION IF APPROVAL REQUIRED FOR SITING AND APPEARANCE)	N/CONSULTED 18 COMMENTS ON SCC WEBSITE 7 OBJS REC.	SUPPORT OBJS VARIOUS ISSUES	02-Jun-11
11/01513 08-Jun-11	FUL	S HALLAM Rec. 23.5.11	1 WORRAL ROAD, HIGH GREEN, SHEFFIELD S35 3LL SINGLE/TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING A GARAGE AND ERECTION OF A REAR CONSERVATORY	N/CONSULTED	NO OBJECTION	02-Jun-11
11/01440 09-Jun-11	FUL	P JESSOP Rec. 23.5.11	1 EYRE GARDENS, SHEFFIELD S35 4NU CONSERVATORY TO SIDE OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	02-Jun-11
11/00635 09-Jun-11	FUL	J ATHERTON Rec. 23.5.11	25 CROSS HILL, SHEFFIELD S35 9WR ERECTION OF A FRONT DORMER WINDOW	N/CONSULTED	NO OBJECTION	02-Jun-11
11/01426 08-Jun-11	FUL	S HALLAM Rec. 23.5.11	SITE OF ROLLEM PATENT PRODUCTS LTD 80-82 THE COMMON SHEFFIELD S35 9WN ERECTION OF RETAIL FOODSTORE WITH ASSOCIATED CAR PARK, LANDSCAPING AND ACCESS	N/CONSULTED COMMENTS ON SCC WEBSITE 6 POSITIVE 4 OBJS	COMMENTS TO HOP RE LETTERS ON WEBSITE	02-Jun-11
11/01505 08-Jun-11	FUL	K MANSELL Rec. 23.5.11	227 THE WHEEL, ECCLESFIELD, SHEFFIELD S35 9ZA ERECTION OF TWO WIND TURBINES ON CHIMNEY STACK OF DWELLINGHOUSE (STATUS WITHDRAWN)	N/CONSULTED ONE OBJ REC TWO COMMENTS	NO OBJECTION APPLICATION WITHDRAWN	02-Jun-11

PLANNING CORRESPONDENCE – 2 JUNE 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
18-May-11	Community Health Works	e-mail	Signage on railings		02-Jun-11		1
18-May-11	Burncross Action Team	letter	Condition of footpath on Hallwood Road		02-Jun-11		2
20-May-11	SCC	e-mail	Roadworks Report 806		02-Jun-11		3
20-May-11	Cllr Mr D Pepper	e-mail	Consultation on Telecoms Main St Grenoside		02-Jun-11		4
26-May-11	Cllr Pepper	e-mail	Obj re 11-01456 - Telecoms Mast		02-Jun-11		5
24-May-11	Resident	e-mail	Planning app 11-015905 227 The Wheel		02-Jun-11		6
24-May-11	Resident	e-mail	Re Bradbury's Garage		02-Jun-11		7
25-May-11	John Charlton Streetforce	e-mail	Scheme Card Tunwell Ave High Greave to Knowle Rd		02-Jun-11		8
25-May-11	John Charlton Streetforce	e-mail	Scheme Card Rokeby Rd Colley Ave to Turie Ave		02-Jun-11		9
25-May-11	Resident	e-mail	Town End Road and Wheel Lane		02-Jun-11		10
26-May-11	Principal Planning Officer SCC	e-mail	Re noise from wind turbines		02-Jun-11		11
27-May-11	SCC	e-mail	Monteney Crescent Scheme Card		02-Jun-11		12
27-May-11	SCC	e-mail	Roadworks Report 807		02-Jun-11		13
27 May 11	Richard Godley	e-mail	Obj 11/01456 – re phone mast Grenoside		02-Jun-11		14
27-May-11	Grenoside Community Association	e-mail	Obj 11/01456 – re phone mast Grenoside		02-Jun-11		15
01-Jun-11	SCC Transport & Highways	e-mail	Response re footpath on Hallwood Road		02-Jun-11		16
01-Jun-11	Resident	e-mail	Obj re telecoms mast Grenoside		02-Jun-11		17
01-Jun-11	Resident	e-mail	Obj re telecoms mast Grenoside		02-Jun-11		18
01-Jun-11	Resident	Letter	Comment re 11/01426 Aldi Foodstore		02-Jun-11		19
02-Jun-11	Streetforce	e-mail	Response re grass verges in High Green		02-Jun-11		20
02-Jun-11	Resident	Letter	Obj re telecoms mast Grenoside		02-Jun-11		21

