

ECCLESFIELD PARISH COUNCIL

To all Members of the Parish Council

SUMMONS

30 September 2010

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 7 October 2010.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from Councillors and members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 2 September 2010 (Pgs: 1-7 & Appendix A) and to ratify the decisions taken by the Staffing Sub-Committee on the 8 July 2010 and the 16 August 2010.
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 2 September 2010 (Pgs: 13-15 & Appends A & B).
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 14 September 2010 (Pgs: 19 & Appends A & B)
7. To approve the Minutes of the Finance & Premises Committee meeting held 16 September 2010 (Pgs: 22-27 & Appendix A) and to approve the recommendations contained therein.
8. To approve the Minutes of the Staffing Sub-Committee meeting held on the 20 September 2010 (Pgs 29) and to approve the recommendations contained therein.
9. To approve a verbal report of the Environmental Planning & Employment Committee held on the 7 October 2010
10. **Northern Community Assembly**
Items to be considered at the Northern Assembly Parishes Partner Panel.

11. **Fire Alarm Servicing** – To consider approval of the verbal quote (report from Clerk) from Firecrest for servicing the alarm system at a cost of £75.00 per half year – they would service both buildings at the same time.
12. **Parish Council documents** – To approve the change of name of the Parish Clerk on all Parish Council documents.
13. **To approve the dates of forthcoming meetings January-May 2011 (attached)**
14. **Master Plan for Thorncliffe Recreation Ground** - To consider a report and presentation which was given to the Finance Committee on the 16 September 2010 by the Northern Community Assembly and to agree the Parish Council's contribution of £15,000 towards the funding of the Masterplan Consultant to enable the scheme to go forward and develop an action plan.
15. **Public Meeting – Trinity Methodist Church** – To consider the feasibility of holding a public meeting and to agree possible dates for the meeting to take place regarding the future development of the Trinity Methodist Church – update from Cllr Ms V M Bowden.
16. **High Green Safety Group** – To consider whether to allow the group to use the Community Room facilities free of charge.
17. **Macmillan Coffee morning** – To decide on the date for this year's coffee morning – 22 or 29 October 2010.
18. **Internal Auditor** – To discuss and approve the retention of the current internal auditor service.
19. **Parish Council Car Park** – To discuss the matter further.
20. **Memorial Stone** – To consider and approve the written quote from the stonemason for the fitting of the brass plaque and stone in time for the Memorial Service.
21. **Parish Newsletter** – Clerk to give a report on the discussion with Darren Ward from the Northern Community Assembly regarding the production of a Parish newsletter.
22. **Correspondence** – Items requiring a reply or response
23. **Accounts**
To approve the accounts for payment
24. **Local Events**

Yours faithfully

Viji Sivalingam

Mrs Viji Sivalingam
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD 2ND SEPTEMBER 2010

Present: Chairman: Cllr Mr N Garratt
Councillors: Mr A Hooper, Ms V M Bowden, Mrs J H Wright, Mrs K Granger,
 Dr J C Bowden, Mr G Weatherall, Mrs D Fearnley, Mr G Oxley,
 Mr C Taylor, , Mr J Jones, Mr H House

Apologies for absence were received from Cllrs Mr B Curran and
 Mr D E Pepper and the reasons for absence were approved by the Council.

MINUTE	ACTION
<p><u>MINUTE NO.73.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.74.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.75.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.76.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 1ST JULY 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mr G Weatherall) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.77.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 1ST JULY 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.78.</u> <u>TO APPROVE THE MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD 8TH JULY 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Dr J C Bowden) That the minutes be approved as a correct record.</p>	

<p><u>MINUTE NO.79.</u> <u>TO APPROVE THE MINUTES OF THE STAFFING SUB-COMMITTEE MEETING HELD 8TH JULY 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr G Weatherall) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.80.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 13TH JULY 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr H House) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.81.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 15TH JULY 2010 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr C Taylor Seconded by Cllr Mr H House) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.82.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 10TH AUGUST 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record. Councillors Mr G Oxley and Mr G Weatherall expressed concern that the application for removal of condition 17 (relating to renewable energy) at the apartments on Sussex Road had been done retrospectively and asked whether the City Council had been contacted with regard to this. The Administration Officer reported that a letter had been sent to the City Council seeking clarification of the process and that a response had been received back from the City Council. The correspondence is available for all Councillors to access on the secure area of the website.</p>	
<p><u>MINUTE NO.83.</u> <u>TO APPROVE THE MINUTES OF THE STAFFING SUB-COMMITTEE MEETING HELD ON THE 16TH AUGUST 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr H House) That the minutes be approved as a correct record. Councillor Mr Norman Garratt reported that following the meeting</p>	

<p>the appointment of the new Clerk was made to Mrs Viji Sivalingam. She commenced her post on the 27 August 2010.</p> <p>At this point in the meeting Councillor Mr Garratt introduced Mrs Sivalingam to the other Councillors present and welcomed her as a new member of the staff.</p> <p>Councillor Mr A Hooper gave thanks to the Staffing Sub-Committee for their hard work in the short-listing and interview process. Councillor Mr H House also thanked the Administration Officer for the work done in supporting the Staffing Sub-Committee in this process.</p>	
<p><u>MINUTE NO.84.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 2ND SEPTEMBER 2010</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mrs D Fearnley) That the report be received.</p>	
<p><u>MINUTE NO.85.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> <u>Items to be considered at the Northern Community Parishes Partner Panel</u> The next meeting of the Northern Community Assembly and Parishes liaison meetings was due to take place on Friday 3 September 2010.</p> <p>Details of this meeting would be reported back to full Council at the next meeting.</p>	
<p><u>MINUTE NO.86.</u> <u>TO AGREE A DATE FOR A PUBLIC MEETING REGARDING THE FUTURE OF THE TRINITY METHODIST CHURCH, HIGH STREET, ECCLESFIELD</u> No decision was made as to the date of the Public meeting as Councillor Ms V M Bowden was still awaiting further information. It was agreed that the item be placed on the October Council agenda for consideration when further information will be available.</p>	<p>Item to be placed on the October Council agenda for a decision to be made on the date for the public meeting.</p>
<p><u>MINUTE NO.87.</u> <u>TO AGREE ON A PARISH COUNCIL CONTRIBUTION TOWARDS THE SALARY FOR THE FINANCIAL YEAR 2011/2012 FOR THE COMMUNITY DEVELOPMENT WORKER FOR HIGH GREEN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House) That a further sum of £7,000 be paid towards the contribution of</p>	

