

**To all Members of the Parish Council****SUMMONS**

5 May 2011

Dear Sir/Madam,

You are hereby requested to attend the Annual Parish Council Meeting to be held at approximately 7.30 pm (following the close of business of the Annual Parish Meeting) on Thursday 12 May 2011 at the Council Offices, Mortomley Lane, High Green.

**Public Participation**

**Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public**

**Would all members who have keys to the offices please return them to the Chairman at the start of the meeting**

**AGENDA**

1. To appoint the Chairman of the Parish Council
2. To receive the Declaration of Acceptance of Office as Chairman
3. To appoint the Vice Chairman of the Parish Council
4. To receive the signed Acceptance of Office from Council members or to agree a date for receipt of the Acceptance from members absent from this meeting
5. To receive apologies for absence from members and to consider the reasons for absence
6.
  - a) To receive any amended declarations of interest from members
  - b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
7. To identify any items for discussion which may require the exclusion of the press and public
8. To decide which standing committee(s)/ sub-committee(s) of the Council shall be formed
9. To appoint members of the committee(s)/sub-committee(s) and to suspend Standing Orders to allow the committees to meet and elect a chairman and Vice Chairman
10. To approve delegated powers to the committee(s)

11. To consider the continuation of the Substitute Member Scheme for committees
12. To decide on any changes of signatories required in respect of the Council's bank accounts
13. To approve the Minutes of the Parish Council meeting held 7 April 2011 (Pgs: 1-5 & Appendix A)
14. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 7 April 2011 (Pg: 9-10 & Appends A & B)
15. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 19 April 2011 (Pgs: 14-15 & Appends A & B)
16. To approve the Minutes of the Finance & Premises Committee meeting held 21 April 2011 (Pgs: 18-20 & Appendix A) and to approve the recommendations contained therein.
17. To approve the Minutes of the Staffing Sub-Committee meeting held 21 April 2011 (Pg: 23) and to approve the recommendations contained therein.
18. To receive a report from the Annual Parish Meeting held 12<sup>th</sup> May 2011 and to consider any resolutions passed at that meeting
19. **GRENOSIDE EXHIBITION ACCOUNT CHARITY**  
To receive the Clerk's report
20. **CHAIRMAN'S ALLOWANCE**  
To agree the amount and payment of the allowance for the ensuing year
21. **COUNCILLORS ATTENDANCE ALLOWANCES**  
To re-affirm the decision not to claim allowances
22. To appoint a Parish Council representative on the following bodies:

**Body**

SCC Standards Board Committee  
Northern Community Assembly

Chapelton Baths CB Ltd  
Anne Reresby Trust  
Turies Charity  
High Green Community Safety Group

Ecclesfield/Grenoside Community  
Safety Group  
Ecclesfield Charities

**Current Representatives**

Cllr S Bower  
Cllrs Mr H House, Mrs D Fearnley,  
Mr N Garratt

Cllr Mr C Taylor  
Cllr Mr N Garratt  
Cllr Dr J C Bowden  
Cllrs Mrs J H Wright, Mr H House  
Mrs D Fearnley

Cllr Mr H House

Mr C M Birkby

23. **NORTHERN COMMUNITY ASSEMBLY**  
Items to be considered at the Northern Assembly and Parishes Partner Panel meeting to be held on 20 May 2011 at Ecclesfield Parish Council Offices.
24. **CORRESPONDENCE** – Items requiring a decision or response

25. **ACCOUNTS** – To approve the accounts presented for payment

26. **LOCAL EVENTS**

Yours faithfully,

Mrs V Sivalingam

Mrs Viji Sivalingam  
Clerk to the Council



**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD 7<sup>TH</sup> APRIL 2011**

**Present:** Chairman: Cllr Mr N Garratt  
**Councillors:** Mr H House, Ms V M Bowden, Mr D E Pepper,  
 Mr C Taylor, Dr J C Bowden, Mr A Hooper, Mr J Jones  
 Mr G Weatherall, Mrs D Fearnley, Mrs J H Wright

Apologies for absence were received from Cllrs Mr G Oxley, Mr B Curran and Mrs K Granger and the reasons for absence were approved by the Council

Prior to the commencement of business, Cllr Ms V Bowden informed the Council that she had attended a recent meeting at the Town Hall regarding the possible closure of Woodlands View and Birch Avenue Nursing Homes. Cllr Ms V Bowden introduced a relative of one of the residents of Birch Avenue who has started a petition against the possible closures and collected 14,259 signatories. She informed the Council that the homes are unique in the service they provide to people with dementia. All councillors, who were present at the meeting endorsed their support by signing the petition.

The Chairman Mr Norman Garratt presented Mr & Mrs Hanson a framed copy from the Commemorative Book with the name of their son Shaun, who was killed in the 1982 Falklands War.

The Chairman presented an award and certificate to Gerry Bates of the Grenoside Sword Dancers in recognition of events held to commemorate Sharp Centenary Year 2010.