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 14th JUNE 2011**

Present: Chairman: Cllr Mr H House
Councillors: Mrs D Fearnley, Mrs K Granger, Mr B Granger, Mr J Jones,
 Dr J C Bowden, Mr A Bainbridge, Mr A Hooper

Apologies were received from Cllr Mr D E Pepper and the reason for absence was approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.20.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.21.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> Cllr Mr H House declared an interest in Minute 23 – Planning application 11/01700/FUL 25 Smithy Carr Avenue and did not speak thereon.</p>	
<p><u>MINUTE NO.22.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.23.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> The Planning Committee considered ten plans as per appendix A.</p> <p>The Committee had received one objection to the following planning application and one resident attended the meeting to voice his concerns:-</p> <p><u>11/01700/FUL – 25 Smithy Carr Avenue, Sheffield S35 2ZQ</u> The resident who attended the meeting stated that he does not have any objection to the extensions in the proposed application, he does however have concerns regarding the large fence which is to be placed around the perimeter of the development. The basis of his complaint is on the following grounds:-</p> <ul style="list-style-type: none"> Ø The proposed fencing which will be 75 feet long and 2.2 metres high, will be out of scale and character with neighbouring properties. Surrounding dwellings have open plan gardens with small fences and hedges. Ø The fence is in line with the highway and under normal guidelines should be 16 foot back from the highway. 	

<p>Ø Insufficient parking spaces - the property will become a five bedroom property and under planning guidelines should have three off street parking spaces.</p> <p>Ø Concerns about possible anti social behaviour with youths gathering next to the fence, which is at the side of a public footpath.</p> <p>The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council asking that these comments be taken into account when making a decision about the application.</p> <p><u>11/01571/FUL – Curtilage of 113 Warren Lane, Chapeltown</u> The Committee considered the above application to which no objections had been received. The Committee stated that they were concerned that no existing trees should be removed from the site due to the possible impact on the environment and wildlife in the area and requested that the Clerk write to the Head of Planning at Sheffield City Council with regard to this.</p>	<p>Clerk to write to HOP at SCC</p> <p>Clerk to write to HOP at SCC</p>
<p><u>MINUTE NO.24.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO.25.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response</p> <p>The Chair of Planning brought several meeting dates to the attention of the Committee and members noted information in other correspondence received.</p>	

PLANNING LIST FOR 14 JUNE 11						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
11/01473 17-Jun-11	FUL	P JESSOP Rec. 1.6.11	42 HALIFAX ROAD, GRENOSIDE, SHEFFIELD S35 8PB SINGLE STOREY SIDE AND REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	14-Jun-11
11/01432 16-Jun-11	FUL	S HALLAM Rec. 1.6.11	4 GRENOBANK ROAD, GRENOSIDE, SHEFFIELD S35 8NW SINGLE STOREY SIDE/FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	14-Jun-11
11/01652 21-Jun-11	FUL	M YOUNG Rec. 1.6.11	LAND AT YARRA INDUSTRIAL ESTATE, STATION ROAD, ECCLESFIELD SHEFFIELD S35 9YR ERECTION OF AN INDUSTRIAL UNIT (USE CLASS B2) IN TWO PHASES WITH ASSOCIATED CAR PARKING ACCOMMODATION AND LANDSCAPING WORKS	N/CONSULTED	NO OBJECTION	14-Jun-11
11/01525 21-Jun-11	FUL	P JESSOP Rec. 6.6.11	38 HESLEY GROVE, CHAPELTOWN, SHEFFIELD S35 1TX SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	14-Jun-11
11/01693 21-Jun-11	FUL	S HALLAM Rec. 6.6.11	MOUNT PLEASANT CHURCH, 145 LOUND SIDE, SHEFFIELD FIXING OF 2 NO. TELECOMMUNICATIONS DISHES AND ASSOCIATED SUPPORT FRAMEWORK ALONGSIDE EXISTING EQUIPMENT WITHIN CHURCH BELL TOWER	N/CONSULTED	NO OBJECTION	14-Jun-11
11/01700 22-Jun-11	FUL	P JESSOP Rec. 6.6.11	25 SMITHY CARR AVENUE, SHEFFIELD S35 2ZQ SINGLE/TWO STOREY SIDE/FRONT EXTENSION INCLUDING GARAGE, SINGLE STOREY REAR EXTENSION AND ERECTION OF 2 METRE HIGH FRONT BOUNDARY FENCING TO DWELLINGHOUSE	N/CONSULTED 1 OBJ RECEIVED 1 RES ATTEND MEETING	COMMENTS TO HOP SCC RE SURROUNDING FENCE	14-Jun-11
11/01696 21-Jun-11	FUL	P JESSOP Rec. 6.6.11	1 ACRE GATE, SHEFFIELD S35 4FT SINGLE STOREY EXTENSION TO SIDE OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	14-Jun-11

