

To all Members of the Parish Council

SUMMONS

27 January 2011

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 3 February 2011.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 6 January 2011 (Pgs: 1-4 & Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 6 January 2011 (Pg: 8-9 & Appends A & B)
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 18 January 2011 (Pgs: 13-14 & Appends A & B)
7. To approve the Minutes of the Staffing Sub-Committee meeting held 18 January 2011 (Pg: 17).
8. To approve the Minutes of the Finance & Premises Committee meeting held 20 January 2011 (Pgs: 18-21 & Appendix A) and to approve the recommendations contained therein.

9. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 3 February 2011
10. **NORTHERN COMMUNITY ASSEMBLY**
Items to be considered at the Northern Assembly and Parishes Partner Panel and to receive feedback from the meeting held at Bradfield on the 28 January 2011.
11. To consider and approve the transferring and safe keeping of the Council Offices Title Deeds with the solicitors.
12. To ratify the decision of the Finance Committee held on the 20 January 2011 to accept the offer received for the David Chadwick Centre.
13. Joint Consultation re Thorncliffe Sports, High Green Development Trust, Chapelton Baths and Ecclesfield Parish Council – Cllrs Mr N Garratt, Mr A Hooper and Mr H House to update members on the meeting held on 25 January 2011.
14. **CORRESPONDENCE** – Items requiring a decision or response
15. **ACCOUNTS** – To approve the accounts presented for payment
16. **LOCAL EVENTS**

Yours faithfully,

Mrs V Sivalingam

Mrs Viji Sivalingam
Clerk to the Council

**MINUTES OF THE PARISH COUNCIL MEETING
HELD 6TH JANUARY 2011**

Present: Chairman: Cllr Mr N Garratt
Councillors: Mr G Oxley, Mr H House, Mrs D Fearnley, Ms V M Bowden,
 Mrs J H Wright, Mr J Jones, Mr C Taylor, Dr J C Bowden,
 Mr G Weatherall, Mrs K Granger, Mr A Hooper, Mr B Curran

Apologies for absence were received from Cllr Mr D E Pepper and the reason for absence was approved by the Council

Prior to the start of business, the Chairman read out a message from Cllr. Mrs Wright in which she thanked all those who had sent her messages of condolence and attended the funeral of her late husband.

MINUTE	ACTION
<p><u>MINUTE NO.147.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.148.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.149.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.150.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 7TH DECEMBER 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mr H House) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.151.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 7TH DECEMBER 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Ms V M Bowden) That the minutes be approved as a correct record.</p>	

<p><u>MINUTE NO.152.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 9TH DECEMBER 2010 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr A Hooper)</p> <p>That the minutes be approved as a correct record.</p> <p>Cllr Oxley congratulated the committee and officers for the standstill budget and in particular the Chair of the Finance committee.</p>	
<p><u>MINUTE NO.153.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 14TH DECEMBER 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mrs K Granger)</p> <p>That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.154.</u> <u>TO APPROVE THE MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD 14TH DECEMBER 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr N Garratt)</p> <p>That the minutes be approved as a correct record.</p> <p>Cllr Dr Bowden was nominated to line manage and mentor the Clerk.</p>	
<p><u>MINUTE NO.155.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 6TH JANUARY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr G Oxley)</p> <p>That the report be received.</p> <p>Planning proposal re: Former Grenoside Primary School – application to extend the time limit for implementation Two of the residents attended the meeting and their comments were taken into account.</p>	

MINUTE NO.156.
NORTHERN COMMUNITY ASSEMBLY
Items to be considered at the Northern Community Assembly and Parishes Partner Panel on 28th January 2011
 Ø Active Regeneration.
 Ø Reinstatement of the bowls competition between the parishes and the social event to follow at Bradfield Parish Council offices was discussed.

Clerk to contact Clerk of Bradfield/Stocksbridge for agenda item

MINUTE NO.157.
FOREST GARDENING IN SCHOOLS - ECCLESFIELD
 Ø To consider the report received from Tim Shortland following his presentation to the Council on the 7 December 2010, and also to consider the level of financial support towards the project.
 This item has been referred to be discussed at the next Finance meeting on 20th January 2011.

Item to be placed on the agenda for next Finance meeting.

MINUTE NO.158.
CORRESPONDENCE
 Items requiring a reply or response:-

 The Clerk responded to queries raised in the previous council meeting in December and provided updates to the committee.

 Cllr Hooper presented the plans for the 16 weeks road diversion that commences on 17th January 2011 in Ecclesfield. Plans are available in the office for inspection.