<b>MINUTE</b>	<b>ACTION</b>
<p><b><u>MINUTE NO.196.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>            There were none received.</p>	
<p><b><u>MINUTE NO.197.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u></b>            There were none received.</p>	
<p><b><u>MINUTE NO.198.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u></b>            There were none identified.</p>	
<p><b><u>MINUTE NO.199.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 3<sup>RD</sup> MARCH 2011</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>            (Proposed by Cllr Mr N Garratt            Seconded by Cllr Mr D E Pepper)            That the minutes be approved as a correct record.</p>	

<p><b><u>MINUTE NO.200.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD 3<sup>RD</sup> MARCH 2011</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Dr J C Bowden</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That the minutes be approved as a correct record.  Cllr Mr G Weatherall wished to comment that petitions had been received by Sheffield City Council against the proposed Aldi Foodstore in Ecclesfield. Cllr Dr J C Bowden responded that no planning application had been received by the City Council and that all correspondence would be taken into account when the matter came to the Parish Council for consideration.</p>	
<p><b><u>MINUTE NO.201.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD 15<sup>TH</sup> MARCH 2011</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Dr J C Bowden</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That the minutes be approved as a correct record.  Cllr Dr J Bowden stated that there had been an update from Neil Black from Breeze regarding the Thorncliffe Masterplan. Mr Black would like to attend a future meeting of the Planning Committee to give a further update on progress.</p>	<p>Mr Black to be invited to the next suitable planning meeting to give an update on progress.</p>
<p><b><u>MINUTE NO.202.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE FINANCE &amp; PREMISES COMMITTEE MEETING HELD 17<sup>TH</sup> MARCH 2011 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Ms V M Bowden</b>  <b>Seconded by Cllr Mr D E Pepper)</b>  That the minutes be approved as a correct record.  Cllr Ms V Bowden reported that confirmation had been received from the Sheffield Wildlife Trust that should the Trust go into liquidation the assets and funding would transfer to a similar organisation or charity. They also stated that this would be an unlikely event as they have a reserves policy.</p>	
<p><b><u>MINUTE NO.203.</u></b>  <b><u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD ON THE 7<sup>TH</sup> APRIL 2011</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Dr J C Bowden</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That the report be received.</p>	

<p><b><u>11/00823 – Bradbury’s Haulage, 68a Yew Lane, Sheffield S5 9AN</u></b>  Cllr Dr J Bowden reported that the Committee support residents’ objections to many issues and that a letter was to be sent to the Head of Planning at Sheffield City Council in support of their objections.</p>	
<p><b><u>MINUTE NO.204.</u></b>  <b><u>NORTHERN COMMUNITY ASSEMBLY</u></b>  <b><u>Items to be considered at the Northern Community Assembly and Parishes Partner Panel</u></b>  The next Parish Partner Panel Meeting is to be held on 20th May at Ecclesfield Parish Council offices. Correspondence had been received from the Northern Community Assembly requesting that an officer from Sheffield City Council be invited to attend to discuss the new housing strategy priorities.</p>	
<p><b><u>MINUTE NO.205.</u></b>  <b><u>COMPLETION OF THE SALE OF FREEHOLDS ON CUPOLA LANE</u></b>  To receive feedback from the meeting held with the Advisors to the Trustees of the Grenoside Exhibition Account regarding the use of funds received and to approve any recommendations made.</p> <p>Approximately £20,000 (including £1,200 VAT) has been received from the sale of the freeholds. This money is to be invested, which will earn an annual income, the proceeds of which will be used for the benefit of deserving students in Grenoside. This amount is approximately £300.00 per year.</p>	
<p><b><u>MINUTE NO.206.</u></b>  <b><u>FORTHCOMING MEETINGS</u></b>  To agree the dates for forthcoming meetings for June to November 2011 (list attached)  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr A Hooper</b>  <b>Seconded by Cllr Mr C Taylor)</b>  That the dates be agreed as listed.</p>	
<p><b><u>MINUTE NO.207.</u></b>  <b><u>CORRESPONDENCE</u></b>  Items requiring a reply or response:-  The Chairman reminded councillors to look at correspondences in the secure area of the website, prior to meetings.</p> <p><b><u>Sale of David Chadwick Centre-</u></b> Documents to be signed by Chairman Mr N Garratt and Cllr Ms V Bowden in the presence of a Solicitor, regarding the access to the rear of the building.</p> <p><b><u>Macmillan Coffee Morning</u></b> - It was agreed that the Macmillan Coffee Morning will be held on Friday 30th September 2011.</p>	

<p><b><u>MINUTE NO.208.</u></b>  <b><u>TO AMEND ACCOUNTS IN PREVIOUS MINUTES</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr D E Pepper</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That the following amendments be made to previous minutes:-</p> <ol style="list-style-type: none"> <li>1. In the Council minutes for May 2010 - Minute No. 25: Accounts be amended to include the payment to SLCC of £22.00</li> <li>2. In the Council minutes for September 2010 - Minute No. 94: Accounts be amended to include an additional amount of £20.48 to AOL for the internet fee for August 2010</li> <li>3. In the Council minutes for September 2010 - Minute No. 94: Accounts be amended to remove the duplicated payments of £10.92 to Absolute Coffee, £85.00 to Burncross Nurseries and £64.32 to Dabar Fire Prevention</li> <li>4. In the Council minutes for September 2010 - Minute No. 94: Accounts be amended in that the payment to R U Safe should read £152.75 and not £152.78</li> <li>5. In the Council minutes for September 2010 - Minute No. 94: Accounts be amended in that the following additional payments be added:- <ul style="list-style-type: none"> <li>o Elizabeth Durrant £149.60 - Travel expenses for interview</li> <li>o British Gas £27.96 - Gas supply for Council offices</li> <li>o N Power £424.27 - Electricity supply for offices and community room</li> <li>o Absolute Coffee - £5.78 - Cream for hospitality</li> <li>o Pat Aldred - £290.00 - New notice board</li> </ul> </li> <li>6. In the Council minutes for October 2010 - Minute No. 118: Accounts be amended to remove the duplicated payment of £19.89 to Ricoh Ltd.</li> </ol> <p>In the Council minutes for December 2010 - Minute No. 145: Accounts be amended to remove the two payments to D &amp; J Brittain for £117.50 and £223.25 and the payment to BOS Office supplies for £116.18.</p>	
<p><b><u>MINUTE NO.209.</u></b>  <b><u>ACCOUNTS</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr N Garratt</b>  <b>Seconded by Cllr Mr C Taylor)</b>  That the following accounts be approved for payment:</p>	