<p>the salary for the year 2011/2012 for the High Green Community Development Worker, this being a joint project between the Parish Council, the Primary Care Trust and the Northern Community Assembly. This amount should be earmarked in the Special Projects budget.</p> <p>All Councillors acknowledged the excellent work done in the past year by Mr Darren Ward, the Community Development Worker and agreed that this role was a great asset to the Parish and that it should be continued for a further year.</p>	
<p><u>MINUTE NO.88.</u> <u>TO APPROVE SATURDAY 13TH NOVEMBER 2010 AS THE DATE FOR THE SERVICE OF REMEMBRANCE AT THE MEMORIAL GARDEN, SUSSEX ROAD</u></p> <p>Approval was given that the Memorial Service be held on Saturday the 13 November 2010.</p> <p>The plaque for the Memorial Garden had now been delivered and it will be in place for the Memorial Service.</p>	
<p><u>MINUTE NO.89.</u> <u>TO AGREE THE COSTS AND ATTENDANCE DATES FOR THE NEW CLERK TO COMMENCE THE "WORKING WITH YOUR COUNCIL" COURSE, COMMENCING ON 5RD OCTOBER 2010, PRIOR TO COMMENCING THE CiLCA COURSE</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr G Weatherall Seconded by Cllr Mr A Hooper)</p> <p>That the cost of £90.00 be approved for the new Clerk to commence the Working With Your Council Course and that the application should be made. It was also agreed Mrs Sivalingam be paid travelling expenses at the usual rate and that she be allowed time off to attend the course.</p> <p>It was also agreed that any further training requirements be approved to assist the new Clerk in her role as Parish Clerk.</p>	
<p><u>MINUTE NO.90.</u> <u>TO CONSIDER THE INCLUSION OF THE NEW CLERK TO THE SOUTH YORKSHIRE PENSION SCHEME AND THE EMPLOYER'S CONTRIBUTIONS BE PAID BY THE PARISH COUNCIL SUBJECT TO THE STATUTORY PROCEDURES BEING EFFECTED</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House)</p> <p>That Mrs Sivalingam be allowed to continue her membership of the South Yorkshire Pension scheme and that the employers contributions would be paid by the Parish Council with immediate effect subject to the statutory procedures being effected.</p>	<p>Clerk to contact YLCA for advice with regard to this.</p>

<p><u>MINUTE NO.91.</u> <u>TO APPROVE THE CHANGE OF NAMES OF SIGNATORIES ON THE BANK ACCOUNTS DUE TO THE RETIREMENT OF THE CLERK</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House) That the change of name forms be duly completed and returned to the bank to include the new Clerk Mrs Viji Sivalingam and the Administration Officer Mrs Gillian Kress as new signatories. That the removal of the name of the retired Clerk Mr Philip Allass be implemented with immediate effect.</p>	
<p><u>MINUTE NO.92.</u> <u>TO AMEND PREVIOUS MINUTES TO INCLUDE VARIOUS PAYMENTS MADE</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mr A Hooper) That the following amendments be made to previous minutes:-</p> <ol style="list-style-type: none"> 1. In the Council minutes for May 2009 - Minute No. 35 – Accounts be amended to include the payment of £29.84 to Yorkshire Water 2. In the Council minutes for June 2009 – Minute No. 52 – Accounts be amended to include the payment of £94.00 to Roy Smith Gardening Services 3. In the Council minutes for September 2009 – Minute No. 67 – Accounts be amended to remove the duplicated payment of £100 to Grenoside Tree Services 4. In the Council minutes for September 2009– Minute No. 67 – Accounts be amended to remove the payment of £217.41 to British Telecom 5. In the Council minutes for March 2010 – Minute No. 161 – Accounts be amended to include the payment of £512.01 to British Gas, the payment of £8.31 to Ricoh Limited, the payment of £290.38 to Intoprint UK Limited and the payment of £7,000 to Sheffield City Council 	
<p><u>MINUTE NO. 93.</u> <u>CORRESPONDENCE</u> Items requiring a reply or response Members noted the many items of correspondence received over the summer period but members were also reminded that they were also available on the secure area of the website.</p> <p>Councillor Mr Alan Hooper asked that the booklet “Courses for Adults” be placed on the correspondence. He highlighted the Active Citizenship Course, which is due to be held in High Green commencing on the 27 September 2010. This course runs for 6 sessions and he suggested that perhaps a member of the Council should attend the course.</p>	

MINUTE NO.94.**ACCOUNTS****RESOLVED UNANIMOUSLY****(Proposed by Cllr Ms V M Bowden****Seconded by Cllr Mr C Taylor)**

That the following accounts be approved for payment:

Payable To	Amount	Payment Details	Payment made under
AOL	£20.48	Internet fee – direct debit	LG Act 1972 s111
Hulberts	£289.05	Boiler servicing & repairs	LG Act 1972 s111
BOS Office Supplies	£76.49	Stationery supplies	LG Act 1972 s111
Avis Thomas	£350.00	Audit fees	LG Act 1972 s111
Ricoh	£100.93	Copier paper & copier charges	LG Act 1972 s111
Hi Point Scaffolding Ltd	£145.70	Fencing costs for DCC	LG Act 1972 s111
Yorkshire Water	£28.74	Water charges, Comm. Room	LG Act 1972 s111
Burncross Nurseries	£85.00	Plants	LG Act 1972 s111
Dabar Fire Prevention Ltd	£64.32	Fire extinguisher servicing	LG Act 1972 s111
Absolute Coffee	£10.92	Coffee and milk supplies	LG Act 1972 s111
G Kress	£78.80	Car allowance	LG Act 1972 s111
Absolute Coffee	£10.92	Cream and milk for hospitality	LG Act 1972 s111
Burncross Nurseries	£85.00	Bedding plants for memorial garden	LG Act 1972 s111
Dabar Fire Prevention Ltd	£64.32	Fire extinguisher service	LG Act 1972 s111
P Allass	£64.40	Car allowance	LG Act 1972 s111
RU Safe	£152.78	PAT testing	LG Act 1972 s111
Ricoh	£17.20	Photocopying charges	LG Act 1972 s111
British Telecom	£170.55	Telephone bills	LG Act 1972 s111
Roy Smith Garden Services	£94.00	Grass cutting 8 July & 21 July	LG Act 1972 s111
Door Maintenance 2003 Ltd	£188.00	Repairs to front door at offices	LG Act 1972 s111
Roy Smith Garden Services	£94.00	Grass cutting 3 August & 16 August	LG Act 1972 s111
J R Designs	£399.99	Brass plaque for Memorial garden	LG Act 1972 s111
Greenhead Gardens Senior Citizens Club	£750.00	Grant	LG Act 1972 s137
Chapelton & District Amateur Operatic Society	£1,000.00	Grant	LG Act 1972 s137
Sheffield City Council	£491.00	October rates for Community Room and office	LG Act 1972 s111
Hi-Point Scaffolding	£83.27	Hire of fence panels at DCC	LG Act 1972 s111