MINUTE NO.159.
ACCOUNTS
RESOLVED UNANIMOUSLY
(Proposed by Cllr Mr N Garratt
Seconded by Cllr Mr H House)
 That the following accounts be approved for payment:

Date Recd	Payable To	Amount	Payment Details	Payment made under
08-Dec-10	D & J Brittain Ltd	£117.50	Inst of electric socket Millennium Garden	LG Act 1972 S111
08-Dec-10	D & J Brittain Ltd	£223.25	Light fittings and sockets - offices	LG Act 1972 S111
08-Dec-10	BOS Office Supplies	£116.18	Stationery order	LG Act 1972 S111
08-Dec-10	Ecclesfield Park Companions	£600.00	Grant for Christmas lunch	LG Act 1972 S137
08-Dec-10	Ecclesfield Park Junior Bowls Section	£800.00	Grant for equipment	LG Act 1976 S19 (Misc Provs)

Date Recd	Payable To	Amount	Payment Details	Payment made under
09-Dec-10	Hi Point Scaffolding	£235.00	Cost of inst of lights + tree at office	LG Act 1972 S111
09-Dec-10	Avis Thomas	£191.40	Internal audit fee	LG Act 1972 S111
13-Dec-10	One Stop Managed Waste	£79.75	Waste disposal	LG Act 1972 S111
16-Dec-10	British Gas	£91.51	Gas supply Comm. room	LG Act 1972 S111
04-Jan-11	Ricoh	£16.80	Photocopier charges	LG Act 1972 S111
06-Jan-11	Hi-Point Scaffolding Ltd	£83.27	Hire period 01.12.10 to 31.12.10	LG Act 1972 S111
06-Jan-11	Rockingham Trophies	£79.31	2 signs for notice boards	LG Act 1972 S111
01-Jan-11	AOL	£20.48	Internet fee - direct debit	LG Act 1972 S111
07-Jan-11	Hulberts	£52.88	Repairs to water supply	LG Act 1972 S111

MINUTE NO.160.

LOCAL EVENTS

Councillors had attended various events in the parish and reported back on these and also events that were due to happen in the near future:-

- Chairman presented Christmas grant cheques to schools
- Chairman presented Chairman's award to Chapeltown Silver Prize Band
- Chairman attended start of Macmillan Charity Walk at High Green
- Burncross Action Team Christmas event at the Acorn Pub
- Chapeltown Park Carol concert
- Pantomime at Gatty Hall – Santa's Sleigh Ride
- Pitstop Christmas lunch
- Local Carols at Grenoside, Ecclesfield and in Sheffield Cathedral.
- Outreach Christmas events outside the parish
- One of our talented councillors was invited to sing a local carol at the Grenoside Carol Concert.
- Sword Team annual "Traipse" to take place on 8th January 2011 at Grenoside

COUNCIL CORRESPONDENCE – 6 JANUARY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
08-Dec-10	Wickersley Parish Council	e-mail	SLCC Branch Newsletter	06-Jan-11			1
08-Dec-10	SCC Landscape Planning Officer	e-mail	Response re tree at David Chadwick Centre	06-Jan-11		09-Dec-10	2
09-Dec-10	Rural Affairs Forum	newsletter	Rural matters	06-Jan-11			3
10-Dec-10	NCA	e-mail	Community Sports Leadership Course	06-Jan-11			4
10-Dec-10	Paces Campus	e-mail	Social Media Surgery	06-Jan-11			5
10-Dec-10	Chapelton in Bloom	application	Application for financial assistance	06-Jan-11		20-Jan-11	6
10-Dec-10	NCA	e-mail	Partner Panel e-brief	06-Jan-11			7
10-Dec-10	South Yorkshire Pensions	e-mail	Pensions matters December issue	06-Jan-11			8
10-Dec-10	St Thomas More's Primary School	e-mail	Thank you for Christmas grant	06-Jan-11			9
13-Dec-10	NALC	e-mail	DIS Extra issue 749	06-Jan-11			10
13-Dec-10	Tim Shortland	e-mail	Report for Finance re Forest Gardening in schools	06-Jan-11		20-Jan-11	11
15-Dec-10	SY Fire & Rescue	email	SY Fire & Rescue News	06-Jan-11			12
15-Dec-10	YLCA	email	Decentralisation & Localism Bill	06-Jan-11			13
15-Dec-10	SY Fire & Rescue	email	Member Briefing Dec 10	06-Jan-11			14
15-Dec-10	SY Police, Mouzer	email	MOCAM	06-Jan-11			15
15-Dec-10	Rural Village Network	email	E-Newsletter	06-Jan-11			16
15-Dec-10	NCA	email	Safety group meeting 28 Jan 11	06-Jan-11			17
15-Dec-10	SCC, Wardle	email	Tree at David Chadwick Centre	06-Jan-11			18
15-Dec-10	Shield Estates	email	Offer on David Chadwick Centre	06-Jan-11			19
16-Dec-10	Campaign to Protect Rural England	e-mail	Newsletter	06-Jan-11			20
16-Dec-10	Streetforce	e-mail	Grit sand composite used for clearing snow	06-Jan-11			21
16-Dec-10	Resident re Toybox Charity	application	Application for financial assistance	06-Jan-11		20-Jan-11	22
16-Dec-10	NALC	e-mail	LCR online	06-Jan-11			23
17-Dec-10	Sage	e-mail	Sage Instant Payroll Newsletter	06-Jan-11			24

