

# ECCLESFIELD PARISH COUNCIL

**To all Members of the Parish Council**

## **SUMMONS**

28 January 2010

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 4 February 2010.

### **Public Participation**

**Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.**

## **AGENDA**

1. To receive apologies for absence from members and to consider the reasons for absence.
2. a) To receive any amended declarations of interest from members  
b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 14 January 2010 (Pgs: 1-5 & Appendix A).
5. To approve the Minutes of the meeting of the Trustees of the Grenoside Exhibition Account Charity held on the 14 January 2010 (Pg. 10)
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 14 January 2010 (Pgs 11-12 & Appends A & B)
7. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 19 January 2010 (Pgs: 15-17 & Appends A & B)
8. To approve the Minutes of the Priorities Working Party held on the 21 January 2010 (Pg 20).
9. To approve the Minutes of the Finance & Premises Committee meeting held 21 January 2010 (Pgs: 21-22 & Appendix A) and to approve the recommendations contained therein.

10. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 4 February 2010.
11. **NORTHERN COMMUNITY ASSEMBLY**
  - a) To receive an update on the work of the Northern Community Assembly
  - b) To identify items for referral to the Joint Parish Council/Northern Community Assembly Panel
12. **CORRESPONDENCE** – Items requiring a decision or response
13. **ACCOUNTS** – To approve the accounts presented for payment
14. **LOCAL EVENTS**

Yours faithfully,

Philip Allass

Philip Allass  
Clerk to the Council

**MINUTES OF THE PARISH COUNCIL MEETING  
HELD 14<sup>TH</sup> JANUARY 2010**

**Present:** Chairman: Cllr H House  
**Councillors:** Mr N E Garratt, Mr A Hooper, Mr J Jones, Mr S Bower  
 Mrs K Granger, Mr G Weatherall, Ms V M Bowden, Mr B Curran,  
 Mr D E Pepper, Mrs J H Wright, Mr G Oxley

Apologies for absence were received from Cllrs Mr C Taylor, Mrs D Fearnley, Dr J C Bowden and the reasons for absence were approved by the Council

Before the commencement of the meeting, the Chairman Cllr Mr H House presented the Ecclesfield Gala Committee with a Chairman's Award in recognition of its fund raising over the past years. The Gala Committee has raised over £100,000 over the last few years for Macmillan Cancer Relief and had recently been presented with an award at the Night of Honour Awards Ceremony winning the best Community Event category.

MINUTE	ACTION
<p><b><u>MINUTE NO.120.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.121.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.122.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u></b>                      There were none identified.</p>	
<p><b><u>MINUTE NO.123.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 3<sup>RD</sup> DECEMBER 2009</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>                      (Proposed by Cllr Mr H House                      Seconded by Cllr Mr N Garratt)                      That the minutes be approved as a correct record.</p>	
<p><b><u>MINUTE NO.124.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD 3<sup>RD</sup> DECEMBER 2009</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>                      (Proposed by Cllr Mr H House                      Seconded by Cllr Mr D E Pepper)                      That the minutes be approved as a correct record.</p>	

<p><b><u>MINUTE NO.125.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE FINANCE &amp; PREMISES COMMITTEE MEETING HELD 10<sup>TH</sup> DECEMBER 2009 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr N Garratt</b>  <b>Seconded by Cllr Mr D E Pepper)</b>          That the minutes be approved as a correct record.</p> <p>The Clerk reported on the further details required with regard to a grant approved earlier by the Council prior to the cheque being released.</p> <p><b><u>RESOLVED</u></b>  <b>(Proposed by Cllr Mr N Garratt</b>  <b>Seconded by Cllr Mr D E Pepper)</b>          That the Finance Committee meeting to be held on 21<sup>st</sup> January 2010 be given power to issue a cheque provided that all the details required are produced to the Committee.</p>	
<p><b><u>MINUTE NO.126.</u></b>  <b><u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD 15<sup>TH</sup> DECEMBER 2009</u></b>  <b>(Proposed by Cllr Mr H House</b>  <b>Seconded by Cllr Mrs K Granger)</b>          That the minutes be approved as a correct record.</p> <p>The meeting noted that Cllr Hooper was to speak at the next meeting of the Planning Board with regard to planning proposal No. 09/03648/FUL at Millcorn House, 39 Wortley Road, High Green in order that the views of the residents could be taken into account when the decision was being made.</p>	
<p><b><u>MINUTE NO.127.</u></b>  <b><u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING &amp; EMPLOYMENT COMMITTEE MEETING HELD ON THE 14<sup>TH</sup> JANUARY 2010</u></b>  <b><u>RESOLVED UNANIMOUSLY</u></b>  <b>(Proposed by Cllr Mr J Jones</b>  <b>Seconded by Cllr Mr H House)</b>          That the report be received.</p>	
<p><b><u>MINUTE NO.128.</u></b>  <b><u>NORTHERN COMMUNITY ASSEMBLY</u></b>  <b>a) <u>To receive an update on the work of the Northern Community Assembly</u></b>          Councillors reported on this item and members noted the extensive reports included in the correspondence file for information.          Confirmation is due to be received regarding the cost of the Grenoside Bowls Club toilets and the implementation date.</p>	

