



ECCLESFIELD PARISH COUNCIL

TO ALL MEMBERS OF THE FINANCE AND PREMISES COMMITTEE

4 October 2019

Summons

Dear Sir / Madam,

You are respectfully summoned to attend the next meeting of the Finance and Premises Committee on **Thursday 10 October 2019 at 6.30pm** at the Council Offices, Mortomley Lane, High Green.

Recording meetings

You can take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings.

Anyone wishing to record should let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Public Participation

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence.)

Yours sincerely

Cllr T Bawden
Proper Officer to the Council

Councillors: T. Bawden (ex officio), Mrs V Bowden, J Brownrigg, Mrs K Guest,
J Housley, G Lakin, D Ogle, P Swift.

AGENDA

57. **To receive apologies for absence from members and to consider the reasons for absence**
58. **To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting**
59. **To identify items for discussion which may require the exclusion of the press and public**
60. **Minutes of the previous meeting held on the 12th September 2019 for information.**
(Pages 4 to 8 attached)
61. **To receive the adopted Finance & Premises Committee Terms of Reference (Council 5 September 2019)** (Pages 9 to 10 attached)
62. **To receive an update on the Accounts of Council**
 - 62.1 Budget v Spend Analysis – Quarter 2 report (Page 11 to 12 attached)
 - 62.2 Financial Strategy Review (Page 13 attached)
 - 62.3 To consider giving a donation to Royal British Legion in lieu of using their PA System for the Service of Remembrance – to consider this to be an annual contribution
 - 62.4 To consider free room hire for councillors using the community room
 - 62.5 To consider providing free of charge dog poo bags to local residents
64. **Policies Review**
 - 64.1 To consider the Document Retention Policy for adoption (Pages 14 to 15 attached)
 - 64.2 To approve the updated Training Policy (as requested by Council 3 October 2019, Pages 16 to 17 attached)
 - 64.3 To review the Grants Policy (Pages 18 to 28 attached)
 - 64.4 To consider the David Chadwick Funds Terms of Reference (Page 19 attached)
65. **Confidential Matters**
Grant Funding

To consider the following grant applications submitted for funding available on the Councillors secure page of the Website and on the G Drive for councillors to log in using their username and password:

 - 65.1 Angram Bank Primary School – Christmas Grant at a cost of £450.00
 - 65.2 Ecclesfield Primary School – Christmas Grant at a cost of £500.00
 - 65.3 Lound Infant School – Christmas Grant at a cost of £300.00
 - 65.4 Lound Junior School – Christmas Grant at a cost of £250.00
 - 65.5 COIT School Fund – Christmas Grant £1,200
 - 65.6 Chapel Green Advice Centre - £11,600
 - 65.7 Grenoside Conservation Society - £342.39

66. **Staffing Update**

- 66.1 Pensions update – agreement April 2017 – March 2020 (3 year agreement in place 25.3% employer contribution)
- 66.2 To consider the ongoing agreement in place with the Advisor to Council.

67. **School safety barrier**

To consider allocating the remaining CIL money to the cost of supply, fitting and maintenance of a pedestrian safety barrier to the entrance and exit of Greengate Lane school, on School Road. To consider delegating power to a Councillor to meet with Sheffield City Council to determine what is needed to provide a safety barrier.

68. **Closure of the meeting and dates of future meetings.**

Wednesday 13 November 2019 at 6.30pm (changed from Thursday 14 November 2019)

12 December 2019 at 6.30pm (Budget Setting Meeting)

16 January 2020 at 6.30pm