<b>Payable to</b>	<b>Amount</b>	<b>Payment Details</b>	<b>Payment made under</b>
AOL	£20.48	Internet fee - direct debit	LG Act 1972 s111
Hi Point Scaffolding	£76.80	Hire period 1.2.11 to 28.2.11	LG Act 1972 s111
Public Works Loan Board	£1,103.51	Loan payment	LG Act 1972 s111
Firecrest UK Ltd	£108.00	Fire alarm service to office & comm. Room	LG Act 1972 s111
British Gas	£75.91	Gas supply community room	LG Act 1972 s111
Chubb Security	£68.48	Annual service charge	LG Act 1972 s111
Local Government Employers	£478.80	Annual Subscription	LG Act 1972 s111
Foys Solicitors	£250.00	Fees and disbursements to date re DCC	LG Act 1972 s111
One Stop Managed Waste	£82.84	Waste disposal period 1.4.11 to 1.7.11	LG Act 1972 s111
Sage	£120.00	Payroll Package annual renewal	LG Act 1972 s111
YLCA	£1,778.00	Membership renewal 2011/2012	LG Act 1972 s111
SCC - office and C/room	£514.05	NNDR payment for April 2011	LG Act 1972 s111
Ricoh	£20.33	Photocopying charges	LG Act 1972 s111
SCC	£15,000.00	Contribution towards Masterplan	LG (Miscellaneous Provisions) Act 1976 s19
Chubb Security	£42.00	Additional work after annual service	LG Act 1972 s111
Roy Smith Garden Servs	£94.00	Grass cutting 14/3 and 29/3	LG Act 1972 s111
South Yorkshire Police	£3,400.00	Installation of MOCAM	Local Government and Rating Act 1997 s31
BOS Office Supplies	£227.12	Stationery items	LG Act 1972 s111
Hi Point Scaffolding	£85.04	Hire period 1.3.11 to 31.3.11	LG Act 1972 s111
Firecrest UK Ltd	£691.20	Repl of smoke detectors and emergency lights	LG Act 1972 s111
NALC	£108.00	Annual renewal subscription DIS extra	LG Act 1972 s111
Coit Primary School	£328.10	Replacement cheque for lost cheque	LG Act 1972 s145
AOL	£20.48	Internet fee - direct debit	LG Act 1972 s111
Sheffield Wildlife Trust	£5,000.00	Grant	LG Act 1972 s137
Wheels in Motion	£720.00	Grant	LG Act 1972 s145
<p><b><u>MINUTE NO.210.</u></b>  <b><u>LOCAL EVENTS</u></b>  Several Councillors had attended Ecclesfield Comprehensive School on the 30th March 2011 to watch the production "We Will Rock You". They all thoroughly enjoyed the production.</p>			

<b>COUNCIL CORRESPONDENCE – 7 APRIL 2011</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
08-Mar-11	YLCA	e-mail	Training Courses	07-Apr-11			<b>1</b>
08-Mar-11	Rural Action Yorkshire	e-mail	Rural Network meeting	07-Apr-11			<b>2</b>
08-Mar-11	Paces Campus	e-mail	March newsletter	07-Apr-11			<b>3</b>
11-Mar-11	SCC	e-mail	Children & Young People Provider Networks	07-Apr-11			<b>4</b>
11-Mar-11	Macmillan News	e-mail	Registration for coffee morning	07-Apr-11			<b>5</b>
14-Mar-11	NALC	e-mail	DIS extra - March issue	07-Apr-11			<b>6</b>
14-Mar-11	Cllr Hooper	e-mail	Rural network meeting and EPC stall	07-Apr-11			<b>7</b>
14-Mar-11	NCA	e-mail	NCA Partner Panel e-brief	07-Apr-11			<b>8</b>
15-Mar-11	SYPA	e-mail	Independent Public Service Pensions	07-Apr-11			<b>9</b>
16-Mar-11	South Yorkshire Fire & Rescue	e-mail	South Yorkshire Fire and Rescue News	07-Apr-11			<b>10</b>
17-Mar-11	SCC, Seneviratne	2 emails	Sale of David Chadwick Centre - re covenant	07-Apr-11		17-Mar-11	<b>11</b>
24-Mar-11	Foys Solicitors	e-mail	Sale of DCC	07-Apr-11			<b>12</b>
31-Mar-11	Foys Solicitors	letter	Sale of David Chadwick Centre	07-Apr-11			<b>13</b>
04-Apr-11	Kier Shahid Khan	e-mail	Re Sale of DCC	07-Apr-11			<b>14</b>
17-Mar-11	NALC	e-mail	Communities in Action Conference	07-Apr-11			<b>15</b>
17-Mar-11	Irwin Mitchell, Kirkhope	email	Completion of sale of freeholds, Cupola Lane	07-Apr-11		17-Mar-11	<b>16</b>
22-Mar-11	Irwin Mitchell	e-mail	Cupola Lane Ground rents - final settlement	07-Apr-11			<b>17</b>
18-Mar-11	Sheffield First Partnership	email	Sheffield City Strategy	07-Apr-11			<b>18</b>
21-Mar-11	Sheffield Wildlife Trust	e-mail	Response re assets of SWT	07-Apr-11			<b>19</b>
21-Mar-11	Zurich Municipal	letter	Re Insurance Claim	07-Apr-11			<b>20</b>
21-Mar-11	SYPT	letter	Local bus services	07-Apr-11			<b>21</b>
22-Mar-11	Rural Yorkshire	e-mail	Rural action Yorkshire	07-Apr-11			<b>22</b>
22-Mar-11	LCR	e-mail	Local Council review	07-Apr-11			<b>23</b>
24-Mar-11	Activity Sheffield	e-mail	Easter holiday activities	07-Apr-11			<b>24</b>

