

## **ECCLESFIELD PARISH COUNCIL**

**To all Members of the Parish Council**

### **SUMMONS**

25 November 2010

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 2 December 2010.

#### **Public Participation**

**Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from Councillors and members of the public.**

**Tim Shortland from Parks and Countryside Department is attending at the beginning of the meeting to give a presentation regarding the project "Fruit Growing in schools in the Northern Community Assembly area".**

### **AGENDA**

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members  
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 4 November 2010 (Pgs: 1-4 & Appendix A).
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 4 November 2010 (Pg: 7 & Appends A & B).
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 16 November 2010 (Pg: 10 & Appends A & B).
7. To approve the Minutes of the Staffing Sub-Committee meeting held 16 November 2010 (Pg 13).

8. To approve the Minutes of the Finance & Premises Committee meeting held 18 November 2010 (Pgs: 14-17 & Appendix A) and to approve the recommendations contained therein
9. To approve a verbal report of the Environmental Planning & Employment Committee held on the 2 December 2010
10. **Northern Community Assembly**  
To identify Items to be considered at the Northern Assembly and Parishes Liaison meetings.
11. **Thornccliffe Park Masterplan** – update by Cllrs Mr A Hooper and Mr H House
12. **Correspondence** – Items requiring a reply or response
13. **Accounts**  
To approve the accounts for payment
14. **Local Events**

Yours faithfully

Viji Sivalingam

Mrs Viji Sivalingam  
Clerk to the Council

**MINUTES OF THE PARISH COUNCIL MEETING**  
**HELD 4<sup>TH</sup> NOVEMBER 2010**

**Present:** Chairman: Cllr Mr N Garratt  
**Councillors:** Mr A Hooper, Mr G Weatherall, Mr D E Pepper, Mr G Oxley,  
 Mr H House, Mr B Curran, Mrs D Fearnley, Mr J Jones,  
 Mrs K Granger

Apologies for absence were received from Cllrs Dr J C Bowden, Ms V M Bowden, Mrs J H Wright and Mr C Taylor and the reasons for absence were approved by the Council.

Prior to the commencement of business, Cllr Garratt presented a Chairman's Award to Bryan and June Dawson of the Chapelton & District Amateur Operatic Society. He informed members that they had worked with the Operatic Society for many years and told of the excellent recreational value gained by parishioners.

MINUTE	ACTION
<p><b><u>MINUTE NO.120.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.121.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.122.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u></b>                      There were none identified.</p>	
<p><b><u>MINUTE NO.123.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 7<sup>TH</sup> OCTOBER 2010</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>                      (Proposed by Cllr Mr G Oxley                      Seconded by Cllr Mr B Curran)                      That the minutes be approved as a correct record.</p>	
<p><b><u>MINUTE NO.124.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD 7<sup>TH</sup> OCTOBER 2010</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>                      (Proposed by Cllr Mr N Garratt                      Seconded by Cllr Mr D E Pepper)                      That the minutes be approved as a correct record.</p>	

<p><b><u>MINUTE NO.125.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD 19<sup>TH</sup> OCTOBER 2010</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>          (Proposed by Cllr Mrs D Fearnley          Seconded by Cllr Mr G Weatherall)          That the minutes be approved as a correct record.</p>	
<p><b><u>MINUTE NO.126.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE FINANCE &amp; PREMISES COMMITTEE MEETING HELD 21<sup>ST</sup> OCTOBER 2010 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>          (Proposed by Cllr Mr G Oxley          Seconded by Cllr Mrs D Fearnley)          That the minutes be approved as a correct record.</p>	
<p><b><u>MINUTE NO.127.</u></b>  <b><u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD ON THE 4<sup>TH</sup> NOVEMBER 2010</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>          (Proposed by Cllr Mrs D Fearnley          Seconded by Cllr Mr D E Pepper)          That the report be received.</p>	
<p><b><u>MINUTE NO.128.</u></b>  <b><u>NORTHERN COMMUNITY ASSEMBLY</u></b>  <b><u>Items to be considered at the Northern Community Assembly and Parishes Partner Panel</u></b>          Cllr Hooper read out the agenda for the forthcoming meeting of the Parishes Partner Panel meeting for members' information.</p>	
<p><b><u>MINUTE NO.129.</u></b>  <b><u>SUBSTITUTE MEMBERS SYSTEM</u></b>          To consider various options for appointing a substitute member          The Clerk reported that as the Standing Orders did not stipulate the method of substitution, then it would be acceptable to receive substitution information by email. It was agreed that the forms could be signed at the next appropriate meeting.</p>	
<p><b><u>MINUTE NO. 130.</u></b>  <b><u>CORRESPONDENCE</u></b>          Items requiring a reply or response:-   <b><u>Item 27. Police Camera</u></b>          The correspondence regarding the above was noted and it was agreed unanimously that the police be requested to furnish the Parish Council with an invoice and the Parish Council would then issue a cheque for the amount agreed and that a request be forwarded that the camera be purchased and in situ by December.</p>	<p>Clerk to write to SY Police</p>

