

To all Members of the Parish Council

SUMMONS

24 February 2011

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.15 pm (**please note change of time**) on Thursday 3 March 2011.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public – Items 6 and 9 on the agenda are confidential items and will require the exclusion of the press and public.
4. To approve the Minutes of the Parish Council meeting held 3 February 2011 (Pgs: 1-6 & Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 3 February 2011 (Pg: 10-12 & Appends A & B)
6. To approve the Minutes of the Staffing Sub-Committee meeting held on the 15 February 2011 (Pg 16.)
7. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 15 February 2011 (Pgs: 17-18 & Appends A & B)
8. To approve the Minutes of the Finance & Premises Committee meeting held 17 February 2011 (Pgs: 23-25 & Appendix A) and to approve the recommendations contained therein.

9. To approve the minutes of the Staffing Sub-Committee meeting held 22 February 2011 (Pg:27)
10. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 3 March 2011.
11. To ratify the decision of the Finance Committee held on the 17 February 2011 and to accept that the destruction of old records does not require the approval of the committee as it is an administration function.
12. **NORTHERN COMMUNITY ASSEMBLY**
Items to be considered at the Northern Assembly and Parishes Partner Panel.
13. **HIGH GREEN DEVELOPMENT WORKER**
Feedback from Darren Ward, High Green Development Worker and up to date developments.
14. **SOUTH YORKSHIRE POLICE**
Update from Insp. Steve Mouzer on crimes (Grenoside) and cuts affecting the Police on the streets within the Parish.
15. **SOUTH YORKSHIRE PASSENGER TRANSPORT**
Information to be received from Steve Tinsley on bus service 35A and links to business areas.
16. **THORNCLIFFE MASTERPLAN**
Alan Williams and a representative from Breeze to provide information on the progress.
17. **CORRESPONDENCE** – Items requiring a decision or response
18. **ACCOUNTS** – To approve the accounts presented for payment
19. **LOCAL EVENTS**

Yours faithfully,

Mrs V Sivalingam

Mrs Viji Sivalingam
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD 3RD FEBRUARY 2011

Present: Chairman: Cllr Mr J Jones acted as Chairman for the meeting
Councillors: Mr H House, Ms V M Bowden, Mr D E Pepper,
 Mrs J H Wright, Cllr Mr N Garratt, Mr C Taylor, Dr J C Bowden,
 Mr G Weatherall, Mrs K Granger, Mr A Hooper

Apologies for absence were received from Cllrs Mrs D Fearnley, Mr B Curran and Mr G Oxley and the reasons for absence were approved by the Council

Prior to the start of the meeting Cllr Mr A Hooper read out a letter of thanks from local fundraiser John Burkhill who recently completed his latest fundraising challenge walking 1,000 miles between branches of Ladbrokes betting shops. Cllr Mr Norman Garratt and Cllr Mr Alan Hooper went to support him as he set off on his walk from High Green to Sheffield. He was met by the Lord Mayor when he reached Sheffield. In his lifetime he has taken part in around 835 races and has raised around £125,000 for charity including around £40,000 for Macmillan.

| MINUTE | ACTION |
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| <p><u>MINUTE NO.161.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p> | |
| <p><u>MINUTE NO.162.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.</p> | |
| <p><u>MINUTE NO.163.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p> | |
| <p><u>MINUTE NO.164.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 6TH JANUARY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr D E Pepper) That the minutes be approved as a correct record.</p> | |
| <p><u>MINUTE NO.165.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 6TH JANUARY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs K Granger Seconded by Cllr Dr J C Bowden) That the minutes be approved as a correct record.</p> | |

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| <p><u>MINUTE NO.166.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 18TH JANUARY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr D E Pepper) That the minutes be approved as a correct record.</p> | |
| <p><u>MINUTE NO.167.</u> <u>TO APPROVE THE MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD 18TH JANUARY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr N Garratt) That the minutes be approved as a correct record.</p> | |
| <p><u>MINUTE NO.168.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 20TH JANUARY 2011 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr G Weatherall) That the minutes be approved as a correct record.</p> | |
| <p><u>MINUTE NO.169.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 3RD FEBRUARY 2011</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr D E Pepper) That the report be received.</p> <p>The Chairman of Planning gave a verbal report of the meeting:</p> <ul style="list-style-type: none"> Ø The Committee are supporting residents' objections on the following plans:- <ul style="list-style-type: none"> o 11/00011/FUL – 9 Middle Lane, Grenoside, Sheffield o 10/04032/FUL – 6 Grenfolds Road, Grenoside, Sheffield o 11/00064/FUL – Site of Eden Park, Penistone Road Ø The Transport and Highways Division have now agreed to inform the Parish Council of any future proposed road works within the Parish. <p>Letter of objection re 17 Wortley Road – The Chair had agreed to respond to the resident's comments regarding the above proposal and the Clerk was asked to write to the Head of Planning at Sheffield City Council.</p> | <p>Clerk to write to Head of Planning at Sheffield City Council</p> |

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| <p><u>MINUTE NO.170.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> <u>Items to be considered at the Northern Community Assembly and Parishes Partner Panel and to receive feedback from the meeting held at Bradfield on 28th January 2011</u></p> <p>Cllr Mr H House gave feedback from the meeting, items discussed were:-</p> <ul style="list-style-type: none"> Ø Thriving Districts – Certain areas had been considered for investment – Stocksbridge and Chapelton. Ø Allotments – The City Council are trying to increase the provision of allotment sites in the Northern area of the City and would welcome ideas from Councillors about identification of areas of land available for allotment space. Ø Active Regen – Stocksbridge and Bradfield are not going to proceed with the joint project regarding the provision of Wii equipment, however Cllr Mr Alan Hooper confirmed that the Northern Community Assembly have purchased Wii equipment for use by certain groups within the Parish. | |
| <p><u>MINUTE NO.171.</u> <u>TO CONSIDER AND APPROVE THE TRANSFER FOR SAFE KEEPING OF THE TITLE DEEDS TO THE COUNCIL OFFICES</u></p> <p>The Clerk recommended to the Council that the title deeds be transferred to Foys solicitors for safekeeping.</p> <p><u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr D E Pepper)</p> <p>That the Clerk enquire as to whether there would be a charge for lodging the title deeds. If a charge is to be levied this matter should be referred to the Finance Committee for approval.</p> | |
| <p><u>MINUTE NO.172.</u> <u>TO RATIFY THE DECISION OF THE FINANCE COMMITTEE HELD ON 20TH JANUARY 2011 TO ACCEPT THE OFFER RECEIVED FOR THE DAVID CHADWICK CENTRE</u></p> <p>The Clerk was authorised to accept the offer for the David Chadwick Centre.</p> <p><u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr G Weatherall Seconded by Cllr Dr J C Bowden)</p> <p>That the estate agent be instructed to confirm acceptance of the offer and that the solicitors be requested to proceed with the sale.</p> | |