<b>COUNCIL CORRESPONDENCE – 7 APRIL 2011</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
24-Mar-11	YLCA	e-mail	Support NALC'S Thematic Lobbying Strategy	07-Apr-11			25
24-Mar-11	Chapelton Silver Prize Band	letter	Tickets for concert on 8 April	07-Apr-11			26
25-Mar-11	Hullaballos	e-mail	Newsletter and events	07-Apr-11			27
25-Mar-11	SCC, Elections Office	e-mail	Notice of Election	07-Apr-11			28
28-Mar-11	Peak District National Park	e-mail	Rural News	07-Apr-11			29
28-Mar-11	South Yorkshire Funding Bureau	e-mail	April funding advice	07-Apr-11			30
28-Mar-11	NALC	e-mail	DIS Extra 755	07-Apr-11			31
28-Mar-11	NCA	e-mail	Easter holiday activities	07-Apr-11			32
28-Mar-11	Sheffield Futures	e-mail	Positive activities provider panel meeting	07-Apr-11			33
28-Mar-11	YLCA	e-mail	Payroll Services	07-Apr-11			34
28-Mar-11	St Mark's Church	e-mail	Grenoside News	07-Apr-11			35
29-Mar-11	Coterie Gallery	e-mail	New exhibition and invitation	07-Apr-11			36
29-Mar-11	Resident	e-mail	Proposed Closure of Birch Avenue N/Home	07-Apr-11			37
29-Mar-11	Friends of the Peak District	e-mail	Newsletter	07-Apr-11			38
30-Mar-11	CPRE	e-mail	March newsletter	07-Apr-11			39
30-Mar-11	YLCA	e-mail	Briefing re default retirement age	07-Apr-11			40
30-Mar-11	NCA	e-mail	Partners panel April e-brief	07-Apr-11			41
01-Apr-11	SCC	e-mail	Ecclesfield Park Easter Fun	07-Apr-11			42
01-Apr-11	SCC	e-mail	Roadworks report 799	07-Apr-11			43
01-Apr-11	Local Government	e-mail	LGE subscriptions 2011/12	07-Apr-11			44
01-Apr-11	SCC, Shortland	e-mail	Forest Gardening in Schools	07-Apr-11			45
01-Apr-11	Peak District	e-mail	Food Festival 4-10 July 11	07-Apr-11			46
01-Apr-11	Peak District	e-mail	9th Village Officer E Brief	07-Apr-11			47
04-Apr-11	Friends of Chapelton Park	e-mail	Easter egg hunt	07-Apr-11			48

<b>COUNCIL CORRESPONDENCE – 7 APRIL 2011</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
04-Apr-11	NALC	e-mail	Subscription renewal DIS extra	07-Apr-11			49
04-Apr-11	SCC	letter	Windmill Hill School toilets	07-Apr-11			50
05-Apr-11	NCA	e-mail	You Choose event	07-Apr-11			51
05-Apr-11	Sheffield Futures	e-mail	Positive activities provider minutes	07-Apr-11			52
06-Apr-11	Sheffield Futures	e-mail	Diversionsary activity funding	07-Apr-11			53
06-Apr-11	SYFAB	e-mail	Funding news	07-Apr-11			54
06-Apr-11	Coterie Gallery	e-mail	New exhibition	07-Apr-11			55
06-Apr-11	SCC Elections office	e-mail	Statement of persons nominated	07-Apr-11			56
06-Apr-11	Mike Shield	e-mail	Response re DCC	07-Apr-11			57
06-Apr-11	Kier Shahid Khan	e-mail	Letter to Foys re DCC	07-Apr-11			58
07-Apr-11	SCC	e-mail	Easter fun Ecclesfield Park 19 April 2011	07-Apr-11			59
07-Apr-11	South Yorkshire Fire & Rescue	e-mail	Member Briefing April 2011	07-Apr-11			60
07-Apr-11	Foys Solicitors	e-mail	The David Chadwick Centre	07-Apr-11			61
07-Apr-11	Mike Shield	e-mail	Re DCC	07-Apr-11			62
07 April 11	Foys Solicitors	e-mail	Further letter re DCC	07-Apr-11			63

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 7<sup>TH</sup> APRIL 2011**

**Present:** Chairman: Cllr Dr J C Bowden  
**Councillors:** Mr N Garratt, Mrs D Fearnley, Mr J Jones, Mrs J H Wright  
 and Ms V M Bowden as substitute for Cllr Mrs K Granger

Apologies were received from Cllr Mrs K Granger and the reason for absence was approved by the committee

MINUTE	ACTION
<p><b><u>MINUTE NO.135.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO. 136.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.137.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u></b>                      There were none identified.</p>	
<p><b><u>MINUTE NO.138.</u></b>  <b><u>PLANNING PROPOSALS FOR CONSIDERATION</u></b>  <b><u>(Appendix A)</u></b>  <b><u>11/00823 – Bradbury’s Haulage, 68A Yew Lane, Sheffield S5 9AN</u></b>                      Three objections had been received to the above application, however there were thirteen objections on the City Council website. Seven residents of neighbouring properties attended the meeting to voice their concerns and to seek support from the Committee to their objections. The Committee considered their objections and fully support the residents on the following grounds:-</p> <ul style="list-style-type: none"> <li>Ø Noise pollution at all times of day and also in the early hours (as early as 3.45am at the weekend) engines are left running for 20 minutes.</li> <li>Ø Fumes from the vehicles on site and burning of tyres and rubbish.</li> <li>Ø Storage of hazardous materials on site as this is dangerous in a residential area – this is a health and safety issue.</li> <li>Ø The development is out of character with the surrounding area, over many years the site has become an overbearing development.</li> </ul>	<p>Clerk to write to Head of Planning at Sheffield City Council in support of the objections.</p>

