

ECCLESFIELD PARISH COUNCIL

To all Members of the Parish Council

SUMMONS

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 2 April 2009.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

Inspector Suttwood and PC Booth will be attending the meeting.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2.
 - a) To receive any amended declarations of interest from members
 - b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public.
4. To approve the Minutes of the Parish Council meeting held 5 March 2009 (Pgs: 1-4 & Appendix A).
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 5 March 2009 (Pgs: 7-8 & Appends A, B & C).
6. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 17 March 2009 (Pgs: 13-15 & Appends A, B & C)
7. To approve the Minutes of the Finance & Premises Committee meeting held 19 March 2009 (Pgs: 19-22 & Appendix A) and to approve the recommendations contained therein
8. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 2 April 2009.
9. **NORTH AREA PANEL/NORTHERN COMMUNITY ASSEMBLY**
 - a) To receive a report from the previous meeting
 - b) To identify items for referral to the Panel

10. To consider the attached proposal from Cllr Mr C Taylor regarding investment in the parks in the Parish.
11. **CORRESPONDENCE** – Items requiring a decision or response
12. **ACCOUNTS** – To approve the accounts presented for payment
Cllr Mr H House declared an interest in this item and did not vote thereon.
13. **REGULATION 66 OF THE LOCAL GOVERNMENT PENSION SCHEME (ADMINISTRATION) REGULATIONS 2008**
 - Ø To prepare a written policy in relation to the exercise of its functions in relation to the four discretionary issues described overleaf.
 - Ø To publish the statement.
 - Ø To send a copy of the statement to SYPA.
 - Ø To keep the policy statement under review, publish any changes and notify SYPA of any changes.
 - Ø In preparing, reviewing or making revisions to the statement the employer must have regard to the extent to which the exercising of any of the functions described below could lead to a serious loss of confidence in the public service.
14. **LOCAL EVENTS**

Yours faithfully,

Philip Allass

Philip Allass
Clerk to the Council

PROPOSAL FROM CLLR C TAYLOR REGARDING PARKS IN THE PARISH

That this Council: -

- (a) believes that providing our young people with the opportunity to play and enjoy themselves in local parks is important;
- (b) believes that investment for play facilities in local parks in the parish is well overdue and therefore calls on Sheffield City Council to confirm that they intend to provide extra investment for play facilities in our local parks.

Proposed by Colin Taylor

Seconded by Ben Curran

MINUTES OF THE PARISH COUNCIL MEETING HELD
5TH MARCH 2009

Present: Chairman: Cllr Mrs D Fearnley
Councillors: Mr H House, Dr J C Bowden, Mr N E Garratt, Mr B Curran,
 Mr S Bower, Ms V M Bowden, Mr A Hooper, Mrs K Granger,
 Mr C Taylor

Apologies for absence were received from Cllrs Mrs J H Wright, Mr G Oxley,
 Mr J Jones and Mr D E Pepper and the reasons for absence were approved by the
 Council

MINUTE	ACTION
<p><u>MINUTE NO.151.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.152.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.153.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.154.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 17TH FEBRUARY 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr B Curran Seconded by Cllr Mrs D Fearnley) That: (1) The minutes be amended by adding in Minute No. 149 – Accounts – “Proposed by Cllr Mrs D Fearnley, Seconded by Cllr Mr N Garratt” (2) The minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.155.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 17TH FEBRUARY 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mr H House) That the minutes be approved as a correct record.</p>	

<p><u>MINUTE NO.156.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 19TH FEBRUARY 2009 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr S Bower Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.157.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 5TH MARCH 2009</u> Cllr Dr Bowden reported on this meeting. Members noted the unofficial road works carried out in Chapelton resulting in severe disruption to traffic. The press article in Look Local was also noted by members. It was agreed to issue a Parish Council press notice drawing attention to the errors in the article in Look Local and explaining that neither the City Council nor the Parish Council were informed by the statutory undertakers that these works were to take place.</p>	<p>Clerk to agree press release with Cllrs Garratt, Bowden and Fearnley prior to release</p>
<p><u>MINUTE NO.158.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response</p> <ul style="list-style-type: none"> • Item 13. Standards Board questionnaire Members agreed not to complete the questionnaire due to the lack of in depth knowledge required relating to the Standards Board. • Item 19. Valuation Office Invoice It was agreed that the Grenoside Exhibition Account Charity would pay this invoice following their meeting earlier. • Item 24. Cllr T. Bagshaw – ongoing traffic situation at Mortomley Lane. Members noted that this problem was ongoing and was being taken up at the highest level by City Council officers • Item 25. Foys, Solicitors – cheque sent in error The Clerk reported that this had been returned for cancellation and that the cheque was not due to the Parish Council. • Item 27. YLCA – National Salary Award The Clerk reported that 0.3% was to be added to the award previously paid and the necessary payroll adjustment would be carried out in due course • Item 31. Iron Anchor – Railings at Sussex Road <u>RESOLVED</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr H House) That the quotation of £400 for the repair and replacement of railings be accepted and that a copy be sent to the Council's insurers • Item 34. SCC, Independent Remuneration Panel Members noted the report of the Panel and it was agreed to consider this matter further at the next meeting of the Finance Committee. 	<p>Referred to Finance Committee</p> <p>Sent to Insurers</p> <p>On Agenda for meeting on 19th March 2009</p>