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| <p><u>MINUTE NO.173.</u> <u>TO RECEIVE AN UPDATE FROM COUNCILLORS ON THE JOINT CONSULTATION RE THORNCLIFFE SPORTS, HIGH GREEN DEVELOPMENT TRUST, CHAPELTOWN BATHS AND ECCLESFIELD PARISH COUNCIL</u></p> <p>Cllr Mr H House reported back from the meeting, which was held on the 25th January 2011 regarding the joint feasibility consultation.</p> <p>He stated that the joined up feasibility study would allow brokers to speak to each other to get the best outcome for all the groups involved.</p> <p>Timescales for the feasibility studies have been extended to March/April. Paul Billington, Acting Director of Culture, and Chris Healey from Parks and Countryside will now progress this feasibility study.</p> <p>Both Cllr Mr H House and Cllr Mr N Garratt had agreed in principle at the meeting but stated that the Council would have to agree as a whole as they are Trustees of Chapelton Baths it was therefore:-</p> <p><u>RESOLVED UNANIMOUSLY:-</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Mr C Taylor)</p> <p>That approval is given for the joint feasibility consultation taking place. This will be beneficial to the development of High Green as further funding would then be available from other areas.</p> | <p>Clerk was requested to write to John Charlton thanking him for facilitating the meeting.</p> |
| <p><u>MINUTE NO.174.</u> <u>CORRESPONDENCE</u></p> <p>Items requiring a reply or response:-</p> <p><u>No. 16. Individual requested donation for expedition to Africa</u></p> <p>A request had been received from an individual seeking funding for the above. The Council cannot support this sort of financial assistance, and the Clerk was asked to provide the applicant with details of the Turies Charity who may be able to assist with her request.</p> <p><u>No. 19. Church of Latter Day Saints</u></p> <p>Correspondence had been received from the above Church offering their services in June. The Council suggested that the Clerk respond with details of the "In Bloom" groups in Ecclesfield Grenoside and Chapelton. Also the "Ecclesfield Scrubbers", and Friends of Charlton Brook would be appreciative of their assistance.</p> <p><u>No. 23. Sale of freeholds Cupola Lane</u></p> <p>Clerk reported that there had been no further developments since last reported in January.</p> | <p>Clerk to write to individual</p> <p>Clerk to contact the person concerned with information of other groups</p> |

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| <p><u>No. 38. Sale of David Chadwick Centre</u> The Council agreed on the 3 signatories for documents that require signature, and the documents were read and signed.</p> <p><u>No. 39. Chapeltown Baths Title Deeds</u> The Title Deeds have now been located and are being held by Foy's Solicitors.</p> | <p>Clerk to return the signed documents</p> |
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| <p><u>MINUTE NO.175.</u> <u>ACCOUNTS</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr G Weatherall Seconded by Cllr Mr C Taylor That the following accounts be approved for payment:</p> | |
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| Date Recd | Payable To | Amount | Payment Details | Payment made under | |
|-----------|----------------------|---------|---|--------------------|--|
| 10-Jan-11 | Yorkshire Water | £31.07 | Water supply Oct to Dec to council office | LG Act 1972 S111 | |
| 24-Jan-11 | Ricoh | £84.12 | Copying paper | LG Act 1972 S111 | |
| 31-Jan-11 | Hulberts | £48.00 | Repair faulty washer to tap in council office | LG Act 1972 S111 | |
| 01-Feb-11 | AOL | £20.48 | Internet fee - direct debit | LG Act 1972 S111 | |
| 02-Feb-11 | British Telecom | £121.50 | Telephone Line 1 | LG Act 1972 S111 | |
| 02-Feb-11 | British Telecom | £67.32 | Fax machine | LG Act 1972 S111 | |
| 02-Feb-11 | British Telecom | £79.97 | Telephone Line 2 | LG Act 1972 S111 | |
| 02-Feb-11 | Hi-Point Scaffolding | £85.04 | Hire period 1.1.11 to 31.1.11 | LG Act 1972 S111 | |
| 02-Feb-11 | BOS Office Supplies | £251.80 | Stationery items and ink cartridges | LG Act 1972 S111 | |
| 07-Feb-11 | Chapeltown in Bloom | £1,000 | Grant | LG Act 1972 s137 | |

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| <p><u>MINUTE NO.176.</u> <u>LOCAL EVENTS</u> Councillors had attended various events in the parish and reported back on these and also events that were due to happen in the near future:-</p> <ul style="list-style-type: none"> • 23rd January – The Chairman Cllr Mr N Garratt and other Councillors had attended Ecclesfield Church for the Institution of the new vicar of Ecclesfield Revd. Daniel Hartley by the Archdeacon of Sheffield • Cllr Mr J Jones reported that on the 30th, 31st March, 1st April a production of the musical “We Will Rock You” will be held at Ecclesfield School. • Cllr Mr D Pepper reported that there had been an increase in robberies at Grenoside with 8 incidents of which 1 involved firearms. Cllr Pepper requested that the Clerk invite the police to attend a future Council meeting to discuss how the Police cuts would affect the Parish. • Grenoside Pantomime this weekend – “Alice in Wonderland” • Cllr Mr A Hooper reported on the roadworks diversions, which are taking place over a period of 5 weeks at Ecclesfield Common and Mill Road. The next phase will | <p>Clerk requested to invite South Yorkshire Police to attend a future Council meeting</p> |
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begin on the 3rd March – and the roads affected will be Nether Road and Linden Road.