MINUTE NO.95.**LOCAL EVENTS**

Councillors had attended various events and reported back on these and also events that were due to happen in the near future:-

- § 3 July 2010 – High Green Fun Day – Councillor Mr N Garratt had presented awards and also was present at the launch of the Cleaner Streets event. Councillor Mrs Denise Fearnley reported that approximately 800-900 people had attended the event and it had been a huge success.
- § 14 July 2010 – Open day at the Warren Park Nursing Home with money raised on the day going to the Afghanistan heroes.
- § 16 July 2010 – St Saviours Church for a dedication of a new window in memory of Sheila Ferguson.
- § Councillor Garratt reminded Councillors that the Ecclesfield Gala event was due to take place on Sunday 6 September

<p>2010 and hoped that everyone could attend this event.</p> <p>§ Councillor Jones reported that there was due to be a litter pick event on the 25 September 2010 starting at 10.00am at Chapeltown Methodist Church. Members of the Chapeltown in Bloom Group would be attending and approximately 20 members of staff from Macdonalds.</p> <p>§ On the 12 September there is a fun day being organised by the Friends of Charlton Brook.</p> <p>§ 12 September 2010 Band concert in Chapeltown Park.</p> <p>§ Cllr Dr J C Bowden reported various events that he had attended where the Grenoside Sword Dance Team had performed.</p>	
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COUNCIL CORRESPONDENCE 2 SEPTEMBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No
16-Jul-10	Margot Jackson	letter	High Green Community Development Worker	§	Agenda item 02-Sep-10		
05-Jul-10	SCC	letter	Members Declaration of Interest	02-Sep-10			1
05-Jul-10	SCC	letter	Members declaration of interest	02-Sep-10			2
08-Jul-10	Yorkshire Internal Audit Services	letter	Internal auditor appointment September 2010	02-Sep-10			3
09-Jul-10	NCA	e-mail	Northern Community Assembly blog	02-Sep-10			4
09-Jul-10	NALC	e-mail	DIS Extra 738	02-Sep-10			5
09-Jul-10	SCC Chief Exec office	letter	Members Declaration of Interest	02-Sep-10			6
13-Jul-10	NALC	e-mail	DIS Survey	02-Sep-10			7
14-Jul-10	Streetforce	e-mail	Spring Bulbs planting	02-Sep-10			8
14-Jul-10	South Yorks Fire & Rescue	e-mail	July Newsletter	02-Sep-10			9
16-Jul-10	Sheffield Futures	e-mail	Sheffield Wednesday Summer Camp	02-Sep-10			10
16-Jul-10	Activity Sheffield	e-mail	Activity Camps Unleashed	02-Sep-10			11
16-Jul-10	NALC	e-mail	LCR online	02-Sep-10			12
19-Jul-10	Zurich Insurance	letter	Policy schedule	02-Sep-10			13
19-Jul-10	Eura Audit	letter	Mortomley Hall Gardens	02-Sep-10			14
19-Jul-10	SLCC	letter	Regional Conference for Yorkshire	02-Sep-10			15
19-Jul-10	SYPA	e-mail	Employers Forum 2010 - retirement estimate letters	02-Sep-10			16
19-Jul-10	SCC Director of Service	letter	Response re David Chadwick Centre	02-Sep-10			17
19-Jul-10	Grenoside Sword Dancers	letter	Application for financial assistance	02-Sep-10		16-Sep-10	18
19-Jul-10	YLCA	e-mail	YLCA Joint AGM	02-Sep-10			19
19-Jul-10	Cllr Hooper	e-mail	Charlton Brook celebratory event	02-Sep-10			20
20-Jul-10	South Yorks Funding Advice Bureau	e-mail	Introduction to Funding	02-Sep-10			21
21-Jul-10	Sheffield Futures	e-mail	Skools Out Celebration	02-Sep-10			22
21-Jul-10	NCA	e-mail	NCA Voluntary Community & Faith mtg dates	02-Sep-10			23

COUNCIL CORRESPONDENCE 2 SEPTEMBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No
21-Jul-10	Mercury Newspaper	e-mail	Trinity Methodist Church	02-Sep-10			24
21-Jul-10	Zurich Insurance	letter	Amended Policy	02-Sep-10			25
22-Jul-10	YLCA	e-mail	South Yorkshire branch representatives	02-Sep-10			26
23-Jul-10	Grenoside Singers	application	Application for financial assistance	02-Sep-10		16-Sep-10	27
23-Jul-10	Resident	letter	Request for financial assist for Fun Day	02-Sep-10			28
26-Jul-10	Grenoside News	magazine	August 2010	02-Sep-10			29
26-Jul-10	Network Rail	letter	Info re Memorial Garden, Sussex Road	02-Sep-10			30
26-Jul-10	R U Safe	letter	PAT testing results	02-Sep-10			31
26-Jul-10	NALC	email	DIS Extra issue 739	02-Sep-10			32
26-Jul-10	SCC	letter	Decl of Int signed by Monitoring Officer	02-Sep-10			33
26-Jul-10	CPRE	email	Fieldwork magazine August 2010	02-Sep-10			34
27-Jul-10	Grenoside Singers	email	Insurance details as requested	02-Sep-10		16-Sep-10	35
28-Jul-10	NCA	email	Money for Training	02-Sep-10			36
28-Jul-10	Ecclesfield & Dist TARA	appl	Request for financial assistance	02-Sep-10		16-Sep-10	37
28-Jul-10	Irwin Mitchell, Kirkhope	email	Update re Cupola Lane	02-Sep-10			38
29-Jul-10	Network Rail	letter	Re purchase of Memorial Garden land	02-Sep-10			39
29-Jul-10	SCC, Chief Excec	email	Customer Focus Strategy	02-Sep-10			40
30-Jul-10	SYPA	email	Addition to EPIC Notice Board	02-Sep-10			41
30-Jul-10	Halifax Agencies	letter	Closure of Halifax counters	02-Sep-10			42
02-Aug-10	NALC	e-mail	NALC events bulletin	02-Sep-10			43
02-Aug-10	Brian Tinnion	e-mail	Hesley Wood Tip	02-Sep-10			44
02-Aug-10	Irwin Mitchells	e-mail	Cupola Lane Grenoside	02-Sep-10			45
04-Aug-10	YLCA	e-mail	Training events	02-Sep-10			46
04-Aug-10	Cllr House	e-mail	Re works in Chapelton	02-Sep-10	10-Aug-10		47