COUNCIL CORRESPONDENCE – 6 JANUARY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
17-Dec-10	High Green Primary School	letter	Thank you for grant	06-Jan-11			25
20-Dec-10	St Marks Church	newsletter	Grenoside News	06-Jan-11			26
20-Dec-10	SCC	e-mail	Resp re Tree at DCC	06-Jan-11			27
20-Dec-10	Windmill Hill Primary School	letter	Thank you for Christmas grant	06-Jan-11			28
20-Dec-10	Rural Action Yorkshire	letter	Annual General Meeting	06-Jan-11			29
20-Dec-10	Irwin Mitchell	e-mail	Sale of freeholds at Cupola Lane	06-Jan-11			30
22-Dec-10	Irwin Mitchell	e-mail	Update re Cupola Lane	06-Jan-11			31
21-Dec-10	Ecclesfield Park Companions	letter	Thank you for grant	06-Jan-11		20-Jan-11	32
21-Dec-10	YLCA	e-mail	Information bulletin	06-Jan-11			33
21-Dec-10	Greengate Lane Primary School	letter	Thank you for Christmas grant	06-Jan-11			34
22-Dec-10	South Yorks Fire & Rescue	information	Community safety and youth engagement programmes	06-Jan-11			35
22-Dec-10	East Peak Innovation Partnership	newsletter	Bringing rural projects to life	06-Jan-11			36
22-Dec-10	Friends of the Peak District	newsletter	December 2010 newsletter	06-Jan-11			37
22-Dec-10	NCA	e-mail	Ecclesfield & Grenoside Community Safety mtg	06-Jan-11			38
22-Dec-10	SCC, Charlton	email	Works on Ecclesfield Common - Jan 11	06-Jan-11			39
23-Dec-10	YLCA Ian Strong	e-mail	Advice re use of Community Room	06-Jan-11			40
04-Jan-11	SCC	email	Roadworks report 786	06-Jan-11			41
04-Jan-11	SCC	email	Sheffield Environment Weeks events form		06-Jan-11		42
04-Jan-11	SCC	email	Sheffield Environment Weeks events form		06-Jan-11		42
04-Jan-11	Mercury Newspapers	email	Local communities	06-Jan-11			43
04-Jan-11	SYPA	email	Item for EPIC notice board	6 Jan 11			44
04-Jan-11	SYPTE	letter	Local bus changes from 20 Jan 11		06-Jan-11		45
04-Jan-11	Zurich Insurance	email	Comm Room - hirers liability insurance	6 Jan 11			46
04-Jan-11	SCC	letter	Sheffield Environment Weeks promotion		06-Jan-11		47

DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
05-Jan-11	Peak District Partnership	e-mail	Village Officer e-brief	06-Jan-11			48
05-Jan-11	Peak District Partnership	e-mail	Pantomime at Bradfield Village	06-Jan-11			49
05-Jan-11	Irwin Mitchell	e-mail	Sale of freeholds at Cupola Lane	06-Jan-11			50
05-Jan-11	Paces Campus	e-mail	January newsletter	06-Jan-11			51
06-Jan-11	Residents	Letter	Commemorative Book	06-Jan-11			52
06-Jan-11	South Yorkshire Fire & Rescue	e-mail	Member Briefing January 2011	06-Jan-11			53
06-Jan-11	Northern Play & Activities Group	e-mail	Minutes from 26.11.2010	06-Jan-11			54
06-Jan-11	South Yorkshire Fire & Rescue	e-mail	Summary of accounts	06-Jan-11			55
06-Jan-11	South Yorkshire Police	e-mail	PACT meeting dates	06-Jan-11			56

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 6TH JANUARY 2011**

Present: Chairman: Mr J Jones
Councillors: Mr N Garratt, Mrs K Granger, Mr J Jones, Mrs D Fearnley,
 Mrs J Wright, Dr J C Bowden

No apologies were received, all members were present.