- Chapeltown in Bloom Litter pick
- Chapeltown in Bloom meeting
- Burncross Action team meeting
- NAG meeting
- Friends of Charlton Brook meeting
- 28 January 2011 - Feasibility study meeting
- 28 January 2011 - Parish Panel meeting at Bradfield
- High Green & Chapeltown Safety Group meeting
- Cllr Ms V M Bowden reported that she had attended the film “The King’s Speech” – she is a member of the British Stammering Association. The film highlights the difficulties encountered by stammerers.

| COUNCIL CORRESPONDENCE – 3 FEBRUARY 2011 | | | | | | | |
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| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Coun | Ref/Plann | Ref/Fin | No. |
| 07-Jan-11 | Coterie Gallery | e-mail | New art exhibition | 03-Feb-11 | | | 1 |
| 07-Jan-11 | EPIP | e-mail | EPIP consultation | 03-Feb-11 | | | 2 |
| 10-Jan-11 | Royal British Legion | letter | Great Poppy Party weekend | 03-Feb-11 | | | 3 |
| 10-Jan-11 | YLCA | e-mail | Information bulletin | 03-Feb-11 | | | 4 |
| 12-Jan-11 | Census Manager | e-mail | Census 2011 | 03-Feb-11 | | | 5 |
| 13-Jan-11 | South Yorkshire Fire & Rescue | e-mail | News January | 03-Feb-11 | | | 6 |
| 13-Jan-11 | CPRE | e-mail | January Newsletter | 03-Feb-11 | | | 7 |
| 13-Jan-11 | SLCC | e-mail | CPD courses | 03-Feb-11 | | | 8 |
| 17-Jan-11 | NALC | e-mail | DIS Extra issue 750 | 03-Feb-11 | | | 9 |
| 19-Jan-11 | Peak District National Park Authority | e-mail | Rural network meetings | 03-Feb-11 | | | 10 |
| 19-Jan-11 | NHS Sheffield | newsletter | Healthy High Green | 03-Feb-11 | | | 11 |
| 21-Jan-11 | Peak District National Park Authority | e-mail | Panto update and Bradflix | 03-Feb-11 | | | 12 |
| 21-Jan-11 | NALC | email | LCR online | 03-Feb-11 | | | 13 |
| 21-Jan-11 | Coit Primary School | letter | Christmas grants to schools | 03-Feb-11 | | | 14 |
| 24-Jan-11 | St Marks Church | booklet | Grenoside News | 03-Feb-11 | | | 15 |
| 24-Jan-11 | Chapelton Scout Group member | letter | Request for trip to Botswana | 03-Feb-11 | | 17-Feb-11 | 16 |
| 24-Jan-11 | CIlr House | e-mail | Snooker Bus | 03-Feb-11 | | | 17 |
| 24-Jan-11 | Angram Bank Primary School | letter | Thank you for grant | 03-Feb-11 | | | 18 |
| 25-Jan-11 | Church of Latter Day Saints | e-mail | Helping Hands Day project | 03-Feb-11 | | | 19 |
| 25-Jan-11 | Charity Commission | e-mail | Charity Commission News | 03-Feb-11 | | | 20 |
| 25-Jan-11 | Friends of the Peak District | email | eNewsletter Jan 11 | 03-Feb-11 | | | 21 |
| 25-Jan-11 | NCA | newsletter | Northern Community Assembly Newsletter 6 | 03-Feb-11 | | | 22 |
| 25-Jan-11 | Irwin Mitchell | e-mail | Sale of Cupola Lane | 03-Feb-11 | | 17-Feb-11 | 23 |
| 26-Jan-11 | SCC | e-mail | Sheffield Environment weeks | 03-Feb-11 | | | 24 |

| COUNCIL CORRESPONDENCE – 3 FEBRUARY 2011 | | | | | | | |
|--|--|---------------|--|-----------|-----------|---------|-----|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Coun | Ref/Plann | Ref/Fin | No. |
| 26-Jan-11 | South Yorkshire Passenger Transport | letter | Increase in concessionary fare for children | 03-Feb-11 | | | 25 |
| 26-Jan-11 | Sheffield First Partnership | e-mail | City Strategy feedback on draft invited | 03-Feb-11 | | | 26 |
| 26-Jan-11 | Peak District National Park Authority | e-mail | Rural network meetings | 03-Feb-11 | | | 27 |
| 27-Jan-11 | John Charlton | e-mail | Joined up feasibility studies minutes | 03-Feb-11 | | | 28 |
| 31-Jan-11 | John Charlton SCC | e-mail | Joined up Feasibility Studies | 03-Feb-11 | | | 29 |
| 31-Jan-11 | Kevin Canetti Chapeltown Baths | e-mail | Resp re Minutes for Feasibility Study | 03-Feb-11 | | | 30 |
| 27-Jan-11 | Windmill Hill Primary School | e-mail | Visit by Cllrs to school | 03-Feb-11 | | | 31 |
| 28-Jan-11 | YLCA | e-mail | Advice re Clauses for community building | 03-Feb-11 | | | 32 |
| 31-Jan-11 | Rural Action Yorkshire | booklet | Country air issue 118 | 03-Feb-11 | | | 33 |
| 31-Jan-11 | Elections Office | e-mail | Response re Parish Town Council Elections 2011 | 03-Feb-11 | | | 34 |
| 31-Jan-11 | Cllr Hooper | e-mail | Parish Town Council Elections 2011 | 03-Feb-11 | | | 35 |
| 31-Jan-11 | Yorkshire & Humberside Rural Aff Forum | e-mail | Rural matters January 2011 | 03-Feb-11 | | | 36 |
| 31-Jan-11 | NALC | e-mail | DIS Extra issue 751 | 03-Feb-11 | | | 37 |
| 31-Jan-11 | Foys Solicitors | letter | David Chadwick Centre | 03-Feb-11 | | | 38 |
| 01-Feb-11 | Foys Solicitors | e-mail | Chapeltown Baths deeds | 03-Feb-11 | | | 39 |
| 01-Feb-11 | Macmillan Cancer Care | e-mail | Coffee morning 2011 | 03-Feb-11 | | | 40 |
| 01-Feb-11 | SYPA | e-mail | Letter to employers re year end template | 03-Feb-11 | | | 41 |
| 02-Feb-11 | South Yorkshire Fire & Rescue | e-mail | Member Briefing February 2011 | 03-Feb-11 | | | 42 |
| 02-Feb-11 | Paces Campus | e-mail | February Newsletter | 03-Feb-11 | | | 43 |
| 02-Feb-11 | YLCA | Agenda & mins | South Yorkshire Branch meeting 19 February | 03-Feb-11 | | | 44 |
| 02-Feb-11 | Snooker Club | Letter | Resp re letter re poster | 03-Feb-11 | | | 45 |
| 02-Feb-11 | NCA | e-mail | Minutes from NCA Parish & Town panel meeting | 03-Feb-11 | | | 46 |