<p><b>b) <u>To identify items for referral to the Joint Parish Council/Northern Community Assembly Panel</u></b>          There were several items mentioned by the Chairman and it was agreed that these would be considered at the meeting to be held on 21<sup>st</sup> January 2010 prior to being placed on the Northern Community Assembly Panel agenda.</p>	
<p><b><u>MINUTE NO.129.</u></b>  <b><u>ITEMS TO BE CONSIDERED AT THE NORTHERN COMMUNITY ASSEMBLY AND PARISHES LIAISON MEETINGS</u></b>          These were considered in the foregoing Min No. 128(b).</p>	
<p><b><u>MINUTE NO.130.</u></b>  <b><u>SUBSTITUTE MEMBERS SCHEME</u></b>          The Clerk explained the draft scheme and members noted that those with internet access would easily be able to notify the Council office regarding any substitutes appointed.</p> <p><b><u>RESOLVED</u></b>  <b>(Proposed by Cllr Mr H House</b>  <b>Seconded by Cllr Mr D E Pepper)</b>          That the scheme be implemented forthwith.</p>	<p>Members reminded that their personal email address only was the valid one for using in connection with this system</p>
<p><b><u>MINUTE NO.131.</u></b>  <b><u>TO DECIDE ON MEETING DATES AND TIMES FOR THE FOLLOWING ITEMS:-</u></b></p> <p><b>A) <u>PARISH COUNCIL &amp; COMMITTEE MEETINGS</u></b>          The list supplied by the Admin. Officer was noted and the dates were agreed by the meeting.</p> <p><b>B) <u>PARISH COUNCIL PRIORITIES MEETING</u></b>          It was agreed that this would be held on 21<sup>st</sup> January 2010 in accordance with the agenda.</p> <p><b>C) <u>STAFFING SUB COMMITTEE (Clerk &amp; RFO Job Description)</u></b>          It was agreed that this would be considered in due course as required.</p>	<p>Updated list to be circulated for members and to the Northern Community Assembly</p>
<p><b><u>MINUTE NO.132.</u></b>  <b><u>IMPROVING THE APPEARANCE OF CHAPELTOWN</u></b>          Cllr House gave a comprehensive report to the meeting regarding the visit of senior council officers to Chapelton and the value gained by walking round the area and identifying certain areas requiring improvement/provision of facilities. Cllr Oxley requested that the purchase of an area of land in Burncross Road be pursued in order that additional car parking could be provided. The Clerk agreed to make enquiries on this point.</p>	<p>Letter to be sent to the owner</p>

**MINUTE NO.133.**  
**CORRESPONDENCE (Appendix A)**

Items requiring a reply or response

**Item 44. Members Code of Conduct –**

Cllr Pepper requested members to note that the requirement for affected members to vacate a meeting room when decisions were being taken was the step to take.

**MINUTE NO.134.**

**ACCOUNTS**

**RESOLVED UNANIMOUSLY**

**(Proposed by Cllr Mr H House**

**Seconded by Cllr Mr N Garratt)**

That the following accounts be approved for payment:

<b>Date Recd</b>	<b>Payable to</b>	<b>Amount</b>	<b>Payment Details</b>	<b>Payment made under</b>
10-Dec-09	British Gas	£83.03	Gas account, community room	LG Act 1972 S111
10-Dec-09	CPRE	£29.00	Annual subs.	LG Act 1972 S111
10-Dec-09	Roy Smith Garden Servs.	£47.00	Memorial garden maintenance	LG Act 1972 S111
10-Dec-09	Ricoh Ltd	£13.27	Photocopier charges	LG Act 1972 S111
01-Jan-10	AOL	£20.48	Internet fee - direct debit	LG Act 1972 S111
01-Jan-10	BOS Office Supplies	£148.67	Stationery supplies	LG Act 1972 S111
01-Jan-10	Yorkshire Water	£33.93	Water services	LG Act 1972 S111
01-Jan-10	SCC, Corp. Resources	£574.00	Rates for January	LG Act 1972 S111
01-Jan-10	UCIT Merlin Networks	£70.15	Domain Name renewal - 2 yrs	LG Act 1972 S111
01-Jan-10	One Stop Managed Waste	£114.52	Refuse collection & new bin	LG Act 1972 S111
11-Jan-10	Ricoh Ltd	£21.41	Photocopying charges	LG Act 1972 S111

**MINUTE NO.135.**

**LOCAL EVENTS**

Councillors had attended various events and reported back on these:-

- Ø Presentation of the Christmas grant cheques to local schools.
- Ø Greenhead Gardens Senior Citizens Christmas Lunch
- Ø NAG meeting
- Ø Foxfield Spring Wood Wreath making
- Ø Switch on of Burncross Christmas lights at the Acorn Pub with Santa and his reindeers.
- Ø Carol Service in Chapeltown Park
- Ø Litter pick in Burncross
- Ø Standards Committee
- Ø Grenoside Carol Concert
- Ø Grenoside Sword Dance – Cllr Ms V M Bowden reported at length on events taking place this year, these can all be found on the website [www.grenosword2010.com](http://www.grenosword2010.com).
- Ø Lunch with children from the Pitstop Group

