

ECCLESFIELD PARISH COUNCIL

To all Members of the Parish Council

SUMMONS

29 October 2009

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 5 November 2009.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 1 October 2009 (Pgs: 1-5 & Appendix A)
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 1 October 2009 (Pgs 9-11 & Appends A & B).
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 13 October 2009 (Pgs: 15-16 & Appends A & B).
7. To approve the Minutes of the Trustees of the Grenoside Exhibition Account Charity meeting held on the 15 October 2009 (Page 20)
8. To approve the Minutes of the Staffing Sub-Committee meeting held on the 15 October 2009 (Page 21).
9. To approve the Minutes of the Finance & Premises Committee meeting held 15 October 2009 (Pgs: 22-24 & Appendix A) and to approve the recommendations contained therein
10. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 5 November 2009

11. To consider the notes of the Joint Parish Council and Northern Community Assembly meeting held on the 23 September 2009 (Notes attached)
12. **NORTHERN COMMUNITY ASSEMBLY**
 - a) To receive a report from the previous meeting
 - b) To identify items for referral
13. **OPERATION DARK NIGHTS PROGRAMME** – Report from Chairman
14. **CORRESPONDENCE** – Items requiring a decision or response
15. **ACCOUNTS** – To approve the accounts presented for payment
16. **PROPOSED CLOSURE OF HIGHWAY AT BRIDGE INN ROAD** – To decide on a course of action to be taken.
17. **PARISH COUNCIL PRIORITIES** – To consider the Parish Council priorities and identify items for discussion at the Parish Council's/Northern Community Assembly meeting to be held in January 2010 (Notes attached).
18. **RED TELEPHONE BOXES** - To consider the purchase of red telephone box at Grenoside from British Telecom.
19. **LOCAL EVENTS**

Yours faithfully,

Philip Allass

Philip Allass
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD 1ST OCTOBER 2009

Present: Chairman: Cllr H House
Councillors: Mr N E Garratt, Mrs D Fearnley, Mr A Hooper,
 Mrs K Granger, Mr C Taylor, Mr B Curran,
 Mr G Weatherall, Ms V M Bowden, Dr J C Bowden and
 Mr J Jones

Apologies for absence were received from Cllrs Mr G Oxley, Mrs J H Wright, and Mr S Bower and the reasons for absence were approved by the council

Prior to the start of the meeting the Chairman of the Parish Council Cllr Mr H House presented a Chairman's award to Mr Steve Peat in honour of his great achievement in the Downhill Gold in the Mountain Biking World Championships in Canberra, Australia. The Parish Council is very proud of his achievement.

Mr Tim Shortland, Community Forestry Manager at Sheffield City Council attended the meeting to explain what he wishes to achieve in the Northern Community area and also to seek ideas from the Parish Council about where tree planting could take place. He spoke at length about his work with school children and also youth clubs and said it teaches respect in the community.

Cllr Hooper queried what budget Mr Shortland had got for the project and this is in the region of £1200 - £1500 per ward. Cllr Weatherall suggested planting fruit trees at schools and suggested that each school could apply to the Parish Council for a grant towards planting these. Cllr Hooper suggested that a Sub-Group should be formed between the Parish Council's, Mr Shortland and the Northern Community Assembly to identify areas for planting.

The Chairman thanked Mr Shortland for attending the meeting and giving such an interesting talk.

MINUTE	ACTION
<p><u>MINUTE NO.73.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.74.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.75.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	

<p><u>MINUTE NO.76.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 3RD SEPTEMBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr C Taylor Seconded by Cllr Mr G Weatherall) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.77.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 3RD SEPTEMBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mrs K Granger) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.78.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 15TH SEPTEMBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.79.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 17TH SEPTEMBER 2009 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr J Jones) That the minutes be approved as a correct record. Cllr Garratt reported that a grant of £700 was recommended to be given to Greenhead Gardens Senior Citizens Club and the Council approved this unanimously.</p> <p>Cllr Garratt reported that a grant of £300 had been recommended for the provision of Christmas trees to each area of the Parish. A letter had been sent out and it was agreed to place the item on the agenda for the next Finance meeting for approval of each application.</p> <p>Cllr Garratt reported that an estimate of £445 had been received for cleaning and painting the railings at the Grenoside Cenotaph. The Council agreed the quote but are still awaiting a response from the Sheffield Conservation Department regarding the Cenotaph with a query if it is a listed building.</p> <p>Cllr Garratt reported that he had attended a meeting at the Town Hall along with Cllr Fearnley and Cllr Bower and members of the</p>	<p>Letter to be sent to Club with the cheque</p> <p>Item to go on Agenda for the next Finance meeting.</p> <p>Item to go on Agenda for the next Finance meeting</p>

<p>Northern Community Assembly to discuss the appointment of a High Green Community Worker. It was agreed at the meeting that the Parish Council would not be the lead employer for this post, but that a grant from the Special Projects budget of £7,000 as previously agreed be provided towards the cost of providing this post. The other partners being the Northern Community Assembly and the PCT.</p>	
<p><u>MINUTE NO.80.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 1ST OCTOBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr H House Seconded by Cllr Mr B Curran) That the report be received. <u>09/02773/CHU – Icon Hair and Nail Salon, 127 Mortomley Lane, High Green, Sheffield and</u> <u>09/02859/FUL – 127A Mortomley Lane, High Green, Sheffield</u> The Committee considered both the applications together as one objection had been received for both applications. Whilst the Committee had every sympathy with the residents' concerns, they were of the opinion that the reasons contained in the objection were not material considerations that the City Council use for considering planning applications, therefore the Committee felt that they could not support this objection. <u>09/02803 – Land between junctions with Chapel Close and Burncross Road, Chapel Road, Burncross</u> The previous application had been refused and the Committee felt that there was very little change to the original application and the issues were still the same. The Committee reiterated their earlier objection on the following grounds:- § That the development was overbearing § It would cause major traffic issues and § There would be a loss of green land within the area</p>	<p>Letter to be sent to the Head of Planning and also residents regarding objection.</p> <p>Letter to be sent to the Head of Planning reiterating objection</p>
<p><u>MINUTE NO.81.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> a) <u>To receive a report from the previous meeting</u> Cllr Garratt reported on the meeting of the Parish Panels held on the 23 September 2009. He said that it had been a very informative meeting and that the next meeting would be held at Bradfield with a date to be agreed between the Parishes towards the end of January 2010. It was decided by the Council that any ideas should be sent to the Clerk for inclusion on the agenda. The agenda would then be set by the Town and Parish Councils. b) <u>To identify items for referral</u> There were no items identified at the time of this meeting.</p>	<p>Councillors to forward ideas to the Clerk for inclusion on the agenda for January meeting. Date to be agreed between Parish Councils and forward to Northern Community Assembly.</p>
<p><u>MINUTE NO.82.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response</p>	

