

ECCLESFIELD PARISH COUNCIL

To all Members of the Parish Council

SUMMONS

07 January 2010

Dear Sir/Madam,

You are hereby requested to attend the Parish Council Meeting to be held at the Council Offices, Mortomley Lane, High Green at 7.30 pm on Thursday 14 January 2010.

Public Participation

Prior to the start of the meeting a 10 minute period will be set aside to receive questions, reports, petitions etc. from members of the public.

Prior to the start of the meeting Mr Michael Whiting will be attending to bring the trophy which was awarded to Ecclesfield Gala Committee as winners of the Best Community Organisation at the Night of Honour Ceremony in Sheffield on the 28 November 2009. The trophy will be kept in the Council Chamber along with the commemorative certificate.

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2.
 - a) To receive any amended declarations of interest from members
 - b) To receive any declarations of personal and/or prejudicial interest from members of the council on items to be discussed at this meeting
3. To identify any items for discussion which may require the exclusion of the press and public
4. To approve the Minutes of the Parish Council meeting held 3 December 2009 (Pgs: 1-5 & Appendix A).
5. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 3 December 2009 (Pgs 8-10 & Appends A & B).
6. To approve the Minutes of the Finance & Premises Committee meeting held 10 December 2009 (Pgs: 14-16 & Appendix A) and to approve the recommendations contained therein.

7. To approve the Minutes of the Environmental Planning & Employment Committee meeting held 15 December 2009 (Pgs: 18-19 & Appends A & B).
8. To approve a verbal report from the Environmental Planning & Employment Committee meeting held 14 January 2009
9. **NORTHERN COMMUNITY ASSEMBLY**
 - a) To receive an update on the work of the Northern Community Assembly
 - b) To identify items for referral to the Joint Parish Council/Northern Community Assembly Panel
10. Items to be considered at the Northern Assembly and Parishes liaison meetings
11. Substitute members scheme –To consider the implementation of the draft revised system. (**Report herewith**)
12. To decide on meeting dates and times for the following items:-
 - a) Parish council priorities
 - b) Staffing sub committee (Clerk and RFO job description)
13. Improving the appearance of Chapeltown – Chairman to report.
14. **CORRESPONDENCE** – Items requiring a decision or response
15. **ACCOUNTS** – To approve the accounts presented for payment
16. **LOCAL EVENTS**

Yours faithfully,

Philip Allass

Philip Allass
Clerk to the Council

MINUTES OF THE PARISH COUNCIL MEETING
HELD 3RD DECEMBER 2009

Present: Chairman: Cllr H House
Councillors: Mr N E Garratt, Mrs D Fearnley, Mr A Hooper, Mr J Jones,
 Mrs K Granger, Mr C Taylor, Mr G Weatherall, Ms V M Bowden,
 Dr J C Bowden

Apologies for absence were received from Cllrs Mr G Oxley, Mr D E Pepper, Mr B Curran & Mrs J H Wright and the reasons for absence were approved by the Council.

Prior to the start of official business, the Chairman presented the Clerk with a Long Service Award to denote his 30 years of service with the Parish Council. The Clerk thanked the Chairman for his kind words and also thanked everyone including staff for the very generous gift.

MINUTE	ACTION
<p><u>MINUTE NO.104.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.105.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS OF THE COUNCIL ON ITEMS TO BE DISCUSSED AT THE MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.106.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.107.</u> <u>TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD 5TH NOVEMBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mrs D Fearnley Seconded by Cllr Mr G Weatherall) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.108.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 5TH NOVEMBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	