<p><b>Item 34. Forthcoming elections</b>                  The recent email from the City Council regarding the costs of the forthcoming election was noted. It was agreed that the Clerk contact the City Council regarding this.</p> <p><b>Item 43 – David Chadwick Centre</b>                  It was noted that the sales brochure and energy performance certificate had been received from Shield Estates. It was agreed that the account from Shield Estates be paid.</p>	<p>Clerk to write to SCC, Chief Exec re forthcoming elections</p>
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<p><b>MINUTE NO.131.</b>  <b>ACCOUNTS</b>  <b>RESOLVED UNANIMOUSLY</b>  <b>(Proposed by Cllr Mr G Oxley</b>  <b>Seconded by Cllr Mr J Jones)</b>                  That the following accounts be approved for payment:</p>	
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Payable To	Amount	Payment Details	Payment made under
Sage	£50.88	Sage workbooks	LG Act 1972 s111
Caboodle	£99.33	Ink cartridges	LG Act 1972 s111
Absolute coffee	£5.78	Cream for hospitality	LG Act 1972 s111
Sheffield City Council	£7,000.00	H/Green Dev Worker salary	LG Act 1972 s137
Acorn Joinery & Property	£85.00	Repairs to Fire door	LG Act 1972 s111
Mrs Sivalingam	£23.60	Travel to Selby for WWYC	LG Act 1972 s111
AOL	£20.48	Internet fee - direct debit	LG Act 1972 s111
Ricoh UK Ltd	£20.46	Copying charges	LG Act 1972 s111
SCC	£491.00	NNDR December 10	LG Act 1972 s111
Sage	£64.04	Printed Payslip stationery	LG Act 1972 s111
BT	£254.12	Telephone accounts	LG Act 1972 s111
BOS Office Supplies	£53.40	Stationery items	LG Act 1972 s111
Friends of Charlton Brook	£1,500.00	Grant	LG Act 1972 s137
Grenoside Cons. Society	£1,000.00	Grant	LG Act 1972 s137
Grenoside Old Sch Charity	£1,000.00	Grant	LG Act 1972 s137
Roy Smith Garden Services	£94.00	Grass cutting 30/9 and 14/10	LG Act 1972 s111
Treetops Gateway Soc. Club	£1,500.00	Grant	LG Act 1972 s145