<p><u>MINUTE NO.159.</u> <u>ACCOUNTS</u> Cllr H House declared an interest in this minute and did not speak or vote thereon.</p> <p><u>RESOLVED</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mr N Garratt) That the following accounts be approved for payment:</p>			
Payee	Details	Amount	Payment made under
Lemark Office Equipment	Purchase of office chair	£63.25	LG Act 1972 S111
Ricoh	Photocopying charges	£96.08	LG Act 1972 S111
Sage Payroll System	Annual renewal	£109.25	LG Act 1972 S111
Trafford Press	Annual leaflet printing	£455.00	LG Act 1972 S111
Local Government Empl.	Annual subscription	£399.00	LG Act 1972 S111
NPower	Electricity accounts	£388.98	LG Act 1972 S111
Ecclesfield in Bloom	Grant	£500.00	LG Act 1972 S137
Friends of Grenoside Green	Grant	£150.00	LG Act 1972 S137
Revitalising Ecc. Park & Pav.	Grant	£2,000.00	LG Act 1972 S137
Ecclesfield Gala Committee	Grant	£1,500.00	LG Act 1972 S137
Cllr H House	Expenses, training course	£15.60	LG Act 1972 S111
<p><u>MINUTE NO. 160.</u> <u>COUNCIL CAR PARK</u> The Clerk and various members of the Council reported on the problems of unauthorised parking in the Council's car park. Various suggestions were made and the problems were discussed in great depth. Members eventually agreed that polite notices be placed on the offending cars prior to any further action being considered. It was agreed that the Council would consider this matter at a future date.</p>			
<p><u>MINUTE NO.161.</u> <u>FORTHCOMING MEETING DATES</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr A Hooper Seconded by Cllr H House) That the list of meetings issued to members be approved.</p>			<p>Website updated, Notices exhibited</p>
<p><u>MINUTE NO.162.</u> <u>PARISH COUNCIL WEBSITE</u> It was agreed that each councillor put forward details of Parish voluntary groups and organisations which were required to be added to the website.</p>			<p>All members emailed</p>
<p><u>MINUTE NO.163.</u> <u>LOCAL EVENTS</u> The Clerk reported on the previous meeting of the Grenoside Exhibition Account Charity and the report was noted by the Council. (Minutes attached) The following local events were reported by members:-</p>			

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|---|--|
| <ul style="list-style-type: none">Ø High Green Health ForumØ Newgate Close – extra recycling binsØ Civic Service – 5 April 2009Ø Miners Welfare – Boccia Event – 25 March 2009Ø Councillor TrainingØ Burncross Litter pickØ Friends of Charlton BrookØ Rural Areas ForumØ Race Night – Acorn Inn – 13 March 2009 – Burncross Action TeamØ British Stammering Association – 21 March Grenoside Community Centre – Barn DanceØ Fatal accidents on A61 | |
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It was agreed that all members be e-mailed with a request for their preferred committee, sub-committee membership for the forthcoming Parish Council year.

DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
19-Feb-09	SCC Street Force	e-mail	Response re Verge damage Cross Hill	05-Mar-09			1
19-Feb-09	SCC	e-mail	Illegal signs Chapeltown	05-Mar-09			2
20-Feb-09	SCC Street Force	e-mail	Response re damage to railings Sussex Rd	05-Mar-09			3
24-Feb-09	SCC - Street force	e-mail	Response re damage to railings Sussex Rd	05-Mar-09			4
23-Feb-09	SLCC	e-mail	South Yorkshire Branch meeting	05-Mar-09			5
25-Feb-09	SCC - Street Force	e-mail	Adverse Road Conditions Mortomley Lane	05-Mar-09			6
26 Feb 09	SCC – Street Force	e-mail	Sheffield's Big Spring Clean	05-Mar-09			7
20-Feb-09	NALC	e-mail	DIS extra - Conservative Party Green paper	05-Mar-09			8
20-Feb-09	North Area Panel	e-mail	Notice of forthcoming meetings	05-Mar-09			9
23-Feb-09	Stagecoach Sheffield	letter	Response re Buses on Green Lane	05-Mar-09			10
23-Feb-09	North Area Panel	Agenda	Meeting 26 February 2009	05-Mar-09			11
02-Mar-09	NAP	agenda	for meeting 11.3.09	05-Mar-09			12
23-Feb-09	Standards Board for England	survey	Satisfaction with advice and guidance research	05-Mar-09			13
24-Feb-09	Thornccliffe Management	leaflet	Thornccliffe news	05-Mar-09			14
24-Feb-09	St Marks Church	booklet	Grenoside news	05-Mar-09			15
24-Feb-09	SYPA	e-mail	Early payment of pensions	05-Mar-09		19-Feb-09	16
26 Feb-09	Ex employee	e-mail	Response re Early retirement benefits	05-Mar-09			17
02-Mar-09	Teresa Bond	email	N.Community Assembly & PC meeting	05-Mar-09			18
02-Mar-09	Valuation Office Agency	invoice	for Cupola Lane	05-Mar-09			19
03-Mar- 09	Cllr	e-mail	Bring out your rubbish day	05-Mar-09			20
03-Mar- 09	Stocksbridge Town Council	e-mail	Community Assemblies	05-Mar-09			21
04- Mar-09	South Yorks Fire & Rescue	e-mail	Member Briefing March 2009	05-Mar-09			22
04-Mar-09	Whitley Hall Cricket Club	e-mail	Thank you for grant	05-Mar-09			23
04-Mar-09	Cllr Trevor Bagshaw	e-mail	Road safety situation – Mortomley Lane	05-Mar-09			24
04-Mar-09	Foys Solicitors	Letter	Cheque (sent in error to us)	05-Mar-09			25
05-Mar-09	SCC – Matthew Rush	e-mail	Invite to last North Area Panel meeting	05-Mar-09			26
05-Mar-09	YLCA	e-mail	National Salary Award Result of Arbitration	05-Mar-09			27
05-Mar-09	YLCA	e-mail	Mini essentials February 2009	05-Mar-09			28
05-Mar-09	Standards Board	leaflet	Town and Parish Standard	05-Mar-09			29
05-Mar-09	Sheffield Connexions	Leaflet	Sheffield Futures News	05-Mar-09			30
05-Mar-09	Iron Anchor	Quote	Railings at memorial site	05-Mar-09			31
05-Mar-09	Irwin Mitchell Solicitors	Letter	Sale of land at Cupola Lane	05-Mar-09			32

DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
05-Mar-09	SCC – Chief Execs office	Letter	Members Declarations of Interest	05-Mar-09			33
05-Mar-09	SCC – Chief Execs office	Letter	Independent Parish Remuneration Panel	05-Mar-09			34
02-Mar-09	SCC – Highways	e-mail	Roadworks at Chapelton	05-Mar-09			35

Item marked **yellow** requires action

MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE
MEETING HELD 5TH MARCH 2009

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mr H House, Mr B Curran, Mrs K Granger

Apologies were received from Cllrs Mrs J H Wright and Mr J Jones and the reasons for absence were approved by the Committee.

MINUTES	ACTION
<p><u>MINUTE NO.127.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none.</p>	
<p><u>MINUTE NO.128.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none.</p>	
<p><u>MINUTE NO.129.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.130.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION – (Appendix A)</u></p> <p><u>09/00475/FUL – Apartments 1-13 Sussex House, 14 Sussex Road, Chapelton, Sheffield S35 2XQ</u> The above application had been received by Ecclesfield Parish Council, however the application is still invalid on the City Council website (awaiting a noise justification report) and therefore no neighbour notification letters have been sent out. The application has therefore been deferred to the next Planning meeting to be held on the 17 March 2009.</p> <p><u>Members then considered the plans which were due to be considered on the 17 March 2009 – (Appendix B)</u></p> <p>Due to the short timescales of certain items it was decided that a letter be sent to the Head of Planning regarding the following application:-</p>	<p>Clerk to write to the Head of Planning regarding this application.</p>

<p><u>09/00487/FUL – Westwood Country Park, Greaves Lane, High Green, Sheffield</u></p> <p>Councillor Mr A Hooper and Councillor Mr N Garratt attended the Planning Meeting to report on their findings and local knowledge of the area. Councillor Mr Garratt informed the Committee that due to the fact that there had been old mines on the site and also the old Thorncliffe works, that the soil could possibly be toxic waste. It was decided by the Committee to request the City Council to do a full environmental assessment of the site and that a report be sent to the Board. A site visit was also requested.</p>	<p>Clerk to write to the Head of Planning regarding this application with the Committee's comments and to request a site visit.</p>
<p><u>MINUTE NO.131.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO. 132.</u> <u>CORRESPONDENCE (Appendix C)</u> Items requiring a reply or response</p> <p><u>Unauthorised Roadworks in Chapeltown</u> Cllr Dr J C Bowden reported on the response received from Sheffield City Council regarding the unauthorised roadworks in Chapeltown on the 27 February 2009.</p> <p>The meeting were informed that a letter had been published in the Look Local magazine by a resident living in Chapeltown, the details of which are incorrect. It stated that the City Council had given permission for the gas company to close Cowley Lane, therefore causing chaos in the centre of Chapeltown. This information is incorrect as neither the City Council nor the Parish Council had given permission for the work to go ahead.</p> <p>It was therefore decided by the Committee that a press release be sent to Look Local and also the Star and Telegraph stating that this information was incorrect.</p>	<p>Clerk to send press release regarding the publication of incorrect information.</p>