<p><u>Items 1, 2 and 63 Irwin Mitchell – Indemnity Insurance Policy</u> Several quotes had been received from Irwin Mitchell regarding an Indemnity Insurance Policy for the sale of the freeholds at Cupola Lane. It was decided by the Council to seek further advice from the Clerk regarding the suitability of the policies and the item should be placed on the next Finance Agenda with delegated power for a decision to be made by the Committee.</p> <p><u>Item 26 – NALC Pay Settlement</u> <u>RESOLVED UNANIMOUSLY:-</u> (Proposed by Cllr Mr H House Seconded by Cllr Mr G Weatherall) That the recommended pay settlement be agreed from 1 April 2009 with an increase of 1.25% awarded on SCPs 4 to 10 inclusive and an increase of 1.00% on SCPs 11 to 49 inclusive, back dated to 1 April 2009.</p> <p><u>Item 39 – BDL Stoy Haward – Annual Audit Report</u> <u>RESOLVED UNANIMOUSLY:-</u> (Proposed by Cllr Mr H House Seconded by Cllr Mrs D Fearnley) That the Annual Return be approved and accepted and notice of the conclusion be displayed on the windows of the Parish Council offices for 14 days.</p> <p><u>Item 64 – Revitalising Ecclesfield Park Group – Application for Specimen Tree</u> The Council requested that this item be placed on the Agenda for the next Finance meeting on the 15 October 2009.</p>	<p>Item to be placed on Finance Agenda 15 October 2009 with a decision to be made by the Committee of a suitable policy.</p> <p>Pay increase be awarded to staff backdated to April 2009.</p> <p>Annual Return to be displayed on the Parish Council windows.</p> <p>Item to be placed on Agenda for Finance Committee 15 October 2009.</p>																																				
<p><u>MINUTE NO.83.</u> <u>ACCOUNTS</u> <u>RESOLVED</u> (Proposed by Cllr Mr H House Seconded by Cllr Mr N Garratt) That the following accounts be approved for payment:</p>																																					
<table border="1"> <thead> <tr> <th>Received From</th> <th>Amount</th> <th>Payment Details</th> <th>Payment made under</th> </tr> </thead> <tbody> <tr> <td>Public Works Loan Board</td> <td>£1,103.51</td> <td>Loan payment</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>BT</td> <td>£217.41</td> <td>New cheque issued, orig. lost in post</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>Roy Smith Garden Servs</td> <td>£259.00</td> <td>Grass cutting & garden clearance</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>UCIT Merlin</td> <td>£25.00</td> <td>Computer servicing</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>UCIT Merlin Networks Ltd</td> <td>£63.12</td> <td>Annual web-hosting fee</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>AOL</td> <td>£20.48</td> <td>Internet fee - direct debit</td> <td>LG Act 1972 S111</td> </tr> <tr> <td>Greenhead Gardens S.C. Club</td> <td>£700.00</td> <td>Grant</td> <td>LG Act 1972 S137</td> </tr> <tr> <td>SCC, Corp. Finance</td> <td>£574.00</td> <td>Oct rates, C. Offices & Comm room</td> <td>LG Act 1972 S111</td> </tr> </tbody> </table>	Received From	Amount	Payment Details	Payment made under	Public Works Loan Board	£1,103.51	Loan payment	LG Act 1972 S111	BT	£217.41	New cheque issued, orig. lost in post	LG Act 1972 S111	Roy Smith Garden Servs	£259.00	Grass cutting & garden clearance	LG Act 1972 S111	UCIT Merlin	£25.00	Computer servicing	LG Act 1972 S111	UCIT Merlin Networks Ltd	£63.12	Annual web-hosting fee	LG Act 1972 S111	AOL	£20.48	Internet fee - direct debit	LG Act 1972 S111	Greenhead Gardens S.C. Club	£700.00	Grant	LG Act 1972 S137	SCC, Corp. Finance	£574.00	Oct rates, C. Offices & Comm room	LG Act 1972 S111	
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<p><u>MINUTE NO.84.</u> <u>LOCAL EVENTS</u> Councillors reported on the following events that they had attended or which were due to happen in the forthcoming weeks:- § 18 September 2009 – Several Councillors attended the</p>																																					