<p><b>MINUTE NO.132.</b>  <b>LOCAL EVENTS</b></p> <p>Councillors had attended various events in the parish and reported back on these and also events that were due to happen in the near future:-</p> <ul style="list-style-type: none"> <li>• Chairman’s visit to Ecclesfield Junior School</li> <li>• Chairman’s visit to Halloween Party at St Marys</li> <li>• Macmillan Coffee Morning at Parish Community Room which raised £374.00 and was very well attended.</li> <li>• Chapelton in Bloom management meeting</li> <li>• Thorncliffe Sports Development Group meeting</li> <li>• Neighbourhood Action Group meeting</li> </ul>	
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| <ul style="list-style-type: none"><li>• Chapeltown in Bloom work day</li><li>• Chapeltown &amp; High Green SNA meeting</li><li>• Friends of Charlton Brook AGM and monthly meeting</li><li>• Halloween party at Chapeltown Friends Group</li><li>• Miners Welfare Hall – forthcoming themed 1940's social event</li><li>• Forthcoming Open Days at Grenoside Reading Room</li></ul> |  |
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<b>COUNCIL CORRESPONDENCE – 4 NOVEMBER 2010</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Fin</b>	<b>Cttee</b>	<b>No.</b>
11-Oct-10	Coterie Gallery	email	Forthcoming activities	04-Nov-10		C	<b>1</b>
11-Oct-10	Thornccliffe News	newsletter	Issue 76 - October 10	04-Nov-10		C	<b>2</b>
11-Oct-10	NHS	email	Cracking Bone Disease event 2.11.10	04-Nov-10		C	<b>3</b>
11-Oct-10	NALC	email	Events bulletin	04-Nov-10		C	<b>4</b>
12-Oct-10	NCA	e-mail	October E-brief	04-Nov-10		C	<b>5</b>
14-Oct-10	Peak District and NCA	e-mail	Rural Village network newsletter	04-Nov-10		C	<b>6</b>
14-Oct-10	Barnsley CC	e-mail	Barnsley Local Development Framework	04-Nov-10		C	<b>7</b>
14-Oct-10	Rural Action Yorkshire	e-mail	AGM 27 November 2010	04-Nov-10		C	<b>8</b>
14-Oct-10	Safer Neighbourhood Team	e-mail	Minutes Play and Theme Group	04-Nov-10		C	<b>9</b>
14-Oct-10	Streetforce	e-mail	Change of contact details	04-Nov-10		C	<b>10</b>
15-Oct-10	SCC, Chief Exec	letter	Decls of Int signed by Monitoring Officer	04-Nov-10		C	<b>11</b>
15-Oct-10	NCA	email	Cancellation of VCF meeting 3.11.10	04-Nov-10		C	<b>12</b>
15-Oct-10	YLCA	email	Big Society survey - further info	04-Nov-10		C	<b>13</b>
15-Oct-10	YLCA	email	NALC E-Bulletin 8 Oct 10	04-Nov-10		C	<b>14</b>
15-Oct-10	YLCA	email	NALC Big Society survey	04-Nov-10		C	<b>15</b>
18-Oct-10	Chapelton Am Op Soc	email	Chairman's invite to forthcoming event	04-Nov-10		C	<b>16</b>
18-Oct-10	NALC	email	DIS Extra 745	04-Nov-10		C	<b>17</b>
19-Oct-10	Zurich Municipal	e-mail	LCAS Bulletin	04-Nov-10		C	<b>18</b>
19-Oct-10	YLCA	e-mail	Re-organisation of Defra and its arms length bodies	04-Nov-10		C	<b>19</b>
21-Oct-10	Stocksbridge Town Council	e-mail	Parish meeting	04-Nov-10		C	<b>20</b>
21-Oct-10	NALC	e-mail	LCR online	04-Nov-10		C	<b>21</b>
21-Oct-10	Sheffield Futures	e-mail	Stephen Harrison Mobile Snooker Bus	04-Nov-10		C	<b>22</b>
21-Oct-10	S Yorks Fire & Rescue	e-mail	Fire & Rescue News	04-Nov-10		C	<b>23</b>
21-Oct-10	Wildlife Trust	letter	Re Greno Woods appeal	04-Nov-10		C	<b>24</b>