11/01708 22-Jun-11	FUL	P JESSOP Rec. 6.6.11	66 SUNDEW GARDENS, SHEFFIELD S35 4DU SINGLE STOREY FRONT/SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	14-Jun-11
11/01571 23-Jun-11	FUL	J ATHERTON Rec. 7.6.11	CURTILAGE OF 113 WARREN LANE, CHAPELTOWN, SHEFFIELD ERECTION OF A DWELLINGHOUSE WITH BASEMENT PARKING	N/CONSULTED	COMMENTS RE TREES	14-Jun-11
11/01574 24-Jun-11	FUL	P JESSOP Rec. 7.6.11	BIRCH CROFT, 472A BURNCROSS ROAD, SHEFFIELD S35 1SL SINGLE STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	14-Jun-11

PLANNING CORRESPONDENCE – 14 JUNE 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
03-Jun-11	NCA	e-mail	West Ecclesfield You Choose Event		14-Jun-11	16-Jun-11	1
03-Jun-11	SCC	e-mail	Roadworks Report 808		14-Jun-11		2
03-Jun-11	NCA	e-mail	East Ecclesfield You Choose Event		14-Jun-11	16-Jun-11	3
06-Jun-11	Rural Action Yorkshire	e-mail	Promoting Community Groups and buildings		14-Jun-11	16-Jun-11	4
06-Jun-11	Grenoside Conservation Society	e-mail	Obj to Telecoms mast		14-Jun-11		5
06-Jun-11	Resident	e-mail	Roadworks Town End Road/The Wheel		14-Jun-11		6
06-Jun-11	Resident	e-mail	Bradbury and Son		14-Jun-11		7
06-Jun-11	Enforcement Team Manager	e-mail	Possible breach of conditions Salt Box Grove		14-Jun-11		8
07-Jun-11	YLCA	e-mail	Relaxation of planning rules		14-Jun-11		9
08-Jun-11	Hullaballoos	e-mail	Re map of Council offices		14-Jun-11		10
10-Jun-11	NCA (fwd all cllrs)	email	Thriving Districts - Chapeltown mtg 15.6.11		14-Jun-11	16-Jun-11	11
10-Jun-11	SCC	email	Roadworks report 809		14-Jun-11		12
10-Jun-11	Resident (23)	letter	Comments re 11/01700/FUL 25 SmCarr Av		14-Jun-11		13
13-Jun-11	SCC, NCA (fwd all cllrs)	email	Chapeltown Thriving District Meeting 15.6.11	07-Jul-11	14-Jun-11		14
13-Jun-11	SCC, Streetforce	email	Hedges along Sweet Pea Row		14-Jun-11		15
13-Jun-11	Grenoside in Bloom	email	Judging in July		14-Jun-11		16
14-Jun-11	SCC Streetforce	e-mail	Response re street signs in High Green		14-Jun-11		17

MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD
16th JUNE 2011

Present: Chairman: Mr G Oxley
Councillors: Mr H House, Mr G Weatherall, Mr B Edley, Mr J Jones,
Mrs D Fearnley, Mr D E Pepper

No apologies were received, all members were present.