PLANNING LIST – 5 MARCH 2009						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/00375 03-Mar-09	CHU	R TURNER Rec 13.2.09	9 BROOKDALE COURT, CHAPELTOWN USE OF BUILDING FOR THE STORAGE, CLEANING & SALE OF CARS	N/CONSULTED	NO OBJECTIONS	05-Mar-09
09/00351 04-Mar-09	FUL	S HALLAM Rec. 16.2.09	70 YEW LANE, SHEFFIELD S5 9AN TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	05-Mar-09
09/00409 05-Mar-09	FUL	M JACKSON Rec. 16.2.09	22 WILLOW CRESCENT, SHEFFIELD S35 1QS TWO STOREY SIDE EXTENSION AND SINGLE STOREY FRONT AND OTHER SIDE EXTENSIONS TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	05-Mar-09
08/05961 05-Mar-09	RG3	E PARKER Rec 16.2.09	COIT SCHOOL, PARK AVENUE, CHAPELTOWN ERECTION OF PARENT SHELTER	N/CONSULTED	NO OBJECTIONS	05-Mar-09
09/00388 09-Mar-09	FUL	A OWEN Rec 18.2.09	1 SCHOOL ROAD, HIGH GREEN SINGLE STOREY SIDE EXTN FOR USE BY DISABLED PERSON	N/CONSULTED	NO OBJECTIONS	05-Mar-09
09/00221 09-Mar-09	FUL	A OWEN Rec 18.2.09	59 WOODBURN DRIVE, CHAPELTOWN SINGLE STOREY FRONT EXTENSION	N/CONSULTED	NO OBJECTIONS	05-Mar-09
09/00475 10-Mar-09	FUL	M YOUNG Rec. 19.2.09	APARTMENTS 1-13 SUSSEX HOUSE, 14 SUSSEX ROAD CHAPELTOWN, SHEFFIELD S35 2XQ APPLICATION TO ALLOW BEDROOM AND LIVING ROOM WINDOWS AS SHOWN ON DRAWING NO. 3544-09 REV A, AND 3544-07 REV TO BE ABLE TO BE OPENED (APPLICATION UNDER SECTION 73 TO REMOVE CONDITION NO 21 (WINDOWS TO REMAIN FIXED AND NON-OPENING) AS IMPOSED BY 07/02810/FUL	APPLICATION STILL INVALID NO NEIGHBOUR LETTERS SENT OUT YET COUNCIL AWAITING FURTHER INFO	DEFERRED TO PLANNING MEETING 17 MARCH 2009 AS STILL INVALID ON CITY COUNCIL WEBSITE	05-Mar-09

09/00516 13-Mar-09	FUL	A OWEN Rec. 26.2.09	17 WHARFEDALE DRIVE TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	05-Mar-09
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PLANNING LIST – 17 MARCH 2009						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/00487 16-Mar-09	FUL	A OWEN Rec 2.3.09	WESTWOOD COUNTRY PARK, GREAVES LANE, HIGH GREEN REMOVAL OF ARISINGS FROM POND EXTN (ASSOC. WITH 08/05689/FUL) VIA TEMPORARY HAUL ROUTE TO NEARBY FILL AREA & GRADING & SEEDING OF FILL AREA	N/CONSULTED	NO OBJECTIONS BUT LETTER SENT TO SCC CONCERNS OVER MOTORBIKES	17-Mar-09
09/00561 18-Mar-09	FUL	A OWEN Rec 2.3.09	12 ST MARY'S LANE, ECCLESFIELD RETENTION OF ROLLER SHUTTERS (RESUB 08/01179)	N/CONSULTED	OBJECTION NOT IN KEEPING WITH CONSERVATION AREA	17-Mar-09
09/00537 17-Mar-09	FUL	A OWEN Rec 2.3.09	14 THORNBROOK MEWS, CHAPELTOWN EREC. OF FIRST FLOOR SIDE EXTN & CAR PORT UNDER	N/CONSULTED	NO OBJECTIONS	17-Mar-09
09/00536 16-Mar-09	FUL	V FAULKNER Rec 2.3.09	81 SUNDEW GARDENS, HIGH GREEN TWO SINGLE STOREY SIDE EXTNS & SINGLE STOREY REAR EXTENSION	N/CONSULTED	NO OBJECTIONS	17-Mar-09
08/03197 16-Mar-09	FUL	B TURNER Rec. 5.3.09	CURTILAGE OF 32 STEPHEN LANE, GRENOSIDE ERECTION OF A DWELLINGHOUSE AND ASSOCIATED DETACHED GARAGE (RESUBMISSION OF APPLICATION 07/03701/FUL) AMENDED PLANS RECEIVED 26.2.09	N/CONSULTED	OBJECTION SUPPORT RES. OBJECTIONS	17-Mar-09
09/00625 25-Mar-09	FUL	J ATHERTON Rec. 9.3.09	39A CROSS HILL, SHEFFIELD S35 9WR EXTENSION TO REAR CONSERVATORY TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	17-Mar-09
09/00626 25-Mar-09	FUL	J ATHERTON Rec. 9.3.09	28 CHAPEL ROAD, BURNCROSS, SHEFFIELD TWO STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	17-Mar-09