MINUTE	ACTION
<p><u>MINUTE NO.98.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 99.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.100.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.101.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>10/03963/FUL – Former Grenoside Primary School, Norfolk Hill, Sheffield S35 8QB</u> The Committee considered the above application, no objections had been received by the Committee, however there were two objections lodged on the City Council website. The residents who had sent their objections to the City Council attended the meeting to voice their concerns.</p> <p>The Committee informed the residents that the application had previously been approved by the City Council and the present application was merely to extend the time limit for implementation of the proposed development. However the Committee felt that the following concerns should be taken into account when the City Council Planning Department make the decision:-</p> <ul style="list-style-type: none"> Ø Loss of privacy to surrounding properties. Ø The proposed development is within the Grenoside Conservation area. Ø Road safety issues and safety of pedestrians. <p>The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council asking that the comments be</p>	<p>Clerk to write to the HOP at SCC</p>

<p>taken into account when making a decision and also that the decision be made by the Board rather than a delegated officer. Cllr Dr J C Bowden joined the meeting at this point and took up the position as Chair for the remaining part of the meeting.</p> <p><u>10/03746/FUL – 10 Park Terrace, Sheffield S35 1WJ</u> The Committee had received one objection to the above planning application.</p> <p>The Committee supported the residents objections on the following grounds and requested that a letter be sent to the Head of Planning at Sheffield City Council to this effect:-</p> <ul style="list-style-type: none"> Ø Overbearing development. Ø Out of keeping with the street scene <p><u>10/02717/FUL – 7 Redwood Glen, Sheffield S35 1EA</u> The Committee had received no objections to the above planning application, however there had been three comments lodged on the City Council website. Whilst the comments were all in favour of the wall being kept, which had already been constructed, they did have concerns to the height of the wall and the visibility and safety aspect when reversing from their drives.</p> <p>The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council asking that the comments be taken into account when making a decision about the retrospective planning permission. The Committee also requested that the time limit be adhered to as one of the comments stated that this had been a “long running issue” over many years.</p>	<p>Clerk to write to the HOP at SCC</p> <p>Clerk to write to the HOP at SCC</p>
<p><u>MINUTE NO.102.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO.103.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response. No items of correspondence needed a response they were purely for information purposes.</p> <p>Clerk brought to the attention of the Committee a query about an up to date list of Section 106 monies. Cllr Mr Alan Hooper as Chair of the Northern Community Assembly confirmed that he would provide an up to date list as soon as possible.</p> <p>Cllr Mr Alan Hooper also presented the Committee with detailed plans of the road works, which are due to commence in Ecclesfield for a period of 16 weeks. The plans are available in the office should anyone wish to view them.</p>	

PLANNING LIST 6 JANUARY 2011						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/03746 29-Dec-10	FUL	P JESSOP Rec. 13.12.10	10 PARK TERRACE, SHEFFIELD S35 1WJ TWO STOREY SIDE EXTENSION AND SINGLE STOREY FRONT EXTENSION INCLUDING GARAGE, SINGLE STOREY REAR EXTENSION AND PROVISION OF RAISED DECKING TO REAR OF DWELLINGHOUSE	N/CONSULTED ONE OBJECTION RECEIVED	SUPPORT OBJS RE OVERBEARING OUT OF CHARACTER	06-Jan-11
10/03753 28-Dec-10	FUL	P JESSOP Rec. 13.12.10	18 WILLOW CRESCENT, CHAPELTOWN, SHEFFIELD S35 TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE ALTERATIONS TO GARAGE TO FORM ADDITIONAL LIVING ACCOMMODATION WITH PITCHED ROOF OVER	N/CONSULTED	NO OBJECTION	06-Jan-11
10/02717 31-Dec-10	FUL	P JESSOP Rec. 13.12.10	7 REDWOOD GLEN, SHEFFIELD S35 1EA RETENTION OF FENCE, LEVELLING WORKS TO GARDEN AND PROVISION OF HARDSTANDING FOR 3 CARS	N/CONSULTED	SUPPORT OBJS RE HEIGHT OF WALL	06-Jan-11
10/03813 03-Jan-11	FUL	J ATHERTON Rec. 16.12.10	HYDRA BUSINESS PARK, NETHER LANE, SHEFFIELD S35 9ZX ERECTION OF 2 STOREY OFFICE BUILDING (USE CLASS B1)	N/CONSULTED	NO OBJECTION	06-Jan-11
10/03800 04-Jan-11	FUL	P JESSOP Rec. 17.12.10	17 ARNCLIFFE DRIVE, CHAPELTOWN, SHEFFIELD S35 2BS SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE (RE-SUBMISSION OF 10/03164/FUL)	N/CONSULTED	NO OBJECTION	06-Jan-11
10/03690 06-Jan-11	FUL	P JESSOP Rec. 20.12.10	SITE OF 5A EXCEL TAXIS, MARKET PLACE, CHAPELTOWN ERECTION OF REPLACEMENT BUILDING FOLLOWING FIRE DAMAGE	N/CONSULTED	NO OBJECTION	06-Jan-11