<p>Snow clearance and gritting by the City Council – Members noted the excellent service received from the City Council staff during this period of excessive snowfall.</p> <p><b><u>RESOLVED</u></b> <b>(Proposed by Cllr Mr G Oxley Seconded by Cllr Mr D E Pepper)</b> That the Director of Street Force be requested to inform his staff at Street Force and other departments of the sincere thanks from members and staff of the Parish Council and local residents for the excellent work carried out during this time of inclement weather.</p> <p>Cllr Pepper reported on a self-seeded silver birch tree in the grounds of the War Memorial at Norfolk Hill, Grenoside and produced a quotation for the removal of such.</p> <p><b><u>RESOLVED</u></b> <b>(Proposed by Cllr Mr D E Pepper Seconded by Cllr Mr A Hooper)</b> That the request for removal of the tree be made to the City Council in accordance with the usual procedure and that prices for the removal of the tree could be compared when received.</p>	<p>Letter to be sent</p> <p>SCC to be requested for permission to remove tree. At least 1 other quotation to be obtained</p>
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COUNCIL CORRESPONDENCE – 14 JANUARY 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
04-Dec-09	SCC	e-mail	Roadworks Report 730	14-Jan-10			1
04-Dec-09	Lord Mayor's Office	e-mail	Lord Mayor's engagements 6.12.09	14-Jan-10			2
07-Dec-09	High Green Primary School	letter	Thanks for School grant	14-Jan-10			3
08-Dec-09	Resident of the parish	card	Thank you for Christmas tree in Ecclesfield	14-Jan-10			4
11-Dec-09	Greengate Lane School	card	Thank you for Christmas grant	14-Jan-10			5
11-Dec-09	St Thomas More Primary School	letter	Thank you for Christmas grant	14-Jan-10			6
11-Dec-09	Windmill Hill Primary School	letter	Thank you for Christmas grant	14-Jan-10			7
16-Dec-09	Burncross Action Team	letter	Thank you for Christmas grant	14-Jan-10			8
07-Dec-09	SCC	e-mail	Sports Leadership training	14-Jan-10			9
08-Dec-09	Northern Community Assembly	e-mail	Community skips	14-Jan-10			10
08-Dec-09	NA Directory	e-mail	Northern Assembly Learning Directory	14-Jan-10			11
08-Dec-09	Campaign to Protect Rural England	e-mail	Fieldwork December 2009	14-Jan-10			12
10-Dec-09	Northern Community Assembly	e-mail	Course working with children	14-Jan-10			13
10-Dec-09	Cllr Hooper	e-mail	South Yorkshire Rural Network	14-Jan-10			14
11-Dec-09	Cllr Fearnley	e-mail	Christmas Carol Café	14-Jan-10			15
11-Dec-09	Lord Mayor's Office	e-mail	Civic engagements week 20.12.09	14-Jan-10			16
11-Dec-09	Northern Community Assembly	e-mail	Greentop Circus Spring Programme	14-Jan-10			17
14-Dec-09	Cllr Hooper	e-mail	Wild Fruit trees Chapeltown Park	14-Jan-10			18
14-Dec-09	NALC	e-mail	DIS Extra 724	14-Jan-10			19
14-Dec-09	Cllr Hooper	e-mail	Ecclesfield SNA PACT priorities	14-Jan-10			20
14-Dec-09	Northern Community Assembly	e-mail	You choose funding	14-Jan-10			21
15-Dec-09	NALC	e-mail	Conferences and events survey	14-Jan-10			22
16-Dec-09	N Assembly, Bond	email	Setting up play/youth activity groups	14-Jan-10			23
17-Dec-09	Resident	e-mail	Overflowing manhole cover Cart Road	14-Jan-10			24



<b>COUNCIL CORRESPONDENCE – 14 JANUARY 2010</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
17-Dec-09	SCC Streetforce	e-mail	Response re running water Cart Road	14-Jan-10			25
18-Dec-09	Cllr Taylor	e-mail	Response re overflowing manhole Cart Road	14-Jan-10			26
21-Dec-09	SCC Streetforce	e-mail	Response re manhole on Cart Road	14-Jan-10			27
22-Dec-09	SCC Streetforce	e-mail	Response re running water Cart Road	14-Jan-10			28
18-Dec-09	Zurich Insurance	e-mail	Response to request for information	14-Jan-10			29
18-Dec-09	Northern Community Assembly	e-mail	Free courses in January for volunteers	14-Jan-10			30
18-Dec-09	Lord Mayor's office	e-mail	Civic engagements week 20.12.09	14-Jan-10			31
21-Dec-09	YLCA	e-mail	White Rose Update	14-Jan-10			32
21-Dec-09	SLCC	letter	2010 Practitioners Conference	14-Jan-10			33
22-Dec-09	SCC Streetforce	e-mail	Response re Road gritting	14-Jan-10			34
22-Dec-09	St Marks Church	booklet	Grenoside news	14-Jan-10			35
22-Dec-09	SYPA	e-mail	Employers forum	14-Jan-10			36
22-Dec-09	YLCA	letter	Membership subscriptions	14-Jan-10			37
22-Dec-09	Highways Agency	booklet	Planned roadworks Dec-Feb	14-Jan-10			38
23-Dec-09	Rural Affairs Forum	e-mail	Rural matters December 2009	14-Jan-10			39
23-Dec-09	SCC, Mansell	email	Finance leaflet enquiry	14-Jan-10			40
24-Dec-09	YLCA	email	Disk parking schemes	14-Jan-10			41
24-Dec-09	YLCA	email	E-bulletin 23 Dec 09	14-Jan-10			42
24-Dec-09	YLCA	email	Bees database	14-Jan-10			43
04-Jan-10	The Clerk	leaflet	Councillors Code of Conduct	14-Jan-10			44
04-Jan-10	Ecclesfield Gala Committee	letter	Acceptance of invite to Council meeting	14-Jan-10			45
04-Jan-10	Cllr House	e-mail	Road gritting	14-Jan-10			46
04-Jan-10	SCC	e-mail	Roadworks report 734	14-Jan-10			47
04-Jan-10	Resident	e-mail	Query re land at Grenoside	14-Jan-10			48