PLANNING CORRESPONDENCE – 5 MARCH 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	Cttee
20-Feb-09	SCC Street Force	e-mail	Roadworks report 689		05-Mar-09		P
2 Mar 09	SCC Street Force	e-mail	Roadworks at roundabout Chapeltown		05-Mar-09		P

MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE
MEETING HELD 17TH MARCH 2009

Present: Chairman: Dr J C Bowden
Councillors: Mrs D Fearnley, Mr H House, Mr J Jones,
 Mrs J H Wright

Apologies were received from Cllr Mrs K Granger and the reason for absence was approved by the Committee

MINUTE	ACTION
<p><u>MINUTE NO.133.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none.</p>	
<p><u>MINUTE NO.134.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COMMITTEE ON ITEMS TO BE DISCUSSED AT THIS MEETING.</u> There were none.</p>	
<p><u>MINUTE NO.135.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.136.</u> <u>PLANNING PROPOSALS FOR CONSIDERATION – (Appendix A)</u></p> <p>Due to the short timescales for comments to be sent to the Planning Department at Sheffield City Council one planning application in Appendix A had already been considered at the Planning Meeting on the 5 March 2009. The application listed below has already been considered and comments sent to the Head of Planning:-</p> <p><u>09/00487/FUL – Westwood Country Park, Greaves Lane, High Green, Sheffield</u></p> <p>Although no objections have been received to the above application, concerns were raised by local Councillors with regard to the possible toxic waste in the soil to be removed and deposited at Westwood Country Park.</p> <p>It was decided by the Committee that a letter be sent to the Head of Planning requesting that a site visit be made (and that local Councillors be informed when the visit is to take place in order that they may attend), a full environmental assessment be</p>	<p>Letter sent 6 March 2009 to Head of Planning stating concerns.</p>

made and that a report be sent to the Board.

Councillor Mr Alan Hooper attended the Planning meeting to inform the Committee that a special public meeting was due to take place on Tuesday 31 March 6.30pm – 8.00pm in the Community Room, High Green, to discuss the planning application.

Councillor Mr Alan Hooper stated that he had concerns regarding the use of the track, created for the removal of the soil, by motorbikes and requested that a further letter be sent to the Head of Planning regarding this matter.

09/00561/FUL – 12 St Mary’s Lane, Ecclesfield, Sheffield

One objection had been received to the above application, which had already been sent to the Planning Department. The objection raised the same objections as the previous application in 2008 when the application was refused in November 2008, no action has been taken to remove or modify the shutters. The Committee agreed to support this objection with a letter to be sent to the Head of Planning on the following grounds:-

- Ø The shutters are completely inappropriate for a conservation area.
- Ø The previous application has been refused but nothing has been done to enforce the decision by the Planning Department.

08/03197/FUL – 32 Stephen Lane, Grenoside, Sheffield

Four objections had been received to the above application, these have also been sent to the Planning Department by the residents themselves. The Committee agreed to support this objection with a letter to be sent to the Head of Planning on the following grounds:-

- Ø The property is in a conservation area, in the heart of the oldest part of the village.
- Ø There are concerns about traffic. 32 Stephen Lane is a very dangerous stretch of the lane (horses have recently been killed by a car). There is no footpath for pedestrians and the narrowness of the lane and this development would add another hazard to it.
- Ø Previous comments from Planning Officer Claire Harrison dated 26 November 2007 e-mail regarding subdividing gardens – *“The principle of subdividing gardens and infilling with new dwellings weakens the character and appearance of the Conservation area and changes the rhythm along the roadside. As such I have to conclude that the subdivision of the plot to erect a dwellinghouse would be inappropriate in principle”*.

Due to the short timescales between the next Planning meeting to be held on the 2 April 2009 and the decision date of the

Clerk to the Council to write to Head of Planning with further concerns regarding possible motorbike problems.

Clerk to the Council to write to Head of Planning supporting objection.

Clerk to the Council to send a letter to the Head of Planning regarding the objections and to ask that a site visit be made and that a decision is made by the Board rather than an Officer.