<p><u>MINUTE NO.109.</u> <u>TO APPROVE THE MINUTES OF THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD 17th NOVEMBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr J Jones Seconded by Cllr Mrs K Granger) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.110.</u> <u>TO APPROVE A REPORT FROM THE PRIORITIES WORKING PARTY MEETING HELD 19TH NOVEMBER 2009</u> Cllr Mrs Granger apologised for not attending the meeting. Cllr Jones' report was received.</p> <p>It was agreed that a meeting of the Priorities Working Party be re-arranged for a future date.</p>	<p>Meeting to be rearranged for a future date.</p>
<p><u>MINUTE NO.111.</u> <u>TO APPROVE THE MINUTES OF THE STAFFING SUB-COMMITTEE MEETING HELD 19TH NOVEMBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record.</p>	
<p><u>MINUTE NO.112.</u> <u>TO APPROVE THE MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING HELD 19TH NOVEMBER 2009 AND TO APPROVE THE RECOMMENDATIONS CONTAINED THEREIN</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mrs D Fearnley) That the minutes be approved as a correct record. The Clerk requested the Council to consider his report relating to the disquiet felt by certain members regarding the methods of obtaining prices, quotations, estimates, etc. for work done by the Parish Council.</p> <p>The Clerk reported that some members of the Parish Council had individually contacted him on this matter and these responses were very positive.</p> <p>The Council considered the Clerk's request.</p> <p><u>RESOLVED</u> (Proposed by Cllr Mr A Hooper Seconded by Cllr Mr C Taylor) That this Parish Council is totally satisfied with the methods used by members and officers in order to obtain competitive prices for works to be issued by the Parish Council.</p>	

<p><u>MINUTE NO.113.</u> <u>TO RECEIVE A VERBAL REPORT FROM THE ENVIRONMENTAL PLANNING & EMPLOYMENT COMMITTEE MEETING HELD ON THE 3RD DECEMBER 2009</u> <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Dr J C Bowden Seconded by Cllr Mrs D Fearnley) That the report be received.</p> <p>Cllr Dr Bowden reported in depth regarding the proposed planning application for the Biomass Power Station. Members noted the problems associated with this type of power station and it was felt that the City Council should be requested to give assurances on certain items by imposing conditions on any planning proposals approved:-</p> <p>§ That only sustainable materials should be utilised at the power station and also that any emissions of fumes, smoke etc. be confirmed as being harmless to humans, animals and the environment. In particular the use of unsustainable supplies of palm oil should be prohibited.</p>	
<p><u>MINUTE NO.114.</u> <u>NORTHERN COMMUNITY ASSEMBLY</u> a) <u>To receive an update on the work of the Northern Community Assembly</u> § Cllr Hooper reported on this item, in particular the work being done in the area on dropped kerbs. He reported that the Northern Community Assembly newsletter had been produced.</p> <p>b) <u>To identify items for referral to the Joint Parish Council/Northern Community Assembly Panel</u> § It was agreed that this item would be considered on 15th January 2010 and notified to the Northern Community Assembly in time for its meeting.</p>	
<p><u>MINUTE NO.115.</u> <u>ITEMS TO BE CONSIDERED AT THE NORTHERN COMMUNITY ASSEMBLY AND PARISHES LIAISON MEETINGS</u> There were no items identified at the meeting.</p>	
<p><u>MINUTE NO.116.</u> <u>CHAPELTOWN BATHS – OWNER’S AGREEMENT TO ALTERATIONS</u> Members noted the request from the Baths manager regarding the upgrading of the insulation and lighting and also the construction of an invalid ramp to the rear of the building. <u>RESOLVED UNANIMOUSLY</u> (Proposed by Cllr Mr N Garratt Seconded by Cllr Mr C Taylor) That permission be granted for the alterations to take place.</p>	

MINUTE NO.117.**CORRESPONDENCE (Appendix A)**

Items requiring a reply or response

Item 8 – Cigarette litter

Cllr Hooper confirmed that the City Council was dealing with this matter and had responded to the resident concerned.

Item 18 – Thorncliffe Conservation Group

Members noted the response to the Clerk's letter and it was noted that at the group's AGM an item relating to allowing local councillors to join the group would be debated. It was agreed to request the date of the AGM.

Members noted that copies of all correspondence received were available on the Parish Council's website, normally on the day of receipt.