<b>COUNCIL CORRESPONDENCE – 4 NOVEMBER 2010</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Fin</b>	<b>Cttee</b>	<b>No.</b>
25-Oct-10	Grenoside News	booklet	November 2010	04-Nov-10		C	<b>25</b>
25-Oct-10	YLCA	email	E Bulletin	04-Nov-10		C	<b>26</b>
25-Oct-10	SY Police	email	Info re purchase of camera	04-Nov-10		C	<b>27</b>
25-Oct-10	Cllr Hooper	email	Info re Operation Dark Nights	04-Nov-10		C	<b>28</b>
27-Oct-10	Bradfield Parish Council	e-mail	Parish Panel Agenda	04-Nov-10		C	<b>29</b>
27-Oct-10	LCR	e-mail	Weekly newsletter	04-Nov-10		C	<b>30</b>
27-Oct-10	NCA	e-mail	You Choose Events	04-Nov-10		C	<b>31</b>
28-Oct-10	YLCA	e-mail	North Yorkshire Council budget consultations	04-Nov-10		C	<b>32</b>
29-Oct-10	Ecclesfield Park Jnr Bowls Section	email	Appl for financial assistance	04-Nov-10	18-Nov-10	C/F	<b>33</b>
01-Nov-10	SCC, Elections	email	Cost of forthcoming elections	04-Nov-10		C	<b>34</b>
02-Nov-10	NCA	email	Community grants	04-Nov-10		C	<b>35</b>
02-Nov-10	YLCA	email	Pay negotiations update 2011/12	04-Nov-10		C	<b>36</b>
02-Nov-10	SCC	email	Council houses - Planning the future	04-Nov-10		C	<b>37</b>
02-Nov-10	SY Police, Casey	email	Active Regen - Dark Nights	04-Nov-10		C	<b>38</b>
02-Nov-10	Sheffield Futures	email	Active Regen - Dark Nights	04-Nov-10		C	<b>39</b>
02-Nov-10	NALC	email	DIS - Extra issue 746	04-Nov-10		C	<b>40</b>
03-Nov-10	S Yorks Fire & Rescue	email	Member Briefing November 10	04-Nov-10		C	<b>41</b>
04-Nov-10	Ecclesfield Park Companions	appl	Appl for financial assistance	04-Nov-10	18-Nov-10	C/F	<b>42</b>
04 Nov 10	Shield Estates	email	Info re sale of DCC	04 Nov 10			<b>43</b>



**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 4<sup>th</sup> NOVEMBER 2010**

**Present:** Chairman: Mrs D Fearnley  
**Councillors:** Mrs K Granger, Mr N Garratt, Mr J Jones

Apologies were received from Cllrs Dr J C Bowden & Mrs J H Wright and the reasons for absence were approved by the Council.

MINUTE	ACTION
<p><b><u>MINUTE NO.74.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO. 75.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.76.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u></b>                      There were none identified.</p>	
<p><b><u>MINUTE NO.77.</u></b>  <b><u>PLANNING PROPOSALS FOR CONSIDERATION (Appendix A)</u></b>   <b><u>10/03439/FUL at 80 Greengate Lane, High Green</u></b>                      Local residents attended the meeting and voiced their concerns over this development. They were concerned about felling of trees, drainage, access for fire services, and boundary changes. It was agreed that the Parish Council support residents' concerns and that a letter be sent to the City Council. The residents were advised to write to the City Council direct with their concerns.</p>	<p>Clerk to write to HOP</p>
<p><b><u>MINUTE NO.78.</u></b>  <b><u>LICENCE APPLICATIONS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO. 79.</u></b>  <b><u>CORRESPONDENCE (Appendix B)</u></b>                      Items requiring a reply or response.                       There were no items identified.</p>	

<b>PLANNING LIST 4 NOV 10</b>						
<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>PLANNING OFFICER</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
<b>10/03164</b> 01-Nov-10	<b>FUL</b>	<b>P JESSOP</b> Rec. 14.10.10	<b>17 ARNCLIFFE DRIVE, CHAPELTOWN, SHEFFIELD S35 2BS</b> SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	<b>NO OBJECTIONS</b>	04-Nov-10
<b>10/03290</b> 04-Nov-10	<b>FUL</b>	<b>J ATHERTON</b> Rec. 15.10.10	<b>PLOT C SMITHYWOOD BUSINESS PARK, COWLEY LANE, CHAPELTOWN</b> ERECTION OF B2 INDUSTRIAL UNIT (3252 SQ M) WITH ASSOCIATED PARKING & SERVICING	N/CONSULTED	<b>NO OBJECTIONS</b>	04-Nov-10
<b>10/03207</b> 08-Nov-10	<b>FUL</b>	<b>P JESSOP</b> Rec. 21.10.10	<b>24 BRACKEN HILL, BURNCROSS, SHEFFIELD S35 1RS</b> USE OF EXISTING GARAGE AS ADDITIONAL LIVING ACCOMMODATION AND ERECTION OF FRONT PORCH	N/CONSULTED	<b>NO OBJECTIONS</b>	04-Nov-10
<b>10/03307</b> 05-Nov-10	<b>FUL</b>	<b>F KHALIL KHAN</b> Rec. 21.10.10	<b>470 BURNCROSS ROAD, SHEFFIELD S35 1SL</b> SINGLE STOREY SIDE AND REAR EXTENSIONS TO DWELLINGHOUSE INCLUDING REAR CONSERVATORY ACCESS RAMPS AND HYDROTHERAPY POOL	N/CONSULTED	<b>NO OBJECTIONS</b>	04-Nov-10
<b>10/03280</b> 10-Nov-10	<b>FUL</b>	<b>P JESSOP</b> Rec 25.10.10	<b>109 STANLEY ROAD, BURNCROSS, SHEFFIELD</b> ERECTION OF CONSERVATORY TO FRONT OF DWELLING	N/CONSULTED	<b>NO OBJECTIONS</b>	04-Nov-10
<b>10/03439</b> 15-Nov-10	<b>FUL</b>	<b>ALEX OWEN</b> Rec 28.10.10	<b>80 GREENGATE LANE, HIGH GREEN</b> ERECTION OF 2 DWELLINGHOUSES & GARAGES (AMENDS TO PREV. APPR. SCHEME 09/01856/FUL)	N/CONSULTED	<b>OBJECTION SUPPORT RES. CONCERNS RE ACCESS, BOUNDARIES</b>	04-Nov-10