<p>application received 30 March 2009 the Committee considered the following application:-</p> <p><u>09/00335/OUT – 45 Church Street, Ecclesfield, Sheffield S35 9WE</u></p> <p>Although no objections had been received as yet to the above planning application from local residents, the Committee wished to raise their concerns to the Planning Department about the narrow access road to the development. The Committee were concerned about access for emergency vehicles to the property. It was decided by the Committee that a letter be sent to the Head of Planning to this effect.</p>	<p>Clerk to write to the Head of Planning regarding access for emergency vehicles.</p>
<p><u>MINUTE NO.137.</u> <u>LICENCE APPLICATIONS (Appendix B)</u></p> <p>Two licence applications had been received and the Committee did not raise any objections to these:-</p> <p><u>Co-op Late Shop, 149 High Street, Ecclesfield</u> Application for a new premises licence – slightly amending the opening hours.</p> <p><u>Flying Dragon, 143 High Street, Ecclesfield</u> Application for a new premises licence – change of use from a takeaway to a restaurant and also playing of un-amplified recorded music.</p>	
<p><u>MINUTE NO. 138.</u> <u>CORRESPONDENCE (Appendix C)</u></p> <p>Items requiring a reply or response There were no items requiring a response.</p>	

PLANNING LIST – 17 MARCH 2009						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/00487 16-Mar-09	FUL	A OWEN Rec 2.3.09	WESTWOOD COUNTRY PARK, GREAVES LANE, HIGH GREEN REMOVAL OF ARISINGS FROM POND EXTN (ASSOC. WITH 08/05689/FUL) VIA TEMPORARY HAUL ROUTE TO NEARBY FILL AREA & GRADING & SEEDING OF FILL AREA	N/CONSULTED	NO OBJECTIONS BUT LETTER SENT TO SCC CONCERNS OVER MOTORBIKES	17-Mar-09
09/00561 18-Mar-09	FUL	A OWEN Rec 2.3.09	12 ST MARY'S LANE, ECCLESFIELD RETENTION OF ROLLER SHUTTERS (RESUB 08/01179)	N/CONSULTED	ONE OBJECTION NOT IN KEEPING WITH CONSERVATION AREA	17-Mar-09
09/00537 17-Mar-09	FUL	A OWEN Rec 2.3.09	14 THORNBROOK MEWS, CHAPELTOWN EREC. OF FIRST FLOOR SIDE EXTN & CAR PORT UNDER	N/CONSULTED	NO OBJECTIONS	17-Mar-09
09/00536 16-Mar-09	FUL	V FAULKNER Rec 2.3.09	81 SUNDEW GARDENS, HIGH GREEN TWO SINGLE STOREY SIDE EXTNS & SINGLE STOREY REAR EXTENSION	N/CONSULTED	NO OBJECTIONS	17-Mar-09
08/03197 16-Mar-09	FUL	B TURNER Rec. 5.3.09	CURTILAGE OF 32 STEPHEN LANE, GRENSIDE ERECTION OF A DWELLINGHOUSE AND ASSOCIATED DETACHED GARAGE (RESUBMISSION OF APPLICATION 07/03701/FUL) AMENDED PLANS RECEIVED 26.2.09	N/CONSULTED	OBJECTIONS REC. SUPPORT RESIDENTS OBJECTIONS	17-Mar-09
09/00625 25-Mar-09	FUL	J ATHERTON Rec. 9.3.09	39A CROSS HILL, SHEFFIELD S35 9WR EXTENSION TO REAR CONSERVATORY TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	17-Mar-09
09/00626 25-Mar-09	FUL	J ATHERTON Rec. 9.3.09	28 CHAPEL ROAD, BURNCROSS, SHEFFIELD TWO STOREY REAR EXTENSION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTIONS	17-Mar-09

LICENCE APPLICATIONS IN THE PARISH					
PREMISES	PUBLICATION	DATE	DEADLINE FOR	COMMITTEE	DECISION
			COMMENTS	DATE	
Co-op Late Shop	SCC website	11-Mar-09	02-Apr-09	17-Mar-09	No objections
Flying Dragon	SCC website	13-Mar-09	09-Apr-09	17-Mar-09	No objections

PLANNING CORRESPONDENCE – 17 MARCH 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
06-Mar-09	SCC, Streetforce	email	Info re damaged railings, Sussex Road		17-Mar-09		1
06-Mar-09	SCC	e-mail	Roadworks report No. 691		17-Mar-09		2
06-Mar-09	SCC - Licensing Department	e-mail	Licence applications and forthcoming hearing		17-Mar-09		3
10-Mar-09	SCC - Street Force	e-mail	Response re Pot Holes - Angram Road		17-Mar-09		4
11-Mar-09	SCC - Licensing Department	e-mail	Licensing applications		17-Mar-09		5
12-Mar-09	SCC - Transport Department	letter	Response re Mortomley Lane, High Green		17-Mar-09		6
13-Mar-09	SCC - Licensing Department	e-mail	Licensing applications		17-Mar-09		7
13-Mar-09	SCC	e-mail	Roadworks report No. 692		17-Mar-09		8
13-Mar-09	SCC - Transport Department	e-mail	Response re Roadworks Chapeltown		17-Mar-09		9
17 Mar 09	SCC – Street Force	e-mail	Response re Overgrown footpath		17 Mar 09		10
17 Mar 09	Resident of Burncross	e-mail	Property on Burncross Road		17 Mar 09		11
09-Mar-09	Resident on Stephen Lane	objection	Objec to plan app 08/03197 Stephen Lane		17-Mar-09		12
12-Mar-09	Resident on Stephen Lane	letter	Objec to 08/03197 32 Stephen Lane		17-Mar-09		13
16 Mar 09	Grenoside Conse Society	e-mail	Objec to 08/03197 32 Stephen Lane		17 Mar 09		14
17 Mar 09	Resident on Stephen Lane	e-mail	Objec to 08/03197 32 Stephen Lane		17 Mar 09		15
10-Mar-09	Resident of Ecclesfield	e-mail	09/00561 12 St Mary's Lane		17-Mar-09		16
09-Mar-09	Resident	e-mail	Drainage Angram Bank Park		17-Mar-09		17
12-Mar-09	Teresa Bond	e-mail	Community Events	02-Apr-09	17-Mar-09		18
12-Mar-09	North Area Panel	e-mail	Docs for mtg 18 March 09	02-Apr-09	17-Mar-09		19