COUNCIL CORRESPONDENCE – 14 JANUARY 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
04-Jan-10	Cllr Hooper	e-mail	Timetable for week of action	14-Jan-10			49
04-Jan-10	Lord Mayor's office	e-mail	Civic engagements week 3 January 2010	14-Jan-10			50
04-Jan-10	Network Rail	e-mail	Miscellaneous plots of land in Chapeltown	14-Jan-10			51
05-Jan-10	YLCA	e-mail	Speed limits on rural roads	14-Jan-10			52
07-Jan-10	Network Rail	letter	Response re land belonging to Network Rail	14-Jan-10			53
07-Jan-10	Angram Bank Tenants	letter	Thank you for Christmas tree grant	14-Jan-10			54
07-Jan-10	YLCA	e-mail	Grants for educational purposes	14-Jan-10			55
07-Jan-10	Cllr House	e-mail	Alcohol identification	14-Jan-10			56
07-Jan-10	South Yorkshire Fire and Rescue	e-mail	Member Briefing January 2010	14-Jan-10			57
07-Jan-10	Teresa Bisatt	e-mail	NCA Parish Panel	14-Jan-10			58
07-Jan-10	Irwin Mitchells	e-mail	Sale of Freehold Cupola Lane	14-Jan-10			59
07-Jan-10	YLCA	e-mail	The Queen's Diamond Jubilee	14-Jan-10			60
08-Jan-10	Lord Mayor's office	e-mail	Lord Mayor's engagements 10.1.10	14-Jan-10			61
08-Jan-10	Irwin Mitchells	e-mail	Sale of Freehold Cupola Lane	14-Jan-10			62
08-Jan-10	YLCA	e-mail	Information re Youth Shelter Kippax PC	14-Jan-10			63
08-Jan-10	Tim Shortland	e-mail	Cancellation of tree planting Chapeltown Park	14-Jan-10			64
11-Jan-10	Cllr House	e-mail	Be prepared for flooding	14-Jan-10			65
11-Jan-10	South Yorkshire Passenger Transp	Letter	Bus Service changes January 2010	14-Jan-10			66
11-Jan-10	SCC	Poster	Activity Sheffield	14-Jan-10			67
11-Jan-10	NALC	e-mail	DIS Extra 725	14-Jan-10			68
12-Jan-10	NALC	e-mail	Local Council Awards 2010	14-Jan-10			69
12-Jan-10	Northern Community Assembly	e-mail	Community Support Grants Fund	14-Jan-10			70
13-Jan-10	Tim Shortland	e-mail	Orchards and Forest Gardens in Schools	14-Jan-10			71
13-Jan-10	Angela Greenwood	e-mail	NCA Parish Panel agenda for 28 <sup>th</sup>	14-Jan-10			72

<b>COUNCIL CORRESPONDENCE – 14 JANUARY 2010</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>No.</b>
13-Jan-10	Steve Shaw	e-mail	Sustainable Communities Act Amendment Bill	14-Jan-10			<b>73</b>
13-Jan-10	Resident	e-mail	Gritting roads in High Green	14-Jan-10			<b>74</b>
13-Jan-10	Friends of Chapeltown & High Green parks	e-mail	Event in January 2010	14-Jan-10			<b>75</b>
14 Jan 10	Northern Community Assembly	e-mail	High Green Development Worker post	14-Jan-10			<b>76</b>
14-Jan-10	Northern Community Assembly	e-mail	Community Involvement Plan	14-Jan-10			<b>77</b>
14-Jan-10	Northern Community Assembly	e-mail	Agenda and papers for meeting 20 January 2010	14-Jan-10			<b>78</b>
14-Jan-10	Northern Community Assembly	e-mail	Council small grants fund	14-Jan-10			<b>79</b>
14-Jan-10	Cllr House	e-mail	Response to resident re road gritting	14-Jan-10			<b>80</b>

**MINUTES OF THE MEETING OF THE TRUSTEES OF THE**  
**GRENSIDE EXHIBITION ACCOUNT CHARITY HELD**  
**14<sup>TH</sup> JANUARY 2010**

**Present:**

**Councillors: Mr H House, Mr J Jones, N Garratt, Ms V M Bowden,  
Mr G Weatherall, Mr A Hooper, Mr D E Pepper, Mr G Oxley  
Mr S Bower, Mr B Curran, Mrs K Granger, Mrs J H Wright**

**Apologies were received from Cllrs Mr C Taylor, Dr J C Bowden and Mrs D Fearnley**

The Clerk updated the meeting of the current position regarding the legal requirements for the sale of the freeholds at Cupola Lane. The meeting noted that a revised valuation was required but would unfortunately not absolve the Trustees from advertising the land for sale or attempting to obtain an Order waiving the requirements under the Charities Act. It was decided to write to the Charity Commission requesting that the requirements be suitably waived in order that the sale of the freeholds can progress swiftly. The meeting noted that in order to do this a revised valuation would be required. The Clerk was requested to progress the matter.