| COUNCIL CORRESPONDENCE – 3 FEBRUARY 2011 | | | | | | | |
|---|----------------------|-------------|------------------------------------|-----------------|------------------|----------------|------------|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Coun | Ref/Plann | Ref/Fin | No. |
| 02-Feb-11 | Irwin Mitchell | e-mail | Update re Cupola Lane | 03-Feb-11 | | 17-Feb-11 | 47 |
| 03-Feb-11 | Steve Shaw | e-mail | Sustainable Communities Act Update | 03-Feb-11 | | | 48 |
| 03-Feb-11 | Activities Sheffield | e-mail | Northern holiday activities | 03-Feb-11 | | | 49 |

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 3rd FEBRUARY 2011**

Present: Chairman: Dr J C Bowden
Councillors: Mr N Garratt, Mrs K Granger, Mr J Jones, Mrs J Wright,
 Ms V M Bowden as substitute for Mrs D Fearnley

Apologies for absence were received from Cllr Mrs D Fearnley and the reason for absence was approved by the committee.

| MINUTE | ACTION |
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| <p><u>MINUTE NO.110.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p> | |
| <p><u>MINUTE NO. 111.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.</p> | |
| <p><u>MINUTE NO.112.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p> | |
| <p><u>MINUTE NO.113.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>11/00011/FUL – 9 Middle Lane, Grenoside, Sheffield S35 8PS – Erection of a dwellinghouse and detached garage</u> The Committee considered the above application to which one objection had been received and another objection lodged on the City Council website. One resident attended the meeting to put forward his concerns regarding the close proximity of the proposed development to the boundary of his property. The resident stated that he would be lodging his objection with the City Council and also sending us a copy for information. He asked to be informed of any response back from the City Council.</p> <p>The resident stated that many of his earlier concerns regarding a previous application 10/01400/FUL (two dwellinghouses and detached double garage) had been addressed in the current application. The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council for clarification as to what stage of the planning process has been reached as the decision notice has not as yet been lodged on the City Council website for this earlier application. The Committee would also like clarification regarding the present application as the plans state</p> | <p>Clerk to write to the HOP at SCC seeking clarification on certain items, and also supporting residents' objections.</p> |

“detached house” and the supporting documents state that “the house will be semi-detached.”

The Committee support the residents objections on the following grounds:-

- Ø The close proximity of the proposed development to neighbouring properties.
- Ø Concerns regarding access for emergency vehicles.
- Ø The safety of pedestrians, cyclists and horses using the footpath, which is part of the Trans Pennine Trail.
- Ø The proposed development is within the Grenoside Conservation area and it would have an adverse impact upon the character and appearance of the area.
- Ø Insufficient parking spaces in relation to the size of the property.
- Ø Incorrect details stated on the plans.

10/04032/FUL – 6 Grenfolds Road, Grenoside, Sheffield S35 8NU

The Committee considered the above application to which they had received no objections, however there was one objection lodged on the City Council website. The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council asking that the comment with regard to loss of light to a neighbouring property be taken into account when making a decision.

11/00064/FUL – Site of Eden Park, Penistone Road, Grenoside

The Committee considered the above application to which they had received no objections, however there was one objection lodged on the City Council website. One resident had also contacted the office by telephone to state that she was in favour of the proposed development and the need for a local convenience store in the area.

Our previous objection to the earlier application stated that:-

- Ø We had concerns regarding the traffic situation at a very busy junction, the need for a pedestrian crossing to be installed was highlighted, and the Committee agreed that this issue still needs to be addressed in the new application.
- Ø Earlier concerns were with regard to the Use Class A5 for a hot food takeaway, which has now been removed from the current application.
- Ø Residents are concerned regarding the proposed opening hours for the retail units and also the possibility of anti-social behaviour increasing.

The Committee requested that the Clerk write to the Head of Planning asking that these comments be taken into account when making a decision.

Clerk to write to HOP at SCC regarding impact on neighbouring properties.

Clerk to write to the HOP at SCC re comments from local residents.

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| <p><u>MINUTE NO.114.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p> | |
| <p><u>MINUTE NO.115.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response.</p> <p><u>Item 2 – NCA Scheme on Ecclesfield Road</u> A reply had been received to our earlier request to the Transport and Highways Division for information regarding proposed work within our Parish to be sent to us. The proposal on Ecclesfield Road is to provide a puffin crossing adjacent to the main pedestrian entrance to Ecclesfield School and at a later stage reduce the existing speed limit from 40mph to 30mph.</p> <p><u>Item 8 – Resident objection re 17 Wortley Road</u> The proposed application had been discussed at the Planning meeting on the 18 January 2011 and no objections had been received at that time, therefore the Committee felt that there were no further grounds for objection. On the 31 January an objection letter was received from a resident of a neighbouring property.</p> <p>The Committee had previously supported residents’ objections and also asked that enforcement action be taken in 2009 with regard to the use of the premises. The Committee agreed that the Clerk write to the Head of Planning asking that the comments be taken into account, and the Committee asked that the Chairman of the Planning Committee write on behalf of the Council to the resident regarding their comments.</p> | <p>Clerk to write to say Committee have no objection to the proposal.</p> <p>Clerk to write to HOP at SCC with regard to comments received.</p> <p>Chair to write to Resident re comments.</p> |