MINUTE NO.118.**ACCOUNTS****RESOLVED UNANIMOUSLY**

(Proposed by Cllr Mr J Jones

Seconded by Cllr Mr C Taylor)

That the following accounts be approved for payment:

Payable to	Amount	Payment Details	Payment made under
AOL	£20.48	Internet fee - direct debit	LG Act 1972 S111
Absolute Coffee Services Ltd	£11.52	Cream	LG Act 1972 S111
Nightwatch Electrical	£295.00	Electrical works, tree bracket & tree	LG Act 1972 S111
Newgate Lunch Club	£300.00	Grant	LG Act 1972 S137
Friends of Grenoside Green Trust	£400.00	Grant	LG Act 1972 S137
Grenoside Conservation Society	£750.00	Grant	LG Act 1972 S137
One Stop Waste Managed Solutions	£72.81	Eurobin	LG Act 1972 S111
SCC	£574.00	NND rates - offices & C/Room	LG Act 1972 S111
BOS Office Supplies	£66.84	Stationery	LG Act 1972 S111
Roy Smith Garden Servs	£360.00	Clearing, relaying garden, waste disp.	LG Act 1972 S111
UCIT Merlin Networks Ltd	£344.95	Ren. of hosting, domain name, training	LG Act 1972 S111
SLCC	£168.00	Renewal of subscription	LG Act 1972 S111
British Gas	£151.18	Gas accounts	LG Act 1972 S111
Npower	£353.20	Electricity accounts	LG Act 1972 S111
SCC	£2,000.00	Contribution towards youth shelter	LG Act 1972 S137
H L Brown & Son Ltd	£165.65	Chairman's chain valuation	LG Act 1972 S111
R K Greaves	£299.44	Chapelton Christmas tree	LG Act 1972 S111
P Allass	£148.00	Car allowance	LG Act 1972 S111
G Kress	£121.20	Car allowance	LG Act 1972 S111

MINUTE NO.119.**LOCAL EVENTS**

Councillors had attended various events and reported back on these:-

- § Cllr Mrs D Fearnley had attended a meeting of the Community Forum Group, which is now closing – she reported that the balances held by the Group is to be distributed between 7 local groups in the area.
- § Cheque presentations to all local school for Christmas activities.
- § Remembrance Services on the 7 and 8 November 2009.
- § Community Safety Group
- § NAG
- § Chapeltown Community Centre – Cllr Mr H House reported that £17,500 had been granted from the You Choose Funding towards refurbishment of the interior of the Community Centre.
- § Cllr Mr J Jones reported on events to be held in December – 13 December 2009 4.00pm to 6.00pm at Foxfield Spring Wood – Sheffield City Council Rangers were organising a wreath making event with High Green Junior Brass Band also present. 17 December 2009 7.00pm at the Acorn Inn High Green Junior Brass Band, Santa and his reindeers will be present.
- § Friends of Chapeltown and High Green Parks meeting. Cllr Mrs K Granger reported that they have now recruited children onto the group.
- § Grenoside Players production.
- § 25 November 2009 - High Green Community Forum
- § 2 December 2009 - Street Audit Course
- § 2 December 2009 - High Green PACT meeting
- § 60th Anniversary Peak Park
- § British Legion Services – Wortley Church
- § 28 November 2009 - Awards Ceremony – Ecclesfield Gala Committee won the Best Community Organisation Award. Mr Michael Whiting has written to the Parish Council asking permission for the trophy to be kept in the Council offices – Item to be placed on the next Council Agenda.
- § Black Bull, Ecclesfield Carol evenings
- § Cllr Mr A Hooper reported that on the 13 December an event was being held in Sheffield Arena for the BBC Sports Person of the Year and he encouraged everyone to vote for the local girl Jessica Ennis.

