



Ecclesfield Parish Council

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Mrs Tara Ball, Clerk to Council

TO ALL MEMBERS OF THE FINANCE & PREMISES COMMITTEE

Summons

15 March 2019

Dear Sir/ Madam,

You are respectfully summoned to attend the next meeting of the Finance & Premises Committee to be held on **Thursday 21 March 2019 at 7pm** at the Council Offices, Mortomley Lane, High Green.

Recording meetings

You can take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings.

Anyone wishing to record should let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Public Participation

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence).

AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting
3. To identify any items for discussion that may require the exclusion of the press & public
4. To confirm, for the periods ending 28 February 2019 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts (e) examination of Financial Transactions (to be displayed at meeting)

CLRs: G Weatherall, M Appleby, D Pepper, J Housley, G Oxley, Mr J Brownrigg, Mrs Z Sykes, P Swift, G Lakin and Mrs A Gethin

5. Applications for financial assistance:-
 - Thorncliffe Community Sports - 7.15pm
 - P.A.S.T.ways Ltd - 7.25pm
 - Ecclesfield Gala Committee - 7.35pm
6. To receive Grant Monitoring Forms
7. **Matters raised by the Chair of Finance – Cllr D Pepper**
 - 7.1 In line with the Hoey recommendations –
disband the Staffing Sub-Committee with immediate effect
 - 7.2 To elect a new Staffing Sub-Committee with immediate effect to better
reflect the balance of the Council.
Suggested make up – Chair of Finance, Chair of the Council and three
other Councillors to be elected from the balance of the Finance
Committee
8. **Financial matters:**
 - 8.1 To consider the purchase of notice boards for community groups.
9. **Matters brought to the attention of the Council by the Clerk:**
 - 9.1 To consider the review of Ecclesfield Parish Council's Financial
Regulations.
10. **Matters requested by Councillors:**
 - 10.1 To consider a parish survey – to discuss and develop this further,
methods/types and to request specialised quotes – Cllr D Pepper.
 - 10.2 To consider the publishing of the Parish Council – research costs and
possible ways of informing & connecting more with the Community –
Cllr D Pepper.
11. **Correspondence** – Items requiring a decision or response

Yours faithfully

Tara Ball

Clerk & Financial Officer