10/03723 05-Jan-11	FUL	P JESSOP Rec. 20.12.10	60 CHARLTON DRIVE, SHEFFIELD S35 3PE ERECTION OF CONSERVATORY TO REAR OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	06-Jan-11
10/03963 06-Jan-11	FUL	L HIRST Rec. 21.12.10	FORMER GRENSIDE PRIMARY SCHOOL, NORFOLK HILL SHEFFIELD S35 8QB ERECTION OF DWELLINGHOUSE WITH INTEGRAL GARAGE AND ALTERATIONS TO FORMER SCHOOL BUILDING TO FORM 8 DWELLINGHOUSES (APPLICATION TO EXTEND TIME LIMIT FOR IMPLEMENTATION OF 07/03176/FUL)	N/CONSULTED	SUPPORT OBJS RE LOSS OF PRIVACY AND IN GRENSIDE CONS AREA	06-Jan-11
10/03832 07-Jan-11	FUL	S HALLAM Rec. 21.12.10	33 HALIFAX ROAD, GRENSIDE, SHEFFIELD S35 8PA SINGLE STOREY REAR EXTENSION AND FRONT/SIDE GARAGE TO BUNGALOW (AMENDMENT TO PLANNING APPLICATION - 10/02389/FUL)	N/CONSULTED	NO OBJECTION	06-Jan-11
10/03960 06-Jan-11	FUL	B TURNER Rec. 21.12.10	CURTILAGE OF WHITLEY HALL FARM, 447 WHITLEY LANE, SHEFFIELD S35 8RP ERECTION OF A DWELLINGHOUSE (RESUBMISSION OF APPLICATION NO. 10/00086/FUL)	N/CONSULTED	NO OBJECTION	

PLANNING CORRESPONDENCE – 6 JANUARY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
17-Dec-10	SCC	e-mail	Roadworks Report 784		06-Jan-11		1
20-Dec-10	SCC	letter	Resp re 80 Greengate Lane		06-Jan-11		2
20-Dec-10	Resident	e-mail	Objection re 10 Park Terrace Chapeltown		06-Jan-11		3
23-Dec-10	SCC	e-mail	Roadworks Report 785		06-Jan-11		4
04-Jan-11	SCC	e-mail	Roadworks Report 786		06-Jan-11		5
04-Jan-11	South Yorkshire Transport	e-mail	Changes to local services		06-Jan-11		6
04-Jan-11	Streetforce	e-mail	Sheffield Environment weeks		06-Jan-11		7
04-Jan-11	SCC	e-mail	Sheffield Environment weeks sponsorship		06-Jan-11		8
06 Jan 11	SCC Deputy Chief Exec Office	Letter	Wildlife & Countryside Act 1981 – Modification Order No. 45		06-Jan-11		9

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 18TH JANUARY 2011**

Present: Chairman: Dr J C Bowden
Councillors: Mr N Garratt, Mrs K Granger, Mr J Jones, Mrs D Fearnley,
 Mrs J Wright

No apologies were received, all members were present.

MINUTE	ACTION
<p><u>MINUTE NO.104.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 105.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.106.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.107.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>10/04085/CHU – Paces Centre, Pack Horse Lane, Sheffield S35 3HY</u></p> <p>The Committee discussed the above planning application, they felt that they were not qualified to comment on the conditions imposed, however they could see no reason why the conditions on the earlier application 10/01482/CHU should not be removed with regard to the cycle parking and the highway improvements.</p> <p><u>10/03945/FUL – 24 Bracken Hill, Burncross, Sheffield S35 1RS</u></p> <p>The Committee considered the above planning application to which one objection had been received. The residents were concerned that their right of access to the manhole cover be maintained and that they have confirmation of this in writing prior to planning permission being granted. The Committee asked that the Clerk write to the Head of Planning at Sheffield City Council asking that the comments be taken into account when making a decision.</p>	<p>Clerk to write to HOP at SCC</p> <p>Clerk to write to HOP at SCC</p>