Item to be placed on the Council Agenda for January 2010

COUNCIL CORRESPONDENCE – 3 DECEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
06-Nov-09	Lord Mayor's office	e-mail	Civic engagements week commencing 8.11.09	03-Dec-09			1
06-Nov-09	Northern Community Assembly	e-mail	Introduction to Young people's participation	03-Dec-09			2
06-Nov-09	Northern Community Assembly	e-mail	Partly funded distance learning courses	03-Dec-09			3
06-Nov-09	Chris Blatern	e-mail	Memorial garden	03-Dec-09			4
06-Nov-09	SCC	e-mail	Roadworks report 726	03-Dec-09			5
09-Nov-09	Revitalising Ecclesfield Park Group	e-mail	Lime tree event - 14 November 2009	03-Dec-09			6
09-Nov-09	Revitalising Ecclesfield Park Group	e-mail	Thank you for grant	03-Dec-09			7
09-Nov-09	Resident	letter	Cigarette Litter	03-Dec-09			8
09-Nov-09	Rural Action Yorkshire	booklet	Country Air issue 113	03-Dec-09			9
10-Nov-09	Stocksbridge Town Council	e-mail	Conf of joint mtg with Community Ass in Jan	03-Dec-09			10
11-Nov-09	Stella Mekonnen	e-mail	Free course for High Green residents	03-Dec-09			11
11-Nov-09	Charity Commission	e-mail	Charity Commission News	03-Dec-09			12
13-Nov-09	Lord Mayor's Office	email	Engagements w/comm 15/11/09	03-Dec-09			13
16-Nov-09	Cllr House	e-mail	Memorial Book	03-Dec-09			14
16-Nov-09	NALC	e-mail	DIS Extra issue 722	03-Dec-09			15
16-Nov-09	Northern Community Assembly	e-mail	Request for information	03-Dec-09			16
16-Nov-09	Northern Community Assembly	e-mail	Youth of today grant	03-Dec-09			17
16-Nov-09	Thornccliffe Conservation Group	letter	Response to letter re cllrs attendance	03-Dec-09			18
16-Nov-09	Sheffield Wildlife Trust	letter	Coalfield Heathland Project Conservation Event	03-Dec-09			19
17-Nov-09	Coterie Gallery	e-mail	Sheffield Open Cultural event Winter 2009	03-Dec-09			20
17-Nov-09	Coterie Gallery	e-mail	Invitation to art exhibition	03-Dec-09			21
17-Nov-09	Rural Action Yorkshire Team	e-mail	Todwick network meeting	03-Dec-09			22
18-Nov-09	YLCA	e-mail	Change of address and telephone number	03-Dec-09			23
20-Nov-09	Lord Mayor's office	e-mail	Civic engagements 22.11.09	03-Dec-09			24
23-Nov-09	Cllr Hooper	e-mail	Chapelton baths grant query	03-Dec-09			25
23-Nov-09	Chapelton Baths	letter	Change of insurance provider	03-Dec-09			26

COUNCIL CORRESPONDENCE – 3 DECEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
24-Nov-09	Lynne Richardson	e-mail	High Green Development Worker	03-Dec-09			27
25-Nov-09	St Mark's Church	booklet	Grenoside news	03-Dec-09			28
25-Nov-09	Northern Community Assembly	e-mail	Funding Forum Flyer	03-Dec-09			29
25-Nov-09	Macmillan Cancer Support	letter	Ackn of funds	03-Dec-09			30
26-Nov-09	Streetforce	e-mail	Response re overflowing manhole cover Cart Rd	03-Dec-09			31
26-Nov-09	Resident	e-mail	Overflowing manhole cover on Cart Road	03-Dec-09			32
26-Nov-09	Cllr Hooper	e-mail	Response re overflowing manhole cover Cart Rd	03-Dec-09			33
26-Nov-09	SCC	e-mail	Sheffield Sustainable Communities Panel	03-Dec-09			34
26-Nov-09	SCC	e-mail	Strengthening Communities Small Grants Fund	03-Dec-09			35
26-Nov-09	SCC	e-mail	Leisure and Recreation Training	03-Dec-09			36
27-Nov-09	Lord Mayor's office	e-mail	Civic engagements 29 Nov 09	03-Dec-09			37
27-Nov-09	SCC	e-mail	Roadworks report 729	03-Dec-09			38
27-Nov-09	Northern Community Assembly	e-mail	Newsletter edition 2	03-Dec-09			39
27-Nov-09	Cllr Pepper	e-mail	Comments re minutes	03-Dec-09			40
27-Nov-09	Steve Shaw	e-mail	Sustainable Communities Act Amendment Bill	03-Dec-09			41
30-Nov-09	NALC	e-mail	Dis Extra issue 723	03-Dec-09			42
30-Nov-09	Ministry of Justice	letter	War memorials - maintenance and repair	03-Dec-09			43
02-Dec-09	South Yorks Fire and Rescue	e-mail	Member Briefing December 2009	03-Dec-09			44
02-Dec-09	Northern Community Assembly	e-mail	Free Green Communities Training Course	03-Dec-09			45
02-Dec-09	Northern Community Assembly	e-mail	Funding news December 2009	03-Dec-09			46
03-Dec-09	Northern Community Assembly	e-mail	Watch it obesity service	03-Dec-09			47
03-Dec-09	Ecclesfield Gala Committee	Letter	Request to display trophy in Council offices	03-Dec-09			48
03-Dec-09	Irwin Mitchell	e-mail	Sale of freehold – Cupola Lane	3 Dec 09			49
03-Dec-09	Chapelton Baths	e-mail	Parish support letter	3 Dec 09			50