<ul style="list-style-type: none"> <li>Ø Loss of trees and hedgerow, the area cleared on site used to be an orchard – this has had an impact on wildlife in the area and also on the character and appearance of area.</li> <li>Ø The development is in close proximity to neighbouring properties and therefore may create loss of privacy to the residents.</li> <li>Ø The development is also within the Ecclesfield Conservation area.</li> <li>Ø Use of inappropriate materials within the conservation area.</li> <li>Ø Blocking the right of way with large vehicles.</li> <li>Ø Safety to pedestrians and vehicle users due to lorries being parked on the pavement.</li> </ul>	<p>Clerk to write to the Environmental Health Department regarding issues raised.</p>
<p><b><u>MINUTE NO.139.</u></b>  <b><u>LICENCE APPLICATIONS</u></b>                  There were no applications received.</p>	
<p><b><u>MINUTE NO.140.</u></b>  <b><u>CORRESPONDENCE (Appendix B)</u></b>                  Items requiring a reply or response  <b><u>Item 5 – Enforcement notice – 17 Wortley Road, Sheffield</u></b>                  An update had been received from the Planning Enforcement Office at Sheffield City Council regarding the unauthorised use of the above-mentioned premises as separate flats. An enforcement notice has been served and it stipulates that the house needs to be converted back to a single dwellinghouse. The notice needs to be complied with before the 1 October 2011.</p> <p><b><u>Items 3 and 12 – 235 Burncross Road, Sheffield</u></b>                  Correspondence had been received from a local resident regarding the continuation of the business despite having no planning approval. Cllr Hooper has enquired with the City Council what progress has been made with enforcement action, but to date no response has been received.</p>	

PLANNING LIST 7 APRIL 2011						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
11/00762 28-Mar-11	FUL	P JESSOP Rec. 9.3.11	78 SUNDEW GARDENS, SHEFFIELD S35 4DU SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	07-Apr-11
11/00764 28-Mar-11	FUL	P JESSOP Rec. 9.3.11	76 WHITE LANE, CHAPELTOWN, SHEFFIELD S35 2YH ERECTION OF A REAR SINGLE STOREY OUTBUILDING	N/CONSULTED 1 OBJ REC	NO OBJECTIONS NO RELEVANT OBJS	07-Apr-11
11/00806 31-Mar-11	FUL	J ATHERTON Rec. 14.3.11	BARNES HALL FARM, BRACKEN HILL, SHEFFIELD S35 1RD ALTERATIONS AND EXTENSION TO BUILDINGS INCLUDING CART SHED TO FORM 7 DWELLINGS, ALTERATIONS TO DOVE COTE TO FORM ANCILLARY STORAGE/WORKSHOP AND THE ERECTION OF 2 DOUBLE GARAGES (APPLICATION TO EXTEND TIME LIMIT FOR IMPLEMENTATION OF PLANNING PERMISSION 07/04485)	N/CONSULTED	NO OBJECTIONS	07-Apr-11
11/00849 04-Apr-11	FUL	P JESSOP Rec. 16.3.11	57 GREENGATE LANE, HIGH GREEN, SHEFFIELD S35 3GS TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING A CAR PORT	N/CONSULTED	NO OBJECTIONS	07-Apr-11
11/00823 05-Apr-11	FUL	M YOUNG Rec. 17.3.11	BRADBURY'S HAULAGE, 68A YEW LANE, SHEFFIELD S5 9AN ERECTION OF GARAGE/WORKSHOP FOR REPAIR AND MAINTENANCE OF HAULAGE VEHICLES	N/CONSULTED 3 OBJS RECEIVED 13 ON SCC WEBSITE	SUPPORT OBJS ON SEVERAL GROUNDS	07-Apr-11
11/00748 11-Apr-11	FUL	P JESSOP Rec 22.3.11	8 SALT BOX GROVE, GRENOSIDE INSTALLATION OF SOLAR PANELS ON ROOF OF D/HOUSE	N/CONSULTED	NO OBJECTIONS	07-Apr-11
11/00909 07-Apr-11	FUL	S HALLAM Rec 22.3.11	111 STEPHEN LANE, GRENOSIDE TWO STOREY SIDE EXTENSION TO D/HOUSE	N/CONSULTED	NO OBJECTIONS	07-Apr-11
11/00884 13-Apr-11	FUL	P JESSOP Rec 25.3.11	32 BLACKSMITH LANE, GRENOSIDE TWO STOREY SIDE EXTN WITH SINGLE STOREY GARAGE ATTACHED & PORCH EXTN TO FRONT OF D/HOUSE	N/CONSULTED	NO OBJECTIONS	07-Apr-11

<b>11/00871</b> 13-Apr-11	<b>FUL</b>	<b>P JESSOP</b> Rec. 28.3.11	<b>51 ECCLESFIELD ROAD, CHAPELTOWN, SHEFFIELD S35 1TD</b> SINGLE STOREY REAR EXTENSION WITH BALCONY OVER, FIRST FLOOR SIDE EXTENSION OVER EXISTING GROUND FLOOR AND TWO SINGLE STOREY FRONT EXTENSION TO DWELLINGHOUSE	<b>N/CONSULTED</b>	<b>NO OBJECTIONS</b>	07-Apr-11
<b>11/01013</b> 19-Apr-11	<b>FUL</b>	<b>S HALLAM</b> Rec 31.3.11	<b>126 EDGE LANE, SHEFFIELD 6</b> ERECTION OF DETACHED DOUBLE GARAGE	<b>N/CONSULTED</b>	<b>NO OBJECTIONS</b>	07-Apr-11