<p>Macmillan Coffee morning which had been arranged at the Parish Council community room – the sum raised this year was £451.10.</p> <p>§ 6 September 2009 - Ecclesfield Gala – Attended by several Councillors. Councillor Garratt reported that the sum raised to date was £9,500 with further money expected in.</p> <p>§ 6 September 2009 – Great Yorkshire Run in Sheffield</p> <p>§ 6 September 2009 – Music in the Park event in Chapeltown Park</p> <p>§ East Peak Innovation Partnership (EPIP) meeting</p> <p>§ 7 September 2009 – Welcome Service for New Minister at Chapeltown Methodist Church</p> <p>§ 7-13 September 2009 – South Yorks Police – High Green week of action.</p> <p>§ 15 September 2009 – Yorkshire in Bloom event in Bridlington – Burncross were awarded a Silver Gilt award.</p> <p>§ NAG meeting</p> <p>§ Sheffield Health Trust members meeting</p> <p>§ 25 September 2009 – High Green Community Safety Group and PACT Meeting.</p> <p>§ 30 September 2009 – AGM of South Yorkshire County Scout Council</p> <p>§ 30 September 2009 – Sod cutting at Angram Bank</p> <p>§ 4 October 2009 – Unveiling of the boundary stone by the Lord Mayor and Lady Mayoress at the top of Bracken Hill, Burncross</p> <p>§ 11 October 2009 – Lord Mayor’s Walk as One in aid of Weston Park</p>	
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COUNCIL CORRESPONDENCE – 1 OCTOBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
04-Sep-09	Irwin Mitchell	e-mail	Sale of freeholds Cupola Lane	01-Oct-09			1
04-Sep-09	DVS District Valuer	letter	Sale of freeholds Cupola Lane	01-Oct-09			2
04-Sep-09	NALC	e-mail	DIS 717	01-Oct-09			3
04-Sep-09	SCC	e-mail	Roadworks report 717	01-Oct-09			4
07-Sep-09	Chapelton Baths	letter	Minutes and invite to AGM	01-Oct-09			5
07-Sep-09	Lord Lieutenant of S. Yorks	letter	Royal garden parties	01-Oct-09			6
07-Sep-09	East Peak Innovation Partnership	leaflet	Bringing rural projects to life	01-Oct-09			7
08-Sep-09	SCC	e-mail	Overhanging brambles Albany Road	01-Oct-09			8
17-Sep-09	SCC Streetforce	e-mail	Response re brambles Albany Avenue	01-Oct-09			9
17-Sep-09	SCC Streetforce	e-mail	Response re brambles - Ecclesfield Road	01-Oct-09			10
09-Sep-09	Coterie Gallery	e-mail	New exhibition	01-Oct-09			11
09-Sep-09	SCC	e-mail	Dog bins	01-Oct-09			12
09-Sep-09	NALC	e-mail	DIS 717	01-Oct-09			13
09-Sep-09	SLCC	e-mail	South Yorkshire Branch Training Day	01-Oct-09			14
10-Sep-09	Cllr Hooper	e-mail	Free drugs awareness training	01-Oct-09			15
10-Sep-09	Cllr Chadwick	e-mail	Congrats to Steve Peat	01-Oct-09			16
11-Sep-09	Lord Mayor's office	e-mail	Engagements week commencing 13.9.09	01-Oct-09			17
11-Sep-09	South Yorks Police	leaflet	News and information from SYPA	01-Oct-09			18
11-Sep-09	Co-op Bank	letter	Confirmation of new signatories	01-Oct-09		17-Sep-09	19
11-Sep-09	SCC Street Force	e-mail	Response re trees on Cowley Lane	01-Oct-09			20
17-Sep-09	SCC Streetforce	e-mail	Response re trees on Cowley Lane	01-Oct-09			21
14-Sep-09	SLCC	notice	Notice of Annual General Meeting	01-Oct-09			22
14-Sep-09	Information Commissioner's Office	letter	Proposed database of local groups	01-Oct-09			23
14-Sep-09	Coterie Gallery	e-mail	Forthcoming art exhibition	01-Oct-09			24

COUNCIL CORRESPONDENCE – 1 OCTOBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
15-Sep-09	Activity Sheffield	e-mail	Sports leadership training	01-Oct-09			25
16-Sep-09	YLCA	e-mail	NALC Pay Settlement 2009	01-Oct-09		17-Sep-09	26
17-Sep-09	Revitalising Ecclesfield Park Group	e-mail	Ecclesfield Park - funding query	01-Oct-09		17-Sep-09	27
17-Sep-09	Revitalising Ecclesfield Park Group	e-mail	2nd e-mail re funding query	01-Oct-09		17-Sep-09	28
18-Sep-09	YLCA	Agenda	South Yorks Branch mtg 7.10.09	01-Oct-09			29
18-Sep-09	Royal British Legion	letter	Remembrance 7 November 2009	01-Oct-09			30
18-Sep-09	Lord Mayor's office	list	Civic Engagements 20 Sept 2009	01-Oct-09			31
18-Sep-09	NALC	newsletter	Dis Extra issue 718	01-Oct-09			32
18-Sep-09	Steve Peat	e-mail	Chairman's Award	01-Oct-09			33
18-Sep-09	Community Assembly	e-mail	Dyslexia training	01-Oct-09			34
21-Sep-09	S Y Police, Hammond	email	Dates for forthcoming PACT meetings	01-Oct-09			35
22-Sep-09	N. Area Assembly, Greenwood	email	Agenda for meeting 23.9.09	01-Oct-09			36
24-Sep-09	Bluebell Wood Hospice	booklet	Newsletter Autumn 09	01-Oct-09			37
24-Sep-09	War Memorial Trust	email	Info re painting of Grenoside war memorial	01-Oct-09			38
24-Sep-09	BDO Stoy Hayward	letter	Audit for year ended 31.3.09	01-Oct-09			39
25-Sep-09	Royal British Legion	letter	Invitation to Ser of Rememb & Parade 8 Nov	01-Oct-09			40
25-Sep-09	SCC, Blantern	email	Invite to meet Directors 1.10.09	01-Oct-09			41
25-Sep-09	Lord Mayor's office	email	Forthcomcing engagements	01-Oct-09			42
25-Sep-09	SYHA	email	Invitation to The Fosters 30.9.09	01-Oct-09			43
25-Sep-09	Kier Partnership	letter	Land and property disposal	01-Oct-09			44
25-Sep-09	SCC	email	Roadworks report 720	01-Oct-09			45
28-Sep-09	Bryan Metcalf	e-mail	Powers of spending on education	01-Oct-09			46
28-Sep-09	SLCC	letter	Low cost membership benefits	01-Oct-09			47
28-Sep-09	Fernie Greaves	letter	National domestic rating list 2010	01-Oct-09			48