<p>§ The Local Planning Authority consider that the design of the proposed extension, by reason of its siting, detailing, built form, scale and massing would be out of keeping with the design of the existing dwellinghouse and would be injurious to the character of the property itself and street scene. It would therefore be contrary to Policy H14 of the Unitary Development Plan and Guidelines 1 and 2 of the Supplementary Planning Guidance on Designing House Extensions.</p> <p>§ The Local Planning Authority consider that the proposed extension would be overbearing in relation to adjoining residential property and would therefore result in an unacceptable affect on the living conditions of occupiers of adjoining property. As such the development would again be contrary to Policy H14.</p> <p>The Committee therefore requested a letter be sent to the Head of Planning seeking assurance that the guidelines had been adhered to in the new application.</p> <p><u>09/03516 – Chapeltown Park, Cowley Lane, Sheffield</u> No objections had been received to the above application, however one positive comment had been placed on the City Council website. The resident had stated that <i>“Chapeltown is well overdue for a new park and that it would be great for all parents and children in the area. I really hope the project goes ahead”</i>. The Committee were all in agreement with the comment and welcome the changes due to be made to the park, in particular the safety aspect as the new site of the playground is in a less isolated spot in the park.</p>	<p>Letter to be sent to the Head of Planning at Sheffield City Council re assurance that guidelines adhered to.</p> <p>Letter to the sent to the Head of Planning at Sheffield City Council re positive comments regarding changes to the park.</p>
<p><u>MINUTE NO.91.</u> <u>LICENCE APPLICATIONS</u> There were none received.</p>	
<p><u>MINUTE NO. 92.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response</p> <p><u>Rocpower planning application for a Biomass Power Station</u> The Committee considered correspondence received and verbal submissions regarding this application. Members noted that verbal assurance had been given that the use of unsustainable sources of supply of palm oil would not be used, however the Committee agreed that the City Council should be requested to ensure that a condition is placed on any planning decision that the use of unsustainable supplies of palm oil will not be permitted.</p>	<p>Letter to be sent to the Head of Planning at Sheffield City Council regarding concerns over local air quality.</p>

Similarly it was agreed to request that conditions be imposed on the development, to ensure that any emissions are not unhealthy to humans, animals or the environment in any way and that details of the disposal of such emissions should be an item to be approved prior to any application being granted.

Item 1 – Ecclesfield Methodist Church

Correspondence had been received from Ecclesfield Conservation Group regarding the auction of the Ecclesfield Methodist Church. Whilst the Committee were sympathetic to the request for support, they felt that they were unable to do anything until the planning application came to the Committee for consideration. If and when the property is developed the Committee would consider the application in the best interest of the community.

Letter to be sent to Ecclesfield Conservation Group.

Item 3 – Forthcoming Licensing Board Hearings – 15 December 2009 – Angel Inn, 151 Main Street, Grenoside

The Committee noted that the hearing was due to be held with regard to a review of a premises licence.

Item 4 – 17 Wortley Road, High Green, Sheffield

Correspondence had been received from a Planning Officer at the Sheffield City Council with regard to the use of the above property stating that the property was being used as a house in Multiple Occupation, which does not require planning consent and therefore the Local Planning Authority does not have any control in the matter.

The Committee were somewhat confused by this recent correspondence as an earlier report had stated in the summary that *“the development is contrary to policy H5 of the Adopted Sheffield Unitary Development Plan. It is therefore in the wider public interest to ensure the unauthorised development is removed; interference with the occupiers Human Rights is necessary and justified.”*

The Committee requested that a letter be sent to the Head of Planning seeking clarification on what further action should be taken to ensure that the appropriate steps are taken to deal with this matter.

Letter to be sent to Head of Planning regarding what action should be taken.

