



Serving the Community

Ecclesfield Parish Council

Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS

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Mrs Tara Ball, Clerk to Council

TO ALL MEMBERS OF THE STAFFING SUB-COMMITTEE

Summons

15 March 2019

Dear Sir/ Madam,

You are respectfully summoned to attend the meeting of the Staffing Sub-Committee be held on **Thursday 21st March 2019 at 8 p.m.** at the Council Offices, Mortomley Lane, High Green.

Recording meetings

You can take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings.

Anyone wishing to record should let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Public Participation

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence).

This meeting has been scheduled due to the cancellation of the Staffing Sub-Committee meeting on Thursday 14th March 2019

AGENDA

Dear Sir/Madam

1. To elect a chair in line with Hoey recommendations
2. To discuss staffing matters (exclusion of public and press).
3. Shortlisting of applications for the post of Administration Officer.

Yours faithfully

Tara Ball

Clerk & Financial Officer

CLRs: G Weatherall, M Appleby, D Pepper, J Housley, Mrs Z Sykes and Mrs A Gethin