**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 14<sup>TH</sup> JANUARY 2010**

**Present:** Chairman: Mr J Jones  
**Councillors:** Mr H House, Mrs K Granger, Mrs J H Wright, Mr B Curran and  
 Ms V M Bowden as substitute for Dr J C Bowden

Apologies were received from Cllr Mr C Taylor, Dr J C Bowden and Mrs D Fearnley and the reasons for absence were approved by the committee

MINUTE	ACTION
<p><b><u>MINUTE NO.99.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.100.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.101.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u></b>                      There were none identified.</p>	
<p><b><u>MINUTE NO.102.</u></b>  <b><u>PLANNING PROPOSALS FOR CONSIDERATION</u></b>  <b><u>(Appendix A)</u></b>  <b><u>09/03648/FUL – Millcorn House, 39 Wortley Road, High Green</u></b>                      The Planning Committee had received three objections to the above application and the Committee support these objections on the following grounds:-</p> <ul style="list-style-type: none"> <li>§ Loss of privacy in an already overcrowded area.</li> <li>§ Car parking issues as there is already provision for parking 8 cars and a further 5 car parking spaces are planned.</li> <li>§ Safety aspect – the present shared driveway is narrow and there are concerns for the safety of the residents if they are walking down the drive and meet oncoming vehicles. Also lack of access for emergency vehicles.</li> <li>§ Congestion of traffic –situated directly outside 39 Wortley Road there is a bus stop with appropriate road markings. There is also restricted parking due to the close proximity of the Primary School and the new Veterinary Surgery.</li> </ul>	

<p>Cars exiting from the proposed car parking area would cause problems on an already well known congested road.</p> <p>Cllrs were also concerned that there have been several applications received for the same premises 08/05994, 09/03600, 09/01938 and 09/01937. They requested that a letter be sent to the Head of Planning requesting that all the applications be looked at together. Cllr Mr A Hooper agreed to speak on behalf of the residents at the Planning Board meeting.</p> <p><b><u>09/03636/CHU – 37 Station Road, Chapeltown, Sheffield</u></b>          Although no objections had been received by the Planning Committee to the above application, there had been five objections lodged on the City Council website.</p> <p>The Committee considered these objections and their only valid concern was the issue of car parking problems on an already busy road. They requested that a letter be sent to the Head of Planning to this effect.</p>	<p>Letter to be sent to the Head of Planning SCC supporting the objections.</p> <p>Letter to be sent to the Head of Planning SCC regarding car parking problems.</p>
<p><b><u>MINUTE NO.103.</u></b>  <b><u>LICENCE APPLICATIONS</u></b>          There were none received.</p>	
<p><b><u>MINUTE NO. 104.</u></b>  <b><u>CORRESPONDENCE (Appendix B)</u></b>          Items requiring a reply or response  <b><u>Item 4 – Response re 17 Wortley Road, High Green</u></b></p> <p>The Committee noted the correspondence received from Sheffield City Council Planning Department with regard to the above. It gave clarification that the property was not converted to six flats but in fact was a house of multiple occupation and therefore did not require planning permission. The Planning Officer did confirm that he would continue to monitor the situation to ensure that no breach of planning control occurs at the property.</p>	

PLANNING LIST 14 JANUARY 2010						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/03618 29-Dec-09	FUL	P JESSOP Rec. 11.12.09	17 OAKFERN GROVE, HIGH GREEN, SHEFFIELD S35 4DT ERECTION OF A SINGLE STOREY REAR EXTENSION AND FRONT PORCH TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	14-Jan-10
09/03742 30-Dec-09	FUL	S HALLAM Rec. 11.12.09	115 CROSS HOUSE ROAD, SHEFFIELD S35 8RX SINGLE STOREY FRONT EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	14-Jan-10
09/03786 01-Jan-10	FUL	P JESSOP Rec. 14.12.10	14 HILL TOP ROAD, GRENSIDE, SHEFFIELD S35 8PF TWO STOREY SIDE AND SINGLE STOREY REAR EXTENSIONS TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	14-Jan-10
09/03648 31-Dec-09	FUL	P JESSOP Rec. 14.12.09	MILLCORN HOUSE, 39 WORTLEY ROAD, HIGH GREEN ALTERATIONS TO FIRST AND SECOND FLOORS TO FORM 4 APARTMENTS AND ASSOCIATED CAR PARKING ACCOMMODATION	N/CONSULTED TWO OBJECTIONS RECEIVED	SUPPORT RESIDENTS OBJECTIONS LOSS OF PRIVACY CAR PARKING	14-Jan-10
09/03636 31-Dec-09	CHU	L HIRST Rec. 14.12.09	37 STATION ROAD, CHAPELTOWN, SHEFFIELD S35 2XE USE OF GROUND FLOOR OF BUILDING AS A POTATO BAKEHOUSE (USE CLASS A3)	N/CONSULTED	LETTER TO SCC HOP RE CONCERNS RE PARKING ISSUES	14-Jan-10
09/03643 07-Jan-10	FUL	M YOUNG Rec. 21.12.09	EDUCATION COMMITTEE, NEWTON HALL, COWLEY LANE SHEFFIELD S35 1SU SITING OF A STORAGE CONTAINER	N/CONSULTED	NO OBJECTIONS	14-Jan-10
09/03855 08-Jan-10	FUL	P JESSOP Rec. 23.12.09	61 CROSS HOUSE ROAD, SHEFFIELD S35 8RX ALTERATIONS TO EXISTING GARAGE INCLUDING FORMATION OF PITCHED ROOF AND FRONT AND REAR EXTENSIONS TO CREATE ADDITIONAL HABITABLE LIVING ACCOMMODATION AND ERECTION OF FRONT PORCH TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	14-Jan-10