<p><u>MINUTE NO.108.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO.109.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response. <u>Item 3 – Traffic calming proposals – Wheel Lane/The Wheel, Grenoside and Ecclesfield</u> The Committee discussed the letter received from a resident on Wheel Lane and asked that the Clerk write to the Highways Department supporting the comments in the letter on the following points:-</p> <ul style="list-style-type: none"> Ø That the speed limits currently in place be reduced Ø That a weight limit be imposed due to the heavy traffic using the road. Ø Reducing the volume of the traffic on the road as the residents are concerned that this may increase when the new Asda hypermarket is opened. <p>The Committee also requested that the Clerk ask the Highways Department that the Parish Council be informed of any proposals within the Parish so that they are in a position to respond to residents with any queries they may have.</p> <p>The Committee were made aware by Cllr Mr Garry Weatherall that there are several other highway proposals within our Parish i.e. Chapeltown Road near to Ecclesfield School, Stephen Lane and Whitley Lane and the Committee requested that the Clerk ask the Highways Department for copies of these proposals.</p>	<p>Clerk to write to Highways Department</p>

PLANNING LIST 18 JANUARY 2011						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/04111 28-Jan-11	FUL	P JESSOP Rec. 10.1.11	19 YOREDALE AVENUE, SHEFFIELD S35 2ZW FIRST FLOOR REAR EXTENSION	N/CONSULTED	NO OBJECTIONS	18-Jan-11
10/03956 27-Jan-11	FUL	P JESSOP Rec. 10.1.11	76 SCHOLLES VIEW, ECCLESFIELD SHEFFIELD S35 9UP SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	18-Jan-11
10/04085 26-Jan-11	CHU	L HIRST Rec. 10.1.11	PACES CENTRE, PACK HORSE LANE, SHEFFIELD S35 3HY IMPLEMENTATION OF MIXED USE DEVELOPMENT WITHOUT PROVIDING CYCLE PARKING OR UPGRADING BUS SHELTER (APPLICATION UNDER SECTION 73 TO REMOVE CONDITION NOS 4 AND 5 OF PLANNING PERMISSION REF 10/01482/CHU)	N/CONSULTED	COMMENTS TO CITY COUNCIL RE REMOVAL OF CONDITIONS	18-Jan-11
10/03945 26-Jan-11	FUL	P JESSOP Rec. 10.1.11	24 BRACKEN HILL, BURNCROSS, SHEFFIELD S35 1RS USE OF EXISTING GARAGE AS OFFICE AND UTILITY ROOM AND ERECTION OF FRONT PORCH	N/CONSULTED ONE OBJ REC	COMMENTS TO HOP RE COMMENTS RE ACCESS TO DRAINS	18-Jan-11
10/04128 31-Jan-11	CHU	F KHALIL KHAN Rec. 11.1.11	17 WORTLEY ROAD, HIGH GREEN, SHEFFIELD S35 4LQ ALTERATIONS TO FORM 3 NO. 2 BED FLATS AND SHOP UNIT	N/CONSULTED	NO OBJECTIONS	18-Jan-11

PLANNING CORRESPONDENCE – 18 JANUARY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
07-Jan-11	SCC	e-mail	Roadworks Report 787		18-Jan-11		1
07-Jan-11	South Yorks Passenger Transport	letter	Increase in Travelmaster Prices		18-Jan-11		2
10-Jan-11	Resident	e-mail	Traffic calming proposals The Wheel		18-Jan-11		3
10-Jan-11	SCC - John Harrison	e-mail	Tree at David Chadwick building		18-Jan-11	20-Jan-11	4
10-Jan-11	YLCA	e-mail	Query from Clerk at Tanfield re Section 106 money		18-Jan-11		5
12-Jan-11	NCA	e-mail	Low carbon community buildings funding advice		18-Jan-11		6
13-Jan-11	Residents	letter	Obj re 24 Bracken Hill		18-Jan-11		7
14-Jan-11	SCC	email	Roadworks report 788		18-Jan-11		8
17-Jan-11	Cllr Hooper	e-mail	Roadworks Ecclesfield Common		18-Jan-11		9

**MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD
18TH JANUARY 2011**

Present: Chairman: Dr J C Bowden
Councillors: Ms V M Bowden, Mrs D Fearnley, Mr N Garratt, Mr J Jones,
 Mr G Weatherall

Apologies for absence were received from Cllr Mr C Taylor

MINUTES	ACTION
<p><u>MINUTE NO.9.</u> <u>TO RECEIVE A VERBAL UPDATE FROM THE CHAIRMAN OF THE STAFFING SUB COMMITTEE</u></p> <p>The Chairman reported on his meetings with the Clerk and his contacts with Sheena Spence and David Morton of the YLCA.</p> <p>The Committee noted with pleasure the progress being made by the Clerk and the positive feedback from the auditor recently.</p> <p>It was agreed that the Chairman should keep in contact with David Morton while he is mentoring the Clerk.</p>	

**MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 20TH JANUARY 2011**

Present: Chairman: Cllr Ms V M Bowden
Councillors: Mr N Garratt, Mrs D Fearnley, Mr H House, Mr G Weatherall
 Mr C Taylor, Mr J Jones, Dr J C Bowden as substitute for
 Mr G Oxley

Apologies for absence were received from Cllrs Mr D E Pepper and Mr G Oxley and the reasons for absence were approved by the committee.