PLANNING CORRESPONDENCE – 7 APRIL 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
17-Mar-11	SCC	e-mail	Roadworks Report 797		07-Apr-11		1
22-Mar-11	Public Rights of Way SCC	e-mail	Resp to request re River Don walk		07-Apr-11		2
24-Mar-11	Resident	e-mail	235 Burncross Road		07-Apr-11		3
25-Mar-11	SCC	e-mail	Roadworks report 798		07-Apr-11		4
25-Mar-11	SCC	e-mail	Enforcement notice 17 Wortley Road		07-Apr-11		5
25-Mar-11	Grenoside in Bloom	e-mail	Judging 7 April 11		07-Apr-11		6
28-Mar-11	Cllr Hooper	e-mail	NCA Winter pothole repairs		07-Apr-11		7
28-Mar-11	Cllr Hooper	e-mail	Grant for community renewable energy		07-Apr-11		8
28-Mar-11	Resident	e-mail	Obj re 11/00823 Bradbury's Haulage		07-Apr-11		9
04-Apr-11	Resident	e-mail	Obj re Bradbury's Haulage		07-Apr-11		10
05-Apr-11	Resident	e-mail	Obj re Bradbury's Haulage		07-Apr-11		11
06-Apr-11	Cllr Hooper	e-mail	Question to SCC re 235 Burncross Road		07-Apr-11		12
07-Apr-11	SCC	e-mail	Roadworks Report No. 800		07-Apr-11		13

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 19<sup>TH</sup> APRIL 2011**

**Present:** Chairman: Cllr Dr J C Bowden  
**Councillors:** Mrs D Fearnley, Mr J Jones, and Ms V M Bowden as  
substitute for Cllr Mrs K Granger

Apologies were received from Cllr Mrs K Granger and Cllr Mr N Garratt and the reasons for absence were approved by the committee.

MINUTE	ACTION
<p><b><u>MINUTE NO.141.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>  There were none received.</p>	
<p><b><u>MINUTE NO. 142.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u></b>  There were none received.</p>	
<p><b><u>MINUTE NO.143.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u></b>  There were none identified.</p>	
<p><b><u>MINUTE NO.144.</u></b>  <b><u>PLANNING PROPOSALS FOR CONSIDERATION</u></b>  <b><u>(Appendix A)</u></b>  Four plans had been received for consideration, there were no objections received to these plans and there were also no objections on the City Council website.</p>	<p>Clerk to write to HOP at SCC to this effect.</p>
<p><b><u>MINUTE NO.145.</u></b>  <b><u>LICENCE APPLICATIONS</u></b>  There were no applications received.</p>	
<p><b><u>MINUTE NO.146.</u></b>  <b><u>CORRESPONDENCE (Appendix B)</u></b>  Items requiring a reply or response:-</p> <p><b><u>Item 6 – Fruit growing in schools</u></b> – Cllr Ms V Bowden confirmed that she would be attending this event.</p> <p><b><u>Item 8 – Ecclesfield ward meeting</u></b> – Cllrs Ms V Bowden and Mr H House confirmed that they would be attending.</p> <p><b><u>Item 9 – Planning application for sign</u></b> – The Clerk reported that confirmation had been received from Hullabaloo that planning</p>	

permission had been applied for in connection with the erection of their sign on the signpost in the Parish Council car park.

At the close of the meeting Cllr Mr J Jones expressed his thanks for the diligent work carried out by Cllr Dr J C Bowden for chairing the Planning meetings over the past year. Cllr Mrs D Fearnley echoed his thanks.

<b>PLANNING LIST – 19 APRIL 2011</b>						
<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>PLANNING OFFICER</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
11/00934 20-Apr-11	FUL	P JESSOP Rec 1.4.11	<b>SYCAMORE FARM, 1 STEPHEN DRIVE, GRENOSIDE</b> TWO STOREY SIDE EXTN, EREC OF PORCH & ALTS TO ROOF	N/CONSULTED	NO OBJECTION	19-Apr-11
11/00920 22-Apr-11	FUL	J ATHERTON Rec. 4.4.11	<b>RONSEAL LTD THORNCLIFFE ROAD, SHEFFIELD S35 2PG</b> EXTENSION TO CAR PARK TO PROVIDE SECURE STAFF CAR PARKING	N/CONSULTED	NO OBJECTION	19-Apr-11
11/00775 21-Apr-11	FUL	S HALLAM Rec. 5.4.11	<b>6 GRENFOLDS ROAD, GRENOSIDE, SHEFFIELD S35 8NU</b> TWO STOREY SIDE AND FRONT EXTENSION, SINGLE STOREY FRONT EXTENSION TO FORM GARAGE AND FIRST FLOOR REAR EXTENSION TO DWELLINGHOUSE (AMENDED DESCRIPTION) (RE-SUBMISSION OF 10/04032/FUL)	N/CONSULTED	NO OBJECTION	19-Apr-11
11/01037 26-Apr-11	FUL	P JESSOP Rec. 11.4.11	<b>137 MORTOMLEY LANE, SHEFFIELD S35 3HT</b> FIRST FLOOR FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	19-Apr-11