| PLANNING LIST – 3 FEBRUARY 2011 | | | | | | |
|--|---------------------|--------------------------------------|--|---|--|-----------------------|
| PLAN NO/ RESPOND BY | FUL/ OUT | PLANNING OFFICER | PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS | COMMENTS | PARISH COUNCIL OBSV'S & DEC'S | COMM. DATE |
| 10/04032 01-Feb-11 | FUL | S HALLAM Rec. 13.1.11 | 6 GRENFOLDS ROAD, GRENOSIDE, SHEFFIELD S35 8NU TWO STOREY SIDE EXTENSION, SINGLE STOREY FRONT EXTENSION TO FORM GARAGE AND FIRST FLOOR REAR EXTENSION TO DWELLINGHOUSE | N/CONSULTED ONE OBJ ON SCC WEBSITE | SUPPORT OBJS RE LOSS OF LIGHT | 03-Feb-11 |
| 10/04143 02-Feb-11 | FUL | J ATHERTON Rec. 17.1.11 | GREENHEAD HOUSE RESTAURANT, 84 BURNCROSS ROAD ALTERATIONS TO BUILDING TO FORM A DWELLINGHOUSE AND ERECTION OF ADDITIONAL DWELLINGHOUSE WITHIN CURTILAGE OF SITE | N/CONSULTED | NO OBJECTIONS | 03-Feb-11 |
| 10/04165 04-Feb-11 | FUL | S HALLAM Rec. 17.1.11 | GRENOSIDE READING ROOM, 42A SCHOOL LANE, GRENOSIDE, SHEFFIELD S35 8QU ALTERATIONS TO BUILDING INCLUDING SINGLE-STOREY SIDE EXTENSION TO FORM VILLAGE CENTRE | N/CONSULTED | NO OBJECTIONS | 03-Feb-11 |
| 10/04170 04-Feb-11 | FUL | P JESSOP Rec. 17.1.11 | 33 THORNBROOK GARDENS, SHEFFIELD S35 2BA ERECTION OF REAR CONSERVATORY TO DWELLINGHOUSE | N/CONSULTED | NO OBJECTIONS | 03-Feb-11 |
| 11/00025 09-Feb-11 | FUL | P JESSOP Rec. 24.1.11 | 9 MAPLE PLACE, CHAPELTOWN, SHEFFIELD S35 1QW TWO STOREY SIDE EXTENSION INCLUDING GARAGE TO DWELLINGHOUSE | N/CONSULTED | NO OBJECTIONS | 03-Feb-11 |
| 11/00011 10-Feb-11 | FUL | F KHALIL KHAN Rec. 24.1.11 | CURTILAGE OF 9 MIDDLE LANE, GRENOSIDE, SHEFFIELD, S35 8PS ERECTION OF A DWELLINGHOUSE AND DETACHED GARAGE | N/CONSULTED ONE OBJ REC ONE OBJ ON SCC WEBSITE | SUPPORT OBJS RE ACCESS FOR EMERGENCY VEHICLES | 03-Feb-11 |
| 11/00124 10-Feb-11 | FUL | P JESSOP Rec. 24.1.11 | 145 WORTLEY ROAD, HIGH GREEN, SHEFFIELD S35 4LT ALTERATIONS TO DOOR AND WINDOW OPENINGS AND ERECTION OF FRONT CANOPY FOR USE OF GROUND FLOOR OF BUILDING AS A FLAT | N/CONSULTED | NO OBJECTIONS | 03-Feb-11 |

11/00064
11-Feb-11

FUL

M YOUNG
Rec. 24.1.11

**SITE OF EDEN PARK, PENISTONE ROAD,
GRENOSIDE, SHEFFIELD S35 8QH**
MIXED RETAIL DEVELOPMENT INCLUDING CONVENIENCE
STORE (USE CLASS A1) AND THREE SMALLER RETAIL
UNITS (USE CLASS A1 OR A2) WITH ASSOCIATED CAR
PARKING ACCOMMODATION (RE-SUBMISSION OF
10/02819/FUL)

N/CONSULTED
1 OBJ ON SCC
WEBSITE

ASK THAT COMMENTS 03-Feb-11
BE TAKEN INTO
ACCOUNT

| PLANNING CORRESPONDENCE – 3 FEBRUARY 2010 | | | | | | | |
|---|-----------------------------|--------|---|----------|-----------|-----------|-----|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Coun | Ref/Plann | Ref/Fin | No. |
| 21-Jan-11 | SCC Streetforce | e-mail | Roadworks Report 789 | | 03-Feb-11 | | 1 |
| 24-Jan-11 | SCC Road Safety | e-mail | NCA scheme on Ecclesfield Road | | 03-Feb-11 | | 2 |
| 25-Jan-11 | Peak District National Park | e-mail | 5,000 New trees for Sheffield | | 03-Feb-11 | 17-Feb-11 | 3 |
| 25-Jan-11 | Traffic Management SCC | e-mail | Response re traffic calming proposals Wheel Lane | | 03-Feb-11 | | 4 |
| 28-Jan-11 | SCC | letter | Resp re Ecclesfield Road works | | 03-Feb-11 | | 5 |
| 28-Jan-11 | SCC | e-mail | Roadworks Report 790 | | 03-Feb-11 | | 6 |
| 28-Jan-11 | Hullaballoos | letter | Notice on parish council post | | 03-Feb-11 | | 7 |
| 31-Jan-11 | Resident | e-mail | Objection re 17 Wortley Road | | 03-Feb-11 | | 8 |
| 01-Feb-11 | NCA | e-mail | Local list of architectural and historical interest | | 03-Feb-11 | | 9 |
| 01-Feb-11 | Residents | Letter | Obj re 11/00011/FUL at Curtilage 9 Middle Lane, Grenoside | | 03-Feb-11 | | 10 |
| 02-Feb-11 | Cllr Hooper | e-mail | Resp to resident re 17 Wortley Road | | 03-Feb-11 | | 11 |
| 02-Feb-11 | Resident | e-mail | Resp re 36 Cinderhill Lane Grenoside | | 03-Feb-11 | | 12 |

MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD
15TH FEBRUARY 2011

Present: Chairman: Dr J C Bowden
Councillors: Ms V M Bowden, Mr C Taylor, Mr N Garratt, Mr J Jones,
 Mr G Weatherall

Apologies for absence were received from Cllr Mrs D Fearnley

| MINUTES | ACTION |
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| <p><u>MINUTE NO.10.</u> <u>TO RECEIVE A VERBAL UPDATE FROM THE CHAIRMAN</u> <u>OF THE STAFFING SUB COMMITTEE</u></p> <p>The Chair reported on meetings he had held with the Clerk. The members noted the progress.</p> <p>(Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr G Weatherall)</p> <p>That a further meeting be held next week.</p> | |