MINUTE	ACTION
<p><u>MINUTE NO.82.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.83.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> Cllrs Mr C Taylor, Mr N Garratt and Mr H House declared an interest in the application for financial assistance from Chapeltown in Bloom, which was discussed at this meeting.</p>	
<p><u>MINUTE NO.84.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.85.</u> <u>FINANCIAL REPORTS</u> The Clerk's reports were received.</p>	
<p><u>MINUTE NO.86.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> <u>86.1. Wheels in Motion</u> No representative of the group attended the meeting.</p> <p><u>86.2. Chapeltown in Bloom</u> Cllrs Taylor, Garratt and House declared an interest in this item and did not comment or vote on it Two members from the Chapeltown in Bloom group attended the meeting and gave details of their application for financial assistance towards the purchase of benches, planters and plants for the Millennium Garden. They also gave an overview of the various projects/initiatives undertaken and planned, and reported that children from three local schools participate, and that they receive support from local businesses towards some of</p>	

<p>their projects/initiatives. They also reported on the success of the group in last year's In Bloom competition.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr G Weatherall Seconded by Cllr Mr J Jones) That a grant of £1,000 be made in response to this request.</p> <p><u>86.3. Toybox Charity</u> The committee was unable to consider this application.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr G Weatherall) That no grant be made in this instance.</p>	<p>Clerk to write to applicant</p>
<p><u>MINUTE NO.87.</u> <u>TO CONSIDER THE ROOM HIRE CHARGES FOR ALTERNATIVE VENUES FOR THE PARISH MEETING</u> The Clerk presented the cost of hiring various halls within the parish for the Annual Parish meeting. The Committee considered the costing and it was agreed that the meeting be held at the Parish Council offices.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr C Taylor Seconded by Cllr Mrs D Fearnley) That the Annual Parish meeting be held at the Council Offices, High Green.</p>	
<p><u>MINUTE NO.88.</u> <u>TO CONSIDER THE QUOTES FOR THE COST OF FELLING THE SYCAMORE TREE AT THE DAVID CHADWICK CENTRE</u> Three quotes had been obtained and were presented to the committee. However, following a recent offer made on the David Chadwick Centre, it was decided not to proceed at the present time.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr J Jones) That the tree is not to be felled in view of the recent offer.</p>	
<p><u>MINUTE NO.89.</u> <u>TO CONSIDER THE USE OF THE COMMUNITY ROOM FOR BUSINESS USE</u> This matter was discussed and it was agreed that the Community Room could now be used for business purposes. The Chairman agreed that each case must be considered on its merit and that business groups should provide proof of their public liability insurance cover when hiring the community room. However, the community use of the room will have priority over business use.</p>	<p>Clerk to produce contract</p>

<p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr C Taylor Seconded by Cllr Mr G Weatherall) That the Community Room may now be used for business purposes.</p>	
<p><u>MINUTE NO.90.</u> <u>TO CONSIDER THE INCREASE IN CHARGES BY FIRECREST TO SERVICE THE FIRE ALARMS</u> The clerk reported that Firecrest had increased their charges for servicing our alarm system.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Mr N Garratt) That alternative quotations for the servicing of the fire alarms be obtained.</p>	<p>Clerk to make enquiries</p>
<p><u>MINUTE NO.91.</u> <u>TO CONSIDER THE PAYMENT FOR THE CAMERA BASED IN CHAPELTOWN</u> The committee agreed that the purchase of the camera could now go ahead and that South Yorkshire Police be contacted to this effect.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr C Taylor Seconded by Cllr Mrs D Fearnley) That the camera be purchased by South Yorkshire Police and that the invoice be forwarded to the Parish Council for payment.</p>	<p>Clerk to contact SY Police</p>
<p><u>MINUTE NO.92.</u> <u>TO CONSIDER IMPLEMENTING CHARGES FOR THE UNAUTHORISED USE SIGNS BY HULLBALOOS AND SLIMMING WORLD AND THE GREEN ROOM</u> The clerk reported that three unauthorised signs had been attached to the post on our property.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr C Taylor) That the clerk write to these groups to ask if they had obtained planning permission from Sheffield City Council for the erection of these signs and also request that the signs be removed within two weeks of the date of the letter otherwise rental charges may be incurred.</p>	<p>Clerk to write to groups</p>
<p><u>MINUTE NO. 93</u> <u>TO CONSIDER A REQUEST BY CHAPELTOWN BATHS REGARDING THE PLACING OF EXTERNAL BANNERS ON THE BUILDING</u> The Committee considered correspondence received and:-</p>	