PLANNING CORRESPONDENCE 14 JANUARY 2010							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
18-Dec-09	SCC	e-mail	Roadworks Report 732		14-Jan-10		1
23-Dec-09	Resident	letter	Obj re 39 Wortley Road 09/03648		14-Jan-10		2
04-Jan-10	Resident	letter	Obj 09/03648/FUL 39 Wortley Road		14-Jan-10		3
23-Dec-09	SCC Planning Department	letter	Response re 17 Wortley Road High Green		14-Jan-10		4
24-Dec-09	SCC	email	Roadworks report No. 733		14-Jan-10		5
04-Jan-10	SCC	letter	Appeal re 127a Mortomley Lane High Green		14-Jan-10		6
07-Jan-10	Resident	Letter	Obj 09/03648/FUL 39 Wortley Road		14-Jan-10		7
14-Jan-10	Resident	e-mail	18 Thornbrook Close		14-Jan-10		8



**MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT  
COMMITTEE MEETING HELD 19<sup>TH</sup> JANUARY 2010**

**Present:** Chairman: Dr J C Bowden  
**Councillors:** Mrs D Fearnley, Mr H House, Mrs K Granger, Mr J Jones,  
 Mrs J H Wright, Mr B Curran

Apologies were received from Cllr Mr C Taylor and the reason for absence was approved by the committee. Cllr Ms V M Bowden substituted for Cllr Taylor.

MINUTE	ACTION
<p><b><u>MINUTE NO.105.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b>                      There were none received.</p>	
<p><b><u>MINUTE NO.106.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u></b>                      Cllrs Ms V Bowden and Cllr Dr. J C Bowden declared an interest in plan number 09/03998 – 20 Penistone Road, Grenoside and did not speak thereon.</p>	
<p><b><u>MINUTE NO.107.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u></b>                      There were none identified.</p>	
<p><b><u>MINUTE NO.108.</u></b>  <b><u>PLANNING PROPOSALS FOR CONSIDERATION</u></b>  <b><u>(Appendix A)</u></b></p> <p><b><u>09/03546/FUL – 119 Main Street, Grenoside, Sheffield</u></b>                      The Committee had received six objections to the above planning application and two further objections had been lodged on the City Council website.</p> <p>There were five members of public in attendance at the meeting and also two additional Parish Councillors who all gave their views on the proposed development. Their concerns were numerous and therefore the Committee would support their objections on the following grounds:-</p> <ul style="list-style-type: none"> <li>§ The development would be out of character with surrounding properties.</li> <li>§ There would be a loss of privacy to neighbouring properties.</li> </ul>	

<p>§ Incorrect plans – the plans are out of scale and show inaccurate boundary lines.</p> <p>§ Loss of large trees, which have already been taken down prior to the development taking place.</p> <p>§ Concerns regarding wildlife, as there are bats in the surrounding area.</p> <p>§ Overbearing development.</p> <p>§ Development just on the edge of the Conservation area.</p> <p>§ Problems with traffic and car parking.</p> <p>§ Possible proposed future development.</p> <p>§ Loss of green space in the village.</p> <p>§ Drainage problems.</p> <p>§ Disruption to neighbours whilst the development is taking place.</p> <p>§ Removal of an old dry stone boundary wall.</p> <p>The Committee requested that a letter be sent to the Head of Planning at Sheffield City Council stating the grounds for objection with a request that a site visit be made and that the decision be placed before the Board for determination rather than by an individual officer.</p> <p><b><u>09/03955/FUL – 20 Hazel Grove, Sheffield S35 1TW</u></b>          One objection had been received by the Committee and the Committee would like to support the objection on the following ground:-</p> <p>§ The proposed gable end is out of keeping with surrounding properties. Neighbouring properties have all used a hip roof, which follows the building line of all neighbouring properties.</p> <p>The Committee requested that a letter be sent to the City Council requesting that the comments are taken into consideration when making their decision.</p>	<p>Letter to be sent to the HOP at SCC with grounds for objection.</p> <p>Letter to be sent to the HOP at SCC requesting comment be taken into consideration.</p>
<p><b><u>MINUTE NO.109.</u></b>  <b><u>LICENCE APPLICATIONS</u></b>          There were none received.</p>	
<p><b><u>MINUTE NO. 110.</u></b>  <b><u>CORRESPONDENCE (Appendix B)</u></b>          Items requiring a reply or response  <b><u>Item 11 – Response from Sheffield City Council re closure of part of Bridge Inn Road</u></b>          Councillors noted the correspondence received. The date for the hearing for formal closure is the 25 February 2010.</p> <p>§ Cllr Mrs K Granger requested that a letter be sent to the Highways Department regarding the state of the uneven pavement between Tesco and the Methodist Church on Nether Ley Avenue in Chapeltown.</p>	<p>Letter to be sent to the Highways Department. (Copy to be sent to the Northern Community Assembly).</p>