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| <p><u>10/03687/FUL – Rear of Salutation Inn, Wortley Road, High Green</u> The committee agreed that its previous comments to the City Council be reiterated and that a letter to that effect be sent. It was also decided that a site visit be requested to assess the impact on neighbouring properties.</p> <p><u>10/04172/OUT – Land 50m S.W. of 142 Top Warren, Warren Lane, Chapeltown</u> The committee supports the application because of disability needs.</p> <p><u>11/00171/FUL – 170 Townend Road, Ecclesfield</u> 1 resident attended the meeting to lodge an objection to the above proposal. The committee agreed that it would uphold the objection: Concerns regarding access to sewers Safety issues regarding access to and from the adjacent farm. It was agreed that a site visit be requested to assess the impact on neighbouring properties.</p> <p><u>11/00349/FUL – 3 Rojean Road, Grenoside</u> Although the Parish Council received no letters of complaint, it was noted that 3 letters of complaint had been lodged with the City Council. The committee decided that it would support these objections and that the City Council be requested to take these comments into consideration when making any decisions. It was also agreed that a site visit be requested.</p> | <p>Clerk to write to HOP</p> <p>Clerk to write to HOP</p> <p>Clerk to write to HOP</p> <p>Clerk to write to HOP</p> |
| <p><u>MINUTE NO.120.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p> | |
| <p><u>MINUTE NO.121.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response.</p> <p>There were none identified.</p> | |

| PLANNING LIST 15TH FEBRUARY 2011 | | | | | | |
|--|---------------------|-------------------------------|---|---|---|-----------------------|
| PLAN NO/ RESPOND BY | FUL/ OUT | PLANNING OFFICER | PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS | COMMENTS | PARISH COUNCIL OBSV'S & DEC'S | COMM. DATE |
| 11/00195 15-Feb-11 | FUL | F KHALIL KHAN Rec. 28.1.11 | 7 LABURNUM CLOSE, SHEFFIELD S35 1QU ERECTION OF REAR CONSERVATORY TO DWELLINGHOUSE | N/CONSULTED | NO OBJECTIONS | 15-Feb-11 |
| 11/00241 16-Feb-11 | FUL | P JESSOP Rec. 28.1.11 | 1 GRASSINGTON WAY, SHEFFIELD S35 2ER ALTERATIONS TO INCREASE ROOF HEIGHT TO PROVIDE ADDITIONAL ACCOMMODATION TO DWELLINGHOUSE | N/CONSULTED | NO OBJECTIONS | 15-Feb-11 |
| 11/00184 16-Feb-11 | FUL | S HALLAM Rec. 28.1.11 | 36 CINDER HILL LANE, GRENOSIDE, SHEFFIELD S35 8NG ERECTION OF FRONT PORCH, SINGLE STOREY REAR EXTENSION AND ALTERATIONS TO GARAGE TO FORM ADDITIONAL LIVING ACCOMMODATION (AMENDMENT TO PREVIOUSLY APPROVED APPLICATION - 10/03111/FUL) | N/CONSULTED 2 LETTERS REC - NO OBJECTIONS | SUPPORT APPL. | 15-Feb-11 |
| 11/00142 17-Feb-11 | FUL | P JESSOP Rec. 31.1.11 | 8 STUART ROAD, CHAPELTOWN, SHEFFIELD, S35 1XP TWO STOREY SIDE EXTENSION, SINGLE STOREY REAR EXTENSION AND ERECTION OF FRONT PORCH TO DWELLINGHOUSE | N/CONSULTED | NO OBJECTIONS | 15-Feb-11 |
| 11/00249 16-Feb-11 | TEL | S HALLAM Rec. 31.1.11 | YEW LANE NEAR TO 143 YEW LANE, SHEFFIELD S5 9AL SITING OF 15 METRE HIGH TELECOMMUNICATIONS MONOPOLE AND ASSOCIATED EQUIPMENT CABINETS (APPLICATION FOR DETERMINATION IF APPROVAL REQUIRED FOR SITING AND APPEARANCE) | N/CONSULTED 4 objs | SUPPORT RES. OBJS NOT IN KEEPING UNSIGHTLY REQ. SITE VISIT | 15-Feb-11 |
| 11/00102 17-Feb-11 | FUL | J ATHERTON Rec. 31.1.11 | 1 SMITHY WOOD DRIVE, SHEFFIELD S35 1QN PROV OF ROLLER SHUTTER DOOR & ALTS TO VEHICULAR ACCESS | N/CONSULTED | NO OBJECTIONS | 15-Feb-11 |

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|------------------------------|------------|-----------------------------------|--|---|---|-----------|
| 10/03687 11-Feb-11 | FUL | J ATHERTON Rec. 31.1.11 | REAR OF THE SALUTATION INN, 170 WORTLEY ROAD HIGH GREEN, SHEFFIELD S35 4LX ERECTION OF 5 DWELLINGHOUSES AND PROVISION OF CAR PARKING SPACES (AMENDED PLANS RECEIVED 13.1.2011) | N/CONSULTED 1 obj on website 10 objs on earlier appl. | SUPPORT RES. OBJS, REQ. SITE VISIT | 15-Feb-11 |
| 10/04172 21-Feb-11 | OUT | S HALLAM Rec. 2.2.11 | LAND 50 METRES SOUTHWEST OF 142 TOP WARREN WARREN LANE, SHEFFIELD S35 2XT ERECTION OF THREE BUNGALOWS WITH PROVISION OF CAR PARKING SPACE | N/CONSULTED | SUPPORT APPL. | 15-Feb-11 |
| 11/00093 18-Feb-11 | FUL | P JESSOP Rec. 2.2.11 | 281 LANE END, SHEFFIELD S35 3UH SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE AND CONSTRUCTION OF A MEANS OF VEHICULAR ACCESS | N/CONSULTED | NO OBJECTIONS | 15-Feb-11 |
| 11/00171 22-Feb-11 | FUL | P JESSOP Rec. 3.2.11 | 107 TOWN END LANE, ECCLESFIELD SHEFFIELD S35 9YX TWO STOREY REAR EXTENSION AND SINGLE STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE INCLUDING GARAGE | N/CONSULTED | SUPPORT RES. OBJS RE ACCESS REQ. SITE VISIT | 15-Feb-11 |
| 11/00106 22-Feb-11 | FUL | B TURNER Rec. 3.2.11 | LAND ADJACENT TO ELECTRICITY SUB-STATION, LOICHER LANE, SHEFFIELD S35 9YR ERECTION OF PLANT TO PROVIDE BACK UP ELECTRICITY GENERATION FOR EXISTING SUBSTATION | N/CONSULTED | NO OBJECTIONS | 15-Feb-11 |
| 11/00349 23-Feb-11 | FUL | S HALLAM Rec. 4.2.11 | 3 ROJEAN ROAD, SHEFFIELD S35 8QR SINGLE STOREY FRONT/SIDE EXTENSION TO DWELLINGHOUSE INCLUDING FRONT DORMER WINDOW TO FORM HABITABLE ROOM IN ROOFSPACE OF EXTENSION | N/CONSULTED 3 comments on SCC website | SUPPORT RES. OBJS LIGHT, PARKING BOUNDARIES, REQ. SITE VISIT | 15-Feb-11 |