COUNCIL CORRESPONDENCE – 1 OCTOBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
28-Sep-09	UCIT Merlin Networks	e-mail	Invoice for yearly webhosting renewal	01-Oct-09			49
28-Sep-09	CCF	booklet	Building schools for the future	01-Oct-09			50
28-Sep-09	Highways Agency	leaflet	Helping you with your journeys	01-Oct-09			51
28-Sep-09	Yorkshire Bank	letter	Response re Benches outside Yorkshire Bank	01-Oct-09			52
28-Sep-09	BT	letter	Adopt a local red telephone kiosk	01-Oct-09			53
29-Sep-09	Sowerby Parish Council	e-mail	Youth Shelter	01-Oct-09			54
29-Sep-09	YLCA	e-mail	E-bulletin	01-Oct-09			55
29-Sep-09	Northern Community Assembly	e-mail	Sustainability Course	01-Oct-09			56
29-Sep-09	YLCA	e-mail	Training courses for Councillors	01-Oct-09			57
29-Sep-09	Cllr Fearnley	e-mail	Community Plan	01-Oct-09			58
30-Sep-09	Cllr Hooper	e-mail	Sheffield's 13-19 Participation Strategy Events	01-Oct-09			59
30-Sep-09	St Mark's Church	Booklet	Grenoside news	01-Oct-09			60
30-Sep-09	Ecclesfield Conservation Group	Letter	Request for Christmas tree for Ecclesfield	01-Oct-09		15-Oct-09	61
30-Sep-09	South Yorks Passenger Transport	Letter	South Yorks Tram Strategy and delivery plan	01-Oct-09			62
30-Sep-09	Irwin Mitchell	Letter	Sale of land at Cupola Lane****	01-Oct-09			63
1-Oct-09	Ecclesfield Park and Pav Group	Application	Thank you for grant and further application	01-Oct-09		15-Oct-09	64
1-Oct-09	NALC	e-mail	DIS Extra 719	01-Oct-09			65
1-Oct-09	Cllr Hooper	e-mail	Active Friends scheme	01-Oct-09			66
1-Oct-09	Cllr Jones	e-mail	Christmas tree grant for Burncross	01-Oct-09		15-Oct-09	67
1-Oct-09	Angram Bank Tara	Letter	Christmas tree grant for Angram Bank	01-Oct-09		15-Oct-09	68
1-Oct-09	Cllr Hooper	e-mail	Tree planting on Cottam Road and Foster Way	01-Oct-09			69
1-Oct-09	Stocksbridge Town Council	e-mail	Community Assembly dates****	01-Oct-09			70

*** Items marked require a decision by the Council

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 1ST OCTOBER 2009**

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mr J Jones, Mr B Curran,
Mrs K Granger, Mr C Taylor, Mr H House

Apologies were received from Cllr Mrs J H Wright, and the reason for absence was approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.59.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.60.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none received.</p>	
<p><u>MINUTE NO.61.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> Item 4 and 6 on correspondence were considered to be confidential in nature and therefore the press were asked to leave the room for consideration of these items.</p>	
<p><u>MINUTE NO.62.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>09/02773/CHU Icon Hair and Nail Salon, 127 Mortomley Lane, High Green, Sheffield and</u> <u>09/02859/FUL – 127A Mortomley Lane, High Green, Sheffield</u> The Planning Committee considered both the above applications together, as one objection had been received regarding both the applications. Whilst the Committee had every sympathy with the residents' concerns, they were of the opinion that the reasons contained in the objection were not material considerations that the City Council use for considering planning applications, therefore the Committee felt that they could not support this objection.</p> <p><u>09/02803 – Land between junctions with Chapel Close and Burncross Road, Chapel Road, Burncross</u> The Planning Committee had received one objection to the above planning application. As identified in the City Council's</p>	<p>Letter to be sent to residents stating that the Committee could not support their objection due to the lack of material considerations.</p>

<p>summary of the earlier application “the proposed development is considered to be contrary to the aims of Policy LR8 “development in local open spaces” as it will result in the unacceptable loss of an area of informal amenity space which is of particular value to the local community, given that open space in the area is below the minimum recommended provision. The lack of sufficient off street parking provision would be potentially detrimental to highway safety and it is also considered to demonstrate that the site is being overdeveloped. The recommendation was made for refusal.</p> <p>The Committee felt that there was very little change to the original application and the issues were still the same. They would like to support the objection and therefore requested that a letter be sent to the City Council reiterating their earlier objection on the following grounds:-</p> <ul style="list-style-type: none"> § that the development was overbearing § would cause major traffic issues and § there would be a loss of green land within the area. 	<p>Letter to be sent to Head of Planning at Sheffield City Council reiterating their earlier objection.</p>
<p><u>MINUTE NO.63.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO.64.</u> <u>PROPOSED CLOSURE OF PART BRIDGE INN ROAD, CHAPELTOWN</u> To discuss the letter received from the City Council. The Committee considered the letter from the Highways Division. The letter states “in this case, should the Highway Closure go ahead, responsibility for the land in question would revert automatically to the owners of Nos. 33 and 35 Bridge Inn Road – in effect they already own the land in question, but <i>cannot legally do anything with it</i> whilst it has Public Highway status.” The Committee were concerned that the resident had already built a wall on it and this was therefore an illegal development. The Committee were concerned that such developments were allowed to happen prior to seeking approval and requested that a letter be sent to the Highways Division to see if there was anything further that could be done to ensure that no further developments of this kind take place.</p> <p><u>MINUTE NO.65.</u> <u>CLERK’S REPORT ON PLANNING MATTERS</u> Advice had been sought from the YLCA regarding a previous planning application and comments received from the applicant. The YLCA were happy that the Committee had dealt with this enquiry in a reasonable manner and suggested a response that could be sent back to the applicant.</p>	<p>Response to be sent back to Highways Department regarding concerns of the Committee.</p> <p>Response to be sent to the applicant under the guidelines of the YLCA.</p>

MINUTE NO. 66.

CORRESPONDENCE (Appendix B)

Items requiring a reply or response

Item 5 – Supplementary Planning Guidance Note on designing house extensions

The Committee considered the letter received from Development Services Department at Sheffield City Council.

The Chairman of the Committee agreed to investigate the current guidelines and requested that the item be placed on the agenda for the next Committee meeting on the 13 October to ensure that responses were sent back to Development Services by the 16 October.

Item 8 – Objection regarding applicant not being informed of planning meeting

The Committee discussed correspondence received and decided that as the City Council do not inform the applicant the Parish Council would still only consult neighbours on planning applications received and comments made by the Parish Council.