PLANNING LIST 3 DECEMBER 2009						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/03434 01-Dec-09	FUL	M YOUNG Rec 13.11.09	WALNUT CROFT, 60 HOUSLEY PARK, CHAPELTOWN ERECTION OF DETACHED DOUBLE GARAGE	N/CONSULTED	NO OBJECTION	03-Dec-09
09/03427 01-Dec-09	FUL	L HIRST Rec 13.11.09	10 CHARLTON HILL RISE, CHAPELTOWN TWO STOREY SIDE EXTN INCL GARAGE	N/CONSULTED	NO OBJECTION	03-Dec-09
09/03332 02-Dec-09	CAC	A OWEN Rec 13.11.09	OLD VICARAGE, 45 CHURCH STREET, ECCLESFIELD DEMOLITION OF DWELLINGHOUSE	N/CONSULTED ONE COMMENT ON SCC WEBSITE	LETTER TO HOP SCC RE ACCESS ISSUES	03-Dec-09
09/03331 02-Dec-09	OUT	A OWEN Rec 13.11.09	OLD VICARAGE, 45 CHURCH STREET, ECCLESFIELD ERECTION OF 3 DWELLINGS & 3 GARAGES (RE-SUB. OF 09/00335/OUT)	N/CONSULTED ONE COMMENT ON SCC WEBSITE	LETTER TO HOP SCC RE ACCESS ISSUES	03-Dec-09
09/03304 03-Dec-09	CHU	V FAULKNER	LAND ADJACENT 21 DERWENT DRIVE, CHAPELTOWN USE OF LAND AS EXTN TO GARDEN & EREC. OF 1.830 M HIGH BOUNDARY FENCE	N/CONSULTED	NO OBJECTION	03-Dec-09
09/03464 03-Dec-09	CHU	J ATHERTON	3 LOUND COURT, LOUNDSIDE, CHAPELTOWN USE OF SHOP (CLASS A1) FOR FINANCIAL & PROFESSIONAL SERVICES (CLASS A2)	N/CONSULTED	NO OBJECTION	03-Dec-09
09/03495 08-Dec-09	FUL	J ATHERTON Rec. 20.11.09	B BRAUN MEDICAL LTD, ASEPTIC UNIT UNIT 8 BROOKDALE ROAD, SHEFFIELD S35 2PW PROVISION OF LOUVRE AND EXTRACTION FLUE	N/CONSULTED	NO OBJECTION	03-Dec-09
09/03503 08-Dec-09	FUL	J ATHERTON Rec. 20.11.09	42 MAPPLEBECK ROAD, SHEFFIELD S35 3HP TWO STOREY SIDE EXTENSION TO DWELLINGHOUSE INCLUDING GARAGE (RE-SUBMISSION OF 09/02622/FUL)	N/CONSULTED	LETTER TO HOP SCC RE COMPLIES WITH STIPULATED GUIDELINES	03-Dec-09

09/03516 09-Dec-09	FUL	J ATHERTON Rec. 23.11.09	CHAPELTOWN PARK, COWLEY LANE, SHEFFIELD FORMATION OF NEW PLAYGROUND INCLUDING REPROFILING OF LAND AND PROVISION OF PLAY EQUIPMENT (APPLICATION UNDER REG 3 1992)	N/CONSULTED ONE COMMENT ON SCC WEBSITE	LETTER TO HOP SCC RE POSITIVE RESPONSE TO APPLICATION	03-Dec-09
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PLANNING CORRESPONDENCE – 3 DECEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No..
19-Nov-09	Ecclesfield Conservation Group	e-mail	Ecclesfield Methodist Church		03-Dec-09		1
20-Nov-09	SCC	e-mail	Roadworks Report 728		03-Dec-09		2
30-Nov-09	Licensing Department	e-mail	Forthcoming Licensing Board Hearings		03-Dec-09		3
30-Nov-09	SCC	e-mail	17 Wortley Road, High Green		03-Dec-09		4

MINUTES OF THE FINANCE & PREMISES COMMITTEE MEETING
HELD 10TH DECEMBER 2009

Present: Chairman: Cllr Mr N Garratt
Councillors: Mrs D Fearnley, Mr H House, Mr A Hooper, Mr D E Pepper,
 Ms V M Bowden, Mr G Weatherall and Mr C Taylor

There were no apologies for absence received.