MINUTES	ACTION
<p><u>MINUTE NO.1.</u> <u>TO ELECT A LEAD COUNCILLOR FOR STAFF AFFAIRS</u> <u>RESOLVED UNANIMOUSLY:-</u> (Proposed by Cllr Mr G Oxley Seconded by Cllr Mr J Jones) That Cllr Mr D E Pepper be duly elected as Lead Councillor on staffing matters.</p>	
<p><u>MINUTE NO.2.</u> <u>TO RECEIVE A REPORT FROM THE LEAD COUNCILLOR</u> <u>ON STAFF AFFAIRS</u> Councillor Mr Pepper gave a report on matters surrounding the current circumstance, with regard to the new Clerk's progress and stressed the need for support in the form of training and assessment. <u>RESOLVED UNANIMOUSLY:-</u> (Proposed by Cllr Mr D E Pepper Seconded by Cllr Mr G Oxley) That training be implemented on an urgent basis with Introspective Training, contact is Ms N Crawford.</p> <p>Councillor Mr G Weatherall gave a vote of thanks to Councillor Mr D Pepper for the manner in which he had picked up on the problems and the speed at which he has moved in order to solve them.</p>	

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 16th JUNE 2011

Present: Chairman: Cllr Mr D E Pepper
Councillors: Ms V Bowden, Mr J Jones, Mr J Housley,
 Mr G Weatherall, Ms S Constance, Mr B Edley, Mr G Oxley

MINUTE	ACTION
<p><u>MINUTE NO.10.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.11.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.12.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.13.</u> <u>FINANCIAL REPORTS</u> The Clerk's reports were received.</p>	
<p><u>MINUTE NO.14.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> <u>14.1. Activities Sheffield for Ecclesfield School</u> Two members from Activities Sheffield (Sheffield City Council) attended the meeting and gave an overview of the various activities that they run to get children involved and keep them off the streets.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr D Pepper Seconded by Cllr Mr J Jones) A grant of £1,053 to be made in response to this request.</p> <p><u>14.2. St John's Parish Centre</u> Two members from St John's Parish Centre were seeking assistance to replace a broken oven used regularly by various activity groups. The committee deferred the grant pending the outcome of other grant applications made by them.</p>	<p>Clerk to write to applicant</p>

<p><u>14.3. High Hopes Community Group</u> Two members from High Hopes gave details of their application for seeking financial assistance. The committee acknowledged the group's involvement in the various activities throughout the year. <u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr G Oxley Seconded by Cllr Mr G Weatherall) A grant of £650 to be made in response to this request.</p>	Clerk to write to applicant
<p><u>MINUTE NO.15.</u> <u>TO APPROVE PAYMENT FOR THE RECENT PARISH ELECTION INCURRED BY SHEFFIELD CITY COUNCIL</u> The Chairman approved the payment and stated that the amount should be reflected in the budget. The balance from the General Parish Election budget to be transferred to the Training budget.</p>	Clerk to action
<p><u>MINUTE NO.16.</u> <u>TO APPROVE THE ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2011</u> The annual return for 2010/2011 was approved by the committee. The Chairman recorded his thanks to Mr. P. Allass for his assistance.</p>	
<p><u>MINUTE NO.17.</u> <u>TO DISCUSS THE SUGGESTION OF ROTATION OF CHAIRPERSON</u> The proposal for alternating the chairperson's role between the Liberal Democrat Councillors and Labour councillors was discussed at length. A vote was taken and names recorded. Labour councillors in favour :- Ms S Constance, Mr B Edley and Mr G Weatherall, Liberal Democrat Councillors against: - Mr D Pepper, Ms V Bowden, Mr J Jones, Mr J Housley, Mr G Oxley. The role of chairperson will remain with the Liberal Democrats.</p>	
<p><u>MINUTE NO.18.</u> <u>TO DISCUSS THE POSSIBILITY OF A LONG TERM AGREEMENT REGARDING THE COUNCIL'S INSURANCE</u> The committee discussed the long term options from Zurich Insurance and agreed unanimously to sign up for a 3 year term.</p>	Clerk to write to Zurich Insurance
<p><u>MINUTE NO.19.</u> <u>TO CONSIDER THE PRINTING OF A FURTHER SUPPLY OF COUNCILLORS' VISITING CARDS</u> The committee deferred the item to next Finance meeting.</p>	Next Finance agenda
<p><u>MINUTE NO.20.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The recent financial transactions were examined.</p>	

MINUTE NO.21.**CORRESPONDENCE (Appendix A)**

Items requiring a reply or response:-

Tim Shortland request for financial assistance towards tree planting with Ecclesfield School.