PLANNING CORRESPONDENCE - 4 NOVEMBER 10								
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee	No.
22-Oct-10	Planning Inspectorate	letter	Definitive Map Modification Order (No. 45) 2009		04-Nov-10		P	1
22-Oct-10	SCC	e-mail	Roadworks Report 776		04-Nov-10		P	2
22-Oct-10	Residents	e-mail	Re Planning appeal 2A Topside Grenoside		04-Nov-10		P	3
25-Oct-10	Grenoside Cons Soc	email	Comments re Eden Park		04-Nov-10		P	4
25-Oct-10	Sheffield Environment Weeks	email	Annual report 2010		04-Nov-10		P	5
25-Oct-10	SCC, Licensing	email	Response re Morrisons		04-Nov-10		P	6
25-Oct-10	Sheffield Futures	email	Funding Opportunity		04-Nov-10		P	7
26-Oct-10	Wildlife Trust	letter	Coalfield Heathland Project Report		04-Nov-10		P	8
28-Oct-10	Planning Inspectorate	e-mail	Decision notice land at Chapel Close Burncross Rd		04-Nov-10		P	9
28-Oct-10	SCC Licensing Department	e-mail	Response re Licensing application Morrisons		04-Nov-10		P	10
01-Nov-10	SCC, Legal Servs	letter	Modification Order, f'path Steel Hill/Birley Edge		04-Nov-10		P	11

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 16<sup>th</sup> NOVEMBER 2010**

**Present:** Chairman: Dr J C Bowden  
**Councillors:** Mr N Garratt, Mr J Jones, Mrs J H Wright, Mrs D Fearnley

Apologies were received from Cllrs Mrs K Granger and the reason for absence was approved by the Council.

MINUTE	ACTION
<p><b><u>MINUTE NO.80.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO. 81.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.82.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u></b>                      There were none identified.</p>	
<p><b><u>MINUTE NO.83.</u></b>  <b><u>PLANNING PROPOSALS FOR CONSIDERATION</u></b>  <b><i>(Appendix A)</i></b>                      No objections had been received to any of the plans, which were considered at the meeting. The Clerk was therefore requested to write to the Head of Planning at Sheffield City Council to this effect.</p>	<p>Clerk to write to HOP at SCC re plans</p>
<p><b><u>MINUTE NO.84.</u></b>  <b><u>LICENCE APPLICATIONS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO. 85.</u></b>  <b><u>CORRESPONDENCE</u></b> <i>(Appendix B)</i>                      Items requiring a reply or response.                      Members noted all correspondence received and the Chairman informed members of the date of the following appeal:-   <b><u>Item 6 – Appeal re 13 Top Side, Grenoside, Sheffield S35 8RD</u></b>                      The date for the hearing of the appeal is Wednesday 5 January 2011 at 10.00am in the Town Hall, Sheffield.</p>	