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 19th MARCH 2009

Present: Chairman: Cllr Mr S Bower
Councillors: Ms V M Bowden, Mr G Oxley, Mr N Garratt, Mr G Weatherall,
 Mr H House, Dr J C Bowden (substitute for Cllr Mrs D Fearnley)

Apologies were received from Cllrs Mrs D Fearnley, Mr A Hooper and Mr C Taylor and the reasons were approved by the Committee.

MINUTE	ACTION
<p><u>MINUTE NO.112.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none.</p>	
<p><u>MINUTE NO.113.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none.</p>	
<p><u>MINUTE NO.114.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.115.</u> <u>FINANCIAL REPORTS</u> To consider the Clerk's reports. The Clerk reported that the bank account at the Royal Bank of Scotland had now been closed and the Clerk had also requested that personal items of the three signatories be returned to the Councillors immediately. The precept has been requested in two instalments.</p>	
<p><u>MINUTE NO.116.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> <u>116.1. Grenoside Players</u> Two members of Grenoside Players attended the meeting. The drama group was started many years ago. In 1965 they began using Grenoside Community Centre for their productions. They put on two productions each year, attended by 200-300 people. They currently have 24 members. The members stated that they would like to install a sound system in the Community Centre, but the Committee felt that this should in fact be installed by the Management Team of the Community Centre.</p>	

<p>The Committee felt that this was a worthy group benefiting many people in the Parish.</p> <p><u>RECOMMENDED UNANIMOUSLY:-</u> (Proposed by Cllr Mr G Weatherall Secoded by Cllr Mr H House)</p> <p>That a grant of £500 be made to the group for the specific purchase of playbooks, performing licences, stage props and costumes.</p>	<p>The letter approving the grant will specify which items should be purchased.</p>
<p><u>MINUTE NO.117.</u> <u>DECISION REGARDING TENDERS FOR REDECORATION OF COUNCIL OFFICES</u></p> <p>The Clerk reported on the three tenders that had been received for the decoration of the offices. It was recommended that the least expensive tender from C J Painting and Decorating Services in the sum of £2420.00 be accepted.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr G Oxley Secoded by Cllr Mr G Weatherall)</p> <p>That the Clerk to the Council contact the contractors and inform them of their decision.</p>	<p>Clerk to the Council to write to Contractors with decision.</p>
<p><u>MINUTE NO.118.</u> <u>TO MAKE A DECISION ON THE QUOTATION RECEIVED FOR DRAUGHT PROOFING WINDOWS OF THE COUNCIL OFFICES</u></p> <p>A quotation had been received from a draught proofing company for work to be carried out to the windows of the Parish Council offices, but a subsequent quotation had been received from a door maintenance company for repair of the windows and doors, which was considerably cheaper. The Committee felt that this was the better option to follow.</p> <p><u>RECOMMENDED UNANIMOUSLY</u> (Proposed by Cllr Mr S Bower Secoded by Cllr Mr G Weatherall)</p> <p>That the door repair company be contacted to carry out the work prior to the offices being redecorated.</p>	<p>Clerk to the Council to contact the door repair company to arrange the work.</p>
<p><u>MINUTE NO. 119.</u> <u>REPORT OF INDEPENDENT REMUNERATION PANEL, SHEFFIELD CITY COUNCIL REGARDING PAYMENT TO PARISH COUNCILLORS IN RESPECT OF COMPUTER SUPPLIES</u></p> <p>The Clerk reported on the report from the Remuneration Panel stating that each Councillor should be entitled to claim £30.00 per year should they so wish towards paper and printing cartridges for Council business.</p>	