17 Wortley Road, High Green

Cllr Dr J C Bowden brought an item of correspondence to the meeting, received from a resident regarding the unauthorised use of the above property as 6 flats. The earlier application had been refused by the City Council in September 2008. At the end of the document it states “the development is contrary to policy H5 of the Adopted Sheffield Unitary Development Plan. It is therefore in the wider public interest to ensure the unauthorised development is removed; interference with the occupiers Human Rights is necessary and justified”. The Committee requested that a letter be sent to the Head of Planning at Sheffield City Council to see what steps have been taken to ensure that this is complied with.

Chair of Planning Committee to investigate current guidelines – response to be with Development Services by 16 October. Item to go on Agenda for next meeting.

Letter to be sent to the applicant.

Letter to be sent to Head of Planning at Sheffield City Council.

PLANNING LIST 1 OCTOBER 2009						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/02773 28-Sep-09	CHU	J ATHERTON Rec. 9.9.09	ICON HAIR AND NAIL SALON, 127 MORTOMLEY LANE HIGH GREEN, SHEFFIELD USE OF HAIR DRESSING SALON AS A FLAT	N/CONSULTED 1 OBJ REC D	CANNOT SUPPORT OBJECTION - NOT APPROPRIATE GROUNDS FOR REFUSAL	01-Oct-09
08/05236 28.9.09	CHU	M YOUNG Rec. 11.9.09	WOODSEATS FARM, 9 BARNES GREEN, PENISTONE ROAD, GRENSIDE, SHEFFIELD USE OF FIELD AS MENAGE	N/CONSULTED	NO OBJECTION	01-Oct-09
09/02522 30-Sep-09	FUL	J ATHERTON Rec. 11.9.09	FOOTPATH AND CYCLEWAY BETWEEN GRANGE LANE AND LAND TO EAST OF YARRA INDUSTRIAL ESTATE FORMATION OF FOOTWAY/CYCLE PATH AND RE-SURFACING OF EXISTING ROUTE	N/CONSULTED	NO OBJECTION	01-Oct-09
09/02806 01-Oct-09	FUL	S HALLAM Rec. 14.9.09	57 CINDER HILL LANE, SHEFFIELD S35 8NG DEMOLITION OF EXISTING GARAGE AND ERECTION OF REPLACEMENT GARAGE	N/CONSULTED	NO OBJECTION	01-Oct-09
09/02803 30-Sep-09	FUL	E PARKER Rec. 14.9.09	LAND BETWEEN JUNCTIONS WITH CHAPEL CLOSE AND BURNCROSS ROAD, CHAPEL ROAD BURNCROSS ERECTION OF 9 DWELLINGS COMPRISING SIX APARTMENTS IN 1 X 2.5 STOREY BLOCK AND THREE DWELLINGHOUSES AND ASSOCIATED CAR PARKING AND LANDSCAPING WORKS (RE-SUBMISSION OF 08/04235/FUL)	N/CONSULTED ONE OBJECTION RECEIVED	REITERATE EARLIER OBJECTION OVERBEARING TRAFFIC ISSUES LOSS OF GREEN SPACE	01-Oct-09

09/02615 05-Oct-09	FUL	S HALLAM Rec. 18.9.09	LAND AT JUNCTION OF BUTTERTHWAITE LANE AND GREEN LANE, SHEFFIELD RETENTION OF MOBILE STORAGE UNIT & USE AS CAFÉ WITH RAMPED ACCESS - AMENDED DESCRIPTION	NO CONSULTATION	NO OBJECTION	01-Oct-09
09/02728 07-Oct-09	FUL	M JACKSON Rec 21.9.09	LAND ADJACENT TO 12 COWLEY DRIVE, CHAPELTOWN ERECTION OF DWELLINGHOUSE WITH INTEGRAL GARAGE	N/CONSULTED	NO OBJECTION	01-Oct-09
09/02859 09-Oct-09	FUL	J ATHERTON Rec 22.9.09	127A MORTOMLEY LANE, HIGH GREEN ALTS TO ROOF INCL FORMATION OF GABLE END & USE OF ROOFSpace AS FLAT	N/CONSULTED 1 OBJ REC D	CANNOT SUPPORT OBJECTION - NOT APPROPRIATE GROUNDS FOR REFUSAL	01-Oct-09
09/02734 09-Oct-09	CHU	L HIRST Rec 22.9.09	UNIT 1, STATION WORKS, STATION ROAD, ECCLESFIELD ALTS TO UNIT (CLASS B1 LIGHT INDUSTRY) TO CAFÉ & BAKERY (CLASS A3 RESTAURANTS & CAFES)	N/CONSULTED	NO OBJECTION	01-Oct-09

PLANNING CORRESPONDENCE – 1 OCTOBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
18-Sep-09	Resident	e-mail	Obj to 09/02803 Chapel Road flats		01-Oct-09		1
18-Sep-09	SCC	e-mail	Roadworks report 719		01-Oct-09		2
22-Sep-09	SCC, Day	email	Reply re closure Bridge Inn Road		01-Oct-09		3
22-Sep-09	Resident	email	Comments on 09/02516/FUL		01-Oct-09		4
22-Sep-09	SCC, Dev Servs	letter	Replacement of planning guidance notes		01-Oct-09		5
24-Sep-09	YLCA	email	Reply re enquiry on planning issue		01-Oct-09		6
24-Sep-09	Butterworths	email	Licensing Act 2003 - Review for local auth.		01-Oct-09		7
24-Sep-09	Resident	letter	Comments on 09/02658/FUL 142 Ecc.Rd		01-Oct-09		8
25-Sep-09	Resident (116)	letter	Obj 09/02859/FUL 127A Mortomley Lane		01-Oct-09		9
25-Sep-09	SCC, Legal Servs	letter	Modification Order footpath 77A Birley Edge		01-Oct-09		10

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT
COMMITTEE MEETING HELD 13th OCTOBER 2009**

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mr H House, Mr J Jones and Mrs K Granger,

Apologies were received from Cllrs Mrs J H Wright and Mr C Taylor and the reasons for absence were approved by the committee