<b>PLANNING LIST – 16 NOVEMBER 2010</b>						
<b>PLAN NO/ RESPOND BY</b>	<b>FUL/ OUT</b>	<b>PLANNING OFFICER</b>	<b>PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS</b>	<b>COMMENTS</b>	<b>PARISH COUNCIL OBSV'S &amp; DEC'S</b>	<b>COMM. DATE</b>
<b>10/03436</b> 14-Nov-10	<b>FUL</b>	<b>P JESSOP</b> Rec 29.10.10	<b>11 STEVEN PLACE, CHAPELTOWN</b> ERECTION OF DETACHED GARAGE	N/CONSULTED	<b>NO OBJECTION</b>	16-Nov-10
<b>10/03510</b> 22-Nov-10	<b>FULR</b>	<b>L HIRST</b> Rec 3.11.10	<b>SITE OF 308A BURNCROSS ROAD, CHAPELTOWN</b> ERECTION OF 15 APARTMENTS IN 1 X 2/3 STOREY BLOCK (APPL TO EXTEND TIME LIMIT FOR IMPLEMENTATION OF 07/04262/FUL)	N/CONSULTED	<b>NO OBJECTIONS</b>	16-Nov-10
<b>10/03248</b> 23-Nov-10	<b>OUT</b>	<b>P JESSOP</b> Rec 8.11.10	<b>CURTILAGE OF 29 BUTCHILL AVENUE, ECCLESFIELD</b> ERECTION OF BUNGALOW WITH DETACHED GARAGE	N/CONSULTED	<b>NO OBJECTIONS</b>	16-Nov-10

<b>PLANNING CORRESPONDENCE – 16 NOVEMBER 2010</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
05-Nov-10	Peak District	email	E-newsletter, Sheff Rural Village Network		16-Nov-10		<b>1</b>
05-Nov-10	SCC	email	Roadworks report		16-Nov-10		<b>2</b>
12-Nov-10	SCC	e-mail	Roadworks Report		16-Nov-10		<b>3</b>
05-Nov-10	East Peak Innovation Partnership	email	Call for Projects		16-Nov-10		<b>4</b>
09-Nov-10	Residents of surrounding properties	letter	Obj re 80 Greengate Lane		16-Nov-10		<b>5</b>
11-Nov-10	SCC Deputy Chief Exe Team	letter	Appeal re 13 Top Side, Grenoside		16-Nov-10		<b>6</b>
12-Nov-10	SCC	e-mail	Response re overhanging tree Dowland Avenue		16-Nov-10		<b>7</b>
15-Nov-10	Friends of Chapeltown Park	e-mail	Bird Watch and Brunch		16-Nov-10		<b>8</b>

**MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD  
16 NOVEMBER 2010**

**Present:** Chairman: Dr J C Bowden  
**Councillors:** Ms V M Bowden, Mrs D Fearnley, Mr N Garratt, Mr J Jones

**Apologies for absence were received from Cllr Mr C Taylor.**

<b>MINUTES</b>	<b>ACTION</b>
<p><b><u>MINUTE NO.4.</u></b>  <b><u>Holiday entitlement</u></b>            The Clerk informed the Committee of her holiday request for a three week period early in the New Year. Following discussion by the members of the Committee it was decided that the Chairman of the Committee seek advice from the YLCA about the situation.</p> <p>The Committee was sympathetic to the Clerk's request for leave during her probationary period, however, as only a small number of days leave have been accrued, the remaining days must be taken as unpaid leave. The Committee is minded, as an exceptional circumstance, to agree to the leave requested.</p>	<p>Chairman of the Committee to contact YLCA regarding the request.</p>
<p><b><u>MINUTE NO. 5.</u></b>  <b><u>To consider the Christmas Holiday opening times</u></b>            The Committee discussed the Christmas Bank Holiday arrangements and it was:-  <b>RECOMMENDED UNANIMOUSLY</b>  <b>(Prop: Cllr Mr N Garratt</b>  <b>Sec:- Cllr Mrs D Fearnley)</b>            That the staff use their two extra statutory holidays and one annual leave day attached to the Bank Holidays and that the office be closed from Friday 24 December 2010 and will re-open on Tuesday 4 January 2011.</p>	
<p><b><u>MINUTE NO. 6.</u></b>  <b><u>Probationary Period – Update Report</u></b>            The Clerk updated the Committee on her progress to date. Members noted the information supplied. The Clerk informed the Committee that she has now commenced her Working with your Council Course.</p> <p>The Committee noted the Clerk's progress in financial matters and would now like to see other aspects, apart from financial, specified in the Job Description being developed, in particular the overall responsibilities and advising Councillors.</p> <p>The Committee requested that a written update be presented to the next Staffing Sub-Committee with concrete examples of progress made.</p>	<p>Clerk to provide Committee with a written report regarding progress to date.</p>

**MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING  
HELD 18<sup>th</sup> NOVEMBER 2010**

**Present:** Chairman: Cllr Ms V M Bowden  
**Councillors:** Mr N Garratt, Mrs D Fearnley, Mr D E Pepper, Mr G Oxley,  
 Mr H House, Mr C Taylor, Mr G Weatherall and Mr A Hooper as  
 substitute for Mr J Jones.

Apologies for absence were received from Cllr Mr J Jones and the reason for absence was approved by the committee

MINUTE	ACTION
<p><b><u>MINUTE NO.60.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.61.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.62.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u></b>                      There were none identified.</p>	
<p><b><u>MINUTE NO.63.</u></b>  <b><u>FINANCIAL REPORTS</u></b>                      The Clerk's reports were received.</p> <p><b><u>David Chadwick Centre</u></b>                      The Clerk informed the meeting that she had received an update from Mike Shield, Estate Agent regarding the sale of the above property. Several offers for the building and land had been received by the Estate Agent.</p> <p><b><u>Paces Centre</u></b>                      The Clerk reported that she had had a telephone conversation with Jacquie Hall from Paces requesting a large grant towards the cost of repairing the roof at the Centre. The Clerk had requested that she contact the Maintenance Department at Sheffield City Council, as they are the owners of the building and should be able to assist them with their request. The Clerk also reported that we had also previously received another application for financial assistance towards the repair of the roof but that they had withdrawn the application before it came to the Finance Committee.</p>	



**MINUTE NO.64.**

**APPLICATION FOR FINANCIAL ASSISTANCE**

**64.1. Ecclesfield Gatty Memorial Hall**

Members of the Trust had attended the meeting and explained their reasons for their grant application. A small area of flat roof needs repairing as they have experienced several leaks over the past year and it is getting dangerous, as plaster has fallen off the ceiling. The Committee members enquired who owned the building, to which they replied that they did not know, but said that it is a Charity. Members requested that the Parish Council be supplied with the registered Charity Number by the Group and that the Clerk will then be able to write to the Charity Commission to enquire who the owners are. Members also asked the Group who else they had applied to for funding and they agreed to let the Finance Committee have a list of people who they had already applied to.

**RECOMMENDED UNANIMOUSLY**

**(Proposed by Cllr Mr A Hooper  
Seconded by Cllr Ms V M Bowden)**

That the group be informed that once they have provided further information as to the ownership of the building and also obtained three quotes for the repair of the roof, then the Committee would be happy to see them again when further details are to hand to consider their application.

**64.2. Ecclesfield Park Companions**

Two members of the Group attended the meeting, the Club has been running for 20 years and they currently have 40 members who are all local people living within the Parish. They meet twice a week in Ecclesfield Park Pavilion. Their request for a grant is to provide a Christmas lunch for their members.

**RECOMMENDED UNANIMOUSLY**

**(Proposed by Cllr Mr N Garratt  
Seconded by Cllr Ms V M Bowden)**

That a grant of £600 be made towards the cost of the Christmas lunch for the group.

**64.3. Ecclesfield Park Junior Bowls Section**

Two members of the Group attended the meeting and explained that the meeting started two years ago. They now have 14 members and have formed two teams of 5 players. The age range of the children is 8-15 and they wish to purchase some smaller equipment for the younger children to use. They reported that all adult members of the Group have been CRB checked. The Group stated that they had only just opened a separate bank account for the Junior Bowls Section. The Committee requested that a copy of the bank statement be supplied to the Committee.

Members of the Group to supply the Parish Council with their registered Charity number and also obtain three quotes for the work.

Clerk to write to Charity Commission to ascertain ownership.