MINUTE	ACTION
<p><u>MINUTE NO.73.</u> <u>TO RECEIVE ANY AMENDED DECLARATIONS OF INTEREST FORMS FROM MEMBERS</u> There were none received.</p>	
<p><u>MINUTE NO.74.</u> <u>TO RECEIVE ANY DECLARATIONS OF PERSONAL AND/OR PREJUDICIAL INTEREST FROM MEMBERS ON ITEMS TO BE DISCUSSED AT THIS MEETING</u> There were none received.</p>	
<p><u>MINUTE NO.75.</u> <u>TO IDENTIFY ANY ITEMS FOR DISCUSSION WHICH MAY REQUIRE THE EXCLUSION OF PRESS AND PUBLIC</u> There were none identified.</p>	
<p><u>MINUTE NO.76.</u> <u>FINANCIAL REPORTS</u> The Clerk presented an up to date budget statement and the overspending on premises costs was noted by the Committee. RECOMMENDED (Proposed by Cllr Mr D E Pepper Seconded by Cllr Mr C Taylor) That the sum of £5,000 be re-allocated from grants to premises costs in order that this budget would not be overspent at the end of the current financial year.</p>	
<p><u>MINUTE NO.77.</u> <u>APPLICATION FOR FINANCIAL ASSISTANCE</u> There were no applications for financial assistance received.</p>	
<p><u>MINUTE NO.78.</u> <u>TO RECOMMEND A BUDGET FOR THE FINANCIAL YEAR 2010/2011</u> Following advice received:</p>	

<p><u>RECOMMENDED</u> (Proposed by Cllr Mr A Hooper Seconded by Cllr Mr C Taylor) That consideration of this item be deferred until the January 2010 Finance committee meeting.</p> <p>Members noted that youth work in the parish should be a priority in the budget for the next financial year. Individual members agreed to return to January Finance committee meeting with details of how this priority area had been addressed by other parishes.</p>	<p>Cllr Hooper to respond</p>
<p><u>MINUTE NO.79.</u> <u>TO RECOMMEND A PRECEPT TO BE LEVIED FOR THE FINANCIAL YEAR 2010/2011</u> Following advice received: <u>RECOMMENDED</u> (Proposed by Cllr Mr A Hooper Seconded by Cllr Mr C Taylor) That consideration of this item be deferred until the January 2010 Finance committee meeting.</p>	<p>Cllr Hooper to respond</p>
<p><u>MINUTE NO.80.</u> <u>TO FINALIZE THE CONTENT AND FORMAT OF THE STATUTORY ANNUAL LEAFLET TO BE ISSUED WITH THE COUNCIL TAX BILLS</u> <u>RECOMMENDED</u> (Proposed by Cllr Mr A Hooper Seconded by Cllr Mr C Taylor) That consideration of this item be deferred until the January 2010 Finance committee meeting.</p> <p>It was agreed to specify exactly how the special projects allocation had been spent during 2009/2010.</p> <p>Cllr Hooper agreed to identify the final cost for the toilets at Grenoside Park in due course.</p>	<p>Cllr Hooper to respond</p>
<p><u>MINUTE NO.81.</u> <u>EXAMINATION OF FINANCIAL TRANSACTIONS</u> The Clerk presented the transactions for examination.</p>	
<p><u>MINUTE NO.82.</u> <u>BENCH SEATS AT ST JOHN'S CHURCHYARD AND THOMPSON HILL</u> Cllr Garratt reported that the bench at Thompson Hill had now been repaired and that a price would be obtained for the renovation of the seat in St John's churchyard.</p>	

MINUTE NO.83.
CORRESPONDENCE

There were no items requiring a reply or response.

Cllr Pepper congratulated the Parish Council on the Christmas tree at the Council offices.

