



Ecclesfield Parish Council

Council Offices, Mortomley Lane, High Green, Sheffield S35 3HS
Telephone: (0114) 2845095/2844771 Fax: (0114) 2869486
Email: admin@ecclesfield-pc.gov.uk Visit our Website: www.ecclesfield-pc.gov.uk
Mrs Tara Ball, Clerk to Council

TO ALL MEMBERS OF THE FINANCE & PREMISES COMMITTEE

Summons

10 January 2019

Dear Sir/ Madam,

You are respectfully summoned to attend the next meeting of the Finance & Premises Committee to be held on **Thursday 17 January 2019 at 7pm** at the Council Offices, Mortomley Lane, High Green.

Recording meetings

You can take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings.

Anyone wishing to record should let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive.

Public Participation

To receive questions and petitions from members of the public under the direction of the chairman and in accordance with the Council's Standing Orders. (Members of the public should please note that the Council reserves the right to respond in writing if any matter requires further research or consideration and that reports should be submitted in writing beforehand so they can be dealt with under correspondence).

AMENDED AGENDA

1. To receive apologies for absence from members and to consider the reasons for absence.
2. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting
3. To identify any items for discussion that may require the exclusion of the press & public
4. To confirm, for the periods ending 31 December 2018 (a) receipts schedule (b) payments schedule (c) account/bank reconciliation and (d) budget and management accounts (e) examination of Financial Transactions (to be displayed at meeting)

Cllrs: G Weatherall, M Appleby, D Pepper, J Housley, G Oxley, Mrs A Brownrigg, Mrs K Granger, Mrs Z Sykes, P Swift, G Lakin and Mrs A Gethin

5. Applications for financial assistance:-
 - Friends of Ecclesfield Library - 7.15pm
6. To receive Grant Monitoring Forms
7. **Financial matters:**
 - 7.1 To consider virement across budgets to cover forecast expenditure until financial year-end 18/19.
 - 7.2 To receive a copy of the interim account audit from Yorkshire Internal Audit Service.
 - 7.3 To consider payment of the invoice to Sheffield City Council for legal fees.
 - 7.4 To consider the budget headings for the invoices already paid to Mike Shield and SMP Architects Ltd.
8. **Matters brought to the attention of the Council by the Clerk:**

None.
9. **Matters requested by Councillors:**
 - 9.1 To discuss the defibrillator maintenance costs – Cllr P Swift
 - 9.2 To receive a motion Proposed by Cllr G Lakin and Seconded by Cllr J Brownrigg “That this Council removes Cllr Garry Weatherall as Chair of the Finance Committee and Staffing Sub-Committee so as to avoid a conflict of interest regarding his position as Chair of the Council” (Mentioned by Paul Hoey of Hoey Ainscough Associates Ltd on 4 December 2018).
 - 9.3 To discuss the implementation of a survey for Ecclesfield Parish Council activities.
10. **Correspondence** – Items requiring a decision or response

Yours faithfully

Tara Ball

Clerk & Financial Officer