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| 11/00345 23-Feb-11 | FUL | P JESSOP Rec. 4.2.11 | 19 DROVER CLOSE, SHEFFIELD S35 3FF SIDE EXTENSION TO DWELLINGHOUSE TO FORM GARAGE AND CONSERVATORY AMENDMENT OF PLANNING APPLICATION 10/03823/FUL | N/CONSULTED | NO OBJECTIONS | 15-Feb-11 |
| 11/00347 23-Feb-11 | FUL | P JESSOP Rec. 4.2.11 | 18 CHAMBERLAIN COURT, SHEFFIELD S35 2ZU ERECTION OF A SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE | N/CONSULTED | NO OBJECTIONS | 15-Feb-11 |

| PLANNING CORRESPONDENCE 15 FEBRUARY 2011 | | | | | | | |
|--|-------------------------------|--------|--|----------|-----------|---------|-----|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Coun | Ref/Plann | Ref/Fin | No. |
| 04-Feb-11 | SCC | e-mail | Roadworks Report 791 | | 15-Feb-11 | | 1 |
| 04-Feb-11 | NCA | e-mail | Swimathon Foundation - grants available | | 15-Feb-11 | | 2 |
| 04-Feb-11 | Cllr Hooper | e-mail | Ecclesfield Common Roadworks | | 15-Feb-11 | | 3 |
| 07-Feb-11 | Sheffield Wednesday Community | e-mail | Ecclesfield Park Half Term activities | | 15-Feb-11 | | 4 |
| 07-Feb-11 | NCA | e-mail | Half Term Activities | | 15-Feb-11 | | 5 |
| 07-Feb-11 | Resident | letter | Obj re Curtilage of 9 Middle Lane, Grenoside | | 15-Feb-11 | | 6 |
| 08-Feb-11 | NCA | e-mail | Half Term activities for NCA area | | 15-Feb-11 | | 7 |
| 08-Feb-11 | Planning Officer SCC | e-mail | 20 apartments at Cowley Lane recommendation | | 15-Feb-11 | | 8 |
| 09-Feb-11 | Planning Inspectorate | letter | Appeal decision 13 Top Side Grenoside | | 15-Feb-11 | | 9 |
| 09-Feb-11 | Sheffield Futures | e-mail | Agenda and minutes | | 15-Feb-11 | | 10 |
| 10-Feb-11 | Cllr Hooper | e-mail | Section 106 monies | | 15-Feb-11 | | 11 |
| 10-Feb-11 | NCA | e-mail | Guinness World Record attempt | | 15-Feb-11 | | 12 |
| 11-Feb-11 | SCC | e-mail | Roadworks Report 792 | | 15-Feb-11 | | 13 |
| 11-Feb-11 | Streetforce | e-mail | Ecclesfield Common Scheme Card | | 15-Feb-11 | | 14 |
| 11-Feb-11 | Wildlife Trust | e-mail | Events at Greno Woods | | 15-Feb-11 | | 15 |
| 11-Feb-11 | Ruralis | letter | Community planning for rural areas | | 15-Feb-11 | | 16 |
| 14-Feb-11 | Cllr Hooper | e-mail | Wheel Lane meeting 16 February 2011 | | 15-Feb-11 | | 17 |
| 14-Feb-11 | Resident | e-mail | Obj 11/00249 Yew Lane | | 15-Feb-11 | | 18 |
| 14-Feb-11 | Friends of Chapeltown Park | e-mail | Make a bird box 20 February 2011 | | 15-Feb-11 | | 19 |
| 15-Feb-11 | SCC Streetforce | e-mail | Response re manhole cover Cart Road | | 15-Feb-11 | | 20 |
| 15-Feb-11 | Cllr Hooper | e-mail | Events in Greno Woods | | 15-Feb-11 | | 21 |

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 17th FEBRUARY 2011

Present: Chairman: Cllr Mr C Taylor (Vice Chairman) chaired the meeting
Councillors: Mr N Garratt, Mr H House, Mr G Weatherall,
 Mr A Hooper as substitute for Mrs D Fearnley

Apologies for absence were received from Cllrs Mr G Oxley, Mr J Jones, Ms V M Bowden and Mrs D Fearnley and the reasons for absence were approved by the committee

| MINUTE | ACTION |
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| <p><u>MINUTE NO.96.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p> | |
| <p><u>MINUTE NO.97.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.</p> | |
| <p><u>MINUTE NO.98.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p> | |
| <p><u>MINUTE NO.99.</u> <u>FINANCIAL REPORTS</u> The Clerk's reports were received.</p> | |
| <p><u>MINUTE NO.100.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> There were no applications received.</p> | |
| <p><u>MINUTE NO.101.</u> <u>TO CONSIDER THE REPORT BY MR SHORTLAND AND TO DECIDE UPON THE LEVEL OF FINANCIAL SUPPORT TOWARDS THE FOREST GARDENING PROJECT</u> Cllr. A Hooper reported that the forest gardens in schools are now in place and he felt that this is beneficial to the schools. He also reported that materials for this project have been supplied by the Northern Assembly. It is aimed that eventually the skills and knowledge will be passed on to schools.</p> | <p>Clerk to write to Tim Shortland to check on progress</p> |