Next Finance agenda

Ricoh is increasing their charges by 5% for photocopying.

“Community in Action” Conference and Exhibition organised by NALC at the St Paul’s Mercure in Sheffield on 19th July.

Agenda item for Council

St Saviours Church Holiday Club – grant application refused.

Clerk to write to applicant

Grenoside Advisory Board – Chris Birkby and Martin Kilner to look at options as to how the capital from the Grenoside Exhibition Account can be invested. The committee is in agreement to this.

Clerk to write to Mr Chris Birkby

Sale of David Chadwick Centre – if the sale falls through then the committee may consider the option to auction the property.

Cllr G Weatherall reported that the Thriving District Centres is looking promising.

Cllr Mr G Weatherall suggested the use of solar panels for the council offices.

GW to investigate

FINANCE CORRESPONDENCE – 16 JUNE 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
16-May-11	SCC	application	Application for financial assistance			16-Jun-11	Agenda item
12-May-11	St John's Parish Centre	letter	Request for funding			16-Jun-11	Agenda item
25-May-11	High Hopes Community Group	e-mail	Application for financial assistance	02-Jun-11		16-Jun-11	Agenda item
1 June 2011	SCC Electoral Services	e-mail	Cost of Parish Election	02-Jun-11		16-Jun-11	Agenda item
27-May-11	Zurich Insurance	letter	Quote for insurance	02-Jun-11		16-Jun-11	Agenda item
06-Jun-11	Intoprint	Quote	Quote for business cards			16-Jun-11	Agenda item
26-May-11	YLCA	e-mail	Response re App for Fin Assist SCC	02-Jun-11		16-Jun-11	1
03-Jun-11	NCA	e-mail	West Ecclesfield You Choose Event		14-Jun-11	16-Jun-11	2
03-Jun-11	NCA	e-mail	East Ecclesfield You Choose Event		14-Jun-11	16-Jun-11	3
06-Jun-11	Rural Action Yorkshire	e-mail	Promoting Community Groups and buildings		14-Jun-11	16-Jun-11	4
06-Jun-11	Tim Shortland	e-mail	Community Forestry			16-Jun-11	5
07-Jun-11	Chapelton Baths	e-mail	Thank you for grant			16-Jun-11	6
08-Jun-11	SYFAB	e-mail	Funding news 7.6.11			16-Jun-11	7
08-Jun-11	Sheffield Steelers Wheelchair Grp	e-mail	Request for financial assistance			16-Jun-11	8
10-Jun-11	NCA (fwd all cllrs)	email	Thriving Districts - Chapelton mtg 15.6.11		14-Jun-11	16-Jun-11	9
13-Jun-11	St Saviours Church Holiday Club	appl	Request for financial assistance			16-Jun-11	10
13-Jun-11	SCC Deputy Chief Executives office	letter	Changes to Standards Regime	07-Jul-11		16-Jun-11	11
13-Jun-11	NALC	e-mail	Communities in Action Conference	07-Jul-11		16-Jun-11	12
15-Jun-11	SYFAB	e-mail	Funding news			16-Jun-11	13
15-Jun-11	Mike Shield Estates	e-mail	Re Sale of David Chadwick Centre	07-Jul-11		16-Jun-11	14
16-Jun-11	Foys Solicitors	e-mail	Re Sale of David Chadwick Centre	07-Jul-11		16-Jun-11	15
16-Jun-11	Mike Shield	e-mail	Re Sale of David Chadwick Centre	07-Jul-11		16-Jun-11	15A
16-Jun-11	Ricoh	Letter	Price adjustment notification			16-Jun-11	16
16-Jun-11	Zurich Insurance	e-mail	Response re queries on long term agreement			16-Jun-11	17
16-Jun-11	Whitley Hall Cricket Club	Letter	Response re grant application			16-Jun-11	18
16-Jun-11	ITV Manchester	e-mail	New ITV Series – Grenoside	07-July-11		16-Jun-11	19