<p>§ Cllr Mrs J Wright reported that the lights at the junction of Cowley Lane and Nether Lane were not working again and requested that the Traffic Control Department be contacted again.</p>	<p>Letter to be sent to the Traffic Control Department. (Copy to be sent to the Northern Community Assembly)</p>
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PLANNING LIST – 19 JANUARY 2010						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/03896 13-Jan-10	FUL	S HALLAM Rec. 4.01.10	21 SCHOOL LANE, GRENOSE, SHEFFIELD S35 8QU REPLACEMENT OF FRONT PORCH TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	19-Jan-10
09/03955 25-Jan-10	FUL	P JESSOP Rec. 7.1.10	20 HAZEL GROVE, SHEFFIELD S35 1TW FIRST FLOOR SIDE EXTENSION WITH GABLE END ROOF TO SIDE OF DWELLINGHOUSE	N/CONSULTED ONE OBJECTION RECEIVED	SUPPORT RESIDENTS OBJECTION	19-Jan-10
09/03845 21-Jan-10	FUL	P JESSOP Rec. 8.1.10	1 WHITE LANE, CHAPELTOWN, SHEFFIELD TWO STOREY SIDE AND REAR EXTENSIONS TO DWELLINGHOUSE AND ERECTION OF FRONT PORCH	N/CONSULTED	NO OBJECTIONS	19-Jan-10
09/03546 27-Jan-10	FUL	J ATHERTON Rec. 8.1.10	CURTILAGE OF 119 MAIN STREET, GRENOSE, SHEFFIELD ERECTION OF A DWELLINGHOUSE	N/CONSULTED SIX OBJECTIONS RECEIVED + 2 COMMENTS ON SCC WEBSITE	SUPPORT RESIDENTS OBJECTIONS	19-Jan-10
09/03998 29-Jan-10	FUL	S HALLAM Rec. 11.1.10	20 PENISTONE ROAD, GRENOSE, SHEFFIELD S35 8QG ERECTION OF STORE ROOM WITH CONSERVATORY OVER	N/CONSULTED	NO OBJECTIONS	19-Jan-10
09/04004 29-Jan-10	FUL	S HALLAM Rec. 11.1.10	21 GRENOBANK ROAD, SHEFFIELD S35 8NW TWO STOREY SIDE AND SINGLE STOREY FRONT EXTENSION INCLUDING GARAGE AND PORCH AND EXTENSION TO ROOF AND 3 REAR DORMER WINDOWS	N/CONSULTED	NO OBJECTIONS	19-Jan-10

PLANNING CORRESPONDENCE 19 JANUARY 2010							
	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
14-Jan-10	Residents (125)	letter	Obj PP09/03546/FUL land Main St, Greno		19-Jan-10		1
15-Jan-10	Resident (121)	letter	Obj 09/03546 Curtilage of 119 Main Street		19-Jan-10		2
18-Jan-10	Resident (2 Vicarage Close)	e-mail	Obj 119 Main Street, Grenoside		19-Jan-10		3
18-Jan-10	Resident (5 Vicarage Close)	e-mail	Obj 119 Main Street, Grenoside		19-Jan-10		4
18-Jan-10	Grenoside Conservation Society	e-mail	Obj 119 Main Street, Grenoside		19-Jan-10		5
19-Jan-10	Resident (123)	e-mail	Obj 09/03546/FUL 119 Main Street		19-Jan-10		6
15-Jan-10	Northern Assembly	email	Notice for meeting 20.1.10		19-Jan-10		7
15-Jan-10	SCC	email	Roadworks report		19-Jan-10		8
18-Jan-10	SCC	e-mail	Roadworks report 736A		19-Jan-10		9
18-Jan-10	Resident	letter	Obj 09/03955/FUL 20 Hazel Grove		19-Jan-10		10
19-Jan-10	SCC	Letter	Proposed closure of Bridge Inn Road		19-Jan-10		11
19-Jan-10	Cllr Pepper	e-mail	Obj 119 Main Street, Grenoside		19-Jan-10		12

**MINUTES OF THE PRIORITIES WORKING PARTY HELD**  
**21<sup>ST</sup> JANUARY 2010**

**Present:**

**Councillors: Mr G Weatherall, Mr H House, Mr J Jones, Mrs K Granger,  
Mr A Hooper**

MINUTE	ACTION
<p><b><u>MINUTE NO.1.</u></b> <b><u>APPOINTMENT OF CHAIRMAN</u></b> <b>RESOLVED</b> (Proposed by Cllr Mrs K Granger Seconded by Cllr Mr G Weatherall) That Cllr Mr J Jones be appointed as Chairman.</p>	
<p><b><u>MINUTE NO.2.</u></b> <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u></b> There were none received.</p>	
<p><b><u>MINUTE NO.3.</u></b> <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u></b> There were none received.</p>	
<p><b><u>MINUTE NO.4.</u></b> <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u></b> There were none identified.</p>	
<p><b><u>MINUTE NO.5.</u></b> <b><u>TO CONSIDER SETTING THE COUNCIL PRIORITIES INCLUDING A MISSION STATEMENT</u></b> Members noted the items circulated by the Clerk some time ago. Cllr House brought members up to date with the meeting held the previous day with the Northern Community Assembly. Items to be considered as priorities were as follows:-</p> <ol style="list-style-type: none"> <li>1. High Green Development worker</li> <li>2. Chapeltown in Bloom Group</li> <li>3. Dog fouling</li> <li>4. Chapeltown traffic island</li> <li>5. Parish Council youth project</li> </ol> <p>Members considered these items in depth and it was agreed to submit them to the Parish Council/Northern Community Assembly Partners Panel on the 28<sup>th</sup> January 2010. The meeting noted that Cllr Mr H House and Cllr Mrs K Granger had been nominated as contacts for registering Chapeltown for the Yorkshire in Bloom Competition.</p>	

**MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING**  
**HELD 21<sup>ST</sup> JANUARY 2010**

**Present:** Chairman: Cllr Mr N Garratt  
**Councillors:** Mr H House, Mr A Hooper, Ms V M Bowden, Mr G Weatherall,  
 Mr C Taylor