COUNCIL CORRESPONDENCE 2 SEPTEMBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No
06-Aug-10	South Yorks Police	e-mail	Lifestyle volunteers	02-Sep-10			48
06-Aug-10	Richard Godley	e-mail	Grenoside Reading Room Development Project	02-Sep-10			49
06-Aug-10	Countryside Voice	booklet	Campaign to protect rural England	02-Sep-10			50
06-Aug-10	Rural Action Yorkshire	booklet	Issue 116 Country Air	02-Sep-10			51
06-Aug-10	NCA	e-mail	You choose events	02-Sep-10			52
06-Aug-10	Zurich Insurance	letter	Amended Policy	02-Sep-10			53
06-Aug-10	Ecclesfield Church	e-mail	Confirmation of attendance of Finance mtg	02-Sep-10			54
06-Aug-10	NCA	e-mail	Changing your community free course	02-Sep-10			55
09-Aug-10	NALC	e-mail	DIS Extra issue 740	02-Sep-10			56
09-Aug-10	Sheffield Futures	e-mail	Young people's drug and alcohol service	02-Sep-10			57
09-Aug-10	YLCA	e-mail	CiLCA Prospectus 2010/11	02-Sep-10			58
09-Aug-10	British Legion	letter	Invitation to Cllr Garratt to attend Memorial Service	02-Sep-10			59
11-Aug-10	Cllr Fearnley	e-mail	Comments re funding for High Green Comm worker	02-Sep-10			60
11-Aug-10	South Yorks Fire and Rescue	e-mail	August newsletter	02-Sep-10			61
13-Aug-10	Marika Puglisi	e-mail	Pre-meeting re Thorncliffe and Chapeltown	02-Sep-10			62
16-Aug-10	Cllr House	e-mail	Virtual to reality costings Active Regen	02-Sep-10		16-Sep-10	63
16-Aug-10	Grenoside Sword Dancers	e-mail	Application for financial assistance	02-Sep-10		16-Sep-10	64
16-Aug-10	Cllr House	e-mail	Marquee hire document	02-Sep-10			65
16-Aug-10	NALC	e-mail	Community right to build	02-Sep-10			66
17-Aug-10	SCC Deputy Chief Executives office	e-mail	Declaration of members interests	02-Sep-10			67
18-Aug-10	Grenoside Reading Room Committee	e-mail	Meeting re development of Reading Room	02-Sep-10			68
19-Aug-10	NALC	e-mail	Events bulletin	02-Sep-10			69
19-Aug-10	YLCA	e-mail	Chief Officer of YLCA	02-Sep-10			70
20-Aug-10	Campaign to protect rural England	e-mail	Newsletter	02-Sep-10			71

COUNCIL CORRESPONDENCE 2 SEPTEMBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No
20-Aug-10	St Mark's Church	booklet	Grenoside News	02-Sep-10			72
20-Aug-10	Zurich Insurance	letter	Revised renewal schedule	02-Sep-10			73
20-Aug-10	Activity Sheffield	e-mail	Level 2 award in Community Sports	02-Sep-10			74
20-Aug-10	NCA	e-mail	High Green Community Safety Group	02-Sep-10			75
20-Aug-10	NCA	e-mail	NCA launch of community chest grants	02-Sep-10			76
20-Aug-10	South Yorks Passenger Transport	letter	Bus vision for Rotherham and Sheffield	02-Sep-10			77
23-Aug-10	NALC	e-mail	DIS Extra 741	02-Sep-10			78
23-Aug-10	Sheffield Futures	e-mail	Northern Play Group agenda and minutes	02-Sep-10			79
23-Aug-10	YLCA	e-mail	Joint training conference in September	02-Sep-10			80
23-Aug-10	YLCA	e-mail	Consultation precept capping	02-Sep-10			81
24-Aug-10	South Yorks Fire and Rescue	e-mail	Member Briefing September 2010	02-Sep-10			82
24-Aug-10	NCA	e-mail	Agenda for meeting on 3 September 2010	02-Sep-10			83
24-Aug-10	Foys Solicitors	letter	Re David Chadwick Centre deeds	02-Sep-10			84
24-Aug-10	SYPA	e-mail	Restriction of Pensions Tax relief	02-Sep-10			85
24-Aug-10	SYPA	e-mail	Pensionability of equal pay settlements	02-Sep-10			86
24-Aug-10	SLCC	e-mail	36th National Conference	02-Sep-10			87
26-Aug-10	NCA	e-mail	Reminder re VCF Partner Panel meeting	02-Sep-10			88
26-Aug-10	Sheffield Wildlife Trust	e-mail	Opening event of Nature reserve at Greno Woods	02-Sep-10			89
26-Aug-10	SYPA	e-mail	Mercer 2010 LGPS Summit Conference	02-Sep-10			90
26-Aug-10	Resident	e-mail	Query re work at Fosters flats	02-Sep-10			91
26-Aug-10	Kier Assets	e-mail	Cllrs bi-monthly list of potential disposals	02-Sep-10			92
02-Sep-10	SLCC	e-mail	Special Branch Newsletter	02-Sep-10			93
02-Sep-10	NCA	e-mail	Ecclesfield & Grenoside Community Safety Grp	02-Sep-10			94
02-Sep-10	Friends of Charlton Brook	e-mail	Family Fun Day	02-Sep-10			95

COUNCIL CORRESPONDENCE 2 SEPTEMBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No
02-Sep-10	Recyclecoal Ltd	e-mail	Hesley Wood Tip	02-Sep-10			96
02-Sep-10	Friends of Chapeltown Park	e-mail	Chapeltown Silver Prize Band	02-Sep-10			97

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 2ND SEPTEMBER 2010**

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mr N Garratt, Mr J Jones, Mrs J H Wright,
 Mrs K Granger

No apologies were received, all Councillors were present for the meeting.