PLANNING CORRESPONDENCE – 19 APRIL 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
12-Apr-11	SCC Streetforce	e-mail	Ecclesfield Common Junction with Nether Lane		19-Apr-11		1
12-Apr-11	SCC Streetforce	e-mail	Response re grass cutting		19-Apr-11		2
13-Apr-11	SCC Streetforce	e-mail	2nd Response re grass cutting		19-Apr-11		3
12-Apr-11	Resident	e-mail	11/00823 at Bradbury's garage Yew Lane		19-Apr-11		4
13-Apr-11	Resident	card	Re prop closure of Birch Avenue nursing home		19-Apr-11		5
13-Apr-11	SCC Parks and Countryside	e-mail	NCA Invitation Fruit growing in schools		19-Apr-11		6
14-Apr-11	SCC	e-mail	Roadworks Report 801		19-Apr-11		7
15-Apr-11	NCA	e-mail	Ecclesfield Ward meeting		19-Apr-11	21-Apr-11	8
18-Apr-11	Hullaballoos	e-mail	Planning application for sign		19-Apr-11	21-Apr-11	9
19-Apr-11	Cllr House	e-mail	Ecclesfield Ward meeting		19-Apr-11	21-Apr-11	10

**MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING**  
**HELD 21st APRIL 2011**

**Present:** Chairman: Ms V M Bowden  
**Councillors:** Mr N Garratt, Mr G Weatherall, Mr C Taylor, Mrs D Fearnley,  
 Mr H House, Mr G Oxley, Mr A Hooper as substitute for Mr J  
 Jones and Dr J C Bowden as substitute for Mr D E Pepper

Apologies for absence were received from Cllrs Mr J Jones & Mr D E Pepper and the reasons for absence were approved by the committee

<b>MINUTE</b>	<b>ACTION</b>
<p><b><u>MINUTE NO.126.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u></b>            There were none received.</p>	
<p><b><u>MINUTE NO.127.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u></b>            Cllr Garratt declared an interest in the Ecclesfield Gala, minute No. 130.1.</p>	
<p><b><u>MINUTE NO.128.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u></b>            There were none identified.</p>	
<p><b><u>MINUTE NO.129.</u></b>  <b><u>FINANCIAL REPORTS</u></b>            The Clerk's reports were received. A detailed presentation of various end of year accounts were presented by the Clerk to the committee. Budget report 2010/11 - £6,000 to be transferred from grants to premises.            The Clerk reported that she had enquired about short and medium term rates for investing the proceeds received from the sale of Cupola Lane, which is currently in the Exhibition Account.            An appendix of investments in stocks and shares held with M &amp; G and Black Rock to be attached to the exhibition account.</p>	<p>Clerk to action</p> <p>Clerk to contact the bank</p> <p>Clerk to action</p>
<p><b><u>MINUTE NO.130.</u></b>  <b><u>APPLICATION FOR FINANCIAL ASSISTANCE</u></b>  <b><u>130.1. Ecclesfield Gala 2011</u></b>   <b>Cllr Garratt declared an interest in this matter and left the room when the decision regarding a grant was made.</b>             Two members of the Ecclesfield Gala Committee attended the meeting and gave details of their need for financial assistance</p>	

towards the set up costs of the annual gala, which is scheduled for the 4th September 2011. They raised £10,000 for Macmillan Charity last year. The committee recognised their achievements and thanked them for their efforts in making the gala a success every year.

**RECOMMENDED UNANIMOUSLY**

**(Proposed by Cllr Mr G Weatherall  
Seconded by Cllr Mr A Hooper)**

That a grant of £2,000 be made in response to this request.

**130.2. Chapeltown Baths CB Ltd**

Three members from Chapeltown Baths attended the meeting to give a detailed account of turnover, expenditure and future plans. The committee noted the continued success of the Baths. The meeting also received details of expenditure, an increase of 12% due to 4 weeks closure over the Christmas period for refurbishment. There was a significant rise in staff costs in terms of pay increase and the recruitment of extra staff to accommodate the additional swimming lessons. Further loss in revenue was incurred due to the adverse weather conditions last winter.

Additional renovation is scheduled for the replacement of 200 windows along the poolside.

The committee were updated on 2 outstanding loans – one to be settled in December and the other is the Carbon Trust loan which is self financing and should not affect the expenditure.

Chapeltown Baths is celebrating its 50th anniversary this year, and various activities are being planned – once finalised, programmes will be sent out.

Cllr Hooper asked Mr D Walker if he could give us a briefing on the Chapeltown Baths Masterplan now that Thorncliffe and PACES are coming to a conclusion.

**RECOMMENDED UNANIMOUSLY**

**(Proposed by Cllr Mr C Taylor  
Seconded by Cllr Mr G Weatherall)**

That a grant of £27,500 be made in response to their request.

**MINUTE NO.131.**

**EXAMINATION OF FINANCIAL TRANSACTIONS**

The Chairman examined the recent transactions.

**MINUTE NO.132.**

**TO DISCUSS THE POSSIBLE ACQUISITION OF A FRANKING MACHINE**

The Clerk reported on the quotation received for the purchase of a

<p>franking machine. Cllr Weatherall raised his objections and the committee felt that more research needs to be conducted prior to making a decision</p> <ul style="list-style-type: none"> <li>Ø to quantify the number of letters that are sent out</li> <li>Ø to compare the costs of postage over a year</li> </ul> <p><b>(Proposed by Cllr Mr C Taylor Seconded by Cllr Mr G Weatherall)</b> That the item be deferred to the next Finance meeting.</p>	
<p><b><u>MINUTE NO.133.</u></b> <b><u>CORRESPONDENCE (Appendix A)</u></b> Items requiring a reply or response:-</p> <ul style="list-style-type: none"> <li>Ø Pensions – employer’s contribution has been reduced from 18% to 16.2% from April 2011.</li> <li>Ø Hullabalooos have submitted their planning application form to Sheffield City Council for the erection of their sign on our property. The committee has agreed to a rental charge of £150 per annum.</li> </ul> <p><b><u>RECOMMENDED UNANIMOUSLY</u></b> <b>(Proposed by Cllr Mr N Garratt Seconded by Cllr Mr C Taylor)</b></p> <p><b><u>Gatty Memorial Hall</u></b> The committee agreed that EPC had never given any grants for structural purposes as it is not legal to do so.</p>	<p>Clerk to contact Rev Hartley with committee’s decision</p>