Apologies for absence were received from Cllr Mrs D Fearnley and the reason for absence was approved by the committee

MINUTE	ACTION								
<p><b><u>MINUTE NO.84.</u></b>  <b><u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u></b>            There were none received.</p>									
<p><b><u>MINUTE NO.85.</u></b>  <b><u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u></b>            There were none received.</p>									
<p><b><u>MINUTE NO.86.</u></b>  <b><u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u></b>            There were none identified.</p>									
<p><b><u>MINUTE NO.87.</u></b>  <b><u>FINANCIAL REPORTS</u></b>            The Clerk's reports were received by the meeting.</p>									
<p><b><u>MINUTE NO.88.</u></b>  <b><u>APPLICATION FOR FINANCIAL ASSISTANCE</u></b>            There were no applications for financial assistance received in time for the agenda.</p>									
<p><b><u>MINUTE NO.89.</u></b>  <b><u>TO RECOMMEND A BUDGET FOR THE FINANCIAL YEAR 2010/2011</u></b></p> <p><b><u>RECOMMENDED</u></b>  <b>(Proposed by Cllr Mr H House</b>  <b>Seconded by Cllr Mr C Taylor)</b>            That the following budget be recommended to the Council for the forthcoming year.</p> <table data-bbox="267 1732 1039 1869"> <tr> <td>Admin/Printing/Stationery etc</td> <td style="text-align: right;">£20,000.00</td> </tr> <tr> <td>Grant</td> <td style="text-align: right;">£60,000.00</td> </tr> <tr> <td>Staffing Costs</td> <td style="text-align: right;">£65,000.00</td> </tr> <tr> <td>Premises Costs</td> <td style="text-align: right;">£14,000.00</td> </tr> </table>	Admin/Printing/Stationery etc	£20,000.00	Grant	£60,000.00	Staffing Costs	£65,000.00	Premises Costs	£14,000.00	
Admin/Printing/Stationery etc	£20,000.00								
Grant	£60,000.00								
Staffing Costs	£65,000.00								
Premises Costs	£14,000.00								

<p>Loan Repayments (fixed amount) £ 2,000.00  Courses/training £ 1,950.00  Chairman's allowance £ 800.00  Contingencies/By-election £ 5,000.00  Miscellaneous £ 2,000.00  Community Liaison Function £10,000.00  Special Projects £10,000.00  <b>TOTAL EXPENDITURE £190,750.00</b></p> <p><u>Less</u>  Estimated balances at 31<sup>st</sup> March 2010 £ 50,000.00  Estimated income 2010/2011 £ 1,000.00  <b>£ 51,000.00</b>  Amount required for 2010/2011 <b>£139,750.00</b></p> <p><b>PRECEPT TO BE LEVIED £139,750.00</b></p> <p><b>THIS REPRESENTS A STANDSTILL PRECEPT</b></p>	
<p><b><u>MINUTE NO.90.</u></b>  <b><u>TO RECOMMEND A PRECEPT TO BE LEVIED FOR</u></b>  <b><u>THE FINANCIAL YEAR 2010/2011</u></b>  <b><u>RECOMMENDED</u></b>  <b>(Proposed by Cllr Mr H House</b>  <b>Seconded by Cllr Mr C Taylor)</b>  That a precept in the sum of £139,750.00 be levied and that this amount be requested in two equal parts in April and September 2010.</p>	
<p><b><u>MINUTE NO.91.</u></b>  <b><u>TO FINALIZE THE CONTENT AND FORMAT OF THE</u></b>  <b><u>STATUTORY ANNUAL LEAFLET TO BE ISSUED WITH</u></b>  <b><u>THE COUNCIL TAX BILLS</u></b>  The meeting noted the various amendments made by members and it was agreed that these be implemented and the final document be presented for approval to the next Parish Council meeting.</p>	
<p><b><u>MINUTE NO.92.</u></b>  <b><u>EXAMINATION OF FINANCIAL TRANSACTIONS</u></b>  The Chairman examined the recent transactions.</p>	
<p><b><u>MINUTE NO.93.</u></b>  <b><u>CORRESPONDENCE</u></b>  Items requiring a reply or response  It was agreed that suitable protective clothing be purchased for the Parish Council cleaner and that 4 yellow jackets be purchased for use by members when out on projects</p> <p>It was agreed to retain Mrs Thomas as the Internal Auditor for the forthcoming year.</p>	



<b>FINANCE CORRESPONDENCE – 21 JANUARY 2010</b>							
<b>DATE RECD</b>	<b>RECEIVED FROM</b>	<b>TYPE</b>	<b>SUBJECT</b>	<b>Ref/Coun</b>	<b>Ref/Plann</b>	<b>Ref/Fin</b>	<b>Cttee</b>
17-Dec-09	Westwood Training Ltd	application	Application for financial assistance			21-Jan-10	<b>1</b>
20-Jan-10	Westwood Training Ltd	letter	Confirmation of attendance			21-Jan-10	<b>2</b>
23-Dec-09	Ecclesfield Parish Church	application	Application for financial assistance			21-Jan-10	<b>3</b>
24-Dec-09	YLCA	email	Reply re grants in aid of education			21-Jan-10	<b>4</b>
13-Jan-10	Cllr Fearnley	e-mail	Application for financial assistance High Hopes			21-Jan-10	<b>5</b>
18-Jan-10	Irwin Mitchell	e-mail	Sale of freeholds Cupola Lane			21-Jan-10	<b>6</b>