<p><u>RECOMMENDED:-</u> (Proposed by Cllr Mr H House Seconded by Cllr Mr N Garratt) Cllr Mr G Oxley abstained from the vote That an amount of £30.00 be available for each Councillor to claim should they so wish, in respect of paper and print cartridges.</p>	
<p><u>MINUTE NO.120.</u> <u>ECCLESFIELD VILLAGE PLAN</u> To recommend any follow-up action regarding the unspent balance of grants currently held by the group. Councillor Ms V M Bowden reported on a meeting that had taken place with the members of the Ecclesfield Village Plan. Cllr Ms Bowden had informed the group that the money was public money and should be utilized only for the originally agreed purpose.</p> <p>It was agreed by the Committee that this item be deferred to the next meeting when there should be a request from the Ecclesfield Village Plan Group to keep the balance of the grant and utilise it for the benefit of the other volunteer groups in Ecclesfield.</p>	
<p><u>MINUTE NO.121.</u> <u>REDESIGN OF ECCLESFIELD PARISH COUNCIL WEBSITE</u> To consider the quotation from UCIT Merlin Networks. Committee members had seen the suggested style of website design and it was decided that the Parish Council website was in need of updating, with further information to be added to it once the new design was complete. It was also thought that the Parish Council logo may need updating.</p> <p><u>RECOMMENDED UNANIMOUSLY:-</u> (Proposed by Cllr Mr S Bower Seconded by Cllr Mr H House) That the quotation in the sum of £540 be accepted and requested that UCIT Merlin Networks be requested to commence work on the website design.</p>	<p>Letter to be sent after Council meeting.</p>
<p><u>MINUTE NO.122.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> Clerk to the Council reported that the financial records were with the Internal Auditor for inspection.</p>	
<p><u>MINUTE NO. 123.</u> <u>CORRESPONDENCE (Appendix A)</u> Items requiring a reply or response.</p> <p><u>Superannuation Matters</u> The meeting noted that Mrs K L Swann had opted out of the Superannuation Scheme.</p>	

<p><u>Early Retirement Request</u></p> <p>Members noted a request for early payment of Superannuation Benefits from a former employee. It was agreed that the request be refused. The Clerk report that there were four discretionary regulations requiring approval at the Council meeting, which gave the Council some discretion regarding Superannuation matters. It was agreed that these be copied and circulated to members and placed on the Agenda for the next Council meeting.</p> <p><u>National Salary Award 2008/2009</u></p> <p>The Clerk to the Council reported that following arbitration the new salary awards were 2.75%, therefore there was to be an additional 0.3% paid backdated to April 2008 as staff had already received 2.45%.</p>	
<p><u>MINUTE 124.</u> <u>AMENDMENT TO COUNCIL MINUTES</u></p> <p>The Committee noted the amendments required to the Accounts in the payment section of the minutes during the last financial year.</p> <p><u>RECOMMENDED UNANIMOUSLY:-</u> (Proposed by Cllr Mr S Bower Seconded by Cllr Mr N Garratt)</p> <p>That:-</p> <ul style="list-style-type: none"> • Minute 38 Bos Office supplies to be amended to £152.38 • Minute 38 AOL needs adding to accounts in minutes £20.48 • Minute 53 AOL needs adding to accounts in minutes £17.99 • Minute 70 AOL needs adding to accounts in minutes £17.99 • Minute 85 AOL needs adding to accounts in minutes £25.46 • Minute 85 Sheffield City Council rates minute needs altering from £601.00 to £567.00. • Minute 102 AOL needs adding to accounts in minutes £20.48 • Minute 120 Audit fee amend to £675.63 • Minute 120 AOL needs adding to accounts in minutes £20.48 • Minute 134 AOL needs adding to accounts in minutes £20.48 • Minute 149 AOL needs adding to accounts in minutes £20.48 	

FINANCE CORRESPONDENCE – 19 MARCH 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
02-Mar-09	SYPA	email	Opt out forms for completion			19-Mar-09	1
02-Mar-09	Employee	letter	Opt out of pension scheme			19-Mar-09	2
09-Mar-09	Grenoside Players	application	Financial assistance			19-Mar-09	3
10-Mar-09	South Yorkshire Pensions Authority	e-mail	SYPA Consultation & Comm Strategy Jan 09			19-Mar-09	4
10-Mar-09	Quattro Seal	e-mail	Quote for draught proofing	02-Apr-09		19-Mar-09	5
11-Mar-09	UCIT Merlin networks	e-mail	Quote for redesign of website			19-Mar-09	6
12-Mar-09	YLCA	e-mail	2008/2009 National salary award	02-Apr-09		19-Mar-09	7
13-Mar-09	Whitley Hall CC, Cave	letter	Thanks for recent grant			19-Mar-09	8
13-Mar-09	Ecclesfield in Bloom	letter	Further grant info as requested			19-Mar-09	9
18 Mar 09	Revitalising Ecclesfield Park Group	e-mail	Thank you for grant			19 Mar 09	10
19 Mar 09	Door Maintenance 2003 Ltd	Fax	Estimate for repair of windows and doors			19 Mar 09	11
19 Mar 09	Westwood Training	Letter	Thank you for grant			19 Mar 09	12