MINUTE	ACTION
<p><u>MINUTE NO.50.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 51.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.52.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.53.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>10/02411/FUL – Nightingales Residential Care Home, Nether Lane, Sheffield</u> The Planning Committee considered the above application at their meeting on the 2 September 2010. There had been no objections received by the Committee, however there were objections lodged on the City Council website. The Committee support these objections on the following grounds:-</p> <ul style="list-style-type: none"> § Loss of light – there would be a further storey added to the building therefore causing loss of light to neighbouring properties. § Loss of privacy – the proposed extension would be overbearing and would directly overlook neighbouring properties. <p>The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council asking that these objections be taken into consideration when making a decision. The Committee also requested that the decision be made by the Board rather than an individual officer and that a site visit be made to ascertain the impact of the proposed development on surrounding properties.</p>	<p>Clerk to write to HOP at Sheffield City Council supporting residents' objections.</p>

<p><u>10/02635/OUT – Land at the rear of 27 to 53 Station Road, Chapeltown, Sheffield S35 2XE</u></p> <p>The Planning Committee considered the above application and although no objections had been received by the Committee, the Committee would like to object to the proposed planning application on the following grounds:-</p> <ul style="list-style-type: none"> § The proposed development is to be built on land that has previously flooded on a number of occasions; this is contrary to the comments on the flood risk assessment done as part of the application. § Limited access for emergency vehicles – the access to the proposed site has a small entrance from Station Road, which is already a very busy road. The Councillors are also concerned that the extra traffic caused by the proposed development, including a doctors' surgery and pharmacy as well as the sheltered housing units, could impact on neighbouring properties. § Insufficient parking provision appears to have been allowed for the two businesses and the sheltered housing units. § Problems which could arise from the connection of the sewage system to the main drain. § The position of the electricity sub-station in the near vicinity, which serves the Asda supermarket. <p>The Committee requested that the Clerk write to the Head of Planning at Sheffield City Council requesting that a site visit be made to assess the impact of the proposed development on neighbouring properties and also the traffic flow problems, which could occur if the development were allowed.</p>	<p>Clerk to write to HOP at Sheffield City Council stating grounds for objection.</p>
<p><u>MINUTE NO.54.</u> <u>LICENCE APPLICATIONS</u> <u>Players Lounge, 20 Yew Lane, Ecclesfield Sheffield S5 9AN</u></p> <p>The Committee noted the correspondence received regarding the forthcoming hearing date for the above licence application. Previous correspondence had been received regarding this and no objections had been made to the variation of the premises licence, changing it from a members only bar to be open to the public.</p>	
<p><u>MINUTE NO. 55.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response.</p> <p><u>Item 1 – Response from Highways Division re complaint re traffic lights at Cowley Lane</u> Members noted the correspondence received and acknowledge that action had been taken following their request.</p>	

Items 2,3,4 and 5 – 235 Burncross Road

Members noted the items of correspondence received on the above and the Committee were made aware that a formal planning application has now been lodged with the City Council and this would be considered by the Committee in due course.

PLANNING LIST 2 SEPTEMBER 2010						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/02439 24-Aug-10	FUL	V FAULKNER Rec. 4.8.10	ANGRAM BANK PRIMARY SCHOOL, KINSEY ROAD SHEFFIELD S35 4HN INFILL EXTENSIONS TO INTERNAL COURTYARD AREAS OF SCHOOL, INCLUDING RAISING ROOF ABOVE EXISTING HEIGHT IN THOSE AREAS	N/CONSULTED	NO OBJECTIONS	02-Sep-10
10/02502 27-Aug-10	FUL	P JESSOP Rec. 9.8.10	119 MAIN STREET, GRENOSIDE, SHEFFIELD S35 8PN SINGLE STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE AND ERECTION OF 1 SIDE DORMER WINDOW AND 1 REAR DORMER WINDOW	N/CONSULTED	NO OBJECTIONS	02-Sep-10
10/02326 26-Aug-10	FUL	P JESSOP Rec. 9.8.10	111 HIGH STREET, ECCLESFIELD, SHEFFIELD S35 9XA FORMATION OF NEW DOOR AND EXTERNAL STAIRS TO FIRST FLOOR LEVEL	N/CONSULTED	NO OBJECTIONS	02-Sep-10
10/02411 31-Aug-10	FUL	L HIRST Rec. 11.8.10	NIGHTINGALES RESIDENTIAL CARE HOME, NETHER LANE SHEFFIELD EXTENSION TO EXISTING CARE HOME TO FORM AN ADDITIONAL STOREY TO THE FRONT AND MID-SECTIONS OF THE BUILDING TO PROVIDE AN ADDITIONAL 12 BEDROOMS AND ANCILLARY ACCOMMODATION	N/CONSULTED 6 comments on City Council website	LETTER TO BE SENT RE LOSS OF LIGHT AND LOSS OF PRIVACY	02-Sep-10
10/02450 24-Aug-10	FUL	S HEAVISIDE Rec. 11.8.10	OLD RED LION, 210 MAIN STREET, GRENOSIDE, SHEFFIELD S35 8PR SINGLE STOREY SIDE EXTENSION INCLUDING BIN STORE AND ERECTION OF FENCING TO REAR OF BUILDING	N/CONSULTED	NO OBJECTIONS	02-Sep-10

PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/02549 30-Aug-10	FUL	S HALLAM Rec. 12.8.10	180 MAIN STREET, GRENOSIDE, SHEFFIELD S35 8PR SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	02-Sep-10
10/02553 31-Aug-10	FUL	S HALLAM Rec. 12.8.10	52 BRAILSFORD ROAD, SHEFFIELD S5 9DJ ERECTION OF DETACHED GARAGE	N/CONSULTED	NO OBJECTIONS	02-Sep-10
10/02552 06-Sep-10	FUL	P JESSOP Rec. 19.8.10	16 CHAPEL ROAD, BURNCROSS, SHEFFIELD S35 1ZG PROVISION OF A SHED TO FRONT OF DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	02-Sep-10
10/02635 07-Sep-10	OUT	V FAULKNER Rec. 23.8.10	LAND AT REAR OF 27-53 STATION ROAD, CHAPELTOWN SHEFFIELD S35 2XE ERECTION OF A MULTI STOREY BLOCK COMPRISING OF A GP SURGERY, POLYCLINIC WITH PHARMACY AND 40 SHELTERED HOUSING UNITS	N/CONSULTED	LETTER TO BE SENT RE FLOODING AND ACCESS FOR EMERGENCY VEHICLES	02-Sep-10
10/02652 06-Sept-10	FUL	P JESSOP Rec. 18.8.10	SWIMMING BATHS, BURNCROSS ROAD, CHAPELTOWN PROVISION OF ACCESS RAMP TO FRONT OF BUILDING	N/CONSULTED	NO OBJECTIONS	02-Sep-10

PLANNING CORRESPONDENCE – 2 SEPTEMBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
11-Aug-10	Andy Bennett Highways Division	e-mail	Response re complaint re traffic lights Cowley Lane		02-Sep-10		1
12-Aug-10	Trevor Bagshaw	e-mail	Resp re 235 Burncross Road		02-Sep-10		2
24-Aug-10	SCC Planning Department	e-mail	Planning app 10/02658 235 Burncross Road		02-Sep-10		3
24-Aug-10	Trevor Bagshaw	e-mail	Update re 235 Burncross Road		02-Sep-10		4
02-Sep-10	Residents	e-mail	235 Burncross Road		02-Sep-10		5
13-Aug-10	SCC	e-mail	Roadworks Report 766		02-Sep-10		6
20-Aug-10	SCC	e-mail	Roadworks Report 767		02-Sep-10		7
24-Aug-10	SCC Chief Exec Team	letter	Modification Order 46		02-Sep-10		8
02-Sep-10	Licensing Department	e-mail	Forthcoming Licensing Hearings		02-Sep-10		9

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 14th SEPTEMBER 2010**

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mr N Garratt and Mrs K Granger

Apologies were received from Mrs J Wright and Mr J Jones and the reasons for absence were approved by the Council.

Prior to the start of the meeting Mr Brian Tinnion from RecyCoal Ltd attended to report on his company's proposed plans for the Hesley Wood Site. He gave detailed information about the company and the timeframe for the whole process. He reported that the company are very conscious of the potential effects of the works on neighbouring properties and do their utmost to ensure that the works cause minimum effect. He stated that he would be happy to attend any future planning meetings when plans are submitted, but this may not be until some time during 2011. The Chairman thanked him for attending the meeting and giving the Committee this information.

MINUTE	ACTION
<p><u>MINUTE NO.56.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO. 57.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.58.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.59.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> No objections had been received to the one plan submitted for consideration.</p>	Clerk to write to the HOP at SCC to this effect.
<p><u>MINUTE NO.60.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO. 61.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response. <u>Item – 4</u> – A further objection had been received from a resident regarding plans to the rear of 23-57 Station Road, Chapeltown. The resident had been informed of the Planning Committee's earlier objection to this proposed development.</p>	

PLANNING LIST 14 SEPTEMBER 10						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
10/02838 24-Sep-10	FUL	M YOUNG Rec 6.9.10	348 THE WHEEL, ECCLESFIELD ERECTION OF A DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	14-Sep-10

APPENDIX B - 21 -

PLANNING CORRESPONDENCE 14 SEPTEMBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
03-Sep-10	SCC, Streetforce	email	Reply re wall at Markbrook Drive		14-Sep-10		1
03-Sep-10	SCC	email	Roadworks report No. 769		14-Sep-10		2
06-Sep-10	Chapelton Baths	letter	Invite to AGM 5.10.10		14-Sep-10	16-Sep-10	3
07-Sep-10	Resident	email	Planning objection, Station Road, Chap		14-Sep-10		4
10-Sep-10	NCA	email	Invitation to Wildlife Trust		14-Sep-10	16-Sep-10	5
10-Sep-10	SCC	email	Roadworks report 770		14-Sep-10		6

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 16th SEPTEMBER 2010

Present: Chairman: Cllr Ms V M Bowden
Councillors: Mr N Garratt, Mrs D Fearnley, Mr G Weatherall, Mr C Taylor,
 Mr A Hooper as substitute for Mr J Jones

Apologies for absence were received from Cllrs Mr D E Pepper, Mr J Jones, Mr G Oxley and Mr H House and the reasons for absence were approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.37.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.38.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> Cllr Ms V M Bowden declared an interest in item 5 Applications for financial assistance – Grenoside Sword Dancers and Grenoside Singers and did not speak or vote thereon.</p>	
<p><u>MINUTE NO.39</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.40.</u> <u>FINANCIAL REPORTS</u> The Clerk's reports were received.</p>	
<p><u>MINUTE NO.41.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> <u>41.1. Ecclesfield Parish Church – Flower Festival</u> Two members of the Church attended the meeting to give details of the Flower Festival at the church on the 17, 18 and 19 September 2010. Although they had sent in their application in July there had been insufficient time for this to go on the Finance agenda for July. They informed the Committee that they had raised sufficient funds to enable the flower festival to go ahead and that they were no longer in need of any funding for this event. <u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr C Taylor) That a grant of £100 be given to the Flower Festival towards the event subject to presentation of annual accounts and recent bank statements.</p>	

41.2. Grenoside Singers

Cllr Ms V M Bowden declared an interest in the above group and did not speak or vote thereon.

Two members of the group attended the meeting to inform the Committee that they would like to provide their members with a uniform to give a unified appearance to the group when putting on performances. The Singers consist of 25 female and 15 male members. The Grenoside Singers give concerts in Grenoside, Ecclesfield and Chapeltown with audiences of over 1,000 per year. They had sufficient money to provide half the cost of the uniforms and were requesting a grant towards the other half.

RECOMMENDED UNANIMOUSLY

(Proposed by Cllr Mrs D Fearnley

Seconded by Cllr Mr G Weatherall)

That a grant of £450.00 be given towards the cost of the uniforms.