FINANCE CORRESPONDENCE – 21 APRIL 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
09-Mar-11	Ecclesfield Gala Committee	Application	Application for financial assistance			21-Apr-11	<b>Agenda item</b>
14-Apr-11	Chapelton Baths	application	Application for financial assistance			21-Apr-11	<b>Agenda item</b>
01-Apr-11	SYPA	e-mail	Item for EPIC noticeboard			21-Apr-11	<b>1</b>
08-Apr-11	SYPA	letter	Actuarial Valuation Report 31.3.11			21-Apr-11	<b>2</b>
11-Apr-11	Sage Payroll	e-mail	Sage payroll support news			21-Apr-11	<b>3</b>
11-Apr-11	M&G Investments	letter	Up to date investment details			21-Apr-11	<b>4</b>
12-Apr-11	Sheffield Futures	e-mail	Community Grants 29 April 2011			21-Apr-11	<b>5</b>
12-Apr-11	SYPA	e-mail	Employers Forum			21-Apr-11	<b>6</b>
13-Apr-11	Zurich Insurance	e-mail	LCAS Seminars 2011 agenda and booking form			21-Apr-11	<b>7</b>
13-Apr-11	Wheels in Motion	message	Thank you for grant			21-Apr-11	<b>8</b>
14-Apr-11	Foys	e-mail	Re DCC			21-Apr-11	<b>9</b>
14-Apr-11	Mike Shield	e-mail	Re DCC			21-Apr-11	<b>10</b>
15-Apr-11	NCA	email	Ecclesfield Ward meeting		19-Apr-11	21-Apr-11	<b>11</b>
18-Apr-11	Hullaballoos	e-mail	Planning application for sign		19-Apr-11	21-Apr-11	<b>12</b>
18-Apr-11	Activity Sheffield	e-mail	Activity Support			21-Apr-11	<b>13</b>
19-Apr-11	YLCA	e-mail	Training Events for May			21-Apr-11	<b>14</b>
19-Apr-11	Cllr House	e-mail	Thriving District £50K		19-Apr-11	21-Apr-11	<b>15</b>
20-Apr-11	SYFAB	e-mail	Funding news			21-Apr-11	<b>16</b>
20-Apr-11	Tree Tops Social Club	application	Application for financial assistance			21-Apr-11	<b>17</b>
20-Apr-11	Peak District Authority	e-mail	Rural network meeting follow up			21-Apr-11	<b>18</b>
20-Apr-11	Friends of Chapelton Park	e-mail	Fires in Chapelton park			21-Apr-11	<b>19</b>
20-Apr-11	Friends of Chapelton Park	e-mail	Chapelton Park request re Gala funding			21-Apr-11	<b>20</b>
20-Apr-11	HMRC	e-mail	Important information for employers			21-Apr-11	<b>21</b>
20-Apr-11	Sheffield Futures	e-mail	Northern mapping questionnaire			21-Apr-11	<b>22</b>

FINANCE CORRESPONDENCE – 21 APRIL 2011							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
21-Apr-11	NCA	e-mail	Parish Councils and Participatory Budgeting event			21-Apr-11	23
21-Apr-11	Sheffield Wildlife Trust	e-mail	Thank you for grant			21-Apr-11	24
21-Apr-11	Ecclesfield Church	e-mail	Re grant request Gatty Hall			21-Apr-11	25

**MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD  
21<sup>ST</sup> APRIL 2011**

**Present:** Chairman: Dr J C Bowden  
**Councillors:** Ms V M Bowden, Mr C Taylor, Mr N Garratt,  
Mrs D Fearnley, Mr G Weatherall

Apologies for absence were received from Cllr Mr J Jones and the reason for absence was accepted by the committee

<b>MINUTES</b>	<b>ACTION</b>
<p><b><u>MINUTE NO.12.</u></b>  <b><u>TO RECEIVE A VERBAL UPDATE FROM THE CHAIRMAN OF THE STAFFING SUB COMMITTEE AND THE CLERK ON THE PROGRESS OF THE NEW CLERK</u></b></p> <p>The Chairman brought the Committee up to date with his monitoring meetings with the Clerk, and congratulated the Clerk on the progress, which had been made. His recommendation for the new Council after the Election was that regular monitoring meetings should continue; the Clerk agreed, and described the regular contact between the Clerk and YLCA and the progress of the "Working with your Council" course.</p> <p>The Chairman thanked the Clerk for her efforts over the past six months, and thanked the members of the Committee for their help in the past year.</p> <p>The Clerk left the meeting at this point.</p>	
<p><b><u>MINUTE NO.13.</u></b>  <b><u>TO CONSIDER IMPLEMENTATION OF NEW INCREMENTAL SCALE FOR CURRENT OFFICE STAFF</u></b></p> <p>The committee discussed increments for staff and will recommend to the next council that staff should receive a 1 point increment backdated to 6<sup>th</sup> April 2011 and staff will then be placed on the incremental scale for future increases.</p> <p><b><u>RESOLVED UNANIMOUSLY</u></b>  <b>Proposed by Cllr Dr J C Bowden</b>  <b>Seconded by Cllr Mrs D Fearnley)</b>  That the Parish Council staff receive an increment.</p>	