MINUTE	ACTION
<p><u>MINUTE NO.67.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none.</p>	
<p><u>MINUTE NO.68.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> Cllr Mr H House declared an interest in one of the plans to be considered 09/03055 2 Yoredale Avenue and did not speak thereon.</p>	
<p><u>MINUTE NO.69.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.70.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION</u> <u>(Appendix A)</u> <u>09/02929/FUL – Land adjacent and rear of 173 Mortomley Lane</u> The Planning Committee had not received any objections to the above application but there had been one objection received on the City Council website. The objection highlighted concerns about extra traffic exiting onto Mortomley Lane and the Committee were in agreement that this could be a problem as this is already a very busy road. The Committee asked that the Clerk request a site visit be made to assess the loss of light on neighbouring properties and the impact on traffic flow.</p> <p><u>09/02998/FUL – 74 Vicarage Road, Grenoside, Sheffield</u> The Planning Committee had not received any objections to the above application but had received an e-mail from Cllr Mr David Pepper stating that he had received comments from a neighbour of the above property stating that it was an overbearing development for the size of the plot. The</p>	<p>Clerk to write to Head of Planning at Sheffield City Council requesting a site visit.</p> <p>Clerk to write to Head of Planning at Sheffield City Council requesting a site visit</p>

<p>Committee requested that the Clerk write to the Head of Planning with their concerns and a request that a site visit be made to assess the impact on the neighbours.</p>	
<p><u>MINUTE NO.71.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO.72.</u> <u>UNITARY DEVELOPMENT PLAN</u> <u>REPORT FROM CHAIR OF PLANNING COMMITTEE –</u> <u>COMMENTS TO BE RETURNED TO DEVELOPMENT</u> <u>SERVICES BY 16TH OCTOBER 2009</u> The Committee considered the correspondence received and the Chair of the Planning Committee agreed to write back to Development Services with any comments to be made by the 16 October 2009.</p>	<p>Chair of Planning Committee to respond directly to Development Services.</p>
<p><u>MINUTE NO. 73.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response <u>Item 5 – Proposed closure of highway at Bridge Inn Road</u> Following discussion it was agreed that the item be placed on the Agenda for a decision to be made by full Council on the 5 November 2009.</p>	<p>Item to be placed on Council agenda for consideration of course of action to be taken.</p>

PLANNING LIST 13 OCTOBER 2009						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/02929 14-Oct-09	FUL	L HIRST Rec. 28.9.09	LAND ADJACENT AND REAR OF 173 MORTOMLEY LANE ERECTION OF 4 DWELLINGHOUSES	N/CONSULTED	LETTER TO BE SENT RE LOSS OF LIGHT AND TRAFFIC CONCERNS	13-Oct-09
09/02306 14-Oct-09	FUL	J ATHERTON Rec. 28.9.09	78 SCHOLES VIEW, SHEFFIELD S35 9UP SINGLE STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	13-Oct-09
09/02975 16-Oct-09	FUL	C HARRISON Rec. 28.9.09	LAND TO SIDE/REAR OF 57-67 IRONSTONE CRESCENT HIGH GREEN, SHEFFIELD ERECTION OF A DWELLINGHOUSE (PLOT 4) SUBSTITUTE OF HOUSE TYPE	N/CONSULTED	NO OBJECTION	13-Oct-09
09/02979 16-Oct-09	FUL	B TURNER Rec. 2.10.09	LAND ADJACENT TO ELECTRICITY SUBSTATION LOICHER LANE, SHEFFIELD ERECTION OF AN INDUSTRIAL UNIT TO HOUSE BIOMASS ELECTRICITY GENERATION EQUIPMENT WITH EXTERNAL STORAGE TANKS AND TRANSFORMERS	N/CONSULTED	NO OBJECTION	13-Oct-09
09/02986 22-Oct-09	FUL	J ATHERTON Rec. 6.10.09	GLENHAVEN, 31 HALIFAX ROAD, GRENSIDE, SHEFFIELD ALTERATION AND EXTENSION OF EXISTING CONSERVATORY TO FORM A SUM ROOM AND THE ERECTION OF REAR DECKING	N/CONSULTED	NO OBJECTION	13-Oct-09
09/02998 23-Oct-09	FUL	C HARRISON Rec. 6.10.09	74 VICARAGE ROAD, GRENSIDE, SHEFFIELD PART TWO STOREY AND PART SINGLE STOREY FRONT SIDE AND REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	LETTER TO BE SENT RE OVERBEARING DEVELOPMENT SITE VISIT REQUEST	13-Oct-09

09/03007 20-Oct-09	FUL	S HALLAM Rec. 6.10.09	95 CHAPELTOWN ROAD, SHEFFIELD S35 9WD ERECTION OF TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING CAR PORT AND REAR FIRST FLOOR BALCONY	N/CONSULTED	NO OBJECTION	13-Oct-09
09/03055 23-Oct-09	FUL	C HARRISON Rec 7.10.09	2 YOREDALE AVENUE, CHAPELTOWN ERECTION OF DETACHED DOUBLE GARAGE	N/CONSULTED	NO OBJECTION	13-Oct-09

PLANNING CORRESPONDENCE – 13 OCTOBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
02-Oct-09	Planning Inspectorate	letter	Appeal re 39 Wortley Road High Green		13-Oct-09		1
02-Oct-09	Sheffield City Council	e-mail	Roadworks report 721		13-Oct-09		2
09-Oct-09	Residents of surrounding props	letter	127A Mortomley Lane		13-Oct-09		3
09-Oct-09	SCC	e-mail	Roadworks report 722		13-Oct-09		4
09-Oct-09	Richard Day SCC	e-mail	Prop highway closure at Bridge Inn Rd		13-Oct-09		5
09-Oct-09	Cllr Pepper	e-mail	Observations on planning app 09/02998		13-Oct-09		6

**MINUTES OF THE MEETING OF THE TRUSTEES OF THE
GRENOSIDE EXHIBITION ACCOUNT CHARITY
MEETING HELD 15 OCTOBER 2009**

Present: Chairman: Cllr Mr N Garratt
Councillors: Mr H House, Dr J C Bowden, Ms V M Bowden,
Mr G Weatherall, Mrs D Fearnley, Mr C Taylor