41.3. Ecclesfield TARA

The Tara Group had applied for a grant in July 2010 and this had come in too late for consideration at the July Finance meeting.

They explained that the Fun Day aimed at children between the ages of 4 and 12 years had taken place in August 2010 and had been a great success and that many people had attended the event. The Group had provided a bouncy castle, face painting, barbecue and various other activities.

RECOMMENDED UNANIMOUSLY

(Proposed by Cllr Ms V M Bowden

Seconded by Cllr Mrs D Fearnley)

That a grant of £400.00 be given towards the cost of the event.

41.4. Grenoside Sword Dancers

Cllr Ms V M Bowden declared an interest in the above group and did not speak or vote thereon.

John Newman and Ray Ellison attended from the Grenoside Sword Dancers to explain that they had had a very successful year with lots of events organised to celebrate the 100 year anniversary of the notation of the Grenoside dance by Cecil Sharp".

They explained that they are hosting the National Sword Dancing Festival and Championship on the weekend of 16, 17 and 18 October and will be giving a final performance of the "To slay a Bullock" a newly-devised presentation of four Northern traditional dances with accompanying music and song. They are expecting 16 adult sword teams, 6 youth and children's teams and 100 non-dancing guests to attend the festival. This will attract approximately 400 visitors to Grenoside, along with many members of the community attending the event. They requested a grant to help towards the considerable costs of staging this event.

<p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr A Hooper Seconded by Cllr Mr G Weatherall) That a grant of £855.00 be given towards the cost of the event.</p>	
<p><u>MINUTE NO.42.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The financial records were presented for examination by the Clerk and the Chairman of the Committee and Chairman of the Council signed the Imprest Account sheets.</p> <p>The Committee discussed the budget report and:-</p> <p><u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr A Hooper Seconded by Cllr Mr C Taylor) That the amount of £10,000 be transferred from Community Liaison Officer allocation into Special Projects. That the amount of £5,000 for Contingencies/By-Election allocation be transferred into Special Projects. That the amount of £2,000 for Miscellaneous allocation be transferred into Special Projects. Giving a total of a further £17,000 available. This would then provide sufficient funds in the Special Projects budget for further items to be funded if approval is given by full Council at their meeting in October.</p>	
<p><u>MINUTE NO.43.</u> <u>TO CONSIDER THE PROVISION OF CHRISTMAS TREES IN THE PARISH</u> The Clerk reported on last year's expenditure in connection with Christmas trees.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr N Garratt Seconded by Cllr Ms V M Bowden) That £300.00 be given to the appropriate groups in the Parish for the provision of Christmas trees and lights in each area of the Parish. It was agreed that a letter be sent to all groups regarding the Parish Council's decision to provide Christmas tree grants again this year.</p>	<p>Clerk to send grant letters out after full Council.</p>
<p><u>MINUTE NO.44.</u> <u>TO CONSIDER THE PROVISION OF A PERMANENT POWER SUPPLY TO THE MILLENNIUM GARDEN FOR THE CHRISTMAS TREE</u> The Committee requested that Sheffield City Council be asked that a permanent electricity supply be fitted for the Christmas tree in the Millennium Garden, in lieu of the works that should have been carried out at Market Place – raised planters should have</p>	

<p>been concreted over, but this work has not been completed. <u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Mr C Taylor Seconded by Cllr Mr G Weatherall) That Sheffield City Council be contacted to provide a new invoice for the following payments:- § £1,500 for electricity supply to be fitted for the Christmas tree at the Millennium Garden (in lieu of work not carried out) and § £2,000 for the spring and summer planting on the roundabouts in Chapeltown. Once the revised invoice has been received and the work carried out the cheque for £3,500 dated April 2010 can then be released.</p>	<p>Clerk to contact Sheffield City Council with regard to new invoice.</p>
<p><u>MINUTE NO.45.</u> <u>TO CONSIDER THE PROVISION OF CHRISTMAS GRANT TO PRIMARY SCHOOLS IN THE PARISH</u></p> <p>The Clerk presented a list of various grants given over previous years. <u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mrs D Fearnley) That the grant this year should be based on pupil numbers as at September 2010 and is equivalent to £1.70 per pupil at a total cost of £4,403.00. Letters to be sent to schools after full Council and the Chairman of the Parish Council to deliver the cheques to the schools.</p>	<p>Cheques to be issued and Chairman to deliver the cheques to all schools.</p>
<p><u>MINUTE NO. 46</u> <u>PRESENTATION BY NCA ON MASTERPLAN FOR THORNCLIFFE RECREATION GROUND</u></p> <p>At this point in the meeting Marika Puglisi from the Northern Community Assembly and James Barnes who is the Regeneration Manager for the Parks and Countryside Department at Sheffield City Council came to the meeting and gave a detailed presentation regarding the Masterplan for Thorncliffe Recreation Ground.</p> <p>They said that they had been working with the different groups who use the facilities. The groups were now all working together to take the project forward. They need funding for the Masterplan Consultant, which is a pre-requisite to put things in place. £15,000 is needed to fund a feasibility study by a landscape architect and then an action plan can be developed from this. The Northern Community Assembly has already funded £15,000 for a Community Project Officer.</p> <p>As this item had not been received in time to be included on the agenda, a decision could not be made at the meeting. The</p>	