<p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mrs D Fearnley) That permission be given by the Parish Council to Chapeltown Baths to display the banners for the 50th anniversary of the Baths, upon condition that appropriate permission is granted by Sheffield City Council for display of the banners.</p>	<p>Reply via e-mail</p>
<p><u>MINUTE NO.94.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The financial records were presented by the Clerk for examination, and the Chairman of Finance and the Chairman of the Council signed the Imprest Account sheets.</p>	
<p><u>MINUTE NO.95.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response:-</p> <p><u>High Green Healthy Walk Group</u> It was agreed that this group may hire the Community Room on an ad hoc basis.</p> <p><u>Invitation to PACES</u> It was decided that the Clerk attend along with Councillors.</p> <p><u>Environmental Awareness Day</u> Unable to accommodate them on this occasion and suggested that they could contact PACES.</p> <p><u>High Green Development Trust</u> The committee considered the application submitted by High Green Development Trust and on this occasion it was decided that they were unable to consider this as it was not within the Parish Council's remit.</p> <p><u>Sale of David Chadwick Centre</u> The committee agreed that the offer be accepted and the matter be placed on the agenda for the Council meeting in February 2011 for ratification.</p> <p><u>2011 Census</u> It was agreed that the census could have the use of the community room in assisting residents who may require help in completing their census forms</p> <p><u>Roy Smith Garden Services</u> It was agreed that his services be retained for the forthcoming year and acknowledged the excellent service that he provided.</p>	<p>Clerk to contact the High Green Dev. Worker</p> <p>Reply via e-mail.</p> <p>Letter to HGDT</p> <p>Clerk to contact Shields</p> <p>Reply via email</p> <p>Clerk to reply</p>

FINANCE CORRESPONDENCE – 20 JANUARY 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
04-Jan-11	SYPA	e-mail	Item for EPIC notice board			20-Jan-11	1
04-Jan-11	Zurich Insurance	e-mail	Comm Room - hirers liability insurance			20-Jan-11	2
10-Jan-11	Ecclesfield Park Bowling Club	letter	Thank you for grant			20-Jan-11	3
10-Jan-11	SCC - John Harrison	e-mail	Tree at David Chadwick building		18-Jan-11	20-Jan-11	4
11-Jan-11	High Green Health Walks	letter	Request for use of Comm room			20-Jan-11	5
12-Jan-11	Chapelton Baths Duncan Walker	e-mail	External advertising at the baths			20-Jan-11	6
12-Jan-11	Paces Campus	e-mail	Coterie exhibition			20-Jan-11	7
13-Jan-11	Paces Campus	e-mail	Invitation to Clerk to visit Paces			20-Jan-11	8
13-Jan-11	Sheffield Freegle	e-mail	Proposed environmental awareness day			20-Jan-11	9
13-Jan-11	Ecclesfield Primary School	letter	Thank you for Christmas grant			20-Jan-11	10
14-Jan-11	Irwin Mitchell	email	Update on sale of Cupola Lane freeholds			20-Jan-11	11
14-Jan-11	High Green Development Trust	application	Request for financial assistance			20-Jan-11	12
17-Jan-11	Roy Smith Garden Services	letter	Grass cutting service			20-Jan-11	13
17-Jan-11	John Charlton	e-mail	Joining up of feasibility studies HGDT			20-Jan-11	14
17-Jan-11	Sheffield Futures	e-mail	Invitation to Children and Young Peoples Plan			20-Jan-11	15
14-Jan-11	High Hopes Community Group	letter	High Green in Bloom			20-Jan-11	16
17-Jan-11	Mike Shield	e-mail	Offer for David Chadwick Centre			20-Jan-11	17
19-Jan-11	John Charlton SCC Streetforce	e-mail	Joined up feasibility studies			20-Jan-11	18
19-Jan-11	Bradfield Parish Council	e-mail	Agenda for Parish panel meeting			20-Jan-11	19
20-Jan-11	Finance Department SCC	e-mail	Council tax band D base			20-Jan-11	20
20-Jan-11	Census 2011	e-mail	Use of council premises for census day			20-Jan-11	21
20-Jan-11	Skills Funding Agency	e-mail	Funding for community groups			20-Jan-11	22