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| <p><u>MINUTE NO.102.</u> <u>TO CONSIDER FURTHER INFORMATION FROM MEMBERS OF THE GATTY MEMORIAL HALL REGARDING THEIR REQUEST FOR FINANCIAL SUPPORT</u></p> <p>Chairman Mr N Garratt reported that he and Cllr Ms V Bowden had met Mr Alan Briggs and established that some of the trustees of the Gatty Hall are linked with the church. Therefore, the Parish Council may be unable to consider any financial assistance.</p> | Clerk to write to Mr Briggs for an update |
| <p><u>MINUTE NO.103.</u> <u>TO CONSIDER THE DOCUMENTATION RECEIVED FROM THE SOLICITORS REGARDING THE DAVID CHADWICK CENTRE</u></p> <p>The Clerk reported that she had discussed the documentation received from the solicitors with Chairman Mr N Garratt, Cllr Ms V Bowden and Cllr Dr J C Bowden. They advised her to get the assistance of Mr Mike Shield (Estate Agent) to complete all the appropriate documents and letter with regards to the sale of David Chadwick centre.</p> <p>The clerk reported that she has handed relevant documents to Mr Shield on the morning of 17th February 2011.</p> | |
| <p><u>MINUTE NO.104.</u> <u>TO DISCUSS THE THREE YEARS FINANCIAL ROLLING PLAN</u></p> <p>The Chairman of Finance was not present at this meeting; therefore this item was not discussed.</p> | |
| <p><u>MINUTE NO.105.</u> <u>TO DISCUSS OPTIONS REGARDING THE USE OF THE PROCEEDS FROM THE SALE OF THE DAVID CHADWICK CENTRE</u></p> <p>The Clerk referred to the minutes of the finance meeting held on 17th July 2008 where it was discussed to utilise the proceeds from the sale to settle a loan. The committee also disclosed that in 2010 a meeting was held between Mr Nalin Seneviratne, Director of Property and Facilities, Sheffield City Council and Councillors that the proceeds received from the sale should be used for development within High Green. Cllr. Mr C Taylor suggested that we need to understand what our obligations are, involving the income from the sale and that all councillors should be collectively involved in the decision making process with regards to the proceeds from the sale and how it should be used in the development of High Green.</p> | |
| <p><u>MINUTE NO.106.</u> <u>DISPOSAL OF OUTDATE PARISH COUNCIL DATA</u></p> <p>Cllr A. Hooper raised that planning applications have to be retained for 3 years as per regulations, however, other data can</p> | |

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| <p>be disposed of periodically. In future, documents can be destroyed without referring to the committee.</p> <p><u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr G Weatherall Seconded by Cllr A Hooper)</p> <p>That the destruction of old records be ratified at the full council meeting.</p> | <p>Agenda item for Council Meeting</p> |
| <p><u>MINUTE NO.107.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The financial records were presented by the Clerk for examination. The Vice Chairman of Finance and the Chairman of the Council signed the Imprest Account sheets.</p> | |
| <p><u>MINUTE NO.108.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response:-</p> <p><u>Servicing of Fire Alarms</u> It was agreed that Firecrest be used as the preferred company to service the fire alarms.</p> <p><u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr N Garratt Seconded by Cllr H House)</p> <p><u>Micro Alarms</u> The quote for purchasing and installing a CCTV monitor was discussed. Generally, it was felt that this was too costly and the committee did not approve this. It was suggested that the Clerk should consult M Chambers of Merlin Networks for assistance.</p> <p><u>Community Room Contract</u> It was agreed that existing contract should also be used for business hire as well. The Clerk read out the insurance indemnity clause that should be included in the insurance cover for business hire of the community room. This was accepted by the committee.</p> <p><u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr N Garratt Seconded by Cllr A Hooper)</p> | <p>To contact Firecrest and arrange for the servicing.</p> <p>Clerk to contact M. Chambers</p> |

| FINANCE/PREMISES 17 FEBRUARY 11 | | | | | | | |
|---------------------------------|--|--------|---|-----------|-----------|-----------|-------|
| DATE RECD | RECEIVED FROM | TYPE | SUBJECT | Ref/Coun | Ref/Plann | Ref/Fin | Cttee |
| 25-Jan-11 | Peak District National Park | e-mail | 5,000 New trees for Sheffield | | 03-Feb-11 | 17-Feb-11 | 1 |
| 27-Jan-11 | South Yorkshire Police | e-mail | Re MOCAM | | | 17-Feb-11 | 2 |
| 02-Feb-11 | Irwin Mitchell | e-mail | Update re Cupola Lane | 03-Feb-11 | | 17-Feb-11 | 3 |
| 08-Feb-11 | NCA | e-mail | Schools Fruit growing initiative invitation | | | 17-Feb-11 | 4 |
| 09-Feb-11 | Foys Solicitors | e-mail | Re DCC | | | 17-Feb-11 | 5 |
| 09-Feb-11 | Foys Solicitors | letter | Sale of David Chadwick Centre | | | 17-Feb-11 | 6 |
| 10-Feb-11 | Parks and Countryside Comm Proj. Officer | e-mail | Thorncliffe Recreation Ground Masterplan funding | 03-Mar-11 | | 17-Feb-11 | 7 |
| 11-Feb-11 | Chubb | quote | Quote for servicing/supply fire equipment | | | 17-Feb-11 | 8 |
| 11-Feb-11 | Micro Alarms Ltd | e-mail | Quote for CCTV system | | | 17-Feb-11 | 9 |
| 11-Feb-11 | Shield Estates | e-mail | Sale of DCC Sale memorandum | | | 17-Feb-11 | 10 |
| 14-Feb-11 | Shield Estates | letter | Sale of DCC - sale memorandum subject to contract | | | 17-Feb-11 | 11 |
| 14-Feb-11 | Firecrest | e-mail | Quote for servicing Fire Alarms | | | 17-Feb-11 | 12 |
| 15-Feb-11 | Shield Estates | e-mail | Re sale of DCC Centre | | | 17-Feb-11 | 13 |

**MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD
22 FEBRUARY 2011**

Present: Chairman: Dr J C Bowden
Councillors: Ms V M Bowden, Mr C Taylor, Mr N Garratt, Mr J Jones,
Mrs D Fearnley

| MINUTES | ACTION |
|--|---------------|
| <p><u>MINUTE NO.11.</u> <u>TO RECEIVE A VERBAL UPDATE FROM THE CHAIRMAN OF THE STAFFING SUB COMMITTEE</u></p> <p>The Chair gave a report about his mentoring meetings with the Clerk and other members contributed comments. Various options for the future were discussed, with one particular option being favoured by the majority, and it was agreed that this option would be pursued further.</p> <p><u>RECOMMENDED</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Ms V M Bowden) That the favoured option be further investigated with the advice of the YLCA.</p> | |