<p>Committee requested that this item be placed on full Council agenda when Council could make a decision about whether to fund this.</p>	<p>Clerk to place item on the full Council Agenda for October 2010 for a decision to be made.</p>
<p><u>MINUTE NO.47.</u> <u>TO DISCUSS ACTIVE REGEN - COSTINGS</u> Cllr Ms V M Bowden requested that this item be placed on the next Finance Agenda when Cllr Mr H House will also be present at the meeting. She also requested that we invite Marie Croker from Active Regen Limited to attend the meeting to discuss the costings.</p>	<p>Item to be placed on the October Finance Agenda. Marie Croker invited to attend the meeting.</p>
<p><u>MINUTE NO.48.</u> <u>TO DISCUSS A JOINT PROJECT IN CHAPELTOWN WITH THE NORTHERN COMMUNITY ASSEMBLY, THE POLICE AND INTERSERVE</u> Cllr Mr C Taylor reported to the meeting that there had been several ongoing episodes of anti-social behaviour by youths with over 100 youths in the Pine Croft area at Chapelton on one occasion. The police had been involved on this occasion but felt that they were unable to move 100 youths to other areas in Chapelton as this could cause greater problems.</p> <p>The school had previously erected a fence but this was not sufficient to keep the youths out. He said that this was a real problem for the neighbourhood and Interserve who are the private Finance Initiative Managers for the school are looking at erecting a fence at a cost of £5,000 to tackle the issue. They were looking for contributions towards the fencing from the Northern Community Assembly and the Parish Council to help towards the cost.</p> <p><u>RECOMMENDED UNANIMOUSLY:-</u> (Proposed by Cllr Mr C Taylor Seconded by Cllr Mr G Weatherall) That a grant of £1,000 be made towards the cost of the fence. Councillor Mr Colin Taylor to supply further information on this matter before the cheque can be released.</p>	<p>Cllr Mr C Taylor to provide the Clerk with further details to enable the cheque to be issued.</p>
<p><u>MINUTE NO.49.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response:-</p> <p>§ <u>Security Camera in Chapelton</u> - Councillor Mr Garry Weatherall requested that Inspector Mouzer of South Yorkshire Police be contacted with regard to the costing and payment of the security camera in Chapelton, as he was aware that the new camera had now been fitted.</p> <p>§ <u>Item 9 – Chapelton Baths Invite to AGM –</u> Councillor Mr Colin Taylor confirmed that he would be representing the Parish Council at the AGM.</p>	<p>Clerk to contact Inspector Mouzer</p> <p>Cllr Mr C Taylor to attend AGM</p>

<p>§ <u>Item 14 – David Chadwick Centre</u> – Confirmation from Foys Solicitors that they had the title deeds at their offices in preparation for the sale taking place. Cllr Mr N Garratt reported to the meeting that he had spoken to Shield Estates and there had been a few enquiries in regarding the property but no offers to date. He requested that the Clerk contact Shield Estates for a brochure so that this could be put on our website.</p> <p>§ <u>Items 18 and 19 – Removal of funding by PCT for High Green Walks</u> – Two parishioners had written in to the office concerned that the PCT were now withdrawing funding for the High Green walks. Councillor Mr Alan Hooper said that he would contact Darren Ward the High Green Development Worker regarding this.</p>	<p>Clerk to contact Shield Estates for a brochure</p> <p>Councillor Mr A Hooper to contact Darren Ward regarding this item.</p>
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FINANCE CORRESPONDENCE 16 SEPTEMBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
7 Aug 10	Ecclesfield Flower Festival	Application	Application for financial assistance			16 Sept 10	1
23-Jul-10	Grenoside Singers	application	Application for financial assistance	02-Sep-10		16-Sep-10	2
27-Jul-10	Grenoside Singers	email	Insurance details as requested	02-Sep-10		16-Sep-10	2
28-Jul-10	Ecclesfield & Dist TARA	appl	Request for financial assistance	02-Sep-10		16-Sep-10	3
19-Jul-10	Grenoside Sword Dancers	letter	Application for financial assistance	02-Sep-10		16-Sep-10	4
02-Aug-10	Black Rock Investments	letter	Charinco Common Investment Fund			16-Sep-10	5
03-Aug-10	Friends of Charlton Brook	application	Application for financial assistance			16-Sep-10	6
16-Aug-10	Cllr House	e-mail	Virtual to reality costings Active Regen	02-Sep-10		16-Sep-10	7
24-Aug-10	High Green Sports	e-mail	Further info for application for financial assistance	Not coming will contact later		16-Sep-10	8
06-Sep-10	Chapelton Baths	letter	Invite to AGM 5.10.10		14-Sep-10	16-Sep-10	9
06-Sep-10	SCC	letter	Community Information database update			16-Sep-10	10
06-Sep-10	Grenoside Old School Charity	appl	Application for financial assistance			16-Sep-10	11
07-Sep-10	Chapelton & Dist Am Op Soc	email	Thanks for recent grant			16-Sep-10	12
07-Sep-10	PWLB	letter	Loan payment due 30.9.10			16-Sep-10	13
09-Sep-10	Foys, Solicitors	letter	Confirmation re deeds to D. Chadwick Centre			16-Sep-10	14
10-Sep-10	NCA	email	Invitation to Wildlife Trust		14-Sep-10	16-Sep-10	15
10-Sep-10	Greenhead Gardens SC Club	letter	Thanks for recent grant			16-Sep-10	16
13-Sep-10	BDO Stoy Hayward	letter	External audit report for year ended 31 March 2010			16-Sep-10	17
13-Sep-10	Resident 1	letter	Removal of funding by PCT for High Green walks	07-Oct-10		16-Sep-10	18
15-Sep-10	SCC Property and Facilities Management	letter	High Green Development Trust	07-Oct-10		16-Sep-10	19
15-Sep-10	Resident 2	letter	Removal of funding by PCT for High Green walks	07-Oct-10		16-Sep-10	20
16 Sept 10	NCA	e-mail	Thorncliffe Master Plan presentation			16 Sept 10	21

**MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD
20 SEPTEMBER 2010**

Present: Chairman: Dr J C Bowden
Councillors: Ms V M Bowden, Mrs D Fearnley, Mr N Garratt, Mr G Weatherall and Mr C Taylor

No apologies for absence were received.

MINUTES	ACTION
<p><u>MINUTE NO.3.</u></p> <p><u>(a) To consider correspondence received relating to the appointment to the post of Clerk.</u> All members discussed the letter received and:- RESOLVED UNANIMOUSLY (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr Garry Weatherall) That a response be sent on behalf of the Council to the letter received.</p> <p><u>(b) To consider earlier replies received from the YLCA regarding the interviewing and appointment process.</u> All members considered responses received from YLCA. RESOLVED UNANIMOUSLY (Proposed by Cllr Ms V M Bowden Seconded by Cllr Ms D Fearnley) That all advice received from the YLCA had been followed through the interview and appointment process.</p> <p><u>(c) To consider the Parish Council's reply to correspondence received.</u> All members discussed and agreed the content and wording of the letter to be sent to the correspondent. RESOLVED UNANIMOUSLY (Proposed by Cllr Mr G Weatherall Seconded by Cllr Mr C Taylor) That a copy of the letter be sent to the YLCA for comments before being sent to the correspondent.</p>	