Apologies for absence were received from Cllr Mr G Oxley and the reason for absence was accepted by the meeting

MINUTE	ACTION
<p><u>MINUTE NO.1.</u> <u>TO AGREE TO TAKE OUT AN INDEMNITY INSURANCE POLICY FOR THE FREEHOLD PLOTS IN CUPOLA LANE AS THE DEEDS ARE NOT AVAILABLE AND THE PURCHASERS WILL NOT RECEIVE ABSOLUTE TITLE TO THEIR PLOTS</u></p> <p>The meeting received the Clerk's report regarding the need to take out indemnity insurance with regard to the lack of deeds to the freeholds of the properties in Cupola Lane, Grenoside. The letter from the Solicitors on this matter was noted.</p> <p><u>RESOLVED UNANIMOUSLY:-</u> <u>(Proposed by Cllr Mr N Garratt</u> <u>Seconded by Cllr Mr H House)</u></p> <p>That the quotation from Conveyancing Liability Solutions Ltd in the sum of £150.00 be accepted and that the Solicitors be informed accordingly.</p>	

MINUTES OF THE STAFFING SUB COMMITTEE MEETING HELD
15th OCTOBER 2009

Present: Chairman: Cllr Mr N Garratt
Councillors: Dr J C Bowden, Mrs D Fearnley, Mr H House,
 Mr G Weatherall, Mr C Taylor

There were no apologies for absence received.

MINUTES	ACTION
<p><u>MINUTE NO.41.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none.</p>	
<p><u>MINUTE NO.42.</u> <u>TO RECEIVE ANY DECLARATION OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none.</p>	
<p><u>MINUTE NO.43.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.44.</u> <u>TO DISCUSS FUTURE OF PARISH CLERK</u> 1. The retirement of the Clerk was discussed and members noted that there were no firm dates agreed at present. It was agreed that the Clerk be requested to compile a comprehensive job description for Clerk to the Parish Council and also for a Responsible Financial Officer for discussion by the Committee. 2. It was agreed that the position when advertised would be for a Clerk and Responsible Financial Officer combined.</p>	
<p><u>MINUTE NO. 45</u> <u>The Clerk's existing Contract of Employment</u> – members noted the report from Clerk and it was agreed to retain the existing conditions of employment relating to the Clerk until his retirement.</p>	
<p><u>MINUTE NO. 46</u> <u>Salaries adjustment</u> – members noted that the staff salaries had now been adjusted in accordance with the latest notification of salary increases received from the YLCA, Society of Local Council Clerks and NALC.</p>	

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 15th OCTOBER 2009

Present: Chairman: Cllr Mr N Garratt
Councillors: Mr S Bower, Ms V M Bowden, Mrs D Fearnley, Mr H House,
 Mr A Hooper, Mr G Weatherall, Mr C Taylor

There were no apologies received.

MINUTE	ACTION
<p><u>MINUTE NO.47.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none.</p>	
<p><u>MINUTE NO.48.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> Cllr Mrs Denise Fearnley declared an interest in item 51.1 Angram Bank Events and did not speak thereon.</p>	
<p><u>MINUTE NO.49.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.50.</u> <u>FINANCIAL REPORTS</u> To consider the Clerk's reports.</p>	
<p><u>MINUTE NO.51.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> <u>51.1. Angram Bank Events</u> Two members of the Angram Bank Events Group attended the meeting and gave details of the need for financial assistance towards the cost of expanding the local events in High Green. Members noted that the High Green Miners Welfare was to be the venue for the drama events, and the need to ensure that all the preparations were in place prior to a grant being issued was noted by the Committee. The points covered were:-</p> <ol style="list-style-type: none"> 1. Constitution of the group 2. Public liability insurance 3. Confirmation of the use of the High Green Miners Welfare. 4. Police checks on helpers and other basic actions, which require to be taken in order for the group to commence. 	<p>Clerk to write to Angram Bank Events Group regarding conditions of obtaining grant.</p>

<p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr G Weatherall) That a grant of £800 be made in response to the application provided that all the items specified were properly complied with by the group. <u>51.2. Revitalising Ecclesfield Park Group</u> A member of the group came to the meeting and extensive information was given on the initiatives taking place in Ecclesfield Park, the problems with vandalism and the hopes for the future. Members noted that whilst several items were required for the park the provision of a mature tree would be the priority for the forthcoming months. The Committee received information on the results of the questionnaire funded by the Parish Council about a year ago in order that funds may be acquired from other sources. The current position of these funding bids were noted. <u>RECOMMENDED:-</u> (Proposed by Cllr Mr A Hooper Seconded by Cllr Ms V M Bowden) That a grant of £750.00 be made in response to the request.</p>	<p>Letter and grant cheque to be sent after full Council meeting.</p>
<p><u>MINUTE NO.52.</u> <u>PARISH CHRISTMAS TREES</u> To consider applications from each area – the Clerk reported the response received from each of the villages and it was agreed that a grant of £300 be made to each village group in response to their request and that the Parish Council would continue to provide the lighting and maintenance of the Chapeltown christmas tree.</p>	<p>Cheques to be sent to groups.</p>
<p><u>MINUTE NO.53.</u> <u>GRENOSIDE CENOTAPH</u> To consider correspondence received from the Conservation Department and reports from Councillors were noted by the Committee and the action taken by the Clerk was noted.</p>	
<p><u>MINUTE NO.54.</u> <u>CORRESPONDENCE (APPENDIX A)</u> Members noted the correspondence presented to the meeting. <u>Item 13 – Initial request for funding for charity shop</u></p>	<p>Clerk to write to resident of Ecclesfield re Charity Shop</p>
<p><u>MINUTE NO.55.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The Clerk presented the transactions for examination.</p>	