APPENDIX A - 17 -

FINANCE CORRESPONDENCE – 10 DECEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
23-Nov-09	Angela Greenwood	e-mail	Grenoside Bowling Club			17-Dec-09	1
24-Nov-09	Cllr Hooper	e-mail	Grenoside Bowling Club			17-Dec-09	2
26-Nov-09	Revitalising Ecclesfield Park Group	e-mail	Notice boards at Ecclesfield Park			17-Dec-09	3

<p><u>MINUTE NO.97.</u> <u>LICENCE APPLICATIONS</u> <u>Angel Inn, 151 Main Street, Grenoside</u> The Committee noted that the hearing date for the review of a premises licence and also review of premises following Closure Order, was the 15 December 2009.</p> <p><u>The Old Red Lion, 210 Main Street, Grenoside</u> The Committee noted that an application had been received for a variation of premises licence. Closing date for representations is the 5 January 2010.</p>	
<p><u>MINUTE NO. 98.</u> <u>CORRESPONDENCE (Appendix B)</u> Items requiring a reply or response <u>Item 1 – Appeal re G Fisher Transport Depot – proposed erection of 52 dwellings</u> The Committee noted the correspondence and requested that a letter be sent to the Planning Inspectorate supporting the City Council's refusal of the application due to traffic and flooding issues.</p> <p><u>Item 3 – 13 St Mary's Close – Potential release of restrictive covenant on use</u> The Committee noted the correspondence and requested that a letter be sent to Kier Asset Partnership Services Limited to ascertain whether the covenant was in place prior to planning permission being granted for the extension as the land was purchased to be used as a garden.</p>	<p>Letter to be sent to the Planning Inspectorate supporting the City Council's refusal.</p> <p>Letter to be sent to Kier's regarding restrictive covenant.</p>

PLANNING LIST – 15 DECEMBER 2009						
PLAN NO/ RESPOND BY	FUL/ OUT	PLANNING OFFICER	PLANNING PROPOSALS ADDRESS AND PROPOSAL DETAILS	COMMENTS	PARISH COUNCIL OBSV'S & DEC'S	COMM. DATE
09/03600 15-Dec-09	OUT	P JESSOP Rec. 27.11.09	CURTILAGE OF 39 WORTLEY ROAD, HIGH GREEN ERECTION OF A DWELLINGHOUSE (RESUBMISSION OF APPLICATION 09/01937/OUT)	N/CONSULTED TWO OBJECTIONS RECEIVED	SUPPORT RESIDENTS OBJECTIONS REITERATE EARLIER OBJECTION	15-Dec-09
09/03567 18-Dec-09	FUL	P JESSOP Rec. 30.11.09	117 GLENWOOD CRESCENT, SHEFFIELD S35 1YU TWO STOREY SIDE EXTENTION TO DWELLINGHOUSE	N/CONSULTED	NO OBJECTION	15-Dec-09
09/03644 18-Dec-09	FUL	P JESSOP Rec. 3.12.09	5 PENYGHENT CLOSE, SHEFFIELD S35 2YN TWO/SINGLE STOREY SIDE/REAR EXTENSION TO DWELLINGHOUSE AND ERECTION OF FRONT PORCH	N/CONSULTED	NO OBJECTION	15-Dec-09
09/03549 23-Dec-09	FUL	J ATHERTON Rec. 7.12.09	ERNEST FOX HOUSE, LUMP LANE, SHEFFIELD S35 8PZ REPLACEMENT OF 2 GARAGE DOORS INTO WINDOWS TO FORM OFFICE AND LAUNDRY AND EXISTING MAIN EXTRANCE RELOCATED	N/CONSULTED	NO OBJECTION	15-Dec-09

APPENDIX B - 21 -

PLANNING CORRESPONDENCE – 15 DECEMBER 2009							
DATE RECD	RECEIVED FROM	TYPE	SUBJECT	Ref/Coun	Ref/Plann	Ref/Fin	No.
08-Dec-09	SCC	letter	Appeal re G Fisher Transp Ecclesfield		15-Dec-09		1
09-Dec-09	Cllr Hooper	e-mail	Sheffield bus travel to Peak Park press release		15-Dec-09		2
10-Dec-09	Kier Services Limited	e-mail	Councillors bi-monthly list of potential disposals		15-Dec-09		3
11-Dec-09	Resident	letter	Objection re 09/03600 39 Wortley Road		15-Dec-09		4
14-Dec-09	Resident	letter	Objection re 09/03600 39 Wortley Road		15-Dec-09		5
11-Dec-09	SCC	e-mail	Roadworks Report 731		15-Dec-09		6
14-Dec-09	SCC Licensing Department	e-mail	Licensing applications		15-Dec-09		7
14-Dec-09	SCC Licensing Department	e-mail	Forthcoming Licensing Board Hearings		15-Dec-09		8