Clerk to write to the Group regarding the decision.

<p><b><u>RECOMMENDED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr N Garratt</b>  <b>Seconded by Cllr Mr C Taylor)</b>          That a grant of £800 be given to the group subject to the receipt of the bank details as requested.</p>	<p>Group to provide details of bank account prior to the cheque being issued.</p>
<p><b><u>MINUTE NO.65.</u></b>  <b><u>EXAMINATION OF FINANCIAL TRANSACTIONS</u></b>          The financial records were presented for examination by the Clerk and the Chairman of the Committee and the Chairman of the Council signed the Imprest Account sheets.</p>	
<p><b><u>MINUTE NO.66.</u></b>  <b><u>TO CONSIDER THE CONTENT AND STYLE OF THE FINANCE LEAFLET FOR 2011/2012</u></b></p> <p>Discussion took place regarding the content of the leaflet – and several members requested that the Clerk obtain details as to the price and availability of other community rooms for the next Annual Parish meeting.</p> <p>The date of the Annual Parish meeting may change and therefore this needs to be looked at again at the next Finance meeting in December.</p>	<p>Clerk to obtain prices and availability of other venues for the Annual Parish meeting.</p>
<p><b><u>MINUTE NO.67.</u></b>  <b><u>TO CONSIDER THE BUDGET AND PRECEPT FOR 2011/2012</u></b></p> <p>The Committee discussed the draft budget for 2011/12 and requested that £3,000 be transferred over from the Community Liaison budget to put into the General Election Budget and any surplus left in this budget item be transferred back following the Election. The draft budget will be adjusted accordingly in time for the Finance meeting in December.</p>	
<p><b><u>MINUTE NO.68.</u></b>  <b><u>CORRESPONDENCE (Appendix A)</u></b>          Items requiring a reply or response:-</p> <p><b><u>Item 7 – Campaign to protect Rural England Subscription</u></b>          Clerk reported that we had received notification regarding the membership renewal – following discussion the Committee agreed to continue membership for a further year.</p> <p><b><u>Item – 9 - Thorncliffe Recreation Ground Masterplan</u></b>          Clerk reported that further correspondence had been received regarding the above. Members noted the content of the e-mail.</p>	<p>Cheque to be issued for membership renewal</p>

**Irwin Mitchell – Re sale of freeholds at Cupola Lane,**

**Grenoside**

Clerk reported that an e-mail had been received this evening from the Solicitors acting on our behalf. Members noted the contents of the e-mail and requested that the Clerk respond back to the Solicitors.

FINANCE CORRESPONDENCE – 18 NOVEMBER 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
21 Oct 10	Ecclesfield Gatty Memorial Hall	application	Appl for financial assistance				<b>Agenda item 1</b>
04-Nov-10	Ecclesfield Park Companions	application	Appl for financial assistance	04-Nov-10		18-Nov-10	<b>Agenda item 2</b>
29-Oct-10	Ecclesfield Park Jnr Bowls Section	application	Appl for financial assistance	04-Nov-10		18-Nov-10	<b>Agenda item 3</b>
08-Nov-10	Grenoside Singers	letter	Thanks for recent grant			18-Nov-10	<b>4</b>
11-Nov-10	Peak District National Park	e-mail	Rural network meeting at Bolsterstone			18-Nov-10	<b>5</b>
11-Nov-10	Northern Play & Youth Activities Grp	e-mail	Agenda and minutes			18-Nov-10	<b>6</b>
11-Nov-10	Campaign to protect rural England	letter	Membership renewal			18-Nov-10	<b>7</b>
15-Nov-10	SCC	letter	Public report of all external spend	02-Dec-10		18-Nov-10	<b>8</b>
16-Nov-10	Community Projects Officer	e-mail	Update re Thornccliffe Masterplan	02-Dec-10		18-Nov-10	<b>9</b>
17-Nov-10	NCA	e-mail	Provider Innovation Fund	02-Dec-10		18-Nov-10	<b>10</b>
18 Nov 10	SCC	e-mail	SCC free insulation scheme			18-Nov-10	<b>11</b>
18 Nov 10	Thornccliffe Tennis Club	e-mail	Query re grant application form			18-Nov-10	<b>12</b>