<p><u>MINUTE NO.56.</u> <u>TO RECEIVE THE REPORT FROM THE MEETING OF THE STAFFING SUB COMMITTEE</u> <u>RESOLVED UNANIMOUSLY:-</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr H House) That the report be received.</p>	
<p><u>MINUTE NO.57.</u> <u>INTERNAL AUDIT – CLERK’S REPORT</u> Clerk reported the long-term illness of the Council's current Internal Auditor and it was agreed to make other satisfactory arrangements.</p>	
<p><u>MINUTE NO.58.</u> <u>SECURITY AT COUNCIL OFFICES</u> The Clerk reported on this point. It was agreed that generally Councillors and invited persons only be allowed upstairs into the admin area, provided that there were no sensitive items on display e.g. computer screens, reports etc. Members noted that the inner door of the upper corridor would remain locked when non-councillors were in the building.</p>	
<p><u>MINUTE NO. 59</u> <u>CHAPELTOWN MEMORIAL GARDEN</u> Councillor Mr N Garratt reported on the quotations received for a suitable memorial stone to be erected in the garden. <u>RESOLVED UNANIMOUSLY:-</u> (Proposed by Cllr Ms V M Bowden Seconded by Cllr Mr N Garratt) That the quotation from Mr Eyre in the sum of £628.75 be accepted. The Clerk reported on the need to ensure that any inscriptions on the stone were properly agreed by persons whose relatives etc. may be mentioned on the stone. He also mentioned the very important need to ensure that the names on the stone were a comprehensive list of Parish people who had fallen in battle.</p>	<p>Wording on the stone to be agreed by three councillors.</p> <p>Insurance company to be informed of new stone when it is in place.</p>

FINANCE CORRESPONDENCE – 15 OCTOBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
24-Sep-09	NALC	email	Pay scales for 2009			15-Oct-09	1
25-Sep-09	St Mary's School	email	Reply re grant for Christmas			15-Oct-09	2
28-Sep-09	Cllr Jones	e-mail	Christmas tree for Burncross	01-Oct-09		15-Oct-09	3
30-Sep-09	Ecclesfield Conservation Group	letter	Request for Christmas Tree	01-Oct-09		15-Oct-09	4
01-Oct-09	Angram Bank Tara	letter	Reply re grant for Christmas tree			15-Oct-09	5
01-Oct-09	Ecclesfield Park and Pavilion Group	application	Letter of thanks and further application	01-Oct-09		15-Oct-09	6
02-Oct-09	Angram Bank Events	application	Financial assistance for events on estate			15-Oct-09	7
12-Oct-09	Valuation Office agency	letter	Business rates			15-Oct-09	8
12-Oct-09	Charity Fundraising	e-mail	Specialist fundraising			15-Oct-09	9
12-Oct-09	Grenoside Community Centre	letter	Grant re christmas tree			15-Oct-09	10
13-Oct-09	Grenoside Conservation Society	application	Funding to promote village			15-Oct-09	11
13-Oct-09	Friends of Grenoside Green Trust	application	Funding to maintain Grenoside Green			15-Oct-09	12
14-Oct-09	Resident of Ecclesfield	e-mail	Initial request for funding for charity shop			15-Oct-09	13
14-Oct-09	South Yorks Fire and Rescue	e-mail	Strike action 19 and 23 October			15-Oct-09	14

**NOTES ON THE MEETING OF NORTH COMMUNITY ASSEMBLY, PARISH &
TOWN COUNCILS GROUP 23.9.09 IN EPC OFFICES**

Present:-

Teresa Bissatt, Clerk Stocksbridge TC, Bradfield PC
Philip Allass, Clerk Ecclesfield PC
Russell Marsh-Smith, Stocksbridge TC
Peter Butler, Bradfield PC
Mavis Butler, Bradfield PC
Ruth Labeledz, Bradfield PC
Anne Blantern, SCC Northern Comm Assembly
Angela Greenwood, SCC Northern Comm Assembly
Norman Garratt, Ecclesfield PC
Alan Hooper, Ecclesfield PC
Denise Fearnley, Ecclesfield PC

Apologies for absence were received from Cllr H House, Chairman, Ecclesfield PC for whom Cllr A Hooper substituted

Cllr Norman Garratt was appointed Chair for this meeting.

The Clerk supplied everyone with a copy of the agenda.

Members agreed that the purpose of this group was in order for the Parish and Town Councils voices to be heard at the meetings of the Northern Community Assembly and linked in to the corporate part of Sheffield City Council. It was agreed that items from the group would feed into the partner panel which meets quarterly so it was agreed that it would be useful if the meetings of this group could be held prior to the meetings of the partner panel in order that matters are not delayed. It was noted that the Northern Assembly officers would help to set up meetings of the group in order for dates to be convenient for all councils if possible.

The Clerk to Ecclesfield PC mentioned that all the meeting dates for his council had been approved recently and were on the council website but he would send details to Northern Assembly officers and to the Clerk to Bradfield/Stocksbridge Council.

In order to be effective this group would feed into the partner panel and also receive feedback from the partner panel in order that the views/items which were to be conveyed to the Northern Community Assembly would be mutually agreed. The meeting noted the proposed dates of the partner panel meetings 7th December 2009, 15th February 2010 and the proposed date for the next PCF panel was November/December to be confirmed. The next Northern Community Assembly meetings were 20th January, 17th March 2010 and that member briefing sessions were 1st Tuesday of each month. It was agreed that the next meeting of this group would be the end of January 2010/beginning of February 2010 before the partner panel meeting.

The Northern Community Assembly draft plan was presented to the meeting and items included were dealt with in great depth.

AB and AG gave details in response to questions on the delivery plan for 2009/2011.

Assistance towards small groups was mentioned in particular and the Clerk to EPC agreed to supply Teresa, AG and AB with copies of grants given over the last 2-3 years. It was agreed that some co-operation should be shown between the parishes and the Northern Community Assembly on grants being given in order that mutually agreed initiatives could be supported. The meeting noted that extensive community surveys had been carried out over a period of time in order to identify areas deemed to be important by the general public.

It was agreed that the notes on this meeting should be conveyed to the partner panel in order that they could discuss items raised.

It was agreed that this meeting had been useful in establishing the role of the Parish and Town Councils group and it was felt that in due course positive and important items could be fed in to the partner panel from such meetings.

Copies of the Northern Community assembly deliver plan and community plan are attached.